

PORTSMOUTH TOWN COUNCIL MEETING
JANUARY 25, 2016
AGENDA

6:00 PM - JOINT TOWN COUNCIL/SCHOOL COMMITTEE BUDGET STRATEGY AND PLANNING MEETING (IF NEEDED DUE TO THE CANCELLATION OF THE JANUARY 23, 2016 MEETING BECAUSE OF INCLEMENT WEATHER.)

7:00 PM - TOWN COUNCIL CHAMBERS, TOWN HALL, 2200 EAST MAIN ROAD

PLEDGE OF ALLEGIANCE

SITTING AS THE PORTSMOUTH TOWN COUNCIL

PRESENTATIONS/RECOGNITIONS

1. Proclamation: Establishing An Annual Portsmouth Founders' Day.

Documents: [Proclamation - Founders Day.pdf](#)

SITTING AS THE BOARD OF LICENSE COMMISSIONERS

1. Entertainment License:

Rhode Island Rugby Football Foundation, Collegiate Rugby Tournament, Gardner Seveney Sports Complex, April 16 & 17, 2016

Documents: [RI Rugby.pdf](#)

ADJOURN

PRESIDENT'S EXECUTIVE SUMMARY

MINUTES

TCM 12/14/15 Exec.
TCM 1/11/16

Documents: [M 1-11-16 - Draft.pdf](#)

BILLS

Documents: [Bill List.pdf](#)

TAX VOUCHERS

Request Approval for Tax Vouchers #20160125-01 to #20160125-04. / M. Helfand

Documents: [Tax Vouchers.pdf](#)

TOWN ADMINISTRATOR'S REPORT

1. Electronic Waste/Recycling Update
2. Tank Farm Study Update
3. Rhode Island League of Cities and Towns Convention
4. Town Website Update

APPOINTMENTS AND RESIGNATIONS

APPOINTMENTS AND RESIGNATIONS

1. Resignations:
 - a. Harbor Commission - B. Anson
Documents: [B Anson.pdf](#)
 - b. Lower Glen Farm Preservation Committee - A. Nichelson
Documents: [A Nichelson.pdf](#)
2. Appointments:
 - a. Bristol Ferry Town Common (Re-Appt.) - H. W. Wilson
Documents: [H W Wilson.pdf](#)
 - b. Glen Park Working Committee (Re-Appt.) - H. Nichelson
Documents: [H Nichelson.pdf](#)

OLD BUSINESS

1. Request Permission To Conduct 2016 Race The State Through Portsmouth, August 7, 2016. / H. Piggan, Manuka Sports Event Management (10) (FR:1/11/16)
Documents: [Race The State.pdf](#)
2. Update On RIDOT Activity Regarding The Town Center Project And Request For Discussion/Recommendation To Staff On Next Steps. / G. Crosby (10)
Documents: [RIDOT.pdf](#), [Commonwealth Meeting Minutes.pdf](#)

NEW BUSINESS

1. Request Approval Of A Resolution In Opposition To The Proposed Truck Tolls. / L. Fitzmorris, Portsmouth Concerned Citizens (10)
Documents: [Resolution Request - Truck Tolls.pdf](#)
2. Discussion/Action - Police Station Architectural Services. / J. Lathrop (5)
Documents: [Police Station Architectural Services.pdf](#)
3. December Budget Update. / J. Lathrop (5)
Documents: [Budget Update.pdf](#)

CORRESPONDENCE

1. Thank You Letter For Partnering On The Conservation Of The Eugene Chase Farm Property On Prudence Island. / R. Jenness, Chair, Prudence Conservancy
Documents: [Prudence Conservancy.pdf](#)

FUTURE MEETINGS

February 8 7:00 PM - Town Council Meeting
February 22 7:00 PM - Town Council Meeting

EXECUTIVE SESSION

1. RIGL 42-46-5(a)(2) - Collective Bargaining: PMEA

ADJOURN

RETURN TO OPEN SESSION

OPEN SESSION

ADJOURN

The public is welcome to any meeting of the Town's boards or its committees. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact the Town Clerks Office at 683-2101 at least (3) business days prior to the meeting.

POSTED 1/21/16

TOWN OF PORTSMOUTH

PROCLAMATION

ESTABLISHING AN ANNUAL "PORTSMOUTH FOUNDERS' DAY"

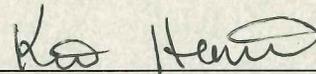
WHEREAS: The Portsmouth Compact of 1638 is the founding document of our Town, and:

WHEREAS: This founding document is physically located in the Rhode Island State Archives in Providence and requires special handling and arrangements to be brought to Portsmouth, and:

WHEREAS: The Portsmouth Historical Society desires to sponsor an annual public showing of the Compact in Portsmouth to remind Portsmouth residents of our long and proud history,

NOW, THEREFORE BE IT RESOLVED That the Portsmouth Town Council hereby designates 7 March, the date of the signing of the Compact in 1638, as our annual "Portsmouth Founders' Day", to include a public showing of the Compact in Portsmouth on or near that date, with the assistance of the Town Clerk's office to arrange for transportation and temporary storage of Compact, and the support of the Portsmouth Historical Society in presenting this document to the public.

APPROVED BY TOWN COUNCIL
ACTION December 14, 2015



Keith E. Hamilton, President
Portsmouth Town Council

ATTEST:



Joanne M. Mower
Town Clerk



TOWN OF PORTSMOUTH, RHODE ISLAND



RECEIVED
PORTSMOUTH, R.I.
2016 JAN 11 P 2:20
JUANNE H. MOWER
TOWN CLERK

ENTERTAINMENT LICENSE APPLICATION

To The Town Council: The applicant, whose signature appears below, respectfully petitions your Honorable Body for an Entertainment License.

DATE: 1/7/16 *Application must be received 30 days prior to event per Ordinance 91-8-27A

OWNER/CORP/ENTITY: Rhode Island Rugby Football Foundation

ADDRESS: 21 Allen Ave, Barrington, RI 02806 PHONE: 401-465-3144

CONTACT PERSON: Susan Ely DOB: 12/06/75

PROPERTY OWNED BY: ~~000~~ Town of Portsmouth

ADDRESS: 715 East Main Rd. PHONE: 401-683-3255
Portsmouth, RI 02871

EVENT DATE(S): April 16 & 17, 2016 HOURS: 8-6 pm both days

EVENT LOCATION: Gardner Severney Sports Complex, 715 East Main Rd.

TYPE OF ENTERTAINMENT: Collegiate Rugby Tournament

NUMBER OF TICKETS/PASSES FOR EACH DAY: N/A AGE GROUP: College

EXPECTED NUMBER OF PARTICIPANTS AND/OR ATTENDEES EACH DAY:
Estimated 2,000 - 2,500 participants/attendees each day

ALCOHOLIC BEVERAGES BEING SOLD? (Under RIGL Title 3) YES NO

ALCOHOLIC BEVERAGES BEING GIVEN AWAY? YES NO

FOOD BEING SOLD? YES NO BEING GIVEN AWAY? YES NO

AMPLIFIED SOUND TO BE PROVIDED? YES NO TYPE

FIREWORKS DISPLAY BEING PROVIDED? YES NO

AUTHORIZED SIGNATURE: Susan Ely TITLE: President

FOR OFFICE USE ONLY: FEE: \$100 FEE WAIVER APPROVED: DATE PAID: 1/11/16
APPROVALS: POLICE: FIRE: INSPECTION:
COUNCIL MEETING: 1/25/16 DATE GRANTED: DATE ISSUED:

rect #
52579

PORTSMOUTH TOWN COUNCIL MEETING
JANUARY 11, 2016

7:00 PM – TOWN COUNCIL CHAMBERS, TOWN HALL, 2200 EAST MAIN ROAD

MEMBERS PRESENT: Keith E. Hamilton, James A. Seveney, Kevin M. Aguiar,
David M. Gleason, Elizabeth A. Pedro and Joseph W. Robicheau

MEMBERS ABSENT: Michael A. Buddemeyer

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was followed by a Moment of Silence for our men and women around the world in harm's way.

SITTING AS THE PORTSMOUTH TOWN COUNCIL

SITTING AS THE BOARD OF LICENSE COMMISSIONERS

1. Victualler License – New

Empire Tea and Coffee, 2005 East Main Road, Owner: Derek Savas, PO Box 4340,
Middletown, RI

A motion by Mr. Seveney, seconded by Mr. Aguiar, to approve. All voted in favor of the motion.

A motion by Mr. Robicheau, seconded by Mr. Seveney, to adjourn as a Board of License Commissioners. All voted in favor of the motion.

ADJOURN

PRESIDENT'S EXECUTIVE SUMMARY

President Hamilton announced that the Town had closed on the Mount Hope Marina property (4.9 acres) that abuts the Bristol Ferry Town Commons in conjunction with the Aquidneck Land Trust.

MINUTES

TCM 12/14/15 and Exec.

A motion by Mr. Seveney, seconded by Mr. Gleason, to approve the minutes of TCM 12/14/15.
All voted in favor of the motion.

Vote on the Executive Session minutes will be held at the 1/25/16 Council meeting.

BILLS

Bill List 12/28/15 – Pre-paid

A motion by Mr. Seveney, seconded by Mr. Gleason, to pay all due and just bills in the amount of \$181,228.11. All voted in favor of the motion.

Bill List 01/11/16

A motion by Mr. Robicheau, seconded by Mr. Seveney, to pay all due and just bills in the amount of \$71,555.20. All voted in favor of the motion.

TAX VOUCHERS

Request Approval for Tax Vouchers #20160111-01 to #20160111-08. / M. Helfand

A motion by Ms. Pedro, seconded by Mr. Robicheau, to approve. All voted in favor of the motion.

TOWN ADMINISTRATOR'S REPORT

1. Passing of CDR of American Legion Post 14 George Wardwell, USN (ret.) - Mr. Wardwell was also the chairman of the Town's 375th parade.
2. Recycling Update – Electronic waste will no longer be accepted at the Transfer Station. There will be e-waste pickups, free to the citizens, scheduled once every two months at the High School.

2016 Transfer Station Stickers are on sale and the Tax Office will also be open Saturday January 30th and February 6th from 7:30 am to 4:30 pm for the sale of stickers. 2015 stickers will expire January 31st.
3. Intern Program – Two interns from Bryant University, working on their senior projects. One will work to develop measuring and metric system tracking of where we should be putting our resources to best benefit the Town, one will work on developing an SOP for the Recreation Department and inventorying of our assets for best use.
4. Tank Farm Update – Matrix's preliminary report will be provided to the committee on January 20th.
5. Legislative Priorities for 2016- A joint Town Council/School Committee meeting is scheduled for Saturday January 23rd at 8:00 am at the Portsmouth High School Library. The two groups will prepare a list of legislative priorities to go over with the General Assembly Delegation at a future Council meeting.

6. Building Inspector Update – Three candidates will be interviewed on Thursday.
7. Department Updates –
 - The Police have received their range training trailer. They are accepting applications for the Citizens Academy beginning 1/12/16.
 - The Fire Department is inviting the public to view and “like” their new Facebook page.
 - The Public Works Department has installed a new bulletin board for Common Fence Point; tree pickup is almost complete; the fuel management system is almost complete; and a wellness program workshop was held in preparation for the snow season.
 - Mike Asciola has accepted the full time position in the Town Planners office.
 - The TIP request was submitted on Friday.
 - 40 residents have not yet responded to wastewater letters notifying them they must get their systems pumped out and inspected.
 - Richard Talipsky has been brought on as Director of Business Development. – Our thanks to Bill Clark for his over 10 years of service.

APPOINTMENTS AND RESIGNATIONS

1. Appointments:

- a. Tree Commission (Re-Appt.) – J. Fitzgerald, J. Garman

A motion by Ms. Pedro, seconded by Mr. Seveney, to approve the re-appointments of John Fitzgerald and Jim Garman. All voted in favor of the motion.

- b. Tree Warden (Re-Appt.) – J. Fitzgerald

A motion by Mr. Seveney, seconded by Mr. Robicheau, to reappoint John Fitzgerald. All voted in favor of the motion.

- c. Harbor Commission (Re-Appt.) – P. Rossi, T. Grieb, D. Batcheller

A motion by Mr. Seveney, seconded by Mr. Robicheau, to reappoint Patricia Rossi, Tom Grieb, and Denis Batcheller. All voted in favor of the motion.

OLD BUSINESS

OB 1 - PUBLIC HEARING: Discussion/Action – Proposed Amendment to Chapter 364 of the Portsmouth Town Code – Tobacco Products, to Restrict the Use of Tobacco Products on any Beach, Park, Athletic or Recreational Facility Owned by the Town of Portsmouth (10)

A motion by Mr. Seveney, seconded by Ms. Pedro, to close the public hearing as there was no public comment. All voted in favor of the motion.

A motion by Mr. Seveney, seconded by Mr. Gleason, to accept the amendment as written. All voted in favor of the motion.

**TOWN OF PORTSMOUTH, RI
ORDINANCE AMENDMENT
ORDINANCE #2016-01-11A**

Chapter 364: TOBACCO PRODUCTS

Be it ORDAINED by the Town Council of the Town of Portsmouth, Rhode Island, that Chapter 364 of the Portsmouth Code of Ordinances is hereby amended as follows:

§ 364-1. Definitions.

The following words and terms shall have the following meanings:

BEACH, PARK, ATHLETIC OR RECREATIONAL FACILITIES OWNED BY THE TOWN OF PORTSMOUTH – Any beach, park, athletic or recreational facility, including, but not limited to, any playing field, ball field, basketball court, tennis court, or playground, which is owned or operated by the Town of Portsmouth, together with any area within 100 feet thereof owned by the Town.

§ 364-2. Use of tobacco products prohibited.

Smoking and other uses of tobacco products are hereby prohibited at any beach, park, athletic or recreational facility owned by the Town of Portsmouth.

§ 364-3. Violations and penalties.

Any person violating this chapter may be ejected from the beach, park, athletic or recreational facilities owned by the Town and/or may be fined not more than \$100, which sum shall be collected for the use of the Town.

**ADOPTED BY TOWN COUNCIL
ACTION ON January 11, 2016**

Keith E. Hamilton, President
Portsmouth Town Council

OB 2 - PUBLIC HEARING: Discussion/Action – Proposed Amendment to Chapter 274 of the Portsmouth Town Code – Peddling and Soliciting, to Allow the Town Clerk's Office to Issue Special Event Peddler's Licenses Without Town Council Approval. (10)

Ms. Pedro asked for clarification on the amendment.

Solicitor Gavin stated that this would authorize the Town Clerk's office to issue any special event peddler's license, annual licenses would remain under the Council's authority.

President Hamilton requested that the Town Clerk's office send a list of an event's peddlers to the Police Department for monitoring.

A motion by Mr. Seveney, seconded by Mr. Robicheau, to close the public hearing. All voted in favor of the motion.

A motion by Mr. Seveney, seconded by Mr. Robicheau, to approve as presented. All voted in favor of the motion.

**TOWN OF PORTSMOUTH, RI
ORDINANCE AMENDMENT
ORDINANCE # 2016-01-11B**

Chapter 274: Peddling and Soliciting

Be it ORDAINED by the Town Council of the Town of Portsmouth, Rhode Island, that Chapter 274 of the Portsmouth Code of Ordinances is hereby amended by adding the following section:

§ 274- __. Special event peddler's license.

