

**PORTSMOUTH TOWN COUNCIL MEETING
APRIL 27, 2016 (Wednesday)
AGENDA**

7:00 PM - TOWN COUNCIL CHAMBERS, TOWN HALL, 2200 EAST MAIN ROAD

PLEDGE OF ALLEGIANCE

SITTING AS THE PORTSMOUTH TOWN COUNCIL

SITTING AS THE BOARD OF LICENSE COMMISSIONERS

1. Peddler License - Annual

Jessica Case d/b/a Presto Strange O Coffee, 26 Newton Avenue, Warwick, RI 02889

Documents: [Presto Strange O Coffee Truck.pdf](#)

ADJOURN

PRESIDENT'S EXECUTIVE SUMMARY

MINUTES

TCM 4/11/16

TCM 4/12/16

TCM 4/13/16.

Documents: [M 4-11-16 Draft.pdf](#), [M 4-12-16 Draft.pdf](#), [M 4-13-16 Draft.pdf](#)

BILLS

Documents: [Bill Llst.pdf](#)

TAX VOUCHERS

Request Approval for Tax Vouchers #20160427-01 to #20160427-08. / M. Helfand

Documents: [Tax Vouchers.pdf](#)

TOWN ADMINISTRATOR'S REPORT

1. Update on the Town Administrator's Meeting with Commerce RI
2. Wind Turbine Update
3. Recreation Department Update
4. Update on the Portsmouth Citizens Interested in the Comprehensive Community Planning Process Committee
5. Brown House Update
6. Dog Park Update

RESIGNATIONS AND APPOINTMENTS

1. Resignations:
 - a. Lower Glen Farm Preservation Committee - J. DeCosta

Documents: [J DeCosta.pdf](#)

2. Appointments:

- a. Dog Park Planning Committee (No Set Number Of Members)

Documents: [M Mineese.pdf](#)

- b. Glen Manor House Authority (1 Vacancy)

Documents: [C Brown.pdf](#)

- c. Portsmouth Citizens Interested In The Comprehensive Community Planning Process Committee

Documents: [E Dowski.pdf](#), [F Marano.pdf](#)

- d. Economic Development Committee (6 Vacancies)

Documents: [N Howard.pdf](#)

- e. Economic Development Committee (Re-Appnt.) - A. Fiore

Documents: [A Fiore.pdf](#)

OLD BUSINESS

1. Discussion/Action - Burrillville Town Council Resolution In Support Of Legislation Restoring Funding For The State Aid To Libraries To The Full 25 Percent. / L. Phaneuf, Burrillville Town Clerk & J. Seveney (FR: 4/11/16) (5)

Documents: [Resolution - Burrillville.pdf](#)

2. FY 2016 Budget Update: July 2015 - March 2016. / F. Chan (5)

Documents: [FY 2016 Budget Update July 2015 - March 2016.Pdf](#)

NEW BUSINESS

1. Request The Town Of Portsmouth Make Application For A Special Use Permit To Give All The Abutters Notice Of The Plans For The Newly Acquired Mt. Hope Park. / K. Alves & L. Butler, 24 Bayview Avenue, Portsmouth (10)

Documents: [Mt Hope Park.pdf](#)

2. Request Approval Of Resolution In Support Of The Green Economy Bond. / C. Allot, Executive Director, Aquidneck Land Trust & T. Ardito, Executive Director, Aquidneck Island Planning Commission. (10)

Documents: [ALT Green Economy Bond.pdf](#)

3. Discussion/Action - Participation In The 2016 Round Of CDBG Grant Funding Opportunities. / G. Crosby (15)

Documents: [CDBG 2016.Pdf](#)

- a. Request Prioritization Of The List Of Projects Developed By Church Community Housing Corporation.

Documents: [CDBG Prioities.pdf](#)

- b. Request Approval Of Resolution Relating To The 2016 Rhode Island Community Development Block Grant Program.

Documents: [CDBG Resolution.pdf](#)

4. Request Donation For The 19th Annual Post Prom Party. / C. Mohr, K. Aleicho, J. French, PHS Post Prom Committee (5)

Documents: [PHS Post Prom Party.pdf](#)

5. Request Approval Of Glen Farm Special Events Fields Applications. / T. Dunbar (5)

- a. USA Soccer League, Dylan McSparren, 271 Carriage Drive, Portsmouth, RI For Men's Rhode Island Recreational//Amateur Sunday Soccer League 4/24/16, 5/15/16 & 5/22/16.

Documents: [USA Soccer League.pdf](#)

- b. Portsmouth Youth Lacrosse, Marshall Huggins, 52 General Sullivan Circle, Portsmouth, RI For Youth Lacrosse Jamboree, May 21, 2016

Documents: [Portsmouth Youth Lacrosse.pdf](#)

- c. RI Elite Lacrosse (Metacomet Lacrosse), Stuart MacDonald, 360 Nayatt Road, Barrington, RI For Girls Lacrosse Tournament, June 5, 2016

Documents: [RI Elite Lacrosse.pdf](#)

FUTURE MEETINGS

May 9 7:00 PM - Town Council Meeting

May 23 7:00 PM - Town Council Meeting

ADJOURN

The public is welcome to any meeting of the Town's boards or its committees. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact the Town Clerk's Office at 683-2101 at least (3) business days prior to the meeting.

POSTED 4/25/16

TOWN OF PORTSMOUTH, RHODE ISLAND



PEDDLER LICENSE

To The Town Council: The applicant, whose signature appears below, respectfully petitions your Honorable Body for a Peddler License.

DATE: 4/10/16

ANNUAL LICENSE: SPECIFIC EVENT LICENSE: EVENT DATE: _____

EVENT TYPE: Newport Polo

EVENT LOCATION: _____

OWNER/CORP/ENTITY NAME: Jessica Case

CONTACT PERSON: Jessica Case DOB: 7/9/1976

OWNER/CORP/ENTITY ADDRESS: 26 Newton Ave.

Warwick, RI 02889

OWNER PHONE: 401.575.6565 BUSINESS PHONE: _____

BUSINESS NAME D/B/A: Presto Strange O Coffee Truck

BUSINESS ADDRESS: 26 Newton Ave.

Warwick, RI 02889

TYPE OF BUSINESS: Coffee Truck

LICENSE PLATE #: 20166 STATE TAX #: 26467248400 FEDERAL ID #:

AUTHORIZED SIGNATURE:  TITLE:
owner

FOR OFFICE USE ONLY: FEE: <u>50-</u> DATE PAID: <u>4/14/16</u> TAXES PAID: _____ EMER. CONTACT: _____
BOARD OF HEALTH CERTIFICATE: _____ PERMIT TO MAKE SALES: _____ VEHICLE REGIS. & INSURANCE: _____
APPROVALS: POLICE: _____ FIRE: _____ INSPECTION: _____
COUNCIL MEETING: _____ DATE GRANTED: _____ DATE ISSUED: _____

PORTSMOUTH TOWN COUNCIL MEETING
APRIL 11, 2016

7:00 PM – TOWN COUNCIL CHAMBERS, TOWN HALL, 2200 EAST MAIN ROAD

MEMBERS PRESENT: Keith E. Hamilton, James A. Seveney, Kevin M. Aguiar,
Michael A. Buddemeyer, David M. Gleason, Elizabeth A. Pedro
and Joseph W. Robicheau

PLEDGE OF ALLEGIANCE

A moment of silence for the men and women around the world in harm's way.

SITTING AS THE PORTSMOUTH TOWN COUNCIL

PRESENTATIONS/RECOGNITIONS

1. Proclamation of Appreciation – Margaret Brady

President Hamilton announced that the presentation has been postponed as the Brady's were not able to attend this evening's meeting.

2. Presentation of a "Solar Panel Feasibility Report" as a Portsmouth High School Senior Project. / Catherine Gaspard

Emil Cipolla, member of the New Revenue Generation Committee and Mentor for Catie Gaspard's Senior Project, explained that before the Council decided to replace the Wind Turbine Generator, a Solar Panel Farm was considered as an alternative.

Ms. Gaspard presented her report on Solar Panels and Solar Panel Farms for the Town.

CONSENT AGENDA

1. CRMC – PUBLIC RE-NOTICE

An Application of Thomas Burgess, 45 Johnnycake Lane, Plat 31, Lot 37, Portsmouth, RI for a State of RI Assent to Construct and Maintain a Residential Boating Facility. The Original Application has been Modified to Avoid the Necessity of Spanning the Existing Coastal Bluff. Additionally, a Boat Lift is Proposed to the North Side of the Facility.

A motion by Mr. Seveney, seconded by Mr. Robicheau, to receive and place on file. All voted in favor of the motion.

SITTING AS THE BOARD OF LICENSE COMMISSIONERS

1. PUBLIC HEARING: Transfer of a Class BV Beverage License:

- a. Application to Transfer a Class BV Beverage License from SDT Enterprises, LLC, d/b/a Melville Grille, One Lagoon Way, Portsmouth, RI to Those Crazy Kids, LLC, d/b/a Gulf Stream Bar and Grill

A motion by Mr. Seveney, seconded by Mr. Robicheau, to approve. All voted in favor of the motion.

- b. Class BV Beverage License Application:
Those Crazy Kids, LLC, d/b/a The Gulf Stream Bar and Grille, 1 Lagoon Road, Portsmouth, RI. Owners: R. Michael Sullivan, 510 Broadway, Newport, RI; Reada E. Evans, 510 Broadway, Newport, RI; J. Joseph Murphy, 43 Hall Avenue, Newport, RI

A motion by Mr. Seveney, seconded by Mr. Robicheau, to approve. All voted in favor of the motion.

2. PUBLIC HEARING: Transfer of a Class BV Ancillary Beverage License:

- a. Application to Transfer a Class BV Ancillary Beverage License from NNGC Corp., d/b/a Newport National Golf Club to Newport National Golf Club, Inc., 324 Mitchell's Lane, Middletown, RI

A motion by Mr. Seveney, seconded by Mr. Robicheau, to approve. All voted in favor of the motion.

- b. Class BV Ancillary Beverage License Application:
Newport National Golf Club, Inc., d/b/a Newport National Golf Club, 324 Mitchell's Lane, Middletown, RI. Owner: John M. Pereira, 3 Heather Drive, Milton, MA 02186

A motion by Mr. Seveney, seconded by Mr. Robicheau, to approve. All voted in favor of the motion.

3. Victualler License – New

- Those Crazy Kids, LLC, d/b/a The Gulf Stream Bar and Grille, 1 Lagoon Road, Portsmouth, RI

A motion by Mr. Seveney, seconded by Mr. Robicheau, to approve. All voted in favor of the motion.

4. Request Approvals for a Temporary Seasonal Expansion of the Service Area:

- a. Jonathan Martins, Inc., d/b/a Scampi, 657 Park Avenue, Portsmouth, RI, from April 1, 2016 to October 30, 2016

A motion by Ms. Pedro, seconded by Mr. Robicheau, to approve. All voted in favor of the motion.

- b. Those Crazy Kids, LLC, d/b/a The Gulf Stream Bar & Grille, 1 Lagoon Road, Portsmouth, RI from May 1, 2016 to October 1, 2016

A motion by Mr. Seveney, seconded by Mr. Robicheau, to approve. All voted in favor of the motion.

A motion by Ms. Pedro, seconded by Mr. Robicheau, to adjourn as the Board of License Commissioners. All voted in favor of the motion.

ADJOURN

PRESIDENT'S EXECUTIVE SUMMARY

President Hamilton announced that the Council held an Executive Session on March 28th and voted 5-0 to hire a temporary position of Accreditation Manager for the Police Department. That position will run now through the end of next fiscal year, June of 2017. This will help our professional Police Department become even more professional. That motion carried 5-0 as Mr. Buddemeyer and Mr. Aguiar were not present that evening.

MINUTES

TCM 3/28/16 and Exec.

Ms. Pedro requested a change to OB 2 on page 4 changing the last sentence to "There is the possibility that the Town may offer the option of moving to the new School Facilities Department to DPW employees."

Mr. Robicheau requested a change to OB 4 on page 4 to reflect "these funds" instead of "it" in the sentence: "Mr. Lathrop stated it would be better to make decisions during the budget process as he needs more guidance on what it can be spent."

A motion by Mr. Robicheau, seconded by Mr. Gleason, to change OB 4 to reflect "these funds" instead of "it" and to change OB 2 to the re-wording by Ms. Pedro and then to approve the minutes of TCM 3/28/16 as amended and Executive Session for that date. All voted in favor of the motion.

BILLS

A motion by Mr. Seveney, seconded by Mr. Gleason, to pay all just and due bills in the amount of \$531,636.92. All voted in favor of the motion.

TAX VOUCHERS - None

TOWN ADMINISTRATOR'S REPORT

1. Arbor Day Foundation Names Portsmouth Tree City USA –for 2015. Thanks to the Tree Warden and the Tree Commission.
2. Town Administrator's Annual Report – is published and on the Town's website.
3. Bryant Student Program Update – Students/Interns are wrapping up the studies and will present their report on the 13th of May at Bryant University.
4. Recreation Department Update – Students from Roger Williams University have volunteered to repair the boardwalk at Sandy Point Beach with the Town providing the supplies.

5. Financial Support for the Portsmouth Police Department Participation in the In-State Accreditation Program – \$1,000 donation received from the RI Inter Local Trust.

Ms. Pedro announced that RIREC will be holding a collection event this Saturday at Middletown's Second Beach from 8 to 1 including the collection of electronics, hazardous waste and Styrofoam.

Mr. Rainer will have information at the transfer station and a notice on the Town's website.

RESIGNATIONS AND APPOINTMENTS

1. Resignations/Requests Not to be Re-appointed:

- a. Lower Glen Farm Preservation Committee – J. Jordan

A motion by Mr. Seveney, seconded by Mr. Robicheau, to accept with regret the request by James Jordan. All voted in favor of the motion.

2. Appointments:

- a. Conservation Commission (3 Vacancies)

A motion by Mr. Seveney, seconded by Mr. Robicheau, to appoint David Reise. All voted in favor of the motion.

- b. Economic Development Committee (Re-Appt.) – E. Cipolla

A motion by Mr. Seveney, seconded by Mr. Robicheau, to re-appoint Emil Cipolla. All voted in favor of the motion.

OLD BUSINESS

A motion by Ms. Pedro, seconded by Mr. Robicheau, to move Old Business 3 to the front of Old Business. All voted in favor of the motion.

OB 3 - Discussion/Action – Portsmouth Citizens Interested in the Comprehensive Community Planning Process Group / L. Pedro (FR: 3/28/16) (10)

A motion was made by Mr. Gleason, for the Town to establish an ad hoc committee entitled the "Portsmouth Citizens Interested in the Comprehensive Community Planning Process" including all existing 18 members as voting members of the planning and creation of the Portsmouth Comp. Plan.

(Mr. Gleason clarified that he meant they would not be voting on the plan, they vote on their decisions as a committee; and he agrees with Mr. Seveney that it doesn't give these people any more power than any other citizen that wants to come forward at the workshops. This will give structure and meaning to the whole process.)

Ms. Pedro seconded it with the caveat that “ad hoc” is added.

Mr. Gleason repeated his motion:

A motion by Mr. Gleason, seconded by Ms. Pedro, for the Town to establish an ad hoc committee entitled “the Portsmouth Citizens Interested in the Comprehensive Community Planning Process” including all existing 18 members as voting members in the committee itself, for the planning and creation of the Portsmouth Comp. Plan.

A motion to amend by Mr. Seveney, seconded by Mr. Gleason, that anybody in the community, that’s interested, can be on the committee.

President Hamilton repeated the amendment to the motion “to allow the committee to be open to anybody in the general public of Portsmouth.”

All voted in favor of the amendment.

All voted in favor of the main motion as amended.

President Hamilton stated that this is a committee to take what Mr. Crosby has drafted, review and they can report back to Mr. Crosby as a group or they can report back to the Planning Board as a group. But again, they do not have any more input that any individual citizen who wants to come up.

OB 1 - Request from the Portsmouth Girl Scouts to have Buckley Family Archery Provide Instruction at their Annual Service Unit Camp Out at Glen Park, May 20-22, 2016.
/ D. Barandiaran (5)

A motion by Mr. Seveney, seconded by Mr. Robicheau, to approve. All voted in favor of the motion.

OB 2 - Request Town Council Support of Dog Park Operations as Outlined. / R. Rainer
(FR: 3/28/16) (5)

a. Plan for Long Term Operation of the Portsmouth Dog Park. / B. Miller

To: Portsmouth Town Council
From: Rich Rainer, Town Administrator

Subject: SUPPORT OF PORTSMOUTH DOG PARK

The Portsmouth Dog Park committee has done an outstanding job in moving towards the creation of a Dog Park for the Town of Portsmouth.

As part of their continued efforts in obtaining funds they are seeking support confirmation the Town will support the operation of the facility once it is completed.

It is my recommendation the Town Council formally show their intention for support of this future community asset.

The facility is located on Town property and will be covered under the Town's insurance policy with RI Trust.

The Town agrees to pay for the cost of utilities at the property (lights & water).
The Town agrees to arrange for trash removal.

The operators of Melville Ponds Campground feel the Dog Park will be an asset to their operation, from which the Town receives significant revenue. The operators of the campground have agreed to provide signage for the dog park and will provide landscaping services for at least the first full year of operation. It is their intent to continue to provide this service throughout the period they operate the campground.

All capital improvements to the Dog Park will be the responsibility of the Dog Park Committee or its successor. It is my recommendation they consider creating a nonprofit 501 c (3) organization "Friends of Portsmouth Dog Park."

I request that the Town Council take action that indicates that the Town will support the Dog Park operations to the extent outlined above.

Respectfully,

Richard A. Rainer

A motion by Mr. Seveney, seconded by Ms. Pedro, to approve and to let this constitute formal acknowledgement that the Town supports the Dog Park operation. All voted in favor of the motion.

OB 5 - Presentation of Annual Audit Report - Fiscal Year 2015. / J. Wilkinson, Marcum LLP
(Report is Available on the Town's Website) (30)

Jim Wilkinson, presented an overview of the Annual Audit for FY 2014-2015.

No Action

OB 4 - Presentation of Pavement Management Program. / B. Lariviere, Beta Group, Inc. (10)

Anthony J. Garrow of Beta Group, Inc. presented an overview of the Pavement Management program.

No Action.

NEW BUSINESS

NB 1 - Discussion/Action – "Portsmouth Award" Criteria. / R. Rainer (5)

Mr. Rainer presented his recommendation for modifying the criteria.

A motion by Ms. Pedro, seconded by Mr. Gleason, to adopt the procedure as modified by Mr. Rainer. All voted in favor of the motion.



Memo

April 6, 2016

To: Portsmouth Town Council
From: Rich Rainer, Town Administrator
Subject: PORTSMOUTH AWARD

The Portsmouth Town Council has previously proclaimed:

"At least once a year, the Portsmouth Award Committee will meet to select a deserving person(s) or group to receive this coveted award. The Committee shall consist of the President of the Town Council, Chair of the School Committee, the Town Administrator and the School Superintendent. The Award shall be presented at a regular meeting of the Portsmouth Town Council."

This award is to be presented at least annually to an individual, business or civic group in Portsmouth who has, over a period of time:

- Consistently demonstrated excellence in professional and community leadership;
- Exhibited outstanding initiative, inspiration, leadership and organizational skills which produced significant results directly benefiting the community and its citizens;
- Made, or is making, significant contributions to the welfare of the community through involvement and participation; and
- Given freely of their time and energy for the betterment of our community.

I recommend implementation of a standard procedure to be managed by the Town Administrator starting this year:

- Solicit nominations to the Award Committee in April and May of each year.
- Committee reviews and selects Award recipient(s) in June
- Award presentation(s) at last Town Council meeting of the current fiscal year.

Very Respectfully,

NB 2 - Presentation and Submission for Review – Town Administrator's Proposed Budget Fiscal Year July 1, 2016 – June 30, 2017 / R. Rainer (Proposed Budget is Available on the Town's Website) (20)

Mr. Rainer and Mr. Lathrop presented an overview of the FY 2017 proposed budget.

CORRESPONDENCE

1. Burrillville Town Council Resolution in Support of Legislation Restoring Funding for the State Aid to Libraries to the Full 25 Percent. / L. Phaneuf, Burrillville Town Clerk

A motion by Mr. Seveney, seconded by Mr. Robicheau, to place this item on the next agenda for discussion/action. All voted in favor of the motion.

2. Request to Attend, Purchase an Ad or Become a Sponsor/Patron of the 11th Annual Turning Around Ministries Dinner and Silent Auction. / C. Robinson, President, Turning Around Ministries, Inc.

3. Financial Support for the Portsmouth Police Department Participation in the In-State Accreditation Program. / P. Dutra & P. Brouillette, RI Inter Local Trust

A motion by Mr. Seveney, seconded by Mr. Robicheau, to receive correspondence 2 and 3 and place on file. All voted in favor of the motion.

FUTURE MEETINGS

April 12 7:00 PM - Town Council Meeting: Budget – Police, Fire and Public Works

April 13 7:00 PM - Town Council Meeting: Budget – School Department, Civic Support, Capital Budget, Remaining Budgets

April 14 7:00 PM - Town Council Meeting: Budget – If Needed

April 27 7:00 PM – Town Council Meeting (Wednesday)

A motion by Mr. Seveney, seconded by Mr. Robicheau, to adjourn. All voted in favor of the motion.

ADJOURN

TIME: 10:12 PM

Joanne M. Mower, Town Clerk

PORTSMOUTH TOWN COUNCIL MEETING
APRIL 12, 2016 (Tuesday)

7:00 PM – TOWN COUNCIL CHAMBERS, TOWN HALL, 2200 EAST MAIN ROAD

MEMBERS PRESENT: Keith E. Hamilton, James A. Seveney, Kevin M. Aguiar,
Michael A. Buddemeyer, David M. Gleason, Elizabeth A. Pedro
and Joseph W. Robicheau

PLEDGE OF ALLEGIANCE

A moment of silence for our men and women around the world in harm's way.

SITTING AS THE PORTSMOUTH TOWN COUNCIL

NEW BUSINESS

The Town Administrator's Proposed Budget Fiscal Year July 1, 2016 – June 30, 2017 is available on the Town's website at www.portsmouthri.com

1. Budget: Discussion/Action – Revenues

A motion by Mr. Seveney, seconded by Mr. Robicheau, to tentatively approve Revenues at \$60,668,949. All voted in favor of the motion.

3. Budget: Discussion/Action – Fire Department

A motion by Mr. Seveney, seconded by Mr. Robicheau, to tentatively approve the Fire Department Budget at \$5,820,791. All voted in favor of the motion.

2. Budget: Discussion/Action – Police Department

A motion by Mr. Robicheau, seconded by Mr. Seveney, to tentatively approve the Police Department Budget at \$5,383,837. All voted in favor of the motion.

a. Animal Control

A motion by Mr. Seveney, seconded by Mr. Robicheau, to tentatively approve the Animal Control budget at \$130,064. All voted in favor of the motion.

b. Harbor Master

A motion by Mr. Seveney, seconded by Mr. Robicheau, to tentatively approve the Harbor Master Budget at \$110,000. All voted in favor of the motion.

c. Prudence Island

A motion by Mr. Seveney, seconded by Ms. Pedro, to tentatively approve the Prudence Island Special Officer Budget at \$102,502. All voted in favor of the motion.

4. Budget: Discussion/Action – Department of Public Works

A motion by Mr. Seveney, seconded by Ms. Pedro, to tentatively approve the Department of Public Works budget at \$2,442,613. All voted in favor of the motion.

A motion by Mr. Seveney, seconded by Mr. Robicheau, to tentatively approve the Snow Removal and Road Improvement Budget at \$925,355. All voted in favor of the motion.

FUTURE MEETINGS

April 13 7:00 PM - Town Council Meeting: Budget – School Department, Civic Support,
Capital Budget, Remaining Budgets

April 14 7:00 PM - Town Council Meeting: Budget – If Needed

April 27 7:00 PM - Town Council Meeting (Wednesday)

A motion by Mr. Seveney, seconded by Mr. Robicheau, to adjourn. All voted in favor of the motion.

ADJOURN

TIME: 9:00 p.m.

Joanne M. Mower, Town Clerk

PORTSMOUTH TOWN COUNCIL MEETING
APRIL 13, 2016 (Wednesday)

7:00 PM – TOWN COUNCIL CHAMBERS, TOWN HALL, 2200 EAST MAIN ROAD

MEMBERS PRESENT: Keith E. Hamilton, James A. Seveney, Kevin M. Aguiar,
Michael A. Buddemeyer, David M. Gleason, Elizabeth A. Pedro
and Joseph W. Robicheau

PLEDGE OF ALLEGIANCE

A moment of silence for our men and women around the world in harm's way.

SITTING AS THE PORTSMOUTH TOWN COUNCIL

NEW BUSINESS

The Town Administrator's Proposed Budget Fiscal Year July 1, 2016 – June 30, 2017 is
Available on the Town's website at www.portsmouthri.com

NB 1 - Budget: Discussion/Action – School Department

The Portsmouth Public Schools Fiscal Year 2017 Budget is available on the Town's
Website at www.portsmouthri.com

School Superintendent Ana Riley presented an overview of the School Department's budget.

Also requested was \$100,000 in Impact Fees for an equipment storage unit at the football field.

A motion by Mr. Seveney, seconded by Mr. Buddemeyer, to tentatively approve local
appropriation for the School Department at \$31,599,566. All voted in favor of the
motion.

A motion by Mr. Seveney, seconded by Mr. Gleason, to tentatively approve the transfer of
\$100,000 in Impact fees for the new storage unit at the high school football field.

All voted in favor of the motion.

President Hamilton requested that the civic support budget be heard at this time in deference to the
travel requirements of the Prudence Island Chiefs.

NB 2 - Budget: Discussion/Action – Civic Support

- a. Portsmouth Action for Youth
- b. Portsmouth Library
- c. Prudence Island School
- d. Portsmouth Historical Society
- e. Portsmouth Senior Center
- f. Senior Citizens Bus
- g. Substance Abuse Task Force aka the Prevention Coalition
- h. Prudence Island Volunteer Fire Department

Michael Mello, President of the Portsmouth Library Board of Trustees asked for an increase in the support. They haven't received an increase in the past five years.

Ms. Pedro requested Mr. Lathrop review the dormant accounts for additional funds to support the Portsmouth Library.

A motion by Mr. Seveney, seconded by Ms. Pedro, to have the Council approve a \$7,500 increase for the Library. All voted in favor of the motion.

A motion by Mr. Seveney, seconded by Mr. Robicheau, to strip \$2,500 from the Town Council Contingency budget and drop it down to \$7,500 which would get you one third of the way there. All voted in favor of the motion.

In response to a request for a 10% increase for the Prevention Coalition by Mr. Fitzmorris, Mr. Lathrop stated that they came in level funded because they are not contributing \$5,000 to the SRO this year.

A motion by Ms. Pedro, seconded by Mr. Seveney, to tentatively approve the Civic Support budget at \$739,800. All voted in favor of the motion.

4. Budget: Discussion/Action – Capital Budget

Chris DiIuro School Department Finance Director reviewed the School Department's five year Capital Plan projects. He also reported that they will not be asking for technology capital as they will lease equipment as they did last year.