- A. Any special event, as recognized and approved by the Town Council, may utilize any vendor that is duly licensed by this chapter.
- B. A special event peddler's license may be issued to persons, hawkers, peddlers or mobile food vendors, not currently licensed, engaged in the sale of various products at special events, as recognized and approved by the Town Council. Application for said license shall be submitted to the Town Clerk or his or her designee along with a fee of \$50 per event. Application must include the nature of items for sale, the special event title, location and date(s), a copy of the state tax permit, and a copy of the applicable State Health Department license. Said license will be issued administratively by the Town Clerk. Said license shall be displayed conspicuously at all times. All sales under this special event peddler's license will be limited only to the hours of the special event and shall be conducted where the special event is being held. Any person who has had his or her license revoked by the Town Council shall not be eligible for a special event peddler's license by the Town Clerk.

**ADOPTED BY TOWN COUNCIL
ACTION ON January 11, 2016**

Keith E. Hamilton, President
Portsmouth Town Council

OB 3. Discussion/Action – Wind Turbine Contract Amendments. / G. Crosby & S. Brusini (15)

a. Proposed Amendment to Project Agreement and Wind Energy Lease.

Solicitor Gavin stated that further work was needed on the bond's language.

Steven Brusini, Esq., representing WED, asked to have the language changed from "exceed by 8 meters" to "exceed by 20 meters".

Hannah Marini, WED, gave an update on discussions with homeowners negatively impacted by the turbine and flicker which included: landscape solutions, turbine solutions, innovative window shade solutions and an invitation to visit the North Kingstown project.

Mr. DePasquale spoke of paying off the Town's bond faster; the FAA approval being received in December; and a request for an 85 meter hub height. He stated that raising the hub height 39 feet to a standard hub height would make the new tower standard in size (no longer a custom tower) allowing for the highest warranty (10 years) and certification. In addition the new height would allow the turbine to produce more energy and make it run more quietly.

Mr. DePasquale asked permission to use the turbine that was going to be placed in Coventry allowing WED to start the project immediately. Coventry's turbine doesn't have to be ready until June. It is hoped to set the crane up the last week of this month; taking down the old tower January 29th and 30th; setting up a temporary fence; removing the foundation and installing a new foundation in February with the parts arriving the 2nd week in February. Dates will need to be worked out with the School. Security will be on site. The two tower sections will be barged over. The new blades will come overland by the end of February.

In response to Mr. Gleason's question, Mr. DePasquale stated that there would be no change in the flicker because of the new tower's height.

Attorney Brusini stated that the height change will not affect more people than were bothered before.

Ms. Pedro requested a plan showing the radius of what may be hurt should the new tower fall.

Mr. DePasquale stated it will never fall past its actual length and he will check on that.

A motion by Mr. Seveney, seconded by Mr. Gleason, to approve the amendment to project agreement and the wind energy lease. All voted in favor of the motion.

b. Presentation of \$150,000 Performance Bond Required by Previous Council Action.

No action.

OB 4 - Discussion/Action - Meeting Notes from October 21, 2015 – Status of Project Design: Reconstruction of East Main Rd., Turnpike Ave. to Union St. / L. Pedro & T. Cunningham, Commonwealth Engineers & Consultants, Inc. (FR: 12/14/15) (10)

Ms. Pedro stated that she wanted an update as we were supposed to have another meeting with RIDOT. She asked if the second roundabout was on hold.

Town Planner Crosby stated that all commercial properties in the area are waiting to see what was going to happen with the roundabouts.

Town Administrator Rainer stated that he, Mr. Hamilton and Mr. Crosby met with DOT to find out the status of the project. DOT is looking for a complete re-write of the project and will be coming to the Council to discuss and get input.

Mr. Seveney addressed concerns that the funds allocated for the project by Senator Reed would be lost.

No action.

NEW BUSINESS

NB 1 - Request Permission to Conduct 2016 Race the State Through Portsmouth, August 7, 2016. / H. Pigin, Manuka Sports Event Management (10)

A motion by Mr. Seveney, seconded by Ms. Pedro, to continue to January 25th. All voted in favor of the motion.

NB 2 - Request to Recognize the Efforts of Many Portsmouth Business Owners and Volunteers that Supported the 2016 Island Park Seals Polar Plunge on 1/1/2016. / J. Vit (5)

Mr. Vitkevich presented a slide show of pictures from the Plunge. He announced that \$1700 was raised in support of Matthew Pierce and Mary Tobin.

Administrator Rainer will arrange for the slide show to be placed on the Town's website.

NB 3 - Announcement of Portsmouth Prevention Coalition's Project Purple Week: January 25–29, 2016. / K. Hamilton (5)

Ray Davis of the Prevention Coalition and Jenny Springer of the Herren Project announced that the Project had given a \$1200 donation to the Coalition for tee shirts and other items that will be given out on January 23rd. In addition, Portsmouth will be featured in ads for the 2016 National Substance Abuse Campaign.

President Hamilton announced that a dodge ball tournament is scheduled at the high school gym on January 29th at 6 pm. The Town officials will participate as a team along with teams from police, fire, and high school students.

Mr. Hamilton, Mr. Aguiar, Mr. Gleason, Ms. Pedro, and Mr. Rainer will participate.

a. Request Approval of Project Purple Week Proclamation

A motion by Ms. Pedro, seconded by Mr. Gleason, to approve the resolution. All voted in favor of the motion.

**TOWN OF PORTSMOUTH, RI
PROCLAMATION**

WHEREAS: Project Purple, an initiative of The Herren Project, a 501(c) 3 Non-profit foundation established by former NBA basketball player, Chris Herren, assists individuals and families struggling with addiction. Project Purple was launched to break the stigma of addiction, bring awareness to the dangers of substance abuse and shed light on effective practices, and

WHEREAS: the Project Purple concept was developed when Chris spoke at a local high school in 2011 in front of students wearing Purple shirts. After sharing his story, a young woman raised her hand and stood up to speak. As snickering and laughter was heard, the student said “Thank you Mr. Herren for validating what we do. We are the sober students of this high school and each year we take a pledge to not use drugs or alcohol.” Mr. Herren was surprised by the courage it took to not only stand up and share the symbolism of the purple shirts, but he was inspired to make a difference among adolescents across the United States.

NOW THEREFORE I, Keith E. Hamilton, President of the Portsmouth Town Council, do hereby proclaim the week of January 25th through 29th, 2016 as

PROJECT PURPLE WEEK

in the Town of Portsmouth and I urge all citizens to celebrate and support the special events planned by both the Portsmouth Schools and other community organizations; Portsmouth businesses along with the Portsmouth Fire and Police Departments, displaying Project Purple banners.

Keith E. Hamilton, President,
Portsmouth Town Council

NB 4 - Update/Discussion – Portsmouth Municipal Court. / D. Gleason (10)
The Council addressed concerns about:

- The court fees being waived.
- Whether Portsmouth could join with another community for municipal court.
- Do department heads feel they are getting a value by the Town having a court.
- Should the court be held every other month to save time and costs.
- How can outstanding balances be collected.

No action was taken.

NB 5 - Request Resolution Outlining the Loan Criteria for the RI Infrastructure Bank's
Community Septic System Loan Program (CSSLP). / G. McGovern (5)

Galen McGovern, Wastewater Manager, requested that loan criteria be passed and that "CSSLP funds can be used to refinance an existing Portsmouth loan" also be added to the resolution.

A motion by Mr. Seveney, seconded by Mr. Gleason, to accept the existing resolution with all elements presented and that residents currently with a Portsmouth loan may apply for a CSSLP loan if available. All voted in favor of the motion.

TOWN OF PORTSMOUTH
RESOLUTION # 2016-01-11

Resolution Outlining the Loan Criteria for the RI Infrastructure Bank's Community Septic System Loan
Program (CSSLP)

- WHEREAS: the Town of Portsmouth will enter into a Loan Agreement with the Rhode Island Infrastructure Bank under the Community Septic System Loan Program (CSSLP), and
- WHEREAS: this loan program is administered through RI Housing and the Town may apply specific homeowner loan criteria to the program, and
- WHEREAS: said loan criteria has been reviewed and agreed upon by the Town Council of the Town of Portsmouth.

NOW THEREFORE BE IT RESOLVED, that the following criteria shall be applied to the loans administered by RI Housing:

1. The maximum amount of the loan shall be 25,000.
2. The term of the loan shall be a maximum of 10 years.
3. Residential property owners must be current on all financial obligations to the Town of Portsmouth at the time of application.
4. There are no owner occupancy restrictions and seasonal and rental properties are eligible.
5. The loan program excludes commercial and industrial properties; group and cluster systems; and condominiums or apartment buildings with 4 or more units per structure.
6. There are no income restrictions but homeowner debt/income ratio shall not exceed 45 percent.
7. Funds will be loaned out on a first-come, first served basis.
8. There are no current state or Federal tax liens on the property or current bankruptcies or bankruptcies discharged within the previous 24 months.
9. A \$300 loan origination fee will be paid by the borrower at closing.
10. Security for the loan will be a lien on the property held by the Town to be released upon successful repayment of the loan.
11. The loan obligation shall be structured to be repaid at the sale or transfer of the subject property. Payments will be made on a monthly basis and there will be no prepayment penalty.
12. Only licensed and insured septic installers may be used on the project.
13. Qualified septic systems must be subject to the 2007 RI Cesspool Phase-Out Act or determined to be "failed" as defined by the current DEM regulations and/or the Portsmouth Wastewater Management District Ordinance.
14. The homeowner must have a DEM approved septic design with a permit number and all State and local permits procured.
15. A DEM Certificate of Conformance will be required prior to disbursement of borrowed funds which will be paid directly to the system designers and licensed installers.
16. Funds are to be used for septic system repairs or replacement only, including all engineering and installation costs as well as all permitting fees.
17. Applicants must have current property and liability insurance on the property as it will become security for the loan.
18. On a case-by-case basis, loan applications may be approved for systems installed or repaired prior to the inception of this loan program, but in no case prior to January 1, 2014.
19. Prior to the closing, the homeowner must present Rhode Island Housing an executed contract with a licensed and insured septic installer. This contract will fully describe the scope of work required to repair or replace the homeowner's septic system.
20. Portsmouth residents will have the opportunity to refinance an existing Portsmouth Septic Loan under the Community Septic System Loan Program (CSSLP).

WHEREAS: this Resolution is effective upon passage.

**APPROVED BY TOWN COUNCIL
ACTION ON January 11, 2016**

Keith E. Hamilton, President
Portsmouth Town Council

NB 6 - Discussion – FY16 Mid-Year Update. / F. Chan (5)

Deputy Finance Director Chan announced that higher revenues are projected along with higher expenditures, due to over time at Public Safety and Public Works. It is hoped that the Town will end the fiscal year with a \$70,000 surplus.

A motion by Mr. Seveney, seconded by Mr. Robicheau, to receive and place on file. All voted in favor of the motion.

CORRESPONDENCE

1. Invitation to Attend the 31st Annual Dr. Martin Luther King, Jr. Birthday Program, 9:30 AM January 18, 2016 at Thompson Middle School and the Luncheon Program at 12:00 PM at the Best Western, Newport
2. Request Resolution in Support of Legislation on Controlling Blasting. / A. Weinreich, Charlestown Town Clerk
3. Application by the City of Newport, Utilities Department, Water Division to Change Rates with the Rhode Island Public Utilities Commission. / J. Keough, Jr., Keough & Sweeney, Ltd (The Full Report is Available for Viewing at the Town Clerk's Office)
4. Notice by Narragansett Electric Company, d/b/a National Grid, of an Application for the Aquidneck Island Reliability Project that was Filed with the Energy Facility Siting Board (EFSB). / P Lacouture, Robinson & Cole, LLP (The Full Report is Available for Viewing at the Town Clerk's Office)
5. Portsmouth Harbor Commission Letter of Approval to Modify a Portion of the Planned Mooring Field at Hog Island to Accommodate the Hog Island Dock Proposal Application #2015-02-055 Pending before CRMC. / T. Grieb, Chair, Portsmouth Harbor Commission
6. Letter to the RIDOT Expressing Concerns Over the Demolition of the Old Sakonnet River Bridge, the Old Stone Bridge Abutment Project and Other Tiverton Issues. / Rep. John G. Edwards, House Majority Whip, State Representative – District 70, Tiverton / Portsmouth
7. Letter Requesting Support of the Eastern Rhode Island Conservation District (ERICD) and ERICD 2014-2015 Report. / S. Churgin, ERICD

Regarding Correspondence #1, Mr. Seveney will attend the Program and President Hamilton will Make all attempts to be there.

A motion by Mr. Seveney, seconded by Mr. Gleason, to place all correspondence on file. All voted in favor of the motion

FUTURE MEETINGS

January 23, 2016 – Town Council/School Committee Budget Strategy and Planning Meeting (Saturday)
January 25, 2016 – Town Council Meeting
February 8, 2016 – Town Council Meeting

A motion by Mr. Robicheau, seconded by Ms. Pedro, to adjourn. All voted in favor of the motion.

ADJOURN

TIME: 9:12 p.m.

Joanne M. Mower, Town Clerk

BILL LIST

Bill List Expenditures
Town of Portsmouth 2015-2016

1/19/2016 2:56:54 PM

Vendor	Account Number	Date	Description	Amount
Line Item 10002 TOWN ADMINISTRATOR				
KONICA MINOLTA BUSINESS	1-01-503-10002-04	1/26/2016	COPIER/PRINTER-SUPPLIES & TOWN CLERK: 9/24-12/23	\$461.55
PITNEY BOWES	1-01-503-10002-04	1/26/2016	COPIER/PRINTER-SUPPLIES & TOWN CLERK: POSTAGE MACHINE	\$189.50
URSILLO, TEITZ & RITCH, LTD.	1-01-312-10002-04	1/26/2016	LEGAL SERVICES PROF SER: LABOR MATTERS	\$2,886.00
Sub Total:				\$3,537.05
Line Item 10003 TOWN CLERK				
LHS ASSOCIATES, INC.	1-01-890-10003-06	1/26/2016	DOG FUND TOWN CLERK: DOG LICENSING	\$1,020.97
Sub Total:				\$1,020.97
Line Item 10004 CANVASSING				
EAST BAY NEWSPAPERS	1-01-316-10004-08	1/26/2016	ADVERTISING CANVASSING: INTERNET ADV 12/21-1/1	\$50.00
EAST BAY NEWSPAPERS	1-01-316-10004-08	1/26/2016	ADVERTISING CANVASSING: ADVERTISING 12/21-25	\$214.20
EAST BAY NEWSPAPERS	1-01-316-10004-08	1/26/2016	ADVERTISING CANVASSING: ADVERTISING 12/7-11	\$78.75
FALL RIVER MODERN PRINTING C	1-01-318-10004-08 *	1/26/2016	PRINTING CANVASSING: PRINTING	\$341.36
FALL RIVER MODERN PRINTING C	1-01-401-10004-08	1/26/2016	OFFICE SUPPLIES & EQUIPMEN CANVASSING: OFFICE SUPPLIES	\$85.00
FARNHAM FARM TRUSTEES	1-01-335-10004-08 *	1/26/2016	RENT/POLLING SITES CANVASSING: POLLING SITE RENT	\$250.00
KENNEDY PERSONNEL SERVICES	1-01-129-10004-08	1/26/2016	TEMPORARY ASSISTANCE CANVASSING: TEMP ASST	\$582.40
KENNEDY PERSONNEL SERVICES	1-01-129-10004-08	1/26/2016	TEMPORARY ASSISTANCE CANVASSING: TEMP ASST	\$728.00
SCOTT A. SHERMAN	1-01-328-10004-08	1/26/2016	CUSTODIAL SERVICE CANVASSING: CUSTODIAL SERVICES	\$105.00
ST BARNABAS CHURCH	1-01-335-10004-08 *	1/26/2016	RENT/POLLING SITES CANVASSING: POLLING SITE RENT	\$125.00
THE ALLIED GROUP INC	1-01-318-10004-08 *	1/26/2016	PRINTING CANVASSING: PRINTING	\$304.56
THE NEWPORT DAILY NEWS	1-01-316-10004-08	1/26/2016	ADVERTISING ADVERTISING: CANVASSING	\$490.00
W B MASON CO INC	1-01-401-10004-08	1/26/2016	OFFICE SUPPLIES & EQUIPMEN CANVASSING: OFFICE SUPPLIES	\$8.76
Sub Total:				\$3,363.03
Line Item 10008 BOARDS & COMMITTEES				
WILLIAM E. CLARK	1-01-436-10008-15 *	1/26/2016	ECONOMIC DEVL P COMMISSN EDC: TRANSITION	\$299.00
Sub Total:				\$299.00

Vendor	Account Number	Date	Description	Amount
Line Item 20001 FINANCE/PERSONNEL				
CROSSBAR VOICE & DATA	1-01-341-20001-20	1/26/2016	TELECOMMUNICATIONS/ALL DE TELECOMMUNICATION: 1/1-3/311	\$2,313.00
GOVERNMENT FINANCE OFFICER	1-01-334-20001-20	1/26/2016	PROF DEV/TRAINING FINANCE: MEMBERSHIP 2/1-1/31	\$190.00
I.A.A.O.	1-01-334-20001-20	1/26/2016	PROF DEV/TRAINING TAX: '16 MEMBERSHIP	\$190.00
I.P.M.A.	1-01-315-20001-20 *	1/26/2016	TESTING FINANCE: TESTING	\$417.50
R. I. ASSOC. OF ASSESS. OFFICE	1-01-334-20001-20	1/26/2016	PROF DEV/TRAINING TAX: ASSESSOR MEMBERSHIP	\$25.00
R. I. INTERLOCAL RISK MGMT. TR	1-01-329-20001-20 *	1/26/2016	INSURANCE DEDUCTIBLE FINANCE: INSURANCE DEDUCTIBLES	\$8,463.00
R. I. TAX COLLECTOR'S ASSOCIAT	1-01-334-20001-20	1/26/2016	PROF DEV/TRAINING TAX:COLLECTOR MEMBERSHIP	\$30.00
SOUTH COUNTY HOSPITAL	1-01-315-20001-20 *	1/26/2016	TESTING FINANCE: POLICE TESTING	\$120.00
THE NEWPORT DAILY NEWS	1-01-316-20001-20	1/26/2016	ADVERTISING ADVERTISING: TOWN COUNCIL	\$618.75
W B MASON CO INC	1-01-401-20001-20	1/26/2016	OFFICE SUPPLIES & EQUIPMEN FINANCE: OFFICE SUPPLIES	(\$9.41)
W B MASON CO INC	1-01-401-20001-20	1/26/2016	OFFICE SUPPLIES & EQUIPMEN FINANCE: OFFICE SUPPLIES	\$104.91
Sub Total:				\$12,462.75
Line Item 20002 TAX ASSESSOR/COLLECTOR				
A&R MARINE CORP	1-01-317-20002-22 *	1/26/2016	TRAVEL TAX: PI FERRY	\$32.40
MUNICIPAL COLLECTIONS, INC	1-01-319-20002-22	1/26/2016	DELINQUENT T/C FEES TAX: DELINQUENT TAX COLLECTION	\$536.51
W B MASON CO INC	1-01-401-20002-22	1/26/2016	OFFICE SUPPLIES & EQUIPMEN TAX: OFFICE SUPPLIES	\$156.15
Sub Total:				\$725.06

Vendor	Account Number	Date	Description	Amount
Line Item 31001 POLICE				
401 MOTORING INC	1-01-346-31001-24	1/26/2016	POLICE: VEHICLE MAINT	\$240.00
401 MOTORING INC	1-01-346-31001-24	1/26/2016	POLICE: VEHICLE MAINT	\$528.00
A&R MARINE CORP	1-01-434-31001-24	1/26/2016	POLICE: FERRY CHARGES	\$32.40
C. K. DISTRIBUTION	1-01-346-31001-24	1/26/2016	POLICE: VEHICLE MAINT	\$453.93
CITYWIDE GLASS OF FALL RIVER	1-01-346-31001-24	1/26/2016	POLICE: VEHICLE MAINT	\$270.00
FIRST FORD INC	1-01-346-31001-24	1/26/2016	POLICE: VEHICLE MAINT	\$38.00
FIRST FORD INC	1-01-346-31001-24	1/26/2016	POLICE: VEHICLE MAINT	\$85.00
FIRST FORD INC	1-01-346-31001-24	1/26/2016	POLICE: VEHICLE MAINT	\$833.35
FIRST FORD INC	1-01-346-31001-24	1/26/2016	POLICE: VEHICLE MAINT	\$132.97
FIRST FORD INC	1-01-346-31001-24	1/26/2016	POLICE: VEHICLE MAINT	\$216.01
FIRST FORD INC	1-01-346-31001-24	1/26/2016	POLICE: VEHICLE MAINT	\$229.45
FORMS & GRAPHICS INC	1-01-405-31001-24	1/26/2016	POLICE: BUILD MAINT	\$118.00
GM REFRIGERATION CO. INC.	1-01-405-31001-24	1/26/2016	POLICE: BUILD MAINT	\$630.50
GROGAN-MARCIANO SPORTING G	1-01-454-31001-24	1/26/2016	POLICE: RECRUIT PACKAGES	\$424.80
HOME DEPOT CREDIT SERVICES	1-01-405-31001-24	1/26/2016	POLICE: BUILD MAINT	\$84.94
HOME DEPOT CREDIT SERVICES	1-01-405-31001-24	1/26/2016	POLICE: BUILD MAINT	\$45.91
JONATHAN BYRNE	1-01-454-31001-24	1/26/2016	POLICE: HAT FOR RECRUITING	\$22.00
KCM FLAVORS INC	1-01-408-31001-24 *	1/26/2016	POLICE: EQUIPMENT MAINT	\$285.00
NAPA AUTO PARTS	1-01-346-31001-24	1/26/2016	POLICE: VEHICLE MAINT	(\$175.17)
NAPA AUTO PARTS	1-01-346-31001-24	1/26/2016	POLICE: VEHICLE MAINT	\$525.51
NAPA AUTO PARTS	1-01-346-31001-24	1/26/2016	POLICE: VEHICLE MAINT	\$31.03
PORTSMOUTH ACE HARDWARE	1-01-405-31001-24	1/26/2016	POLICE: BUILD MAINT	\$21.99
POST ALL	1-01-405-31001-24	1/26/2016	POLICE: BUILD MAINT	\$16.04
PUBLIC SAFETY CENTER, INC.	1-01-434-31001-24	1/26/2016	POLICE: POLICE LINE TAPE	\$206.04
R. I. POLICE CHIEF'S ASSOCIATIO	1-01-434-31001-24	1/26/2016	POLICE: ANNUAL DUES	\$150.00
RAY'S TOWING SERVICE	1-01-346-31001-24	1/26/2016	POLICE: VEHICLE MAINT	\$94.00
RAY'S TOWING SERVICE	1-01-346-31001-24	1/26/2016	POLICE: VEHICLE MAINT	\$91.00
RAY'S TOWING SERVICE	1-01-346-31001-24	1/26/2016	POLICE: VEHICLE MAINT	\$85.00
RICOH USA INC	1-01-405-31001-24	1/26/2016	POLICE: BUILD MAINT	\$33.76
ROGER WILLIAMS UNIVERSITY	1-01-290-31001-24	1/26/2016	POLICE: EDUCATION, DAGUANNO	\$2,877.60
ROGER WILLIAMS UNIVERSITY	1-01-290-31001-24	1/26/2016	POLICE: EDUCATION, PIRRI	\$2,306.00
SHI INTERNATIONAL CORP	1-01-399-31001-24 *	1/26/2016	POLICE: COMPUTER	\$848.00
SHI INTERNATIONAL CORP	1-01-399-31001-24 *	1/26/2016	HARBORMASTER: COMPUTER	\$5,533.00
SHI INTERNATIONAL CORP	1-01-399-31001-24 *	1/26/2016	HARBORMASTER: COMPUTER	\$48.00
SHREDFAST LLC	1-01-405-31001-24	1/26/2016	POLICE: BUILD MAINT	\$80.00
STAPLES CREDIT PLAN	1-01-401-31001-24	1/26/2016	POLICE: OFFICE SUPPLIES	\$59.99
T.J. RUSSELL CO., INC.	1-01-405-31001-24	1/26/2016	POLICE: BUILD MAINT	\$33.50
T.J. RUSSELL CO., INC.	1-01-405-31001-24	1/26/2016	POLICE: BUILD MAINT	\$66.40
TASER INTERNATIONAL	1-01-408-31001-24 *	1/26/2016	POLICE: EQUIPMENT MAINT	\$54.50
THOMAS LEE	1-01-412-31001-24	1/26/2016	POLICE: VEHICLE FUEL	\$63.71

BILL LIST

Bill List Expenditures
Town of Portsmouth 2015-2016

1/19/2016 2:56:54 PM

Vendor	Account Number		Date	Description	Amount
THOMAS LEE	1-01-290-31001-24	CONTINUING EDUCATION	1/26/2016	POLICE: BCI SCHOOL WORK	\$27.53
THOMAS LEE	1-01-434-31001-24	MISCELLANEOUS	1/26/2016	POLICE: MISCELLANEOUS	\$19.60
TNT CLEANING SERVICES, INC.	1-01-404-31001-24 *	JANITORIAL SERVICE	1/26/2016	POLICE: JANITORIAL, DECEMBER	\$2,426.66
ULINE, INC.	1-01-401-31001-24	OFFICE SUPPLIES	1/26/2016	POLICE: OFFICE SUPPLIES	\$470.20
W B MASON CO INC	1-01-401-31001-24	OFFICE SUPPLIES	1/26/2016	POLICE: OFFICE SUPPLIES	\$79.00
W B MASON CO INC	1-01-401-31001-24	OFFICE SUPPLIES	1/26/2016	POLICE: OFFICE SUPPLIES	\$239.00
WILNER-GREENE ASSOCIATES	1-01-408-31001-24 *	EQUIPMENT MAINT/REPAIRS	1/26/2016	POLICE: EQUIPMENT MAINT	\$1,860.10
WILNER-GREENE ASSOCIATES	1-01-408-31001-24 *	EQUIPMENT MAINT/REPAIRS	1/26/2016	POLICE: EQUIPMENT MAINT	\$245.98
Sub Total:					\$23,088.23

Line Item 31003 FIRE

CLINICAL ONE HOME MEDICAL	1-01-403-31003-28	MEDICAL SUPPLIES/EQUIPMEN	1/26/2016	FIRE: MEDICAL SUPPLIES	\$39.50
DOMINA'S AGWAY	1-01-501-31003-28	EQUIPMENT NEW & REPLACE	1/26/2016	FIRE: NEW EQUIPMENT	\$21.58
FCAM	1-01-290-31003-28	EDUCATION/TRAINING	1/26/2016	FIRE: CRANSON, MICHAEL	\$295.00
GREENWOOD EMERGENCY VEHI	1-01-406-31003-28	VEHICLE MAINT & REPAIRS	1/26/2016	FIRE: VEHICLE MAINT	\$43.86
NAPA AUTO PARTS	1-01-406-31003-28	VEHICLE MAINT & REPAIRS	1/26/2016	FIRE: VEHICLE MAINT	\$134.88
NAPA AUTO PARTS	1-01-406-31003-28	VEHICLE MAINT & REPAIRS	1/26/2016	FIRE: VEHICLE MAINT	\$13.95
PORTSMOUTH ACE HARDWARE	1-01-501-31003-28	EQUIPMENT NEW & REPLACE	1/26/2016	FIRE: NEW EQUIPMENT	\$21.37
PORTSMOUTH AUTO SALES AND	1-01-406-31003-28	VEHICLE MAINT & REPAIRS	1/26/2016	FIRE: VEHICLE MAINT	\$42.95
STAPLES CREDIT PLAN	1-01-401-31003-28 *	OFFICE SUPPLIES/EQUIPT MAIN	1/26/2016	FIRE: OFFICE SUPPLIES	(\$0.58)
STAPLES CREDIT PLAN	1-01-401-31003-28 *	OFFICE SUPPLIES/EQUIPT MAIN	1/26/2016	FIRE: OFFICE SUPPLIES	\$50.99
STAPLES CREDIT PLAN	1-01-401-31003-28 *	OFFICE SUPPLIES/EQUIPT MAIN	1/26/2016	FIRE: OFFICE SUPPLIES	\$9.98
THE DAWSON GROUP	1-01-918-31003-28	AMBULANCE BILLING SERVICE	1/26/2016	FIRE: AMBULANCE BILLING	\$4,192.66
UNIFIRST CORPORATION	1-01-405-31003-28	BUILDING MAINTENANCE	1/26/2016	FIRE: BUILDING MAINT	\$99.44
ZOLL MEDICAL CORPORATION	1-01-403-31003-28	MEDICAL SUPPLIES/EQUIPMEN	1/26/2016	FIRE: MEDICAL SUPPLIES	\$521.25
Sub Total:					\$5,486.83