A motion by Mr. Seveney, seconded by Mr. Buddemeyer, to tentatively approve the School Department's Capital budget at \$646,139. All voted in favor of the motion.

James Lathrop, Finance Director/Deputy Town Administrator gave an overview of the Town's Capital Improvement Project request. Most items will be leased but the Leonard Brown House, Elmhurst Park and Salt shed will be going into a debt service.

Mr. Crosby stated that the DEM grant sunsets this June, but will be able to apply for an extension until December 2016. He hopes the work will be done by this fall.

A motion by Mr. Seveney, seconded by Mr. Robicheau, to tentatively approve the Town's Capital Request in the amount of \$970,000. All voted in favor of the motion.

3. Budget: Discussion/Action – Remaining Budgets

a. Town Council

A motion by Mr. Seveney, seconded by Mr. Robicheau, to tentatively approve the Town Council budget at \$18,066. (\$2,500 was dropped and given to the Library.) All voted in favor of the motion.

b. Town Administrator

Mr. Rainer noted that a two per cent raise was included for the Town Administrator by Mr. Lathrop. He acknowledged that his contract states that raises are subject to the Town Council's approval, in whatever amount, and subject to his Annual Review.

Mr. Rainer also noted that he is asking for a Deputy Town Administrator stipend in the amount of \$5,000 to be carried with the position.

Mr. Lathrop noted that health care "cost-share" line item was entered as 20% however non-union employees should still be 15% and will be corrected.

A motion by Mr. Robicheau, seconded by Mr. Seveney, to tentatively approve the Town Administrator's budget at \$256,624. All voted in favor of the motion.

Mr. Lathrop noted that there is a pretty substantial pay raise in Town Hall departments because of the five extra hours each person will be working each week.

c. Town Clerk

Responding to President Hamilton questioning the increase of 25% in office supplies when it was actually level funded at \$2,000, Mr. Lathrop stated the 25% was a clerical error.

A motion by Mr. Robicheau, seconded by Ms. Pedro, to tentatively approve the Town Clerk's budget at \$412,965. All voted in favor of the motion.

d. Canvassing

Mr. Lathrop noted that a line item for Special Elections was included so any money not used will be set aside for a year when it is needed.

A motion by Ms. Pedro, seconded by Mr. Gleason, to tentatively approve the Canvassing budget at \$219,539. All voted in favor of the motion.

e. Finance

A motion by Mr. Seveney, seconded by Mr. Robicheau, to tentatively approve the Finance budget at \$2,553,991. All voted in favor of the motion.

Tax Collection & Assessment

Mr. Rainer noted he is putting the Tax Assessor for a raise above and beyond the two per cent. His performance has been outstanding. In addition, Matt has been filling the positions of Tax Assessor and Tax Collector.

Mr. Lathrop noted we are having the second payment toward the revaluation in this year's budget and continuing efforts towards the GIS system.

A motion by Ms. Pedro, seconded by Mr. Robicheau, to tentatively approve the Collection and Assessment budget at \$624,115. All voted in favor of the motion.

Technology

A motion by Mr. Robicheau, seconded by Mr. Seveney, to tentatively approve the Technology budget at \$85,000. All voted in favor of the motion.

In response to Ms. Pedro asking about the replacement of the sound system for the Council chambers, Mr. Lathrop said that it might come out of the equipment line item.

Mr. Hamilton noted that the new air handling units make it significantly quieter for those in the back of the room and the video recordings quality improved.

f. Legal

Mr. Lathrop noted that a reserve account has been set up for outstanding claims' settlements.

A motion by Mr. Seveney, seconded by Mr. Robicheau, to tentatively approve the proposed Legal budget at \$400,000. All voted in favor of the motion.

g. Planning

Mr. Rainer introduced Tom Ardito, Chair of the Aquidneck Island Planning Commission who has asked to make his case for funding. Mr. Rainer asked the Council to give direction as to whether to continue funding this outside organization.

1. AIPC Presentation

Tom Ardito, Executive Director of the AIPC requested level funding of \$18,000, the same amount of money asked from Newport and Middletown.

A motion by Mr. Gleason, seconded by Mr. Seveney, to tentatively approve \$18,000 for the AIPC in this current budget. The motion carried 6-1 with Ms. Pedro opposed.

Deputy Finance Director Fung Chan noted that the Planning Department will be re-organized. The Planner position will not be under the union, he will become a department head for the areas of with Building Inspection, Zoning, Wastewater Management, and Business Development.

Mr. Rainer stated that Gary Crosby will no longer be eligible for longevity and overtime so we are essentially keeping his salary at what he previously received.

Mr. Gleason asked about the decrease in funding from \$10,000 to only \$2,500 for the Rights of Way survey project and the confirmation of existing Right of Ways to avoid encroachment issues.

Mr. Crosby responded that policy and regulatory work is needed before a review is started.

President Hamilton suggested the Town use the \$2,500 on the prep work this year.

A motion by Mr. Gleason, seconded by Mr. Seveney, to tentatively approve the Planning budget at \$310,451. The motion carried 6-1 with Ms. Pedro opposed.

Building Inspection

Mr. Lathrop stated that while we are dropping the Zoning Enforcement Officer with this budget, he has agreed to stay on until an Assistant Building Inspector has been hired.

A motion by Mr. Robicheau, seconded by Ms. Pedro, to tentatively approve the Zoning/ Inspection budget at \$286,260. All voted in favor of the motion.

Wastewater

A motion by Mr. Robicheau, seconded by Mr. Seveney, to tentatively approve the Planning Board budget at \$30,205. All voted in favor of the motion.

Business Development

A motion by Ms. Pedro, seconded by Mr. Robicheau, to tentatively approve the Economic Development Operations budget at \$28,500. All voted in favor of the motion.

h. Parks and Recreation

Mr. Lathrop noted that staffing costs may change depending upon the number of applications for the summer camps.

A motion by Ms. Pedro, seconded by Mr. Seveney, to tentatively approve the Parks and Recreation budget at \$105,546. All voted in favor of the motion.

Glen Park

A motion by Mr. Seveney, seconded by Mr. Gleason, to tentatively approve the Glen Park budget at \$6,500. All voted in favor of the motion.

Melville Park

President Hamilton noted that they are actively working on removing the silt from pond # 8.

A motion by Mr. Seveney, seconded by Mr. Aguiar, to tentatively approve the Melville Park budget at \$11,500. All voted in favor of the motion.

i. Debt Service

Mr. Lathrop noted that the 2017 Debt Service is a decrease of \$3,027,193 from year 2016.

A motion by Mr. Robicheau, seconded by Mr. Gleason, to tentatively approve the Debt Service budget at \$2,160,732. All voted in favor of the motion.

Mr. Lathrop noted of other miscellaneous items added to the General Operating Fund such as:

\$250,000 being added to the OPEB Trust from the general operating budget

\$250,000 for the Wind Turbine Fund payment in November

\$400,000 for a Contingency Fund for road paving and other DPW capital requests that if not spent will rollover to the next year

\$293,722 added to the Fund Balance

A motion by Mr. Seveney, seconded by Mr. Robicheau, to tentatively approve the overall Expenditures at \$60,668,949. All voted in favor of the motion.

j. Enterprise Funds

1. Transfer Station

A motion by Mr. Seveney, seconded by Mr. Robicheau, to tentatively approve the Transfer Station Enterprise Fund at \$707,146. All voted in favor of the motion.

2. Septic Loan Program

Mr. Lathrop noted that the Septic Loan Program amount is \$60,226.

3. Glen Manor House

A motion by Mr. Seveney, seconded by Ms. Pedro, to tentatively approve the Glen Manor House revenue at \$550,000. All voted in favor of the motion.

A motion by Ms. Pedro, seconded by Mr. Gleason, to tentatively approve the Glen Manor House Expenditures at \$300,295. All voted in favor of the motion.

4. Wind Turbine

A motion by Mr. Seveney, seconded by Mr. Robicheau, to tentatively approve the Wind Turbine Enterprise Fund budget at \$250,000. All voted in favor of the motion.

FUTURE MEETINGS

April 14 7:00 PM – Town Council Meeting (Thursday) CANCELLED

April 27 7:00 PM - Town Council Meeting (Wednesday)

May 9 7:00 PM - Town Council Meeting - Provisional Approval of Budget

A motion by Mr. Seveney, seconded by Ms. Pedro, to adjourn. All voted in favor of the motion.

ADJOURN

Time: 9:50 PM

Joanne M. Mower, Town Clerk

Vendor	Account Number		Date	Description	Amount
Line Item 10002 TOWN ADMINISTRATOR					
STAPLES BUSINESS ADVANTAGE	1-01-503-10002-04	COPIER/PRINTER-SUPPLIES &	4/26/2016	TOWN CLERK: PAPER	\$370.60
URSILLO, TEITZ & RITCH, LTD.	1-01-312-10002-04	LEGAL SERVICES	4/26/2016	PROF SER: LABOR MATTERS	\$1,225.50
Sub Total:					\$1,596.10
Line Item 10003 TOWN CLERK					
EAST BAY NEWSPAPERS	1-01-890-10003-06 *	DOG FUND	4/26/2016	ADVERTISING: DOG LICENSES 3/7-3/11	\$126.00
EAST BAY NEWSPAPERS	1-01-890-10003-06 *	DOG FUND	4/26/2016	ADVERTISING: RABIES CLINIC 3/28-4/1	\$126.00
STAPLES BUSINESS ADVANTAGE	1-01-401-10003-06 *	OFFICE SUPPLIES & EQUIPMEN	4/26/2016	TOWN CLERK: OFFICE SUPPLIES	\$107.16
STAPLES BUSINESS ADVANTAGE	1-01-434-10003-06 *	MUNICIPAL COURT	4/26/2016	TOWN CLERK: MUNICIPAL COURT	\$23.41
STAPLES BUSINESS ADVANTAGE	1-01-402-10003-06	PROBATE COURT SUPPLIES	4/26/2016	TOWN CLERK: PROBATE	\$10.99
Sub Total:					\$393.56
Line Item 10004 CANVASSING					
EAST BAY NEWSPAPERS	1-01-316-10004-08 *	ADVERTISING	4/26/2016	CANVASSING: ADVERTISING 3/14-3/18	\$100.80
EAST BAY NEWSPAPERS	1-01-316-10004-08 *	ADVERTISING	4/26/2016	CANVASSING: ADVERTISING 3/14-3/18	\$176.40
KENNEDY PERSONNEL SERVICES	1-01-129-10004-08	TEMPORARY ASSISTANCE	4/26/2016	CANVASSING: TEMP ASST	\$728.00
KENNEDY PERSONNEL SERVICES	1-01-129-10004-08	TEMPORARY ASSISTANCE	4/26/2016	CANVASSING: TEMP ASST	\$728.00
W B MASON CO INC	1-01-401-10004-08 *	OFFICE SUPPLIES & EQUIPMEN	4/26/2016	CANVASSING: OFFICE SUPPLIES	\$73.02
Sub Total:					\$1,806.22
Line Item 10008 BOARDS & COMMITTEES					
FALL RIVER MODERN PRINTING C	1-01-436-10008-15 *	ECONOMIC DEVL P COMMISSN	4/26/2016	EDC: OFFICE SUPPLIES	\$54.50
Sub Total:					\$54.50
Line Item 20001 FINANCE/PERSONNEL					
CROSSBAR VOICE & DATA	1-01-341-20001-20	TELECOMMUNICATIONS/ALL DE	4/26/2016	TELECOMMUNICATION: 4/1 - 6/31	\$2,313.00
EAST BAY NEWSPAPERS	1-01-316-20001-20	ADVERTISING	4/26/2016	ADV: BOARD VOLUNTEERS 2/29-3/4	\$100.80
EAST BAY NEWSPAPERS	1-01-316-20001-20	ADVERTISING	4/26/2016	AD: SUMMER EMPLOYMENT 3/21-3/25	\$226.80
JKS TECHNOLOGIES	1-01-311-20001-20	IT EQUIPMENT & SERVICES	4/26/2016	IT: 3/3 - 3/30	\$9,503.73
NFPA	1-01-334-20001-20	PROF DEV/TRAINING	4/26/2016	BLDG INSP: 2014 NEC HANDBOOK	\$223.95
RI CITY AND TOWN MANAGER'S A	1-01-334-20001-20	PROF DEV/TRAINING	4/26/2016	DUES: JAMES LATHROP	\$25.00
TIVERTON SIGN SHOP	1-01-330-20001-20	CLAIMS EXP-VANDALISM	4/26/2016	DPW: TRUCK 14	\$285.00
TRANSACT TECHNOLOGIES, INC.	1-01-311-20001-20	IT EQUIPMENT & SERVICES	4/26/2016	IT:	\$130.82
W B MASON CO INC	1-01-401-20001-20	OFFICE SUPPLIES & EQUIPMEN	4/26/2016	FINANCE: OFFICE SUPPLIES	\$22.84
Sub Total:					\$12,831.94