Vendor	Account Number	Date	Description	Amount
Line Item 33001 PUBLIC WORKS				
A&R MARINE CORP	1-88-649-33001-32 *	1/26/2016	DPW: PI FERRY RECYCLING	\$1,061.00
A&R MARINE CORP	1-01-639-33001-32	1/26/2016	DPW: PI FERRY	\$452.50
BETA GROUP INC	1-01-690-33001-32 *	1/26/2016	DPW: PAVE MGMT UPDATE 11/28-1/1	\$4,375.00
COASTAL ELECTRIC INC.	1-01-434-33001-32	1/26/2016	DPW: PARK AVE LIGHTS	\$234.00
COLONIAL SOUTH CHEVROLET	1-01-329-33001-32	1/26/2016	DPW: EQUIPMENT MAINT	\$228.94
COLONIAL SOUTH CHEVROLET	1-01-329-33001-32	1/26/2016	DPW: EQUIPMENT MAINT	\$74.36
DePAUL DIESEL SERVICE, INC.	1-01-329-33001-32	1/26/2016	DPW: EQUIPMENT MAINT	\$600.75
DONOVAN & SONS INC.	1-01-434-33001-32	1/26/2016	DPW: FIRE DEPT	\$138.00
EMPIRE COMMUNICATIONS	1-01-434-33001-32	1/26/2016	TOWN HALL: SECURITY CABLING BALANCE	\$333.75
FIREX, INC.	1-01-405-33001-32	1/26/2016	DPW: BUILD MAINT	\$270.00
FIREX, INC.	1-01-434-33001-32	1/26/2016	DPW: TOWN HALL	\$427.00
GRAINGER INC	1-01-434-33001-32	1/26/2016	DPW: TOWNWIDE	\$60.40
HARRIS BLINDS & SHUTTERS	1-01-434-33001-32	1/26/2016	TOWN HALL: BLINDS	\$240.00
J.C. MADIGAN, INC.	1-01-329-33001-32	1/26/2016	DPW: EQUIPMENT MAINT	\$218.88
J.C. MADIGAN, INC.	1-01-329-33001-32	1/26/2016	DPW: EQUIPMENT MAINT	\$194.67
J.C. MADIGAN, INC.	1-01-329-33001-32	1/26/2016	DPW: EQUIPMENT MAINT	\$182.43
JOHN W. KENNEDY CO. INC.	1-01-434-33001-32	1/26/2016	DPW: TOWNWIDE	\$67.73
LACAVA & SOWERSBY INC	1-01-428-33001-32	1/26/2016	DPW: TOOLS & SHOP EQUIPMENT	\$50.28
LACAVA & SOWERSBY INC	1-01-428-33001-32	1/26/2016	DPW: TOOLS & SHOP EQUIPMENT	\$874.05
LACAVA & SOWERSBY INC	1-01-428-33001-32	1/26/2016	DPW: TOOLS & SHOP EQUIPMENT	\$404.25
MORTON SALT	1-01-419-33001-32	1/26/2016	DPW: SNOW REMOVAL MATERIALS	\$2,182.21
MORTON SALT	1-01-419-33001-32	1/26/2016	DPW: SNOW REMOVAL MATERIALS	\$4,001.57
NAPA AUTO PARTS	1-01-329-33001-32	1/26/2016	DPW: EQUIPMENT MAINT	\$191.49
NAPA AUTO PARTS	1-01-329-33001-32	1/26/2016	DPW: EQUIPMENT MAINT	\$279.93
NAPA AUTO PARTS	1-01-329-33001-32	1/26/2016	DPW: EQUIPMENT MAINT	\$359.04
ONE STOP BUILDING SUPPLY	1-01-428-33001-32	1/26/2016	DPW: TOOLS & SHOP EQUIPMENT	\$62.96
ONE STOP BUILDING SUPPLY	1-01-329-33001-32	1/26/2016	DPW: EQUIPMENT MAINT	\$33.74
ONE STOP BUILDING SUPPLY	1-01-690-33001-32 *	1/26/2016	DPW: PAVING EXPENSES	\$59.51
PIONEER HEAVY DUTY PARTS IN	1-01-329-33001-32	1/26/2016	DPW: EQUIPMENT MAINT	\$841.23
PIONEER HEAVY DUTY PARTS IN	1-01-428-33001-32	1/26/2016	DPW: TOOLS & SHOP EQUIPMENT	\$129.95
PORTSMOUTH ACE HARDWARE	1-01-401-33001-32	1/26/2016	DPW: OFFICE SUPPLIES	\$15.97
RIVERHEAD BUILDING SUPPLY C	1-01-405-33001-32	1/26/2016	DPW: BUILDING MAINT	\$56.40
SHEA CONCRETE PRODUCTS	1-01-405-33001-32	1/26/2016	DPW: BUILDING MAINT	\$1,980.00
TOM'S LAWN & GARDEN EQUIP	1-01-329-33001-32	1/26/2016	DPW: EQUIPMENT MAINT	\$311.50
TRAFFIC SIGNS & SAFETY INC	1-01-418-33001-32	1/26/2016	DPW: STREET SIGNS	\$428.00
TRAFFIC SIGNS & SAFETY INC	1-01-418-33001-32	1/26/2016	DPW: STREET SIGNS	\$387.50
TRAFFIC SIGNS & SAFETY INC	1-01-418-33001-32	1/26/2016	DPW: STREET SIGNS	\$500.00
W B MASON CO INC	1-01-401-33001-32	1/26/2016	DPW: OFFICE SUPPLIES	\$39.99
WASTE MANAGEMENT OF RI, INC	1-88-649-33001-32 *	1/26/2016	DPW: PI RECYCLING	\$1,230.30
WOODWARDS HEAVY TRUCK PA	1-01-329-33001-32	1/26/2016	DPW: EQUIPMENT MAINT	\$16.98

Vendor	Account Number		Date	Description	Amount
WOODWARDS HEAVY TRUCK PA	1-01-329-33001-32	EQUIPMENT MAINT/REPAIRS	1/26/2016	DPW: EQUIPMENT MAINT	\$189.03
WOODWARDS HEAVY TRUCK PA	1-01-428-33001-32	TOOLS & SHOP EQUIP	1/26/2016	DPW: TOOLS & SHOP EQUIPMENT	\$292.97
Sub Total:					\$24,078.26
Line Item 33002 BUILDING INSPECTION					
THE NEWPORT DAILY NEWS	1-01-611-33002-33	ZONING BOARD OF REVIEW	1/26/2016	BOARD OF REVIEW: ADVERTISING	\$1,216.95
W B MASON CO INC	1-01-401-33002-33 *	OFFICE SUPPLIES	1/26/2016	FINANCE: OFFICE SUPPLIES	\$80.35
Sub Total:					\$1,297.30
Line Item 54003 GLEN COMMITTEE/MAINT					
REPUBLIC SERVICES #097	1-01-322-54003-48 *	REFUSE DISPOSAL	1/26/2016	GLEN PARK: REFUSE DISPOSAL	\$23.26
Sub Total:					\$23.26
Line Item 54004 MANOR HOUSE COMM					
CRYSTAL SPRING WATER CO.	1-01-403-54004-50	SUPPLIES	1/26/2016	MANOR HOUSE: WATER	\$31.25
JKS TECHNOLOGIES	1-01-332-54004-50	PROF SERVICES	1/26/2016	MANOR HOUSE: PROF SERVICES	\$160.00
NEWPORT COUNTY CHAMBER	1-01-401-54004-50	MEMBERSHIP DUES	1/26/2016	MANOR HOUSE: MEMBERSHIP 2/1-1/31	\$330.00
OCEAN STATE JANITORIAL SERVI	1-01-137-54004-50	CUSTODIAL SERVICES	1/26/2016	MANOR HOUSE: CUSTODIAL	\$17.47
WASTE MANAGEMENT OF RI, INC	1-01-322-54004-50	REFUSE DISPOSAL	1/26/2016	MANOR HOUSE: REFUSE DISPOSAL	\$191.44
Sub Total:					\$730.16
Line Item 61004 * No LINE ITEM Descriptor *					
SHI INTERNATIONAL CORP	1-99-689-61004-00 *	15-16 TOWN CIP EXP	1/26/2016	IT: MICROSOFT WINDOWS	\$2,434.00
Sub Total:					\$2,434.00
Line Item 70500 * No LINE ITEM Descriptor *					
JKS TECHNOLOGIES	1-53-861-70500-00 *	FIRE PLAN REVIEW NON-PAYR	1/26/2016	FIRE: FIRE PLAN	\$750.00
MATTHEW BENDER & CO., INC.	1-53-861-70500-00 *	FIRE PLAN REVIEW NON-PAYR	1/26/2016	FIRE: PLAN REVIEW	\$130.43
NFPA CERTIFICATION DEPARTME	1-53-861-70500-00 *	FIRE PLAN REVIEW NON-PAYR	1/26/2016	FIRE: CFI-I PROGRAM APPLICATION	\$350.00
Sub Total:					\$1,230.43
Line Item 72900 TRF STATION SOLID WASTE					
J. R. VINAGRO CORPORATION	1-88-863-72900-00 *	XFER STA SOLID WASTE DISPO	1/26/2016	TRANSFER STATION: NON HAZ MIXED	\$1,115.70
PATRIOT DISPOSAL COMPANY, IN	1-88-863-72900-00 *	XFER STA SOLID WASTE DISPO	1/26/2016	DPW: E-WASTE	\$255.00
Sub Total:					\$1,370.70

BILL LIST

Bill List Expenditures
Town of Portsmouth 2015-2016

1/19/2016 2:56:54 PM

Vendor	Account Number	Date	Description	Amount
Line Item 72902 TRF STATION PI SOLID WAST				
A&R MARINE CORP	1-88-863-72902-00 *	1/26/2016	DPW: PI FERRY SOLID WASTE	\$498.80
Sub Total:				\$498.80
Line Item 72905 TRF STATION REPAIRS				
FIREX, INC.	1-88-863-72905-00 *	1/26/2016	DPW: TRANSFER STATION	\$325.00
Sub Total:				\$325.00
Line Item 72906 TRF STATION SECURITY SER				
EMPIRE COMMUNICATIONS	1-88-863-72906-00 *	1/26/2016	TR ST: SECURITY CABLING BALANCE	\$682.35
Sub Total:				\$682.35
Line Item 73000 GRANTS				
VANASSE HANGEN BRUSTLIN INC	1-44-861-73000-00 *	1/26/2016	ELMHURST PARK	\$8,848.69
Sub Total:				\$8,848.69
Batch BILL LIST				\$91,501.87

PREPAY

Bill List Expenditures
Town of Portsmouth 2015-2016

1/19/2016 2:56:54 PM

Vendor	Account Number	Date	Description	Amount
Line Item 10002 TOWN ADMINISTRATOR				
LAW OFFICE OF KEVIN GAVIN	1-01-312-10002-04	1/7/2016	LEGAL SERVICES PROFESSIONAL SERVICES	\$9,483.92
				Sub Total: \$9,483.92
Line Item 20001 FINANCE/PERSONNEL				
RI TOWN & CITY CLERKS ASSOCI	1-01-334-20001-20	1/7/2016	PROF DEV/TRAINING CANVASSING: JACQUELINE SCHULZ	\$30.00
				Sub Total: \$30.00
Line Item 70500 * No LINE ITEM Descriptor *				
NFPA CERTIFICATION DEPARTME	1-53-861-70500-00 *	1/7/2016	FIRE PLAN REVIEW NON-PAYR FIRE: NFPA RECERTIFICATION	\$150.00
				Sub Total: \$150.00
Line Item 72900 TRF STATION SOLID WASTE				
RI RESOURCE RECOVERY CORP	1-88-863-72900-00 *	1/7/2016	XFER STA SOLID WASTE DISPO TRANSFER STATION	\$10,799.03
				Sub Total: \$10,799.03
				Batch PREPAY \$20,462.95

PRE-PAID

Vendor	Account Number	Date	Description	Amount
--------	----------------	------	-------------	--------

Grand Total: \$111,964.82

Reviewed



RECEIVED
PORTSMOUTH, R.I.

2016 JAN -6 1 P 1:49

4 January 2016

JOANNE M. MOWER
TOWN CLERK

To: Portsmouth Town Council

Via: Portsmouth Town Clerk

Via: Tom Grieb, Chair, Portsmouth Harbor Commission

Date	Initials
1/6/16	TAG
Date	Initials

Subj: Resignation from Portsmouth Harbor Commission

1. I am hereby resigning my position as a member of the Portsmouth Harbor Commission.
2. My files, photos, tables and monitoring reports pertaining to Portsmouth public and private Rights of Way (ROW) to the shore will certainly be made available to the next commission member to assume ROW coordination activities. Also, I will certainly make myself available for any meetings, presentations, etc. should some background or history on Portsmouth ROW's be required.

Bob Anson

Bob Anson
53 Water Street
Portsmouth, RI 02871
(401) 683-4711

cc: Gary Crosby, Portsmouth Town Planner

ANNE NICHELSON
156 Glen Road, Portsmouth, RI 02871

RECEIVED
PORTSMOUTH, R.I.
2016 JAN 19 P 2:29
JOANNE M. MOWER
TOWN CLERK

January 19, 2016

Portsmouth Town Council
2200 East Main Rd.
Portsmouth, RI 02871

Dear Town Council Members:

I am writing to resign from the Lower Glen Farm Preservation Committee effective today, January 19, 2016.

Thank you for the opportunity to have served on the committee.

Sincerely,


Anne Nicholson

TOWN OF PORTSMOUTH, RI
BOARDS/COMMISSIONS/COMMITTEES
APPLICATION FORM

RECEIVED
PORTSMOUTH, R.I.

2016 JAN 19 P 1:27

JOANNE M. MOWER
TOWN CLERK

Date: 1/19/16 New Appointment: Re-Appointment ✓

Board/Commission/Committee Being Applied For: BRISTOL FERRY TOWN Common

(PLEASE PRINT) NAME: H. Weber Wilson

FULL STREET ADDRESS: 31 BAYVIEW AVE PORTSMOUTH

MAILING ADDRESS (if different): POB 506 PTSMH 02871

TELEPHONE NUMBERS:

HOME: BUSINESS: CELL: 339-5522

E-MAIL ADDRESS: hww@webwilson.com

PRESENT EMPLOYER NAME AND ADDRESS:

SELF
LENGTH OF EMPLOYMENT:

IF LESS THAN TWO YEARS, PREVIOUS EMPLOYER (Name and address):

EDUCATIONAL BACKGROUND: GRAD. DEGREE, INT'L BUSINESS;
AUTHOR, SPEAKER,

WORK EXPERIENCE RELATED TO POSITION BEING APPLIED FOR:

MEMBER PTSMH DESIGN REVIEW COMMITTEE
ORGANIZE ORIGINAL "FRIENDS OF BRISTOL FERRY Common"
LIVED ON BAYVIEW AVE SINCE 1998

RE-APPOINTMENT MUST INCLUDE DATA ON ATTENDANCE OF
PREVIOUS TERM: 90%

PROVIDE A BRIEF EXPLANATION OF YOUR INTEREST IN THIS
POSITION: OWN ABUTTING PROPERTY - 1ST HOUSE

ON RIGHT ON BAYVIEW

SIGNATURE OF APPLICANT: H. Weber Wilson

8/26/11

TOWN OF PORTSMOUTH, RI
BOARDS/COMMISSIONS/COMMITTEES
APPLICATION FORM

RECEIVED
PORTSMOUTH, R.I.

2016 JAN 19 P 2:29

JOANNE M. MOWER
TOWN CLERK

Date: 13 JAN 16 New Appointment: _____ Re-Appointment X

Board/Commission/Committee Being Applied For: GLEN PARK WORKING COMMITTEE

(PLEASE PRINT) NAME: HERBERT NICHELSON

FULL STREET ADDRESS: 156 GLEN RD

MAILING ADDRESS (if different): _____

TELEPHONE NUMBERS:

HOME: _____ BUSINESS: 401 832 8574 CELL: 401 207 1958

E-MAIL ADDRESS: herb.nich@gmail.com

PRESENT EMPLOYER NAME AND ADDRESS:

NMWC; 1176 HOWELL ST; NEWPORT, RI 02841

LENGTH OF EMPLOYMENT: 9

IF LESS THAN TWO YEARS, PREVIOUS EMPLOYER (Name and address):

EDUCATIONAL BACKGROUND: B.S. AEROSPACE ENGINEERING

WORK EXPERIENCE RELATED TO POSITION BEING APPLIED FOR:

MANAGEMENT

SAFETY

RE-APPOINTMENT MUST INCLUDE DATA ON ATTENDANCE OF

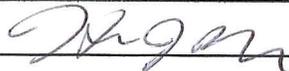
PREVIOUS TERM: MISSED 2 MEETING

PROVIDE A BRIEF EXPLANATION OF YOUR INTEREST IN THIS

POSITION: VOLUNTEER FOR TOWN BUSINESS

SIGNATURE OF APPLICANT: _____

8/26/11



Kathy Inch

From: Hugh Piggin <Hugh@manukasem.com>
Sent: Wednesday, January 13, 2016 2:31 PM
To: Joanne Mower
Cc: Thomas Lee; Michael M. Cranson; Kathy Inch
Subject: Re: Race the state missed meeting.

Hello Ms Mower,

Thank you for your reply, I will certainly attend the meeting on the 25th. I will also contact the Police and Fire chief to coordinate the support.

Best Regards,

Hugh Piggin

Manuka Sports Event Management
+1 401-619-4840 (o) | +1 401-862-9261 (m)
ManukaSEM.com

PLEASE NOTE OUR NEW ADDRESS:

11 Touro Street, Suite E
Newport, RI 02840

From: Joanne Mower <jmower@portsmouthri.com>
Sent: Wednesday, January 13, 2016 1:52 PM
To: Hugh Piggin
Cc: Thomas Lee; Michael M. Cranson; Kathy Inch
Subject: RE: Race the state missed meeting.

Mr. Piggin,

The Portsmouth Town Council has continued your item to the Town Council meeting of Monday January 25th at 7:00 pm. May I suggest that prior to that date you contact Police Chief Thomas Lee and Fire Chief Michael Cranson to advise them of your plans and coordinate necessary support should the Council approve your request.