Vendor	Account Number	Date	Description	Amount
Line Item 20002 TAX ASSESSOR/COLLECTOR				
JOSEPH MERRITT & COMPANY	1-01-315-20002-22	4/26/2016	MAPPING SUPPLIES & SERVICE TAX: MAPPING SUPPLIES	\$373.62
MUNICIPAL COLLECTIONS, INC	1-01-319-20002-22 *	4/26/2016	DELINQUENT T/C FEES TAX: MARCH DELINQUENT TAX FEES	\$623.45
W B MASON CO INC	1-01-401-20002-22	4/26/2016	OFFICE SUPPLIES & EQUIPMEN TAX: OFFICE SUPPLIES	\$42.40
W B MASON CO INC	1-01-401-20002-22	4/26/2016	OFFICE SUPPLIES & EQUIPMEN TAX: OFFICE SUPPLIES	\$438.07
Sub Total:				\$1,477.54
 Line Item 31001 POLICE				
24 TRAUMA	1-01-405-31001-24	4/26/2016	BUILDING MAINTENANCE POLICE: BLDG MAINT	\$75.00
401 MOTORING INC	1-01-346-31001-24	4/26/2016	VEHICLE MAINT/REPAIRS POLICE: VEHICLE MAINT	\$238.00
401 MOTORING INC	1-01-346-31001-24	4/26/2016	VEHICLE MAINT/REPAIRS POLICE: VEHICLE MAINT	\$225.00
C. K. DISTRIBUTION	1-01-346-31001-24	4/26/2016	VEHICLE MAINT/REPAIRS POLICE: VEHICLE MAINT	\$251.40
CENTRAL EQUIPMENT CO., INC.	1-01-434-31001-24	4/26/2016	MISCELLANEOUS POLICE: BADGES	\$1,042.00
FIRST FORD INC	1-01-346-31001-24	4/26/2016	VEHICLE MAINT/REPAIRS POLICE: VEHICLE MAINT	\$302.33
GM REFRIGERATION CO. INC.	1-01-405-31001-24	4/26/2016	BUILDING MAINTENANCE POLICE: BLDG MAINT	\$775.00
LYNN CARD COMPANY	1-01-401-31001-24	4/26/2016	OFFICE SUPPLIES POLICE: OFFICE SUPPLIES	\$135.95
MELLO'S & SONS TOWING	1-01-346-31001-24	4/26/2016	VEHICLE MAINT/REPAIRS POLICE: VEHICLE MAINT	\$82.00
NAPA AUTO PARTS	1-01-346-31001-24	4/26/2016	VEHICLE MAINT/REPAIRS POLICE: VEHICLE MAINT	\$26.04
NAPA AUTO PARTS	1-01-346-31001-24	4/26/2016	VEHICLE MAINT/REPAIRS POLICE: VEHICLE MAINT	\$350.34
NAPA AUTO PARTS	1-01-346-31001-24	4/26/2016	VEHICLE MAINT/REPAIRS POLICE: VEHICLE MAINT	(\$44.00)
NAPA AUTO PARTS	1-01-346-31001-24	4/26/2016	VEHICLE MAINT/REPAIRS POLICE: VEHICLE MAINT	\$25.11
NAPA AUTO PARTS	1-01-346-31001-24	4/26/2016	VEHICLE MAINT/REPAIRS POLICE: VEHICLE MAINT	\$25.57
NAPA AUTO PARTS	1-01-346-31001-24	4/26/2016	VEHICLE MAINT/REPAIRS POLICE: VEHICLE MAINT	\$350.34
NAPA AUTO PARTS	1-01-346-31001-24	4/26/2016	VEHICLE MAINT/REPAIRS POLICE: VEHICLE MAINT	\$110.20
NAPA AUTO PARTS	1-01-346-31001-24	4/26/2016	VEHICLE MAINT/REPAIRS POLICE: VEHICLE MAINT	\$179.82
PORTSMOUTH ACE HARDWARE	1-01-405-31001-24	4/26/2016	BUILDING MAINTENANCE POLICE: BLDG MAINT	\$3.98
RICOH USA INC	1-01-405-31001-24	4/26/2016	BUILDING MAINTENANCE POLICE: BUILD MAINT	\$2.78
STATE OF RHODE ISLAND	1-01-452-31001-24	4/26/2016	FINGERPRINTING SERVICES POLICE: 11 LIVESCAPS	\$330.00
STEVE'S FAMOUS PIZZA	1-01-405-31001-24	4/26/2016	BUILDING MAINTENANCE POLICE: PRISONER MEALS	\$58.25
T.J. RUSSELL CO., INC.	1-01-405-31001-24	4/26/2016	BUILDING MAINTENANCE POLICE: BLDG MAINT	\$68.00
THOMAS LEE	1-01-405-31001-24	4/26/2016	BUILDING MAINTENANCE POLICE: BLDG MAINT	\$162.94
TMDE CALIBRATION LABS INC	1-01-346-31001-24	4/26/2016	VEHICLE MAINT/REPAIRS POLICE: VEHICLE MAINT	\$455.00
TNT CLEANING SERVICES, INC.	1-01-404-31001-24 *	4/26/2016	JANITORIAL SERVICE POLICE: MARCH JANITORIAL	\$2,426.66
TNT CLEANING SERVICES, INC.	1-01-404-31001-24 *	4/26/2016	JANITORIAL SERVICE POLICE: FEBRUARY JANITORIAL	\$2,426.66
W B MASON CO INC	1-01-401-31001-24	4/26/2016	OFFICE SUPPLIES POLICE: OFFICE SUPPLIES	\$130.54
W B MASON CO INC	1-01-401-31001-24	4/26/2016	OFFICE SUPPLIES POLICE: OFFICE SUPPLIES	\$401.88
W B MASON CO INC	1-01-401-31001-24	4/26/2016	OFFICE SUPPLIES POLICE: OFFICE SUPPLIES	\$39.49
W B MASON CO INC	1-01-401-31001-24	4/26/2016	OFFICE SUPPLIES POLICE: OFFICE SUPPLIES	\$158.63
Sub Total:				\$10,814.91

Vendor	Account Number	Date	Description	Amount
Line Item 31003 FIRE				
ANDCO, INC	1-01-406-31003-28 *	4/26/2016	FIRE: VEHICLE MAINT	\$1,549.93
CLINICAL ONE HOME MEDICAL	1-01-403-31003-28	4/26/2016	FIRE: MED SUPPLIES	\$85.98
DePAUL DIESEL SERVICE, INC.	1-01-406-31003-28 *	4/26/2016	FIRE: VEHICLE MAINT	\$1,726.59
DePAUL DIESEL SERVICE, INC.	1-01-406-31003-28 *	4/26/2016	FIRE: VEHICLE MAINT	\$3,764.39
DePAUL DIESEL SERVICE, INC.	1-01-406-31003-28 *	4/26/2016	FIRE: VEHICLE MAINT	\$2,835.72
DePAUL DIESEL SERVICE, INC.	1-01-406-31003-28 *	4/26/2016	FIRE: VEHICLE MAINT	\$274.10
GREENWOOD EMERGENCY VEHI	1-01-501-31003-28	9/15/2015	FIRE: NEW EQUIPMENT	\$493.85
GREENWOOD EMERGENCY VEHI	1-01-501-31003-28	9/15/2015	FIRE: NEW EQUIPMENT	\$262.11
GREENWOOD EMERGENCY VEHI	1-01-406-31003-28 *	4/26/2016	FIRE: VEHICLE MAINT	\$352.46
ON SCENE FIREFIGHTING TRAINI	1-01-501-31003-28	9/15/2015	FIRE: TRAINING	\$600.00
PIONEER HEAVY DUTY PARTS IN	1-01-406-31003-28 *	4/26/2016	FIRE: VEHICLE MAINT	\$755.90
PLUMBERS' SUPPLY CO	1-01-405-31003-28	4/26/2016	FIRE: BUILDING MAINT	\$16.10
PORTSMOUTH ACE HARDWARE	1-01-405-31003-28	4/26/2016	FIRE: BUILDING MAINT	\$6.99
PORTSMOUTH AUTO SALES AND	1-01-406-31003-28 *	4/26/2016	FIRE: VEHICLE MAINT	\$39.95
PORTSMOUTH AUTO SALES AND	1-01-406-31003-28 *	4/26/2016	FIRE: VEHICLE MAINT	\$404.61
PORTSMOUTH AUTO SALES AND	1-01-406-31003-28 *	4/26/2016	FIRE: VEHICLE MAINT	\$42.95
POWER EQUIPMENT CO.	1-01-501-31003-28	4/26/2016	FIRE: NEW EQUIPMENT	\$609.50
STROBES N' MORE	1-01-501-31003-28	9/15/2015	FIRE: NEW EQUIPMENT	\$83.83
T.J. RUSSELL CO., INC.	1-01-405-31003-28	4/26/2016	FIRE: BUILDING MAINT	\$38.00
THE DAWSON GROUP	1-01-918-31003-28 *	4/26/2016	FIRE: AMBULANCE BILLING	\$5,024.03
UNIFIRST CORPORATION	1-01-405-31003-28	4/26/2016	FIRE: BUILDING MAINT	\$200.00
UNIFIRST CORPORATION	1-01-405-31003-28	4/26/2016	FIRE: BUILDING MAINT	\$50.81
Sub Total:				\$19,217.80

Vendor	Account Number	Date	Description	Amount
Line Item 33001 PUBLIC WORKS				
AQUIDNECK FASTENERS, INC.	1-01-428-33001-32	4/26/2016	TOOLS & SHOP EQUIP DPW: TOOLS & SHOP EQUIPMENT	\$42.89
AQUIDNECK FASTENERS, INC.	1-01-329-33001-32	4/26/2016	EQUIPMENT MAINT/REPAIRS DPW: EQUIPMENT MAINT	\$44.08
ATLANTIC BROOM SERVICE, INC.	1-01-329-33001-32	4/26/2016	EQUIPMENT MAINT/REPAIRS DPW: EQUIPMENT MAINT	\$1,117.00
COLONIAL SOUTH CHEVROLET	1-01-329-33001-32	4/26/2016	EQUIPMENT MAINT/REPAIRS DPW: EQUIPMENT MAINT	\$285.64
CORE BUSINESS TECHNOLOGIES	1-01-401-33001-32	4/26/2016	OFFICE SUPPLIES/EQUIP MAINT DPW: CONTRACT 4/1-6/30	\$123.94
DONOVAN & SONS INC.	1-01-405-33001-32	4/26/2016	BUILDING MAINT DPW: BUILDING MAINT	\$69.00
FIREX, INC.	1-01-434-33001-32	4/26/2016	TOWNWIDE BLDGS/GROUNDS DPW: TOWNWIDE - ATHLETIC STORAGE	\$45.00
KAHN TRACTOR & EQUIPMENT IN	1-01-329-33001-32	4/26/2016	EQUIPMENT MAINT/REPAIRS DPW: EQUIPMENT MAINT	\$113.47
MID CITY STEEL CORP.	1-01-329-33001-32	4/26/2016	EQUIPMENT MAINT/REPAIRS DPW: EQUIPMENT MAINT	\$137.50
NAPA AUTO PARTS	1-01-329-33001-32	4/26/2016	EQUIPMENT MAINT/REPAIRS DPW: EQUIPMENT MAINT	\$155.46
NAPA AUTO PARTS	1-01-329-33001-32	4/26/2016	EQUIPMENT MAINT/REPAIRS DPW: EQUIPMENT MAINT	\$211.72
NAPA AUTO PARTS	1-01-329-33001-32	4/26/2016	EQUIPMENT MAINT/REPAIRS DPW: EQUIPMENT MAINT	\$109.27
OCEAN STATE OIL INC.	1-01-428-33001-32	4/26/2016	TOOLS & SHOP EQUIP DPW: TOOLS & SHOP EQUIPMENT	\$556.24
OLIVEIRA'S SERVICE STATION	1-01-329-33001-32	9/15/2015	EQUIPMENT MAINT/REPAIRS DPW: EQUIPMENT MAINT	\$15.00
PORTSMOUTH ACE HARDWARE	1-01-329-33001-32	4/26/2016	EQUIPMENT MAINT/REPAIRS DPW: EQUIPMENT MAINT	\$12.89
PORTSMOUTH ACE HARDWARE	1-01-428-33001-32	4/26/2016	TOOLS & SHOP EQUIP DPW: TOOLS & SHOP EQUIPMENT	\$59.97
RIVERHEAD BUILDING SUPPLY C	1-01-329-33001-32	4/26/2016	EQUIPMENT MAINT/REPAIRS DPW: EQUIPMENT MAINT	\$40.90
RIVERHEAD BUILDING SUPPLY C	1-01-329-33001-32	4/26/2016	EQUIPMENT MAINT/REPAIRS DPW: EQUIPMENT MAINT	\$344.77
RIVERHEAD BUILDING SUPPLY C	1-01-329-33001-32	4/26/2016	EQUIPMENT MAINT/REPAIRS DPW: EQUIPMENT MAINT	\$58.53
T.J. RUSSELL CO., INC.	1-01-434-33001-32	4/26/2016	TOWNWIDE BLDGS/GROUNDS TOWN HALL SUPPLIES	\$147.00
THE HOSE CONNECTION, INC.	1-01-329-33001-32	4/26/2016	EQUIPMENT MAINT/REPAIRS DPW: EQUIPMENT MAINT	\$68.53
TOM'S LAWN & GARDEN EQUIP	1-01-428-33001-32	4/26/2016	TOOLS & SHOP EQUIP DPW: TOOLS & SHOP EQUIPMENT	\$27.99
TRAFFIC SIGNS & SAFETY INC	1-01-418-33001-32	4/26/2016	STREET SIGNS DPW: STREET SIGNS	\$75.00
W B MASON CO INC	1-01-401-33001-32	4/26/2016	OFFICE SUPPLIES/EQUIP MAINT DPW: OFFICE SUPPLIES	\$102.98
WASTE MANAGEMENT OF RI, INC	1-88-649-33001-32 *	4/26/2016	XFER STA-PI RECYCLING DPW: PI RECYCLING	\$1,230.30
Sub Total:				\$5,195.07
Line Item 33002 BUILDING INSPECTION				
FALL RIVER MODERN PRINTING C	1-01-611-33002-33	4/26/2016	ZONING BOARD OF REVIEW ZONING: OFFICE SUPPLIES	\$18.00
FALL RIVER MODERN PRINTING C	1-01-401-33002-33 *	4/26/2016	OFFICE SUPPLIES BLDG INSP: OFFICE SUPPLIES	\$224.50
THE NEWPORT DAILY NEWS	1-01-611-33002-33	4/26/2016	ZONING BOARD OF REVIEW ZONING: ADVERTISING	\$1,174.20
W B MASON CO INC	1-01-401-33002-33 *	4/26/2016	OFFICE SUPPLIES BLDG INSP: OFFICE SUPPLIES	\$33.51
W B MASON CO INC	1-01-401-33002-33 *	4/26/2016	OFFICE SUPPLIES BLDG INSP: OFFICE SUPPLIES	\$5.13
Sub Total:				\$1,455.34
Line Item 54002 MELVILLE PARK				
EDWARD RIZY	1-01-434-54002-47	4/26/2016	MELVILLE PARK MISC EXP MELVILLE PARK: PAINT, HOME DEPOT	\$43.58
Sub Total:				\$43.58