Police Dept PH: 401-683-0300

Fire Dept PH: 401-683-1200

Respectfully,
Joanne M. Mower
Town Clerk

401-683-2101

From: Kathy Inch
Sent: Wednesday, January 13, 2016 1:14 PM

To: Joanne Mower <jmower@portsmouthri.com>

Subject: FW: Race the state missed meeting.

From: Hugh Piggin [mailto:Hugh@manukasem.com]

Sent: Wednesday, January 13, 2016 10:56 AM

To: Kathy Inch <kinch@portsmouthri.com>

Subject: Race the state missed meeting.

Hello Kathy,

I was very dismayed last night as I was preparing for the town council meeting and realized that I had the wrong day and the meeting was on Monday. I apologize for my blunder I did not mean to tax your, and the council's time unnecessarily.

Is it possible for me me to appear at a later date?

Thank you in advance for your help.

Best Regards,

Hugh Piggin

Manuka Sports Event Management

11 401-619-4840 (c) | 1 401-662-9261 (m)

ManukaSEM.com

PLEASE NOTE OUR NEW ADDRESS

11 Touro Street, Suite E

Newport, RI 02840

From: Hugh Piggin [mailto:Hugh@manukasem.com]
Sent: Monday, January 04, 2016 12:08 PM
To: Barbara A. Ripa <briipa@portsmouthri.com>
Subject: Race The State Permissions

Hello Barbra,

Thanks you for your help with this matter. As I mentioned during our phone call we are looking for the necessary permissions to run a race from Sandy Point to Newport. This race will be part of a larger race called Race The State in which competitors race from Rhode Island's boarder with Massachusetts to the Connecticut boarder.

I have attached a Power point with what we would like to do, it has details on the corse and timing.

I look forward to hearing what the next steps might be.

Thank You again for your help.
Best,

Hugh Piggin

Manuka Sports Event Management
+1 401-619-4840 (o) | +1 401-662-9261 (m)
ManukaSEM.com

PLEASE NOTE OUR NEW ADDRESS:

11 Touro Street, Suite B
Newport, RI 02840



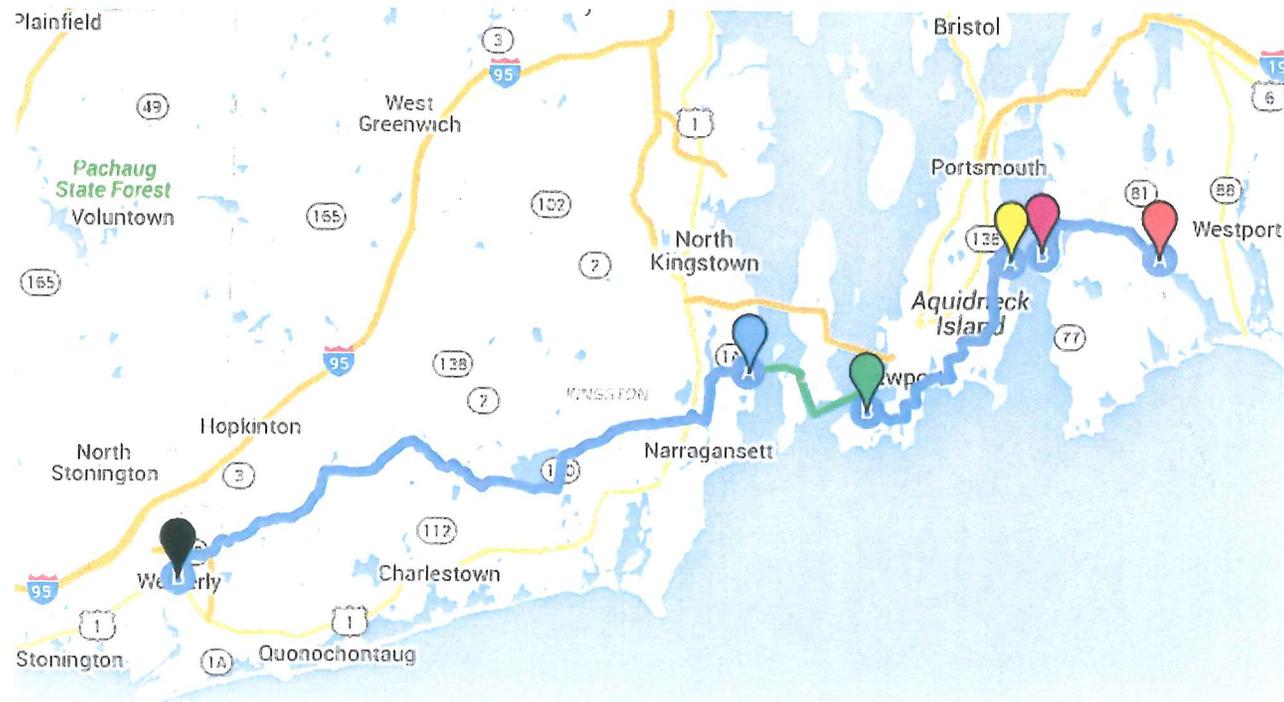
Race the State is the most challenging multi-sport event that challenges competitors to race across a U.S. state. The race will span Rhode Island August 7, 2016.

Race the State is made up of multiple legs including running, paddling, kayaking and cycling.

Race-The-State.com

RACE THE STATE RHODE ISLAND

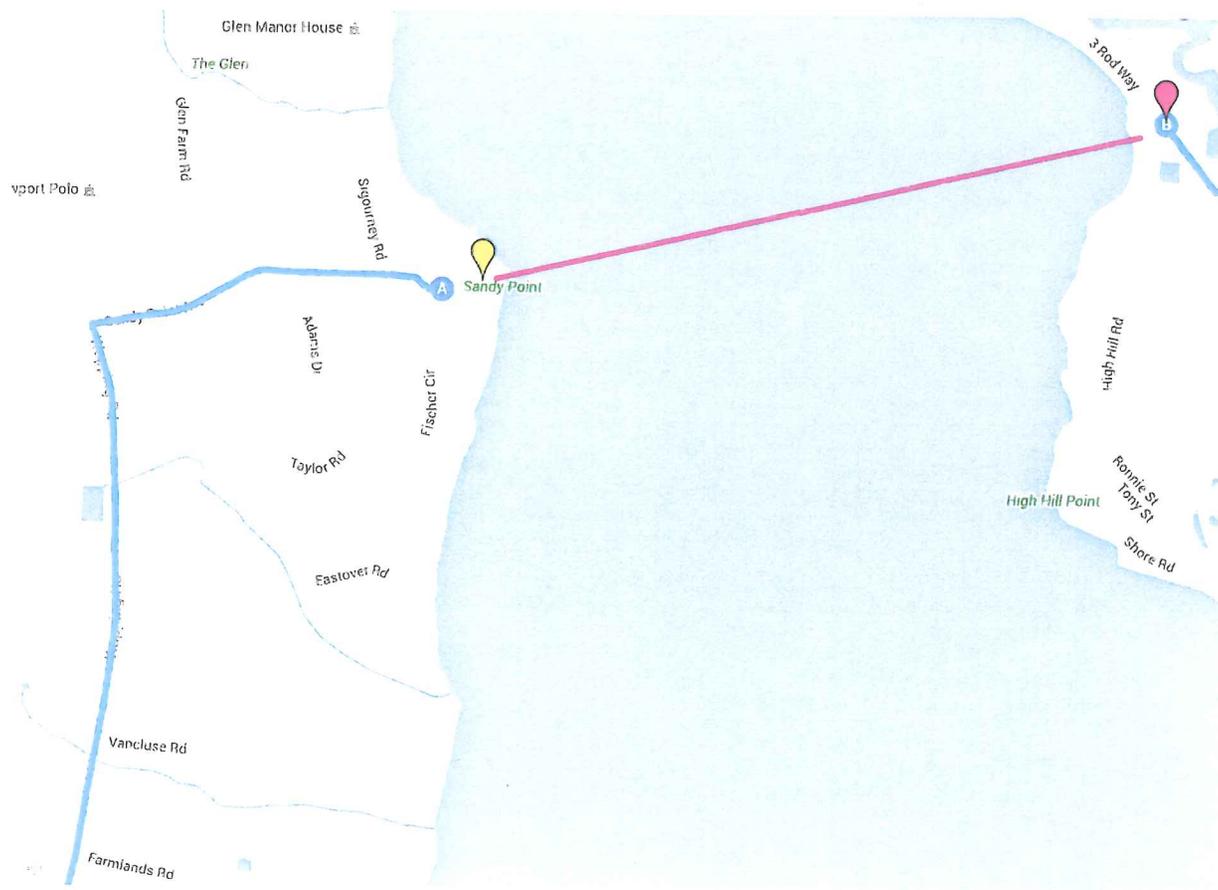
- Race the State Rhode Island will take place on August 7, 2016.
- The race starts in Tiverton and spans 10 communities and 53 miles to finishing on the Connecticut border in Westerly.
- Competitors can enter as an individual, 2, 3, 4 or 5-person relay.
- The race is 5 legs made up of running, paddle boarding, kayaking and cycling



PORTSMOUTH LEG 2 FINISH / LEG 3 START

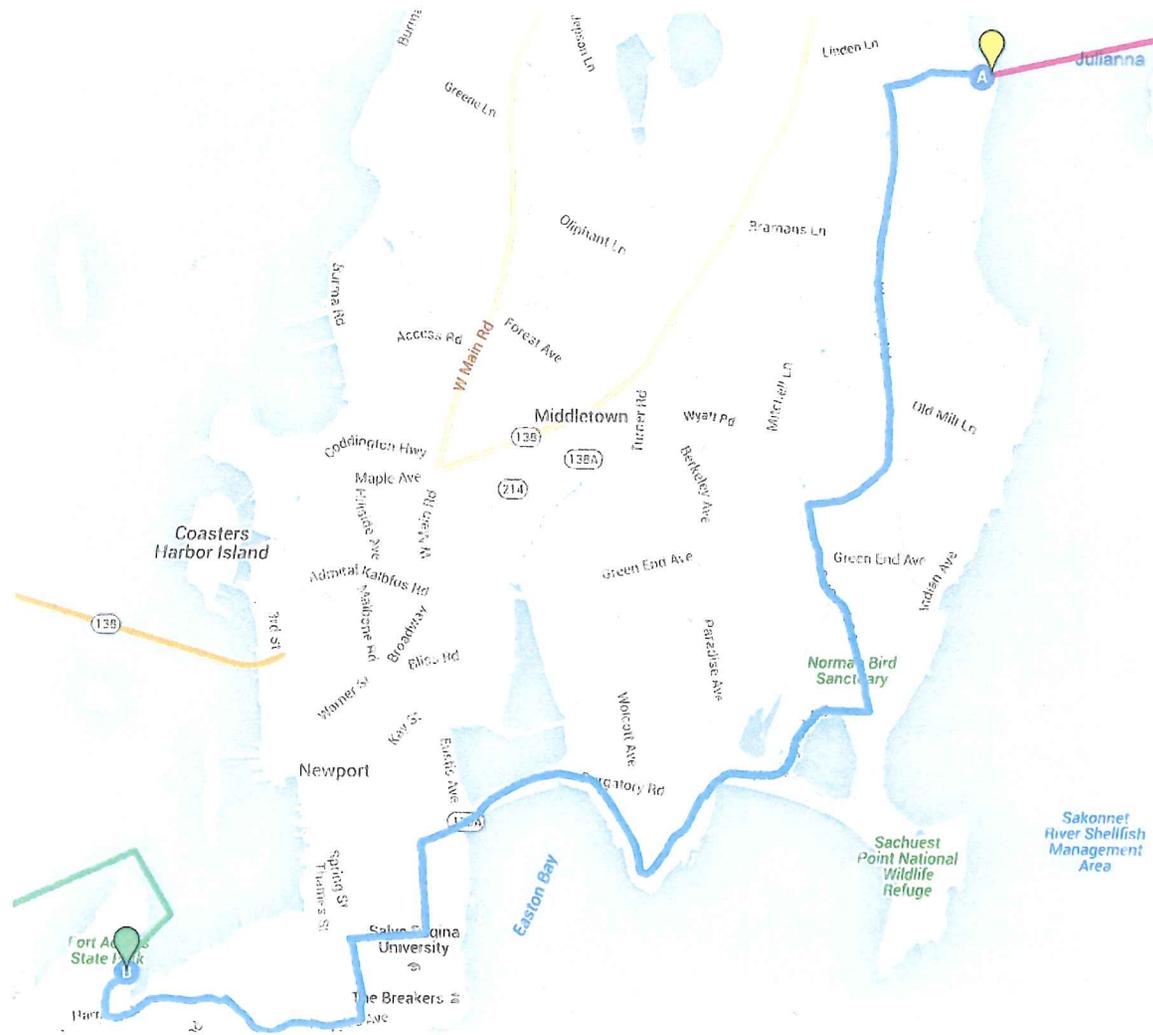
Race the State would like to finish the 2nd leg of the race at Sand Point Beach and transition competitors to the 3rd leg, which is a run.

Competitors will stand-up paddle across the Sakonnet from Tiverton's Fog Land beach at which point they will transition to the road run to Newport.



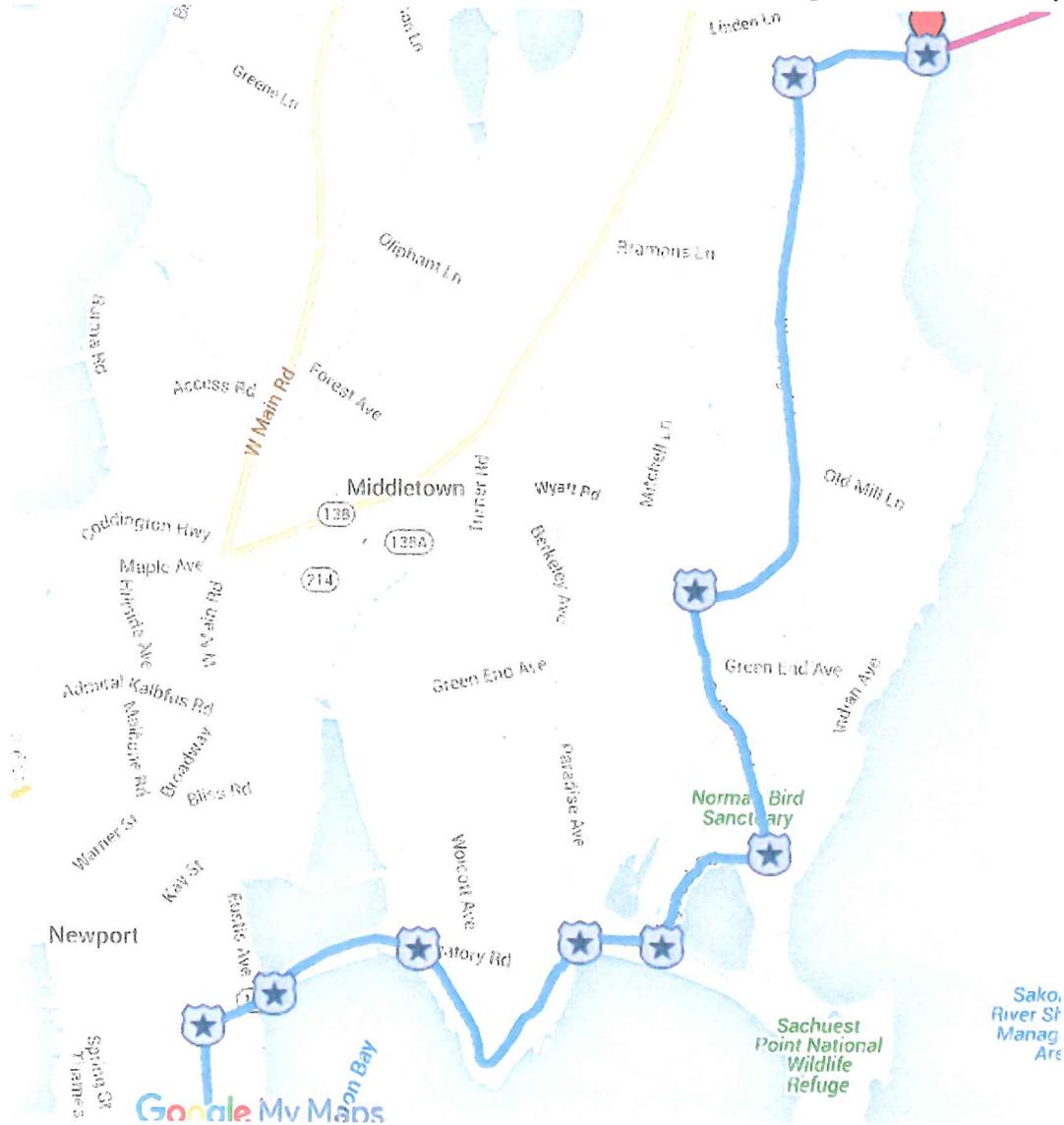
PORTSMOUTH LEG 3 OF RACE THE STATE

Once competitors complete the stand-up paddle they will transition to a 12.3 mile road run from Sandy Point Beach to Fort Adams. Proposed course is below.



LEG 3 OF RACE THE STATE

The Portsmouth portion of Race the State will take competitors from Sandy Point Beach to Wapping Rd via Sandy Point Ave. Purple badges denote proposed police locations.



RACE THE STATE LEG 3 TIMING

Timing for Leg 3

Competitors will arrive into Sandy Point at approximately 7am.

We expect all competitors to depart Sandy Point by 8am and we will be cleared out of Sandy Point by 8:30am.

Race The State Timing Logistics								
Leg	Discipline	Start Time	Approx. Finish	Distance	Cut Off (must be on next leg or will be DSQ'd)	Pace that must be met to make the cutoff	leg time	Leg Start Location
1	Run	6:00a	6:24a-7a	3.8 miles	7:15am	12 minutes/mile	24 min – 48 min	Main Rd, Tiverton
2	SUP	6:30a-7:10a	7:00a-7:50a	1 mile	7:50am	30 minutes/mile	10 min – 30 min	Fogland Beach, Tiverton
3	Run	7:05a-7:55a	8:25a-10:15a	12.3 miles	10:25pm	12 minutes/mile	1 hr 25min – 2 hr 25min	Sandy Point Beach
4	Kayak	8:30a-10:20a	9:20a-12:20p	5.6 miles	12:20pm	21 minutes/mile	60 min – 2 hr 00 min	Fort Adams State Park
5	Bike	9:20a-12:30p	10:35a-2:30p	29 miles	2pm	13.5 mph	1 hr 15 min – 2 hr 00 min	URI GSO, 215 South Ferry Road, Narragansett
					Race Finish			Grey Sail Brewery, Westerly

RACE THE STATE LOGISTICS

Volunteers

- Race the State will provide 6 volunteers / race marshals at key intersections for Leg 3

Transportation/Vehicles

- The support teams of the participants will pick up the paddle boards from Sandy Point Beach between 7am and 8am.

Number of Entries

- Race the State will be capped at 200 entries.
- Race the State can be entered as an individual, 2-person, 3-person or 4-person relay.

THE ORGANIZERS

Manuka Sports Event Management is a full service boutique firm that has been creating, branding and managing sports events for 4 years.



Manuka SEM was founded by a former CBS Sports Exec and a New Zealand born professional sailor. Since its inception, Manuka SEM has focused largely on the marine industry creating the Atlantic Cup, the longest and most environmentally sustainable offshore sailing race in the United States, managing the Pabst Blue Ribbon Northeast Fishing Tournament and overseeing the brand management of marine companies and sailors.

The co-founders of Manuka have a long history of competing in various multi-sport events and it was during a brainstorming session in New Zealand that they came up with the concept of a multi-sport event that will challenge and inspire competitors to take on their state or multiple states in what may be the U.S.' toughest multi-sport event yet.

With the experience in creating and running large scale sports events, Manuka SEM is well versed to take on the challenge of creating the next generation of multi-sport events in the U.S.



RACE THE STATE



RHODE ISLAND

Manuka Sports Event Management

23 Johnny Cake Hill
Middletown, RI 02842

401.619.4840

Julianna@ManukaSEM.com

<http://race-the-state.com/>

January 21, 2016

TO: Town Council

FROM: Gary Crosby, Town Planner

RE: Town Center Project

Please put this item on the Portsmouth Town Council agenda for the January 25, 2016 meeting under Old Business 2.

Title: Update on RIDOT activity regarding the Town Center Project.

Council Action Requested: Discussion / Recommendation to staff on next steps.

Backup: See attached Memo to Town Council.

Memo to the Portsmouth Town Council -

With regard to the Town Center Project, on January 14, 2016 I notified Rich Rainer, the Portsmouth Town Administrator of the following:

In phone conversation with my contact at RIDOT today, I learned that the course of action we thought was going to take place as an outcome of our October meeting with RIDOT is apparently not taking place.

The final two paragraphs of the RIDOT meeting minutes discussed at the last Town Council meeting state that you and I would go back to the Town Council and let them know that Commonwealth Engineers, at the direction of RIDOT, will begin reevaluating the project scope based on our discussions at the meeting. Further, *“Commonwealth was directed to prepare a scope of work change to reevaluate the current design for cost savings and alternatives to two roundabouts. Commonwealth will then meet with the Town and RIDOT to discuss the options.”*

This project reevaluation by Commonwealth Engineers is apparently not underway. I was told Commonwealth's contract with RIDOT has expired and to my contact's knowledge there is no request in the pipeline to either renew or extend the contract to get them back on the job. I replied that the Portsmouth Town Council was mindful that there remains nearly a half million dollars of earmarked money from Senator Reed's office set aside for the design of this project and it was our understanding that these funds would be used in the project reevaluation/redesign. My contact was not aware of the integrity of these funds or if they had been secured for the purpose in which they were intended. I stated that the Town would shortly present a written request to have RIDOT representatives come down and brief the Town Council on this matter. The conversation ended there.

Gary Crosby, Portsmouth Town Planner



Corr.

Project: Reconstruction of East Main Road (Route 138), Turnpike Ave to Union St. Portsmouth, RI

CE&C Project No. 93107.00 **RIC No.** 93117 **FAP No.** AF-0138 (001)

Date: October 21, 2015 **Time:** 10:30 AM **Held At:** RIDOT

Subject Status of Project Design

PRESENT:

AFFILIATION:

Vincent Palumbo, P.E.
Michael Penn
Thomas M. Cunningham, P.E.
Keith Hamilton
Richard Rainer
Gary Crosby

Managing Engineer, Highway Engineering, RIDOT
Project Manager Highway Engineering
Commonwealth Engineers & Consultants, Inc.
Portsmouth Town Council
Portsmouth Town Administrator
Portsmouth Town Planner

DISCUSSION:

The purpose of this meeting was to discuss the status of the project. Vincent Palumbo (Vinny) began by mentioning that the RIDOT is currently undergoing a series of policy and administration transitions and that the transportation road improvement program continues to have funding constraints which have caused delays on a number of projects. He mentioned that RIDOT is focusing on pavement resurfacing and bridge maintenance projects. Vinny said that RIDOT has been developing a 10 year roadway improvement plan in place of the 4 year transportation improvement program (TIP) and will be outreaching to the municipalities in the first half of 2016 to obtain input on community roadway priorities. He expressed concern over the current estimated construction cost of the three roundabout, Town Center roadway improvement project scope. And he question if the plans to develop the commercial site adjacent to the second roundabout had progressed.

Gary Crosby (Gary) stated that the developer was waiting to see what RIDOT was going to do before he proceeded with his plans.

Vinny asked if the Town Center concept was still being endorsed by the Town.

Gary and Keith (Keith) Hamilton indicated that the Town Center concept as it previously was envisioned has changed but the road improvements objectives for East Main Road haven't. They mentioned that there are three senior citizens facilities within the project limits and the safety of pedestrians, and slowing traffic remain the primary objectives for the community. They indicated that they have waited a long time for roadway improvements and that in 2011 the Town entered into an agreement with RIDOT to use the ear marked funds they received to fund the design of the



roadway improvements. They agreed that the design could be scaled back to see if a construction cost savings could be realized.

Michael Penn (Michael) stated that the second roundabout would not be warranted if the commercial development was not going to be built.

Discussion relating to the operation of the three roundabouts took place and the pros and cons of eliminating the first, second or both roundabouts. It was agreed that the third roundabout at the intersection of East Main Road and Turnpike Ave was a better option than the current traffic signal. All agreed that the existing design should be reevaluated to see if a modified cross section and other options for the first and second roundabouts were possible.

The Town representatives stressed that they would still want sidewalks on both sides of the road, and to possibly look at setting the sidewalks away from the curb. That some form of pedestrian control crosswalks, and accommodations for cyclist either in the shoulder or possibly widen the sidewalks as a shared use sidewalk is needed.

Discussion relating to installing traffic signals, and pedestrian controlled midblock crosswalks took place. It was agreed that putting back signals would reduce flow capacity however they would slow traffic and provided pedestrians a means to cross the road. It was agreed that midblock crosswalks are not preferred but that crossings are needed for the elderly.

Richard (Rick) Rainer mentioned that the exiting road width and traffic volume makes left turns and pedestrian crossings hazardous. A narrower median and the need to provide for safe left turns were mentioned.

Vinny asked if the elimination of two of the roundabouts would save on the construction cost.

Thomas Cunningham (Thom) stated that the roundabouts were not the driving cost, but that the current road cross section of 4-11 foot lanes, 2-2 foot right shoulders, 6 foot median with 1 foot left shoulder is what increases the cost. He mentioned that CE&C has looked at reducing the impacts to the underground utilities with raising one side of the road. This cost savings has not yet been factored into the estimate. The issue is that the road ADT is approximately 26,000 vpd, the operating speeds are high, the road is on a 6.5% grade and the topography slopes up away from the road. He mentioned that the lane width proposed is the minimum and the 6 foot median was believed to be a safe width for a pedestrian to wait if they tried crossing the road. He said the only area that could be reduced would be to narrow or eliminate the median. Once we start widening the existing 10 foot lanes to 11 feet (minimum allowed based on the truck traffic) it impacts utilities, right-of-way, stormwater collection and treatment requirements. The road is currently beyond capacity. It is very difficult to make left turns, motorist drive too fast and there are no sidewalks. In order to make the road safer for pedestrians you need sidewalks and a means for them to get from one side to the other.



COMMONWEALTH Engineers & Consultants, Inc.
▶ 400 Smith Street
Providence, RI 02908
▶ Tel. 401•273•6600
Fax 401•273•6674

NOTES OF MEETING
PAGE 3 OF 3

Gary stated that the reevaluation should meet the current design objectives, focus on creating a walkable community, reduce speed/traffic calming, improve pedestrian safety and improve traffic operation and flow. He stated that the Town still wants the project on the 10 year plan. He indicated that the Town is open to further discussion on the design. He stated that he and Rick would go back to the Town Council and let them know that CE&C will be reevaluating the project scope.

CE&C was directed to prepare a scope of work change to reevaluate the current design for cost savings and alternatives to two roundabouts. CE&C will then meet with the Town and RIDOT to discuss the options.

PREPARED BY: Thomas Cunningham P.E.

NOTICE TO PARTICIPANTS: The above is our understanding of the matters discussed. You are requested to review these items and advise of any errors or omissions.

COPY TO: Attendees File No. 1

P:\93000\93107.00 Route 138\Project Management\Correspondences\NOM-Oct 21-15 RIDOT and Town TMC.doc

RECEIVED
PORTSMOUTH, R.I.
2016 JAN 19 1 A 11:40



JOANNE M. MOWER
TOWN CLERK

Portsmouth Concerned Citizens

January 19, 2016

Ms. Joanne Mower
Town Clerk
2200 East Main Rd.
Portsmouth, RI 02871

Dear Ms. Mower,

Please place the following item on the agenda for the January 25 Council meeting:

Request the Council approve a Town Resolution in opposition to the proposed Truck Tolls.

- a. We have included a proposed resolution for the Council's consideration.
- b. We have also included the letter from DOT Director, Peter Alviti, Jr. which provides the preliminary locations for toll gantries.

It is the view of the members of the Portsmouth Concerned Citizens that once established, the tolling gantries, although presently intended for selected types of trucks, will eventually be used to collect tolls on all private vehicles and commercial trucks. We believe that the people and government of Portsmouth have made our strong opposition to tolls clear in the recent contest over the Sakonnet Bridge tolls. Those who opposed the Sakonnet Bridge tolls leaned a good deal during that campaign. We strongly believe that once a revenue source is established, in this case provided by large trucks, that source will inevitably be broadened as expected revenues are not realized and declines in General State revenues occur.

Our research indicates that the tolling system intended will read all license plates on all vehicles. It is a simple software switch to include all private vehicles in the tolling process. In short it is a temptation the State will be unable to resist, despite assurances to the contrary.

It is also clear to us that the estimates of revenue produced by the RI Department of Transportation are unlikely to produce annual revenue of \$60 million from large trucks. We expect that most out of state trucks will simply avoid Rhode Island. Any shortfall in projected revenue will quickly result in the tolling of private vehicles.

Our members believe that we are already paying high costs for our State's transportation system, yet the condition of our roads and bridges remain among the worst in the nation. Rhode Island is grossly inefficient in spending the dollars it now receives. The condition of our roads and bridges must be improved dramatically, but DOT's operation must be improved substantially. In short, current tax and fee revenue is sufficient to produce high quality roads and bridges. The State Government must reprioritize its budget approach.

The RhodeWorks RI revenue estimate has been revised twice and was produced in a process that is, at best, questionable. Those members of the Council involved in the Sakonnet Bridge issue may remember the Fiscal Impact Study produced by DOT. It was a heavily biased study that concluded that there would be no detrimental effect on the local economy. It also contained a survey of East Bay businesses that was biased to Newport and virtually ignored Portsmouth and Tiverton. In short, we should have all learned that such studies are often designed to produce the required outcome.

A review of the preliminary list of tolling locations produced by DOT will show there are no proposed locations in East Bay. While that may reflect our known resistance to tolls, the list is preliminary and contains only 14 of the originally proposed 17 locations. In our view the Fish Road Bridge on Route 24 is a prime location and that East Bay is still at risk.

I respectfully request that the Council pass the proposed resolution.

Thank You,

A handwritten signature in blue ink that reads "Larry Fitzmorris". The signature is fluid and cursive, with the first name "Larry" and last name "Fitzmorris" clearly legible.

Larry Fitzmorris

**TOWN OF PORTSMOUTH
TOWN COUNCIL
RESOLUTION #2016-XX-XX**

**THE TOWN OF PORTSMOUTH RI OPPOSES THE GOVERNOR'S PROPOSAL TO
INSTITUTE TRUCK TOLLS ON MAJOR HIGHWAYS THROUGHOUT THE STATE.**

Meeting, duly noticed and held, this twenty-fifth day of January, 2016, and upon motion duly made and seconded, discussed and passed by a vote of the Portsmouth Town Council. The Town Council of the municipal operation of Portsmouth, Rhode Island hereby recites and resolves as follows:

WHEREAS: The proposed construction of toll gantries on a number of Rhode Island highways presently under consideration in the Assembly as the Governor's RhodeWorks RI program is intended to place tolls on certain types of trucks doing business in Rhode Island and

WHEREAS: The Town Council has serious concerns with the negative impact such tolls will have on commerce in Portsmouth as the cost of tolling is anticipated to increase the cost of goods delivered by truck to Portsmouth businesses and citizens and the neighboring communities and

WHEREAS: The Portsmouth Town Council and many of Portsmouth's Citizens believe that once established, the system of toll gantries will likely be used to collect tolls from private vehicles.