Vendor	Account Number	Date	Description	Amount
Line Item 54004 MANOR HOUSE COMM				
ALL ISLAND LANDSCAPE, INC.	1-01-550-54004-50	4/26/2016	MANOR HOUSE: GROUNDS	\$190.00
ALL ISLAND LANDSCAPE, INC.	1-01-550-54004-50	4/26/2016	MANOR HOUSE: GROUNDS	\$1,890.00
CATHERINE WILKINSON	1-01-403-54004-50	4/26/2016	MANOR HOUSE: STAPLES & GAMBRELLS	\$344.42
CRYSTAL SPRING WATER CO.	1-01-403-54004-50	4/26/2016	MANOR HOUSE: MARCH JANITORIAL	\$49.90
DATOP SPRINKLER SPECIALISTS	1-01-550-54004-50	4/26/2016	MANOR HOUSE: GROUNDS	\$285.00
DONOVAN & SONS INC.	1-01-405-54004-50	4/26/2016	MANOR HOUSE: BUILDING MAINT	\$303.60
OCEAN STATE JANITORIAL SERVI	1-01-137-54004-50	4/26/2016	MANOR HOUSE: MARCH JANITORIAL	\$882.00
OCEAN STATE JANITORIAL SERVI	1-01-137-54004-50	4/26/2016	MANOR HOUSE: JANITORIAL	\$130.00
SUMMIT HEATING SERVICE, INC.	1-01-405-54004-50	4/26/2016	MANOR HOUSE: BUILDING MAINT	\$357.42
SUPERIOR PLUS ENERGY SERVIC	1-01-410-54004-50	4/26/2016	MANOR HOUSE: HEATING FUEL	\$1,531.16
Sub Total:				\$5,963.50
Line Item 54005 RECREATION DEPT				
STAPLES CREDIT PLAN	1-01-401-54005-00 *	4/26/2016	RECREATION DEPARTMENT	\$149.02
Sub Total:				\$149.02
Line Item 61004 * No LINE ITEM Descriptor *				
MUNICIPAL GRAPHICS, INC	1-99-689-61004-00 *	4/26/2016	CIP: POLICE, GRAPHICS	\$1,190.00
R & A AUTO BODY, LLC	1-99-689-61004-00 *	4/26/2016	CIP: POLICE VEHICLE REFINISH	\$1,345.00
Sub Total:				\$2,535.00
Line Item 72900 TRF STATION SOLID WASTE				
J. R. VINAGRO CORPORATION	1-88-863-72900-00 *	4/26/2016	TRANSFER STATION: NON HAZ MIXED C&D	\$761.50
Sub Total:				\$761.50
Line Item 72902 TRF STATION PI SOLID WAST				
WASTE MANAGEMENT OF RI, INC	1-88-863-72902-00 *	4/26/2016	DPW: PI SOLID WASTE	\$663.63
Sub Total:				\$663.63
Line Item 72903 TRF STATION MISC.				
W B MASON CO INC	1-88-863-72903-00 *	4/26/2016	TR ST: RECEIPT BOOK	\$4.84
Sub Total:				\$4.84
Batch BILL LIST				\$64,964.05

Vendor	Account Number	Date	Description	Amount
Line Item 10001 TOWN COUNCIL				
ON THE RECORD MEDIA, INC.	1-01-601-10001-02	4/19/2016	CONTINGENCY FUND TOWN COUNCIL:VIDEO STREAM 4/16-5/17	\$3,800.00
				Sub Total: \$3,800.00
Line Item 10002 TOWN ADMINISTRATOR				
LAW OFFICE OF KEVIN GAVIN	1-01-312-10002-04	4/11/2016	LEGAL SERVICES PROFESSIONAL SERVICES	\$12,340.00
				Sub Total: \$12,340.00
Line Item 20001 FINANCE/PERSONNEL				
JAMES LATHROP	1-01-317-20001-20 *	4/11/2016	TRAVEL TRAVEL: 84 MILES	\$45.36
JAMES LATHROP	1-01-430-20001-20	4/11/2016	FINANCE MISCELLANEOUS FIN: EMPLOYEE AWARD	\$20.00
JAMES LATHROP	1-01-334-20001-20	4/11/2016	PROF DEV/TRAINING PROF DEV: ICMA CONF 4/20-22	\$226.26
SALVE REGINA UNIVERSITY	1-01-334-20001-20	4/11/2016	PROF DEV/TRAINING LEADERSHIP MATTERS: 50% PAYMENT	\$5,000.00
				Sub Total: \$5,291.62
Line Item 33001 PUBLIC WORKS				
PORTSMOUTH SENIOR CENTER	1-01-434-33001-32	4/11/2016	TOWNWIDE BLDGS/GROUNDS SENIOR CENTER: HOT WATER TANK	\$1,309.07
RICK TAYLOR	1-01-916-33001-32	4/11/2016	PORTSMOUTH TREE COMMISSI ARBOR DAY TREE GIVEAWAY	\$100.00
RICK TAYLOR	1-01-433-33001-32	4/11/2016	TREE MAINT & PLANTING wGAR ARBOR DAY TREE GIVEAWAY	\$375.25
				Sub Total: \$1,784.32
Line Item 72900 TRF STATION SOLID WASTE				
RI RESOURCE RECOVERY CORP	1-88-863-72900-00 *	4/11/2016	XFER STA SOLID WASTE DISPO TRANSFER STATION	\$8,248.47
				Sub Total: \$8,248.47
				Batch PREPAY \$31,464.41

PRE-PAID

PREPAY

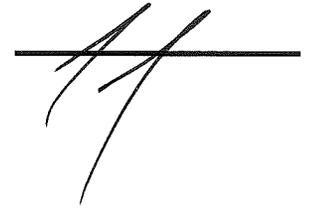
Bill List Expenditures
Town of Portsmouth 2015-2016

4/19/2016 11:55:46 AM

Vendor	Account Number	Date	Description	Amount
--------	----------------	------	-------------	--------

Grand Total: \$96,428.46

Reviewed

A handwritten signature in black ink is written over a solid horizontal line. The signature consists of several overlapping, fluid strokes that are difficult to decipher as specific letters.

RECEIVED
PORTSMOUTH, R.I.

2016 APR 15 P 1: 14

JOANNE M. MOWER
TOWN CLERK

April 14, 2016

Joanne Mower
Town Clerk
Town of Portsmouth
East Mail Road
Portsmouth, RI 02871

Dear Joanne:

I am hereby resigning from the Lower Glen Farm Preservation Committee effective immediately due to illness.

It has been my pleasure to serve on the committee and I hope during the many years that I was involved, I succeeded in improving the lower Glen Farm since It was a priority of mine to preserve and protect that area.

Sincerely,



Jim DeCosta

TOWN OF PORTSMOUTH, RI
BOARDS/COMMISSIONS/COMMITTEES
APPLICATION FORM

RECEIVED
PORTSMOUTH, R.I.

2016 APR 11 10:18

JOANNE M. MOWER
TOWN CLERK

Date: 4-11-16 New Appointment: Re-Appointment:

Board/Commission/Committee Being Applied For: Dog Park

(PLEASE PRINT) NAME: MICHAEL A MINESE

FULL STREET ADDRESS: 284 Corps Ln

MAILING ADDRESS (if different): _____

TELEPHONE NUMBERS:

HOME: _____ BUSINESS: _____ CELL: 401/680/3828

E-MAIL ADDRESS: _____

PRESENT EMPLOYER NAME AND ADDRESS:

Retired
LENGTH OF EMPLOYMENT: _____

IF LESS THAN TWO YEARS, PREVIOUS EMPLOYER (Name and address):

EDUCATIONAL BACKGROUND: _____

WORK EXPERIENCE RELATED TO POSITION BEING APPLIED FOR:

Worked Construction Union Carpenter 30 yrs

RE-APPOINTMENT MUST INCLUDE DATA ON ATTENDANCE OF
PREVIOUS TERM: _____

PROVIDE A BRIEF EXPLANATION OF YOUR INTEREST IN THIS
POSITION: (Retired) own my own

own my own John Deere Backhoe

SIGNATURE OF APPLICANT: Michael A Minese

TOWN OF PORTSMOUTH, IR

BOARS/COMMISSIONS/ COMMITTEES

Date: 3/18/2016 New Appointment – X

Board/Commission/Committee Being Applied for : Glen Manor House Authority

(Please Print) Name: Carolann Doherty Brown

Full Street Address : 224 Fischer Circle ,Portsmouth, RI 02871

Telephone Numbers

Home : 401-847-1657 Business : 401-843-8811 Cell 401-965-5267

E-mail address : Carolann.brown @UBS.com

Present Employer Name and Address : UBS Financial, 130 Bellevue Ave, Newport

Length of employment ; 12 years with UBS (previous name Paine Webber)(32 years in financial fields)

Education Background: MS. George Washington University

Emmanuel College : BA

University of Denver : CFP

Wharton: Univ. of PA ; Certification of Management Analysis 2001

George Mason University : PHD candidate (not completed)

MIT ; 1972-1974- post graduate work

Boston State University : Teacher Certification ; 1969

WORK EXPERIENCE RELATED TO POSITION BEING APPLIED FOR ;

Volunteer Work and Boards

Open Space Committee : Portsmouth, RI

Board; Glen Manor House

Board: Aquidneck Island Land trust

Glen Manor farm renter from Town of Portsmouth

Donated 14 acres (½ of 29 acre parcel on Sandy Point Ave) for preservation of open space

Trustee : St Lucy Church, Portsmouth RI

WORK EXPERIENCE

Senior Portfolio Manager,

Certified Financial Planner,

Senior Wealth Advisor

Author of several books on finance and columnist for several publications (including by – line in Providence Journal: " Work place finance" 1996-1998

books : Safer Investment in Volatile Markets

The Money Manager

100 Questions Every working American Must Ask

Financial commentator on radio and television:

In addition I have been radio show host for 30 years and on national and local television as financial commentator for many years.. although does not necessarily qualify me as financial expert, feel it gives me additional insight into financial issues that face most boards.

PROVIDE A BRIEF EXPLANATION OF YOUR INTEREST IN THIS POSITIONS;

I have been for years interested in water shed protections, land preservation and historic building protection and preservation and work for many years of charitable contributions for the land trust and to the Town (including my own donation at considerable potential income loss for myself)

Glen Manor House

April 4, 2016

The Honorable Keith Hamilton
President
Portsmouth Town Council
2200 East Main Road
Portsmouth, RI 02871

RE: Application of Carolann Brown for appointment to GMHA

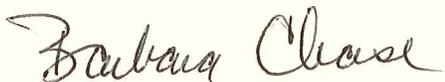
Dear Mr. Hamilton:

I am writing in support of Carolann Brown's application to fill the vacancy on the Glen Manor House Authority.

Carolann has been a member of the Friends of the Glen Manor House for the past year. In this capacity, she has supported and volunteered at all of our fund raising activities and currently leads a group who is formulating ideas for future fund raising events. She brings a strong commitment to support open space preservation in the Town of Portsmouth and holds great enthusiasm for the preservation of the Glen Manor House. Her financial background would be an asset to the Board.

Please give this highly qualified applicant every consideration. Thank you. Please contact me should you have any questions.

Sincerely,



Barbara Chase
Chairman
Glen Manor House Authority

TOWN OF PORTSMOUTH, RI
BOARDS/COMMISSIONS/COMMITTEES
APPLICATION FORM

RECEIVED
PORTSMOUTH, R.I.

2016 APR 13 A 10:32

JOANNE M. MOWER
TOWN CLERK

Date: 4/13/16 New Appointment: Re-Appointment

Board/Commission/Committee Being Applied For: Comp Plan

(PLEASE PRINT) NAME: Edward Dowst

FULL STREET ADDRESS: 85 Taylor Rd

MAILING ADDRESS (if different): _____

TELEPHONE NUMBERS:

HOME: 846 5314 BUSINESS: _____ CELL: 787-7176

E-MAIL ADDRESS: Ed.The.eLder@cox.net

PRESENT EMPLOYER NAME AND ADDRESS:

Retired
LENGTH OF EMPLOYMENT: _____

IF LESS THAN TWO YEARS, PREVIOUS EMPLOYER (Name and address):

EDUCATIONAL BACKGROUND: MS + COACH

WORK EXPERIENCE RELATED TO POSITION BEING APPLIED FOR:

OWNING BACKROUND

RE-APPOINTMENT MUST INCLUDE DATA ON ATTENDANCE OF
PREVIOUS TERM: _____

PROVIDE A BRIEF EXPLANATION OF YOUR INTEREST IN THIS
POSITION: _____

Plan for future of Porto.

SIGNATURE OF APPLICANT: Edward Dowst

TOWN OF PORTSMOUTH, RI
BOARDS/COMMISSIONS/COMMITTEES
APPLICATION FORM

RECEIVED
PORTSMOUTH, R.I.

2016 APR 18 P 2:40

JOANNE M. MOWER
TOWN CLERK

Date: 18 APRIL New Appointment: Re-Appointment

Board/Commission/Committee Being Applied For: COMP PLAN CITIZEN COMMITTEE

(PLEASE PRINT) NAME: FREDERICK J MARANO

FULL STREET ADDRESS: 200 LEPES ROAD

MAILING ADDRESS (if different): _____

TELEPHONE NUMBERS:

HOME: 683 3763 BUSINESS: _____ CELL: 924 1187

E-MAIL ADDRESS: FJMARANO@VERIZON.NET

PRESENT EMPLOYER NAME AND ADDRESS: RETIRED

LENGTH OF EMPLOYMENT: _____

IF LESS THAN TWO YEARS, PREVIOUS EMPLOYER (Name and address): _____

EDUCATIONAL BACKGROUND: BS - BIOLOGY GEORGETOWN UNIVERSITY

MS PHYSIOLOGY - ST JOHN'S UNIVERSITY

WORK EXPERIENCE RELATED TO POSITION BEING APPLIED FOR:

SENIOR MANAGEMENT POSITIONS WITH MAJOR

CORPORATION IN MEDICAL DEVICE FIELD, INVOLVED

IN LONG RANGE BUSINESS PLANNING

RE-APPOINTMENT MUST INCLUDE DATA ON ATTENDANCE OF
PREVIOUS TERM: _____

PROVIDE A BRIEF EXPLANATION OF YOUR INTEREST IN THIS
POSITION: I AM CONCERNED ABOUT THE

FUTURE OF MY TOWN & WOULD LIKE TO

SIGNATURE OF APPLICANT: PARTICIPATE IN HELPING PLAN
THAT FUTURE

8/26/11



TOWN OF PORTSMOUTH, RI
BOARDS/COMMISSIONS/COMMITTEES
APPLICATION FORM

RECEIVED
PORTSMOUTH, R.I.
2016 APR 18 A 9:36

JOANNE M. MOWER
TOWN CLERK

Date: 04/15/16 New Appointment: Re-Appointment

Board/Commission/Committee Being Applied For: Economic Development Committee

(PLEASE PRINT) NAME: Nancy Howard

FULL STREET ADDRESS: 16 Dianne Ave Portsmouth

MAILING ADDRESS (if different): _____

TELEPHONE NUMBERS:

HOME: 841-9594 BUSINESS: _____ CELL: _____

E-MAIL ADDRESS: vhoward17@cox.net

PRESENT EMPLOYER NAME AND ADDRESS: Retired

LENGTH OF EMPLOYMENT: _____

IF LESS THAN TWO YEARS, PREVIOUS EMPLOYER (Name and address):

EDUCATIONAL BACKGROUND: High School

WORK EXPERIENCE RELATED TO POSITION BEING APPLIED FOR:

25+ years of Government Contracting, responsibility for procurement planning, determining and developing contract vehicles, writing technical proposals, cost data analysis, soliciting proposals, developing negotiation strategy, conducting pre-proposal conferences, awarding contracts, interpreting technical, legal and audit decisions and analyzing their impact on the procurement providing advice and direction to other Contract Negotiators on contractual matters as necessary.

RE-APPOINTMENT MUST INCLUDE DATA ON ATTENDANCE OF PREVIOUS TERM:

PROVIDE A BRIEF EXPLANATION OF YOUR INTEREST IN THIS POSITION:

Since I am retired want to give back to the community.

SIGNATURE OF APPLICANT: Nancy Howard

TOWN OF PORTSMOUTH, RI
BOARDS/COMMISSIONS/COMMITTEES
APPLICATION FORM

RECEIVED
PORTSMOUTH, R.I.

2016 APR 18 P 3:14

JOANNE M. MOWER
TOWN CLERK

Date: 4/18/2016 New Appointment: Re-Appointment

Board/Commission/Committee Being Applied For: Economic Development Comm.

(PLEASE PRINT) NAME: Ann M. Fiore

FULL STREET ADDRESS: 290 Frank Coelho Drive,

MAILING ADDRESS (if different): _____

TELEPHONE NUMBERS:

HOME: _____ BUSINESS: _____ CELL: 401-529-4427

E-MAIL ADDRESS: Antarsagian@Me.com

PRESENT EMPLOYER NAME AND ADDRESS:

Olden Ridge Farm
LENGTH OF EMPLOYMENT: 15 yrs +

IF LESS THAN TWO YEARS, PREVIOUS EMPLOYER (Name and address):

EDUCATIONAL BACKGROUND: BS from Salve Regina

WORK EXPERIENCE RELATED TO POSITION BEING APPLIED FOR:

Business Owner

RE-APPOINTMENT MUST INCLUDE DATA ON ATTENDANCE OF
PREVIOUS TERM: 85%

PROVIDE A BRIEF EXPLANATION OF YOUR INTEREST IN THIS
POSITION: Enjoy participating on the committee

SIGNATURE OF APPLICANT: [Signature]

8/26/11

Cover

TOWN OF BURRILLVILLE

16-084

Office of Town Clerk

Louise R. Phaneuf
Town Clerk



TOWN BUILDING
HARRISVILLE, R.I.

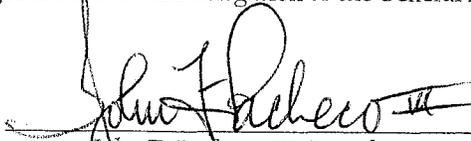
Telephone: (401) 568-4300 ext. 114
FAX: (401) 568-0490
E-mail: townclerk@burrillville.org
RI Relay 1-800-745-5555 (TTY)

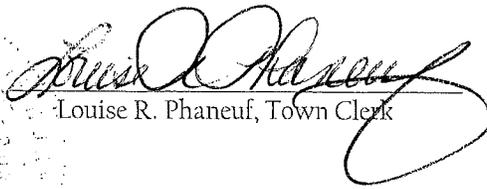
Burrillville Town Council Resolution
In support of Legislation restoring funding for the
State Aid to Libraries to the full 25 percent

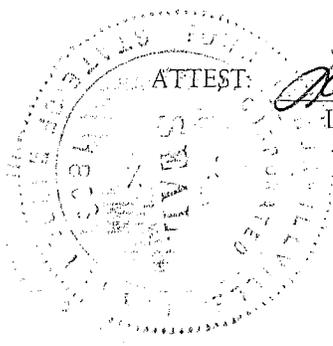
- WHEREAS, for many people, public libraries are their only means of access to computer services and all forms of media essential for fulfilling and productive lives; and
- WHEREAS, in recognition of the importance of libraries in our society, the State of Rhode Island passed legislation setting the level of state aid for library services at a minimum of 25% of the amount spent from local tax funds and the library's private endowment; and
- WHEREAS, due to level funding the past several years, the actual funding percentage of library aid has been reduced to between 21 and 22%. For FY 2016, the town will receive \$144,949 (22%), which is \$20,047 less than the Town of Burrillville would have received if funding was at 25%; and
- WHEREAS, the Boards of Directors of the Jesse M. Smith Memorial Library and the Pascoag Ladies Library Association have voted to support 25 percent state aid for libraries and have sought the support of the Burrillville Town Council in realizing this objective; and
- WHEREAS: the Town of Burrillville supports fully funding State Aid to Libraries at the 25% level in FY 2017.

NOW THEREFORE, BE IT RESOLVED that we, the Town Council of Town of Burrillville, do hereby support legislation which would restore funding for state aid to libraries to the full 25% required in Rhode Island General Laws § 29-6-2 (a) and urges the Burrillville delegation to the General Assembly to work diligently for its passage.

Adopted this 23rd day of March 2016


John F. Pacheco III, President
Burrillville Town Council


Louise R. Phaneuf, Town Clerk



Kathy Inch

From: Joanne Mower
Sent: Thursday, March 31, 2016 8:54 AM
To: Kathy Inch
Subject: FW: Burrillville Resolution
Attachments: 3-23-2016 State Aid to Libraries.pdf

For next agenda

From: Clerks Office [mailto:townclerk@Burrillville.org]

Sent: Wednesday, March 30, 2016 2:50 PM

To: Amy Rose Weinrich <clerk@charlestownri.org>; Anna Stetson <astetson29@gmail.com>; Anne Irons <airons@narragansettri.gov>; Arlene Petit <adpetit@cox.net>; Betty Crowley <sen-crowley@rilin.state.ri.us>; bettycrowley1022@yahoo.com; Carol Aquilante <caquilante@smithfieldri.com>; Carol Wordell <cwordell@tlcri.com>; Carolann Cullion <clerkasst@charlestownri.org>; Cathy Brayman <brayman@westerly.org>; Cheryl Fernstrom <cfernstrom@jamestownri.net>; Cheryl George <cgeorge@coventryri.org>; Christina Harmon-Duarte <cduarte@woonsocketri.org>; Claudia Haugen <chaugen@providenceri.com>; Dale S. Holberton <dholberton@southkingstownri.com>; Dave Clayton <DDCRI@aol.com>; Deborah Lavoie <dlavoie@coventryri.org>; Debra A. Todd <dtodd@smithfieldri.org>; Denise Gamon <dgamon@jamestownri.net>; Diane C. Mederos <dcmaderos@aol.com>; Dianne Potter <dpotter@eastgreenwichri.com>; Donna L. Giordano <giordano@westerly.org>; Elaine Vespia <evespia@eastgreenwichri.com>; Elizabeth J. Cook-Martin <deptownclerk@hopkintonri.org>; Erin Liese <efliese@wgtownri.org>; Fiona Fitzpatrick <townclerk@new-shoreham.com>; Gail Chatfield <chatfieldg@scituateri.org>; Gina Diruzzo <gdiruzzo@providenceri.com>; Gloria Loyd <loydg@scituateri.org>; Goldstein, Richard <RGoldstein@PAWTUCKETRI.com>; Hammond, Stephanie <SHammond@PAWTUCKETRI.com>; Hardy, Michelle <MHardy@PAWTUCKETRI.com>; Jacqueline S. Schulz <jschulz@portsmouthri.com>; Jane Christopher <jchristopher@townoffoster.com>; Janet E. Olsson <jeolsson@wgtownri.org>; Jean M. Fecteau <Jeanfecteau@glocesterri.org>; Jeannette Alyward <jalyward@northkingstown.org>; Jennifer Walsh <jenw@bristolri.us>; Joanne Mower <jmower@portsmouthri.com>; Joseph Rendine <townclerk@northprovidenceri.gov>; Judy Wild <judy.wild@warwickri.com>; Julie Coelho <jcoelho@townofwarren-ri.gov>; June Lundstrom <jlundstrom@cityofeastprov.com>; Karen Allen <kallen@lincolnri.org>; Karen Montoya <kmontoya@jamestownri.net>; Karin Clancey <kclancey@middletownri.com>; Kathleen A. Wood <kwood@tiverton.ri.gov>; Kathy Placencia <kplacencia@providenceri.com>; Kim A. Casci <kcasci@cityofeastprov.com>; Larry Flynn <bocdirector@northprovidenceri.gov>; Laura Swistak <lswistak@cityofnewport.com>; Leigh Botello <lbotello@eastgreenwichri.com>; Leslie Shattuck-Moore <lshattuck-moore@cityofeastprov.com>; Lori Hagen <lhagen@providenceri.com>; Louis P. Cirillo <lpcirillo@bristolri.us>; Louise Phaneuf <LPhaneuf@Burrillville.org>; Lynn M. Hawkins <clerk@town.exeter.ri.us>; Madeleine Pencak <mpencak@CityofNewport.com>; Maria Wall <mwall@cranstonri.org>; Marianne Kelly <mkelly@westwarwickri.org>; Marie T. Ahlert <marie.t.ahlert@warwickri.com>; Mary Ann DeAngelus <mdeangelus@northprovidenceri.gov>; Mary LeBlanc <mleblanc@westerly.org>; McGill, Kenneth <KMCGill@PAWTUCKETRI.com>; Meredith DeSisto <mdesisto@barrington.ri.gov>; Millie McGinness <deputyclerk@new-shoreham.com>; Monique Clauson <mclauson@lincolnri.org>; Nancy L. Mello <nmello@tiverton.ri.gov>; Nicole Laboy <nlaboy@westwarwickri.org>; Pat Meneghini <pMeneghini@Burrillville.org>; Patricia Cofield <pcofield@cityofnewport.com>; Patricia Whitford <clerkoffice@town.exeter.ri.us>; Paula Iannitelli <piannitelli@westwarwickri.org>; Peggy Long <scituateclerk@aol.com>; Rachel Pineda <rpineda@westwarwickri.org>; Renay Brooks Omisore <Romisore@providenceri.com>; Ruth Stone <deputyclerk@town.exeter.ri.us>; Sandra Giovanelli <sgiovanelli@cumberlandri.org>; Sandra Giovanelli <sandrag224@gmail.com>; Sandra Speroni <ssperoni@townofwarren-ri.gov>; Sarah Rapose <deputyclerk@richmondri.com>; Sean Murphy <smurphy@centralfallsri.us>; Serena Conley <sconley@providenceri.com>; Sheila Oliveira <soliveira@tlcri.com>; Sonia Grace <sgrace@centralfallsri.us>; Susan Flynn <sflynn@southkingstownri.com>; Susan Murray <smurray@northkingstown.org>; Susan R. Shea

<sshea@charlestownri.org>; Teri Donovan <tdonovan@narragansetttri.gov>; Tina Freeman
<tfreeman@cumberlandri.org>; Tomas Avila <tavila@providenceri.com>; Tracy Nelson <townclerk@richmondri.com>;
Troy Campopiano <deputyclerk@northprovidenceri.gov>; Vicki Martin <vmartin@Burrillville.org>; Vincent P. Baccari Jr.
<vbaccari@johnston-ri.us>; Wendy J. W. Marshall <wmarshall@middletownri.com>

Subject: Burrillville Resolution

At their meeting of Wednesday, March 23, 2016, the Burrillville Town Council adopted the attached resolution. Please share with your council. Thank you.