NOW, BE IT THEREFORE RESOLVED:

That the Town Council hereby opposes any legislation that will place any toll gantries on any highways within the State of Rhode Island.

ATTESTED, that the Resolution set forth above was approved by the Town Council of the Town of Portsmouth, Rhode Island, by action duly taken on the 25th day of January, 2016.

Signed: _____

Signed: _____

Name: Joanne M. Mower

Name: Keith E. Hamilton

Title: Town Clerk

Title: President, Portsmouth Town Council

Date: _____

Date: _____



OFFICE OF THE DIRECTOR

Department of Transportation
Two Capitol Hill
Providence, RI 02903

Office 401-222-2481
Fax 401-222-2086
www.dot.ri.gov

January 5, 2016

The Honorable Nicholas A. Mattiello
Speaker of the House
82 Smith Street
Room 323
Providence, RI 02903

The Honorable Teresa Paiva Weed
Senate President
82 Smith Street
Room 318
Providence, RI 02903

Dear Speaker Mattiello and President Paiva Weed:

We greatly appreciate your ongoing commitment to addressing the road and bridge problems in Rhode Island. As you know, the situation requires action:

- Rhode Island is ranked last, 50th out of 50 states, in bridge quality;
- we are tied with one other state for most reliant on federal funds for roads and bridges; and
- 22% of our bridges are structurally deficient and, unless we do something about it, that percentage is projected to increase sharply in the years ahead.

We need to take action to modernize our bridges, both because it's a safety issue, and because quality roads and bridges are key to attracting businesses to invest and grow in Rhode Island.

We need to take action now, because the longer we wait, the more expensive it will become to fix the problem. Governor Raimondo proposed "RhodeWorks" as a way to put people back to work repairing our roads and bridges. One of the central features of the plan is increasing the resources available for bridge repair by assessing user fees on large commercial trucks:

- large commercial trucks are responsible for the vast majority of the vehicle-caused damage to roads and bridges; and
- large commercial trucks pay user fees in nearly every other state in the Northeast but get more of a free ride here.

We will not collect user fees from smaller trucks or passenger automobiles—in fact, the legislation that the Senate passed expressly prohibits that.

Both of you have asked for information on where gantries would be located. Enclosed herein, please find preliminary locations that we are considering. Let me emphasize three key points.

The Honorable Nicholas A. Mattiello
The Honorable Teresa Paiva Weed
January 5, 2016
Page Two

First, these locations are only preliminary, and they remain subject to change based on the specifics of the final legislation. Once the General Assembly authorizes the collection of user fees, we will work with the Federal Highway Administration to reach agreement on final locations.

Second, in addition to the process with FHWA, the legislation passed by the Senate contains provisions for a full and open process where citizens will have an opportunity to make their voices heard before user fee amounts are finalized.

And third, Col. O'Donnell has assured me that the State Police will take action once the gantries are erected to prevent large commercial trucks from exiting the highways to avoid the user fees.

I greatly appreciate your commitment to rebuilding our roads and bridges, and I look forward to continuing to work with you to craft a final proposal that addresses the problems with our roads and bridges.

Sincerely,



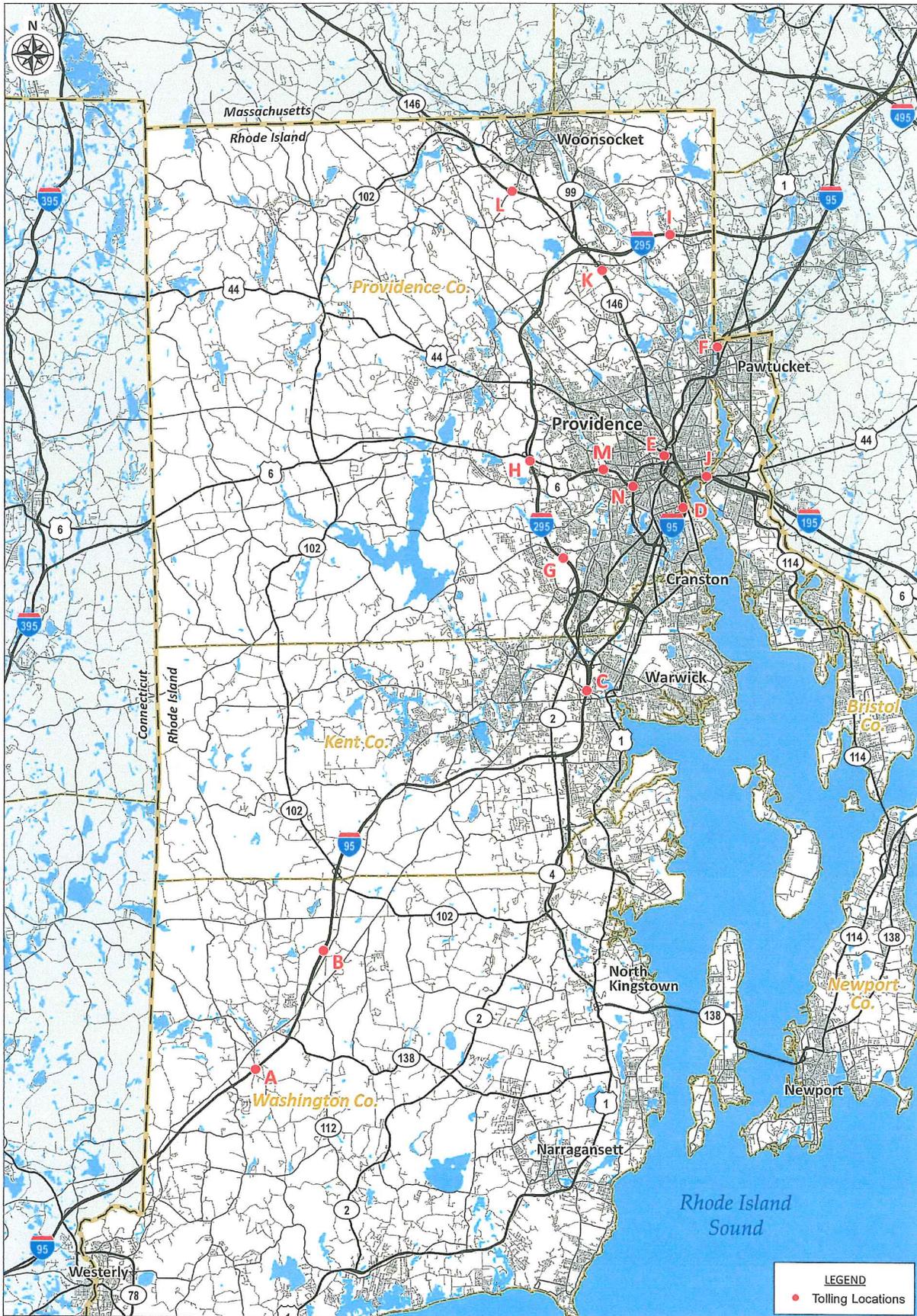
Peter Alviti, Jr., P.E.
Director, RI Department of Transportation

DRAFT

Preliminary Toll Locations

Attachment 1

Toll Location	Toll Location	City/Town
A	Interstate 95 over Mechanic Street	Hopkinton and Richmond line
B	Interstate 95 over Teft Hill Trail and Route 3	Exeter
C	Interstate 95 over Toll Gate Road (Route 115) and Centerville Road (Route 117)	Warwick
D	Interstate 95 over Oxford Street	Providence
E	Interstate 95 over US Route 6, Providence River and Amtrak	Providence
F	Interstate 95 over East Street and Roosevelt Avenue	Pawtucket
G	Interstate 295 over Water Supply Viaduct (1/2 mile north of Route 51) and Plainfield Pike (Route 14)	Cranston
H	Interstate 295 over Hartford Pike (US Route 6A), Abandoned Ramp Bridge, US Route 6 North, and Greenville Avenue	Johnston
I	Interstate 295 over Scott Road and Leigh Road	Cumberland
J	Interstate 195 over Seekonk River (NB and SB)	Providence and East Providence line
K	Route 146 over George Washington (Route 116)	Lincoln
L	Route 146 over Farnum Pike (Route 104)	North Smithfield
M	US Route 6 over Woonasquatucket River	Providence
N	US Route 6 and Route 10 interchange	Providence



X:\MTI_GenProj\Proj\191747_0101_AE1_Engine_TSR_Study\Graphical\Map\g01\Initial\191747 Tolling Locations.wbxml, 1/1/2016

PRELIMINARY TOLL LOCATIONS



Memo

January 19, 2016

To: Rich Rainer, Town Administrator
From: Jim Lathrop, Finance Director
Subject: Police Station Architectural Services

With the completion of further testing and site analysis, now the Police Station project can move forward to the next phase of full architectural services.

It would be our recommendation to use Drummey Rosane Anderson, Inc. (DRA) as they have been the contractor who conducted the Police Facility Feasibility and Space Needs Study.

However the cost of this phase, schematic, design, construction documents and bidding is approximately \$600,000. Due to the cost we feel an RFQ/RFP may be the appropriate course of action.

Joanne Mower

From: James Lathrop
Sent: Thursday, January 21, 2016 11:09 AM
To: Joanne Mower
Cc: Fung Chan; Richard A. Rainer
Subject: Agenda
Attachments: 201601211050.pdf

Joanne,

Budget update for agenda

Jim



James Lathrop, CPA
Deputy Town Administrator/Finance Director
Town of Portsmouth, Rhode Island

401 643-0308 office
401 533-4899 cell



Town of Portsmouth, Rhode Island

Monthly Budget Report

FY2016: Year-to-date thru December 3, 2015

Attached is the Budget Report for the six months ending December 31, 2015.

YTD revenues continue to be strong and we are projecting revenues to exceed budgeted amounts by \$177,000. Strong collections of past due taxes, additional state aid and higher than projected police detail are among the reasons for this results. Ambulance has improved but is still tracking slightly below budget. We are continuing to monitor this item.

Expenditures are projected to be over budget. Overtime in public safety is one reason. We are seeing higher than project OPEB cost and Public Works has projected to be over budget. We are seeing some positive results in the area of debt service as mentioned in previous reports.

Overall we are now projecting a \$20,000 surplus. This is an extremely low percentage for a budget of nearly \$60 million. Monitoring results over the next few months will be critical for the Town to remain on budget.

On a separate note, the recent downturn of the stock market has significantly impacted the Town's pension assets. At this point we are looking at a return of negative 10% for the year. This will not impact the current year's budget but will impact future funding requirements

Town of Portsmouth
 Monthly Budget Report: Revenues
 December 2015 (period 6 of 12)

	FY16			FY15			Year to Year Change	Annual Projection	Budget (under)/over Projection
	Year to Date	Budget	% Budget	Year to Date	Final	% Final			
REVENUES									
General Property Taxes & PILOT									
RE & PP Property Taxes	24,374,825	46,262,869	53%	23,851,310	45,997,845	52%	523,515	46,262,869	-
MV Property Taxes	1,470,213	1,912,500	77%	1,392,322	1,855,618	75%	77,891	1,915,000	(2,500)
Prorated	46,174	20,000	231%	-	98,966	0%	46,174	60,000	(40,000)
Prior Year	755,675	1,241,237	61%	844,502	1,830,719	46%	(88,828)	1,300,000	(58,763)
PILOT	-	7,500	0%	-	-	0%	-	7,500	-
	<u>26,646,886</u>	<u>49,444,106</u>		<u>26,088,134</u>	<u>49,783,149</u>		<u>558,752</u>	<u>49,545,369</u>	<u>(101,263)</u>
State Aid									
State Aid for School	1,973,164	4,279,754	46%	2,015,838	4,303,672	47%	(42,674)	4,212,562	67,192
Housing Aid	192,615	445,823	43%	279,244	509,711	55%	(86,529)	586,503	(140,680)
Library Aid	-	101,476	0%	-	103,554	0%	-	101,476	-
Hotel & Meal	138,562	219,487	63%	119,450	195,457	61%	19,112	220,000	(513)
Pub Svc Corp	-	234,854	0%	214,568	214,568	100%	(214,568)	214,568	20,286
MV Excise	41,310	78,523	53%	43,620	78,523	56%	(2,310)	78,523	-
Muni Incentive	-	82,434	0%	-	82,157	0%	-	82,434	-
	<u>2,345,651</u>	<u>5,442,351</u>		<u>2,672,720</u>	<u>5,487,642</u>		<u>(327,069)</u>	<u>5,496,066</u>	<u>(53,715)</u>
Department Fees									
Town Clerk									
Beverage Licenses	36,807	32,000	115%	32,815	33,876	97%	3,992	36,900	(4,900)
Dog Licenses & Enforcement	1,623	13,500	12%	2,103	14,245	15%	(480)	1,300	12,200
RE Transfer Fees	156,953	225,000	70%	124,401	279,818	44%	32,552	275,000	(50,000)
Recording Fees	90,502	210,000	43%	78,939	178,146	44%	11,562	200,000	10,000
Other TC Misc. Receipts	20,541	27,500	75%	18,996	33,733	56%	1,545	30,000	(2,500)
Building Inspection									
Building Inspections	82,435	190,000	43%	77,756	143,207	54%	4,679	160,000	30,000
Electrical Inspections	14,720	60,000	25%	13,081	32,394	40%	1,639	35,000	25,000
Mechanical Inspections	21,335	33,000	65%	18,600	38,405	48%	2,735	40,000	(7,000)
Plumbing Inspections	7,413	12,500	59%	6,752	14,786	46%	661	15,000	(2,500)
Other BI Misc. Receipts	422	-	0%	183	1,313	14%	240	1,000	(1,000)
Planning									
Filings Fees	21,820	18,500	118%	4,386	15,329	29%	17,434	25,000	(6,500)
Road Inspections	10,336	5,000	207%	7,776	11,096	70%	2,560	12,000	(7,000)
Tax Collector									
Municipal Lien Fees	9,225	25,000	37%	7,550	19,250	39%	1,675	25,000	-
Field Cards & Maps	612	1,500	41%	517	1,058	49%	95	1,250	250
Penalties & Interest	105,977	320,000	33%	115,969	406,877	29%	(9,993)	325,000	(5,000)
Police									
Animal Control Fines	1,170	750	156%	675	1,555	43%	495	1,750	(1,000)
Mooring Fees & Fines	3,035	105,000	3%	6,318	101,804	6%	(3,283)	105,000	-
Police Reports	1,482	3,600	41%	1,677	3,185	53%	(195)	3,500	100
Alarm Permits	820	8,000	10%	2,290	11,780	19%	(1,470)	7,500	500
VIN Fees	5,430	7,000	78%	3,435	7,920	43%	1,995	8,500	(1,500)
Fingerprints	4,480	6,000	75%	3,200	5,910	54%	1,280	7,000	(1,000)
Parking Fines	75	650	12%	690	945	73%	(615)	300	350
Traffic Fines	40,426	75,000	54%	24,424	51,818	47%	16,003	75,000	-
Police Detail & Admin	75,818	75,000	101%	99,887	165,593	60%	(24,069)	125,000	(50,000)
Other Police Misc. Receipts	8,270	8,000	103%	585	1,065	55%	7,685	8,500	(500)
Fire									
Ambulance	407,044	865,000	47%	330,783	623,581	53%	76,261	775,000	90,000
MV Mitigation	7,295	-	0%	-	-	0%	7,295	12,500	(12,500)
Fire Detail	420	-	0%	1,794	8,134	22%	(1,375)	5,000	(5,000)
Municipal and Probate Courts	21,756	30,500	71%	22,473	38,959	58%	(718)	32,500	(2,000)
Sandy Beach	12,549	23,000	55%	7,882	11,605	68%	4,667	21,000	2,000
Others	83,002	30,000	277%	9,426	159,514	6%	73,575	85,000	(55,000)
	<u>1,253,791</u>	<u>2,411,000</u>		<u>1,025,363</u>	<u>2,416,900</u>		<u>228,429</u>	<u>2,455,500</u>	<u>(44,500)</u>
Rental & Investment Income & Others									
Glen Manor House	196,703	505,000	39%	171,004	505,750	34%	25,699	525,000	(20,000)
Cell Towers	42,198	89,785	47%	20,206	97,450	21%	21,992	89,785	-
Glen Farm-Equestrian	15,000	30,000	50%	15,000	32,500	46%	-	30,000	-
Glen Farm-Polo	11,340	15,450	73%	11,250	19,260	58%	90	15,450	-
Glen Farm-Special Events	9,600	7,500	128%	2,850	11,800	24%	6,750	12,500	(5,000)
Glen Park	375	-	0%	86	361	24%	269	500	(500)
Agricultural Property	-	750	0%	500	1,328	38%	(500)	750	-
Melville Pond Campground	-	50,000	0%	132,017	144,494	91%	(132,017)	50,000	-
AICA	13,960	27,000	52%	11,182	18,636	60%	2,778	25,000	2,000
Investments & Qthers	1,227	100,000	1%	474	773	61%	753	75,000	25,000
	<u>290,403</u>	<u>825,485</u>		<u>364,569</u>	<u>832,353</u>		<u>(74,166)</u>	<u>823,985</u>	<u>1,500</u>
Transfers In									
	-	35,000	0%	-	39,427	0%	(35,000)	35,000	-
TOTAL	<u>30,536,731</u>	<u>58,157,942</u>		<u>30,160,785</u>	<u>58,559,470</u>		<u>350,946</u>	<u>58,355,920</u>	<u>(197,978)</u>