Louise R. Phaneuf, Town Clerk
Town of Burrillville
105 Harrisville Main St.
Harrisville, RI 02830
(401) 568-4300, Ext. 114

/vm



Memo

April 15, 2016

To: Rich Rainer, Town Administrator

From: Jim Lathrop, Finance Director

Subject: FY 2016 Budget Update: July 2015 – March 2016

As the end of the fiscal year approaches, we are still in line with our earlier projections that the Town will finish with a small surplus. We are projecting a surplus of \$71,403 for fiscal year 2016.

We continue to see positive results in revenues as a whole, but do have some areas, that we project to be under budget. The major items are ambulance revenue and investment income. These projected shortfalls we taking into consideration in preparing the FY 17 budget.

Expenditures are running over budget, but is offset by the positive results in revenues. Finance, Fire and Public Works are the major reasons for the overage. Insurances are running higher than budgeted in finance, overtime is the issue in fire and a combination of issues, but primarily town wide maintenance is the issue in Public Works. These items were identified and we are working to make adjustments to these items in the fourth quarter.

Pension assets continue to underperform our expectations. We have started to address this issue and plan to issue an RFP for investment advisory services before the end of the fiscal year.

While there are areas of concern, overall the Budget is in good shape and we are projecting a surplus for the end of the year.

Town of Portsmouth
 Monthly Budget Report: Revenues
 March 2016 (period 9 of 12)

	FY16			FY15			Year to Year Change	Annual Projection	Budget (under)/over Projection
	Year to Date	Budget	% Budget	Year to Date	Final	% Final			
REVENUES									
General Property Taxes & PILOT									
RE & PP Property Taxes	36,084,745	46,262,869	78%	34,887,792	45,997,845	76%	1,196,953	46,300,000	37,131
MV Property Taxes	1,755,856	1,912,500	92%	1,648,104	1,855,618	89%	107,753	1,915,000	2,500
Prorated	67,083	20,000	335%	73,980	98,966	75%	(6,897)	70,000	50,000
Prior Year	991,441	1,241,237	80%	1,491,430	1,830,719	81%	(499,988)	1,250,000	8,763
PILOT	-	7,500	0%	-	-	0%	-	11,000	3,500
	<u>38,899,126</u>	<u>49,444,106</u>		<u>38,101,305</u>	<u>49,783,149</u>		<u>797,821</u>	<u>49,546,000</u>	<u>101,894</u>
State Aid									
State Aid for School	3,092,863	4,279,754	72%	3,159,753	4,303,672	73%	(66,890)	4,212,562	(67,192)
Housing Aid	415,985	445,823	93%	387,877	509,711	76%	28,108	586,503	140,680
Library Aid	77,012	101,476	76%	78,495	103,554	76%	(1,483)	101,476	-
Hotel & Meal	191,447	219,487	87%	162,566	195,457	83%	28,880	225,000	5,513
Pub Svc Corp	-	234,854	0%	214,568	214,568	100%	(214,568)	214,568	(20,286)
MV Excise	62,990	78,523	80%	61,071	78,523	78%	1,918	78,523	-
Muni Incentive	82,434	82,434	100%	-	82,157	0%	82,434	82,434	-
	<u>3,922,730</u>	<u>5,442,351</u>		<u>4,064,331</u>	<u>5,487,642</u>		<u>(141,601)</u>	<u>5,501,066</u>	<u>58,715</u>
Department Fees									
Town Clerk									
Beverage Licenses	36,852	32,000	115%	32,860	33,876	97%	3,992	37,000	5,000
Dog Licenses & Enforcement	5,255	13,500	39%	5,157	14,245	36%	98	14,000	500
RE Transfer Fees	224,072	225,000	100%	182,328	279,818	65%	41,744	275,000	50,000
Recording Fees	134,133	210,000	64%	116,476	178,146	65%	17,658	200,000	(10,000)
Other TC Misc. Receipts	26,714	27,500	97%	24,482	33,733	73%	2,232	30,000	2,500
Building Inspection									
Building Inspections	110,849	190,000	58%	99,077	143,207	69%	11,772	175,000	(15,000)
Electrical Inspections	22,553	60,000	38%	22,023	32,394	68%	530	35,000	(25,000)
Mechanical Inspections	29,401	33,000	89%	28,338	38,405	74%	1,063	40,000	7,000
Plumbing Inspections	11,947	12,500	96%	11,067	14,786	75%	880	15,000	2,500
Other BI Misc. Receipts	1,008	-	0%	699	1,313	53%	309	1,500	1,500
Planning									
Filings Fees	21,645	18,500	117%	4,778	15,329	31%	16,868	25,000	6,500
Road Inspections	11,190	5,000	224%	6,976	11,096	63%	4,215	12,500	7,500
Tax Collector									
Municipal Lien Fees	13,475	25,000	54%	13,700	19,250	71%	(225)	20,000	37,131
Field Cards & Maps	784	1,500	52%	733	1,058	69%	51	1,500	37,131
Penalties & Interest	209,954	320,000	66%	274,458	406,877	67%	(64,504)	300,000	(20,000)
Police									
Animal Control Fines	1,730	750	231%	1,045	1,555	67%	685	1,850	1,100
Mooring Fees & Fines	32,213	105,000	31%	49,410	101,804	49%	(17,196)	105,000	-
Police Reports	2,246	3,600	62%	2,235	3,185	70%	11	3,250	(350)
Alarm Permits	10,020	8,000	125%	10,880	11,780	92%	(860)	11,000	3,000
VIN Fees	7,140	7,000	102%	5,025	7,920	63%	2,115	8,000	1,000
Fingerprints	6,220	6,000	104%	4,660	5,910	79%	1,560	7,000	1,000
Parking Fines	822	650	126%	825	945	87%	(3)	1,000	350
Traffic Fines	76,963	75,000	103%	35,211	51,818	68%	41,752	85,000	10,000
Police Detail & Admin	130,846	75,000	174%	127,306	165,593	77%	3,540	150,000	75,000
Other Police Misc. Receipts	44,050	8,000	551%	785	1,065	74%	43,265	45,000	37,000
Fire									
Ambulance	594,057	865,000	69%	443,577	623,581	71%	150,480	800,000	(65,000)
MV Mitigation	5,615	-	0%	-	-	0%	5,615	7,000	7,000
Fire Detail	435	-	0%	2,130	8,134	26%	(1,695)	5,000	5,000
Municipal and Probate Courts									
Sandy Beach	12,549	23,000	55%	7,882	11,605	68%	4,667	23,000	-
Others	59,886	30,000	200%	16,008	159,514	10%	43,877	60,000	30,000
	<u>1,875,780</u>	<u>2,411,000</u>		<u>1,558,709</u>	<u>2,416,900</u>		<u>317,072</u>	<u>2,528,600</u>	<u>117,600</u>
Rental & Investment Income & Others									
Glen Manor House	346,228	505,000	69%	300,318	505,750	59%	45,910	525,000	20,000
Cell Towers	75,354	89,785	84%	32,502	97,450	33%	42,852	89,785	-
Glen Farm-Equestrian	20,000	30,000	67%	22,500	32,500	69%	(2,500)	30,000	-
Glen Farm-Polo	11,340	15,450	73%	11,250	19,260	58%	90	15,450	-
Glen Farm-Special Events	10,200	7,500	136%	2,850	11,800	24%	7,350	12,500	5,000
Glen Park	900	-	0%	361	361	100%	539	1,000	1,000
Agricultural Property	1,370	750	183%	1,328	1,328	100%	42	1,370	620
Melville Pond Campground	38,340	50,000	77%	132,017	144,494	91%	(93,677)	65,000	15,000
AICA	19,623	27,000	73%	11,182	18,636	60%	8,441	27,000	-
Investments & Others	4,726	100,000	5%	620	773	80%	4,106	25,000	(75,000)
	<u>528,080</u>	<u>825,485</u>		<u>514,928</u>	<u>832,353</u>		<u>13,152</u>	<u>792,105</u>	<u>(33,380)</u>
Transfers In									
	-	35,000	0%	-	39,427	0%	(35,000)	35,000	-
TOTAL	<u>45,225,716</u>	<u>58,157,942</u>		<u>44,239,273</u>	<u>58,559,470</u>		<u>951,444</u>	<u>58,402,771</u>	<u>244,829</u>

Town of Portsmouth
 Monthly Budget Report: Expenditures
 March 2016 (period 9 of 12)

	FY16			FY15			Year to Year Change	FY16 Annual Projection	FY16 Budget (under)/over Projection
	Year to Date	Budget	% Budget	Year to Date	Final	% Final			
EXPENDITURES									
General Government									
Town Council	9,660	17,866	54%	13,374	20,779	64%	(3,714)	17,750	(116)
Town Administrator	193,815	256,027	76%	190,605	236,227	81%	3,210	256,000	(27)
Town Clerk	236,365	370,897	64%	235,506	298,554	79%	859	360,000	(10,897)
Canvassing	134,617	161,694	83%	131,644	166,764	79%	2,973	170,000	8,306
Finance	1,915,903	2,442,542	78%	1,308,348	2,441,946	54%	607,555	2,600,000	157,458
Legal	118,511	250,000	47%	149,631	224,277	67%	(31,119)	200,000	(50,000)
Tax/Assessor	371,434	566,305	66%	299,514	391,358	77%	71,920	550,000	(16,305)
Building Inspections	171,480	247,656	69%	174,309	229,817	76%	(2,830)	245,000	(2,656)
Planning	161,987	303,692	53%	101,175	155,527	65%	60,812	300,000	(3,692)
Planning Board	21,759	29,599	74%	20,782	29,945	69%	978	30,000	401
Eco Development	14,214	28,500	50%	21,040	28,360	74%	(6,826)	25,000	(3,500)
Public Safety									
Police	3,888,338	5,094,088	76%	3,685,954	5,044,732	73%	202,383	5,100,000	5,912
PI Special Service	70,731	95,373	74%	71,546	92,974	77%	(815)	95,000	(373)
Animal Control	84,291	114,062	74%	79,807	108,995	73%	4,484	110,000	(4,062)
Harbormaster	35,122	105,000	33%	32,508	51,057	64%	2,614	105,000	-
Fire	3,862,586	5,302,341	73%	3,838,901	5,264,084	73%	23,685	5,350,000	47,659
Public Works									
	1,684,919	2,327,276	72%	1,767,508	2,743,830	64%	(82,589)	2,500,000	172,724
Community Services									
Civil Supports	654,408	717,105	91%	537,973	672,517	80%	116,435	717,105	-
Recreation	25,856	27,792	93%	1,980	25,788	8%	23,876	30,000	2,209
Meville & Glen Parks	15,599	18,000	87%	100,673	115,250	87%	(85,074)	18,000	-
Sandy Point Beach	48,504	72,473	67%	65,418	70,146	93%	(16,915)	60,000	(12,473)
Glen Manor House	124,408	219,844	57%	137,892	211,299	65%	(13,483)	210,000	(9,844)
Det Service									
	2,156,257	2,858,368	75%	1,628,834	2,771,861	59%	527,424	2,850,000	(8,368)
Road Improvements									
	966,934	1,000,000	97%	784,797	1,000,000	78%	182,137	1,000,000	-
Snow Removal									
	129,671	176,738	73%	268,469	-	0%	(138,799)	145,000	(31,738)
Transfers Out									
	116,950	155,933	75%	192,405	256,540	75%	(75,455)	155,933	-
Fund Balance	<u>17,214,319</u>	<u>23,030,095</u>		<u>15,840,593</u>	<u>23,100,643</u>		<u>1,373,726</u>	<u>23,270,713</u>	<u>240,618</u>
Education									
School State	3,092,863	4,279,754	72%	3,159,753	4,303,672	73%	(66,890)	4,212,562	(67,192)
School Local	23,136,070	30,848,093	75%	23,136,070	30,848,093	75%	-	30,848,093	-
	<u>26,228,933</u>	<u>35,127,847</u>		<u>26,295,823</u>	<u>35,151,765</u>		<u>(66,890)</u>	<u>35,060,655</u>	<u>(67,192)</u>
Grand Total	43,443,252	58,157,942	75%	42,136,416	58,252,408	72%	1,306,836	58,331,368	173,426

Town of Portsmouth
 Monthly Budget Report: Tax Collections
 March 2016 (period 9 of 12)