Town of Portsmouth
 Monthly Budget Report: Expenditures
 December 2015 (period 6 of 12)

	FY16			FY15			Year to Year Change	FY16 Annual Projection	FY16 Budget (under)/over Projection
	Year to Date	Budget	% Budget	Year to Date	Final	% Final			
EXPENDITURES									
General Government									
Town Council	7,373	17,866	41%	6,969	20,779	34%	404	19,500	(1,634)
Town Administrator	133,024	256,027	52%	134,323	236,227	57%	(1,299)	275,000	(18,973)
Town Clerk	157,516	370,897	42%	165,819	298,554	56%	(8,303)	365,000	5,897
Canvassing	86,773	161,694	54%	103,432	166,764	62%	(16,659)	210,000	(48,306)
Finance	1,365,992	2,442,542	56%	1,022,265	2,441,946	42%	343,727	2,600,000	(157,458)
Legal	77,438	250,000	31%	100,753	224,277	45%	(23,314)	200,000	50,000
Tax/Assessor	251,652	566,305	44%	222,154	391,358	57%	29,499	550,000	16,305
Building Inspections	122,969	247,656	50%	125,515	229,817	55%	(2,547)	250,000	(2,344)
Planning	104,334	303,692	34%	73,141	155,527	47%	31,194	225,000	78,692
Planning Board	13,676	29,599	46%	13,948	29,945	47%	(272)	28,000	1,599
Eco Development	13,827	28,500	49%	13,984	28,360	49%	(158)	28,500	-
Public Safety									
Police	2,511,991	5,094,088	49%	2,440,533	5,044,732	48%	71,457	5,200,000	(105,912)
PI Special Service	50,762	95,373	53%	52,027	92,974	56%	(1,264)	96,000	(627)
Animal Control	55,468	114,062	49%	53,644	108,995	49%	1,824	115,000	(938)
Harbormaster	34,635	105,000	33%	27,556	51,057	54%	7,079	95,000	10,000
Fire	2,734,677	5,302,341	52%	2,689,767	5,264,084	51%	44,910	5,400,000	(97,659)
Public Works									
Community Services	1,259,879	2,327,276	54%	1,280,325	2,743,830	47%	(20,446)	2,400,000	(72,724)
Community Services									
Civil Supports	368,553	717,105	51%	514,673	672,517	77%	(146,120)	717,105	-
Recreation	16,332	27,792	59%	-	25,788	0%	16,332	32,000	(4,209)
Meville & Glen Parks	14,766	18,000	82%	94,903	115,250	82%	(80,137)	18,000	-
Sandy Point Beach	48,458	72,473	67%	65,374	70,146	93%	(16,916)	75,000	(2,528)
Glen Manor House	84,631	219,844	38%	90,217	211,299	43%	(5,586)	220,000	(156)
Det Service									
Det Service	1,374,902	2,858,368	48%	836,767	2,771,861	30%	538,136	2,694,789	163,579
Road Improvements									
Road Improvements	956,457	1,000,000	96%	-	1,000,000	0%	956,457	1,000,000	-
Snow Removal									
Snow Removal	-	176,738	0%	-	-	0%	-	195,000	(18,262)
Transfers Out									
Transfers Out	-	70,925	0%	-	448,015	0%	-	110,000	(39,075)
Fund Balance									
Fund Balance	77,967	155,933	50%	128,270	256,540	50%	(50,304)	155,933	-
	<u>11,924,051</u>	<u>23,030,095</u>		<u>10,256,357</u>	<u>23,100,643</u>		<u>1,667,694</u>	<u>23,274,827</u>	<u>(244,732)</u>
Education									
School State	1,973,164	4,279,754	46%	2,015,838	4,303,672	47%	(42,674)	4,212,562	67,192
School Local	15,424,047	30,848,093	50%	15,424,046.50	30,848,093	50%	-	30,848,093	-
	<u>17,397,211</u>	<u>35,127,847</u>		<u>17,439,885</u>	<u>35,151,765</u>		<u>(42,674)</u>	<u>35,060,655</u>	<u>67,192</u>
Grand Total	29,321,262	58,157,942	50%	27,696,241	58,252,408	48%	1,625,020	58,335,482	(177,540)

Town of Portsmouth
 Monthly Budget Report: Tax Collections
 December 2015 (period 6 of 12)

	July	August	September	October	November	December	YTD
RE & PP							
FY16							
Assessed	47,723,899	47,723,899	47,723,899	47,723,899	47,723,899	47,723,899	47,723,899
Budgeted	46,262,869	46,262,860	46,262,860	46,262,860	46,262,860	46,262,860	46,262,860
Collection	1,239,316	4,477,096	7,423,010	686,621	3,073,734	7,475,048	24,374,825
Collection Rate	2.60%	9.38%	15.55%	1.44%	6.44%	15.66%	51.07%
FY 15							
Assessed	47,221,364	47,221,364	47,221,364	47,221,364	47,221,364	47,221,364	47,221,364
Budgeted	45,879,738	45,879,738	45,879,738	45,879,738	45,879,738	45,879,738	45,879,738
Collection	1,310,835	4,762,139	6,794,795	483,465	5,574,021	4,926,057	23,851,311
Collection Rate	2.78%	10.08%	14.39%	1.02%	11.80%	10.43%	50.51%
FY 14							
Assessed	46,056,591	46,056,591	46,056,591	46,056,591	46,056,591	46,056,591	46,056,591
Budgeted	44,743,554	44,743,554	44,743,554	44,743,554	44,743,554	44,743,554	44,743,554
Collection	745,816	5,430,851	6,722,436	624,489	3,428,725	6,887,307	23,839,624
% of Budget	1.62%	11.79%	14.60%	1.36%	7.44%	14.95%	51.76%
MV							
FY16							
Assessed	2,091,232	2,091,232	2,091,232	2,091,232	2,091,232	2,091,232	2,091,232
Budgeted	1,912,500	1,912,500	1,912,500	1,912,500	1,912,500	1,912,500	1,912,500
Collection	212,397	550,586	338,322	123,055	80,379	165,473	1,470,213
Collection Rate	10.16%	26.33%	16.18%	5.88%	3.84%	7.91%	70.30%
FY 15							
Assessed	1,966,106	1,966,106	1,966,106	1,966,106	1,966,106	1,966,106	1,966,106
Budgeted	1,818,648	1,818,648	1,818,648	1,818,648	1,818,648	1,818,648	1,818,648
Collection	193,309	545,060	309,315	120,154	68,095	156,388	1,392,321
Collection Rate	9.83%	27.72%	15.73%	6.11%	3.46%	7.95%	70.82%
FY 14							
Assessed	1,965,298	1,965,298	1,965,298	1,965,298	1,965,298	1,965,298	1,965,298
Budgeted	1,768,768	1,768,768	1,768,768	1,768,768	1,768,768	1,768,768	1,768,768
Collection	26,406	614,136	337,360	130,469	88,466	155,010	1,351,847
Collection Rate	1.34%	31.25%	17.17%	6.64%	4.50%	7.89%	68.79%

Town of Portsmouth
 Monthly Budget Report: Wages & Overtime
 December 2015 (period 6 of 12)

	Wages	Overtime	Other Pays	Total	Expected	Budget	Balance	% Budget
Town Council	4,350			4,350	4,386	8,700	4,350	50%
Town Administrator	92,387		6,892	99,279	98,776	195,942	96,663	51%
Town Clerk	79,625	27,891	5,848	113,364	115,680	229,473	116,109	49%
Canvassing	53,873	2,618		56,491	52,455	104,054	47,563	54%
Finance	168,019	8,042		176,061	177,255	351,620	175,559	50%
Tax/Assessor	129,529	39	9,093	138,661	137,842	273,437	134,776	51%
Building Inspections	71,305	2,800	12,139	86,245	80,174	159,041	72,796	54%
Police	1,027,518	221,640	116,256	1,365,415	1,360,729	2,699,272	1,333,857	51%
PI Special Service	30,131	1,294	5,516	36,941	34,788	69,008	32,067	54%
Animal Control	20,080	1,506		21,586	20,116	39,904	18,318	54%
Harbormaster**	14,937	7,198		22,135	17,140	34,000	11,865	65%
Fire	1,023,097	200,824	304,525	1,528,447	1,431,314	2,839,292	1,310,845	54%
Public Works**	480,132	13,688	21,489	515,309	579,380	1,149,313	634,004	45%
Planning Board	11,076			11,076	11,894	23,594	12,518	47%
Planning	69,167	2,933	6,345	78,444	90,219	178,967	100,523	44%
Recreation	56,007			56,007	43,253	85,800	29,793	65%
Total	3,331,235	490,473	488,104	4,309,812	4,255,399	8,441,417	4,131,605	

* Not adjusted for seasonality

Wages part of Police, allocated at end of summer

** Budget includes snow plowing

Town of Portsmouth
Monthly Report of Cash
December 2015 (period 6 of 12)

	General Fund	Impact Fees
June	7,243,086.81	294,806.33
July	5,011,389.68	294,806.33
August	5,848,545.30	294,806.33
September	10,603,783.88	294,806.33
October	5,433,278.14	294,806.33
November	11,262,082.69	294,806.33
December	12,326,255.26	294,806.33
January		
February		
March		
April		
May		
June		

* Impact Fees Transferred to School

Town of Portsmouth
 Monthly Report of Pension Assets
 December 2015 (period 6 of 12)

	Increases	Decreases	Gain/Loss	Balance
June				47,752,905.25
July	28,534.32	(341,805.65)	(48,064.35)	47,391,569.57
August	50,483.71	(638,452.53)	(1,882,865.22)	44,920,735.53
September	1,039,234.25	(350,431.44)	(824,316.28)	44,785,222.06
October	36,689.62	(28,828.05)	1,848,278.43	46,641,362.06
November	81,780.45	(407,250.75)	(71,884.78)	46,244,006.98
December	1,601,824.41	(318,440.88)	(1,586,359.69)	45,941,030.82
January				45,941,030.82
February				45,941,030.82
March				45,941,030.82
April				45,941,030.82
May				45,941,030.82
June				45,941,030.82

Town of Portsmouth
 Monthly Report Glen Manor House
 December 2015 (period 6 of 12)

Events	FY2016		FY2015	
	MTD	YTD	MTD	YTD
Weddings	0	43	0	60
Meetings	0	0	2	2
Parties other than weddings	2	5	0	1
Total Events	2	48	2	63

Revenue:	FY2016		FY2015	
	Budget	Actual	Budget	Actual
Space Rental		151,229.00		152,340.00
Ceremony Fees		20,500.00		12,500.00
Table & Chair Rental		24,974.00		6,164.00
Total Revenue	505,000.00	196,703.00	424,000.00	171,004.00

Expenditures:	FY2016		FY2015	
	Budget	Actual	Budget	Actual
Custodial Services	16,000.00	9,975.00	16,000.00	10,585.00
Contract Personnel	49,470.00	24,734.97	48,500.00	23,849.02
Advertising	15,000.00	9,976.00	15,000.00	7,628.27
Printing	2,000.00	-	2,000.00	160.00
Electricity	6,500.00	3,786.83	6,500.00	2,619.73
Refuse Disposal	2,000.00	1,133.58	2,000.00	996.96
Professional Service	2,000.00	1,691.23	2,000.00	905.88
Telephone	2,500.00	1,043.83	2,500.00	1,050.17
Postage	500.00	252.09	500.00	7.50
Propane Gas-Manor	1,022.00	473.89	1,022.00	569.06
Membership Dues	750.00	-	750.00	-
Supplies	6,500.00	1,705.37	6,500.00	1,803.01
Building Maintenance	12,000.00	4,554.92	12,000.00	4,543.49
Heating Fuel-Oil	28,602.00	3,063.13	28,602.00	5,623.35
Commissions	60,000.00	15,278.63	55,625.00	19,964.37
Water	3,000.00	2,802.45	1,800.00	2,771.79
Grounds Maintenance	12,000.00	4,159.17	10,000.00	7,139.64
Total Expenditures	219,844.00	84,631.09	211,299.00	90,217.24

Net Profit/(Loss)	285,156.00	112,071.91	212,701.00	80,786.76
--------------------------	-------------------	-------------------	-------------------	------------------

CIP Reserve 70,925.00



P.O. BOX 115 PRUDENCE ISLAND, RHODE ISLAND 02872

CORR

(401) 683-4838

RECEIVED
PORTSMOUTH, R.I.

2016 JAN 11 P 2:28

JOANNE M. MOWER
TOWN CLERK

January 7, 2016

Dear President Keith Hamilton & Portsmouth Town Council Members,

Thank you for partnering on the conservation of the Eugene Chase Farm Property on Prudence Island. As the Prudence Conservancy, we believe this is an important parcel to be conserved. Having been approached by heirs of Barbara Little regarding their desire to preserve this property, we are excited to have moved this process to its conclusion on December 18th. This couldn't have been accomplished without partners with similar values.

This parcel is important due to:

- It is the wish of the family.
- It is significant in size, 103 Acres
- It has diverse bio-diversity
- It is contiguous with other protected properties
- It has historic features
- Its protection will avoid the possible build out of 39 house lots and the associated infrastructure.

I've already been talking with the Trail Gang about possible routes through the property. Hopefully, next spring we'll begin opening up access and you can come over and see what you've helped preserve. It is quite special.

Again, thanks for partnering with us on this important project.

Best Regards,

Ray Jenness

Chair Prudence Conservancy

Board of Directors: Beth Correira, Gerry Cutter, Donald Friswell, Nan Jurnak, Michael Sheehan, Shawen Williams

Emeritus: Allan Beck, Mark Kimball, Bob Marshall