	July	August	September	October	November	December	January	February	March	YTD
RE & PP										
FY16										
Assessed	47,723,899	47,723,899	47,723,899	47,723,899	47,723,899	47,723,899	47,723,899	47,723,899	47,723,899	47,723,899
Budgeted	46,262,869	46,262,860	46,262,860	46,262,860	46,262,860	46,262,860	46,262,860	46,262,860	46,262,860	46,262,860
Collection	1,239,316	4,477,096	7,423,010	686,621	3,073,734	7,475,048	1,432,199	3,322,149	6,955,572	36,084,745
Collection Rate	2.60%	9.38%	15.55%	1.44%	6.44%	15.66%	3.00%	6.96%	14.57%	75.61%
FY 15										
Assessed	47,221,364	47,221,364	47,221,364	47,221,364	47,221,364	47,221,364	47,221,364	47,221,364	47,221,364	47,221,364
Budgeted	45,879,738	45,879,738	45,879,738	45,879,738	45,879,738	45,879,738	45,879,738	45,879,738	45,879,738	45,879,738
Collection	1,310,835	4,762,139	6,794,795	483,465	5,574,021	4,926,057	912,886	5,525,386	4,598,210	34,887,793
Collection Rate	2.78%	10.08%	14.39%	1.02%	11.80%	10.43%	1.93%	11.70%	9.74%	73.88%
FY 14										
Assessed	46,056,591	46,056,591	46,056,591	46,056,591	46,056,591	46,056,591	46,056,591	46,056,591	46,056,591	46,056,591
Budgeted	44,743,554	44,743,554	44,743,554	44,743,554	44,743,554	44,743,554	44,743,554	44,743,554	44,743,554	44,743,554
Collection	745,816	5,430,851	6,722,436	624,489	3,428,725	6,887,307	495,939	5,962,496	3,843,142	34,141,201
% of Budget	1.62%	11.79%	14.60%	1.36%	7.44%	14.95%	1.08%	12.95%	8.34%	74.13%
MV										
FY16										
Assessed	2,091,232	2,091,232	2,091,232	2,091,232	2,091,232	2,091,232	2,091,232	2,091,232	2,091,232	2,091,232
Budgeted	1,912,500	1,912,500	1,912,500	1,912,500	1,912,500	1,912,500	1,912,500	1,912,500	1,912,500	1,912,500
Collection	212,397	550,586	338,322	123,055	80,379	165,473	32,160	89,150	164,333	1,755,856
Collection Rate	10.16%	26.33%	16.18%	5.88%	3.84%	7.91%	1.54%	4.26%	7.86%	83.96%
FY 15										
Assessed	1,966,106	1,966,106	1,966,106	1,966,106	1,966,106	1,966,106	1,966,106	1,966,106	1,966,106	1,966,106
Budgeted	1,818,648	1,818,648	1,818,648	1,818,648	1,818,648	1,818,648	1,818,648	1,818,648	1,818,648	1,818,648
Collection	193,309	545,060	309,315	120,154	68,095	156,388	28,890	74,793	152,099	1,648,104
Collection Rate	9.83%	27.72%	15.73%	6.11%	3.46%	7.95%	1.47%	3.80%	7.74%	83.83%
FY 14										
Assessed	1,965,298	1,965,298	1,965,298	1,965,298	1,965,298	1,965,298	1,965,298	1,965,298	1,965,298	1,965,298
Budgeted	1,768,768	1,768,768	1,768,768	1,768,768	1,768,768	1,768,768	1,768,768	1,768,768	1,768,768	1,768,768
Collection	26,406	614,136	337,360	130,469	88,466	155,010	33,335	100,241	148,042	1,633,465
Collection Rate	1.34%	31.25%	17.17%	6.64%	4.50%	7.89%	1.70%	5.10%	7.53%	83.12%

Town of Portsmouth
 Monthly Budget Report: Wages & Overtime
 March 2016 (period 9 of 12)

	Wages	Overtime	Other Pays	Total	Expected	Budget	Balance	% Budget
Town Council	6,357			6,357	6,555	8,700	2,343	73%
Town Administrator	135,614		7,161	142,776	147,628	195,942	53,166	73%
Town Clerk	117,018	40,682	5,848	163,548	172,891	229,473	65,925	71%
Canvassing	78,957	2,939	-	81,896	78,397	104,054	22,158	79%
Finance	245,431	10,369	11,169	266,969	264,919	351,620	84,651	76%
Tax/Assessor	189,311	1,459	9,093	199,864	206,014	273,437	73,573	73%
Building Inspections	100,319	3,942	12,139	116,400	119,825	159,041	42,641	73%
Police	1,671,040	291,964	209,611	2,172,616	2,033,698	2,699,272	526,656	80%
PI Special Service	44,037	1,555	5,516	51,108	51,992	69,008	17,900	74%
Animal Control	29,438	1,606	-	31,043	30,065	39,904	8,861	78%
Harbormaster*#	14,937	8,334	-	23,271	25,616	34,000	10,729	68%
Fire	1,498,580	295,664	354,713	2,148,956	2,139,193	2,839,292	690,336	76%
Public Works**	699,044	19,194	57,370	775,608	865,921	1,149,313	373,705	67%
Planning Board	16,699	-	-	16,699	17,776	23,594	6,895	71%
Planning	111,471	3,924	6,345	121,739	134,838	178,967	57,228	68%
Recreation	64,337			64,337	64,644	85,800	21,463	75%
Total	5,022,590	681,632	678,966	6,383,187	6,359,972	8,441,417	2,058,230	

* Not adjusted for seasonality

Wages part of Police, allocated at end of summer

** Budget includes snow plowing

Town of Portsmouth
 Monthly Report Glen Manor House
 March 2016 (period 9 of 12)

Events	FY2016		FY2015	
	MTD	YTD	MTD	YTD
Weddings	0	43	0	60
Meetings	2	2	0	2
Parties other than weddings	0	5	0	1
Total Events	2	50	0	63

Revenue:	FY2016		FY2015	
	Budget	Actual	Budget	Actual
Space Rental		288,754.00		271,715.00
Ceremony Fees		32,500.00		22,250.00
Table & Chair Rental		24,974.00		6,353.00
Total Revenue	505,000.00	346,228.00	424,000.00	300,318.00

Expenditures:	FY2016		FY2015	
	Budget	Actual	Budget	Actual
Custodial Services	16,000.00	10,851.47	16,000.00	10,969.00
Contract Personnel	49,470.00	36,151.11	48,500.00	34,856.26
Advertising	15,000.00	10,127.50	15,000.00	7,729.77
Printing	2,000.00	1,550.00	2,000.00	160.00
Electricity	6,500.00	5,570.85	6,500.00	4,461.18
Refuse Disposal	2,000.00	1,712.90	2,000.00	1,421.76
Professional Service	2,000.00	2,117.97	2,000.00	1,595.88
Telephone	2,500.00	1,657.28	2,500.00	1,622.51
Postage	500.00	252.09	500.00	252.50
Propane Gas-Manor	1,022.00	473.89	1,022.00	601.75
Membership Dues	750.00	330.00	750.00	330.00
Supplies	6,500.00	3,121.08	6,500.00	2,596.61
Building Maintenance	12,000.00	7,180.28	12,000.00	5,257.45
Heating Fuel-Oil	28,602.00	8,367.33	28,602.00	24,420.69
Commissions	60,000.00	27,688.01	55,625.00	28,776.88
Water	3,000.00	3,082.88	1,800.00	3,006.42
Grounds Maintenance	12,000.00	8,173.61	10,000.00	9,833.00
Total Expenditures	219,844.00	128,408.25	211,299.00	137,891.66

Net Profit/(Loss)	285,156.00	217,819.75	212,701.00	162,426.34
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CIP Reserve 70,925.00

Town of Portsmouth
Monthly Report of Cash
March 2016 (period 9 of 12)

	General Fund	Impact Fees
June	7,243,086.81	294,806.33
July	5,011,389.68	294,806.33
August	5,848,545.30	294,806.33
September	10,603,783.88	294,806.33
October	5,433,278.14	294,806.33
November	11,262,082.69	294,806.33
December	12,326,255.26	294,806.33
January	7,468,511.62	294,806.33
February	7,581,591.39	294,806.33
March	10,365,933.42	294,806.33
April		
May		
June		

* Impact Fees Transferred to School

Town of Portsmouth
 Monthly Report of Pension Assets
 March 2016 (period 9 of 12)

	Increases	Decreases	Gain/Loss	Balance
June				47,752,905.25
July	28,534.32	(341,805.65)	(48,064.35)	47,391,569.57
August	50,483.71	(638,452.53)	(1,882,865.22)	44,920,735.53
September	1,039,234.25	(350,431.44)	(824,316.28)	44,785,222.06
October	36,689.62	(28,828.05)	1,848,278.43	46,641,362.06
November	81,780.45	(407,250.75)	(71,884.78)	46,244,006.98
December	1,601,824.41	(318,440.88)	(1,586,359.69)	45,941,030.82
January	71,062.89	(712,379.64)	(1,611,604.74)	43,688,109.33
February	47,292.42	(329,180.84)	(18,021.94)	43,388,198.97
March	1,047,556.95	(350,698.14)	2,314,376.63	46,399,434.41
April				-
May				-
June				-

Return calculations are reported on quarterly basis

NB

Joanne Mower

From: KAlves7405@aol.com
Sent: Monday, April 18, 2016 10:53 AM
To: Joanne Mower
Cc: hww@webwilson.com; Llee34@aol.com
Subject: MT. Hope Park

Joanne Mower
Town Clerk
Town of Portsmouth, RI

Dear Joanne

I am requesting to speak to the Portsmouth Town Council regarding the proposed Mt. Hope Park located on Bristol Ferry Road, at the next meeting April 27, 2016 at 7PM.

My wife and I are abutters to the proposed park and would like to address our concerns.

I believe the Town Of Portsmouth should make application for a Special Use Permit to give all the abutters notice of the plans for the newly acquired property.

Thank You

Kenneth J. Alves
Linda L. Butler
24 Bayview Ave.
Portsmouth, RI

401-662-7136

NB

Aquidneck Land Trust



AQUIDNECK ISLAND
Planning Commission

April 19, 2016

RECEIVED
PORTSMOUTH, R.I.
2016 APR 19 | A 9:00
JOANNE M. MOWER
TOWN CLERK

Joanne Mower, Portsmouth Town Clerk
Town of Portsmouth
2200 E. Main Road
Portsmouth, RI 02871

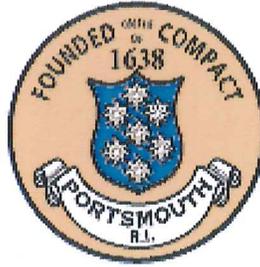
Dear Joanne,

Enclosed herewith is a proposed municipal resolution in support of the Green Economy Bond. Please kindly place the resolution on the docket for the Monday, April 25th 2016 Town Council meeting. We will at the meeting to address the resolution.

Sincerely,

Charles B. Allott
Executive Director, Aquidneck Land Trust

Thomas Ardito
Executive Director, Aquidneck Island Planning
Commission



Adopted: (Insert date adopted here)

Town of Portsmouth
Town Council Resolution in support of the Green Economy Bond

WHEREAS, state partnership programs to help municipalities protect their special places and farmland, develop parks, establish bike paths, and remediate/redevelop contaminated brownfields sites have long been effective in helping Portsmouth make important economic and quality of life investments in our community's future; and

WHEREAS, the Comprehensive Community Plan for the Town of Portsmouth documents the Town's objectives for open space protection, parks and outdoor recreation facilities, transportation infrastructure, stormwater management and flood prevention; and

WHEREAS, investments in land conservation, parks and bike paths are fundamental to Portsmouth's quality of life, strengthen our communities, and enhance the health of our community's residents; and

WHEREAS, protected open spaces and parks are a cornerstone of our tourism and outdoor recreation industry that attracts visitors and supports businesses and employment in our community; and

WHEREAS, protecting the remaining farmland in Portsmouth is critical to providing healthy, locally grown food for our residents and retaining the character of our community; and

WHEREAS, completing the state's network of bike paths will: enhance connections between communities, workplaces and parks; promote health and fitness; and increase the State's appeal as a tourist and outdoor recreation destination expanding this sector of our economy; and

WHEREAS, our community needs to leverage public and private resources to improve stormwater management and better protect the waters of our rivers, ponds, coastlines and drinking water reservoirs and to prevent and manage flooding; and

WHEREAS, funding for remediation and redevelopment of brownfield sites in our community will create jobs, protect public health, and help us to revitalize our urban/town/village centers by transforming liabilities and underused or abandoned properties into productive places generating increased local tax revenue; and

WHEREAS, the citizens of the Town of Portsmouth overwhelmingly voted in November 2012 to approve by a margin of 66.5% in favor the Farmland, Open Space Conservation, Parks and Bay Restoration Bond; and in November 2014 overwhelmingly voted to approve by a margin of 67.3% in favor of the Clean Water Open Space and Healthy Communities Bond; and

WHEREAS, municipal projects financed in part with past state Open Space and Recreation Bond funds have enabled the Town to implement our adopted Comprehensive Community Plan, preserve our community character and enhance our quality of life by protecting the special places and improving parks and outdoor recreation facilities in our community including the Glen; and

WHEREAS, the Governor's fiscal year 2017 budget proposes a \$35 million Green Economy Bond for open space protection, parks and bikeway development, stormwater management and brownfield restoration programs;

THEREFORE BE IT RESOLVED: that the Town Council of the Town of Portsmouth respectfully requests that the Rhode Island General Assembly include an authorization in the State Fiscal 2017 Budget for the \$35 million Green Economy Bond referendum proposed by Governor Raimondo for voter consideration at the November 2016 General Election.

Keith Hamilton, Town Council President

The 2016 Green Economy Bond

A prudent investment in Rhode Island's open space, environment, and tourism

This bond, if approved by the General Assembly will appear on the ballot in November. It asks Rhode Islanders to invest \$35 million in the state's growing "green economy" by continuing 7 programs that have proven to be successful.

Together, these programs improve the state's communities and strengthen Rhode Island's economy.

These investments will build three key sectors of the state's economy: tourism, outdoor recreation and agriculture. The results will be:

- protected open space and farmland;
- world class state and municipal parks and bikeways;
- pollution prevention and brownfield cleanups.

These programs create the conditions that attract innovative businesses. Young job seekers and entrepreneurs gravitate toward communities that support the active, tech-savvy way of life they value. These are places with thriving local food and arts communities, outdoor recreation amenities and pedestrian and bicycle friendly transportation networks.

The programs will bolster the state's tourism industry, an economic engine that already supports nearly 40,000 jobs and generates more than \$3.32 billion annually.

Five programs improving state and municipal parks and protecting our special places and farmland

1. Historic State Park Development Program \$7,000,000

Rhode Island's state parks attract tourists from around the world. This investment improves a key foundation of the state's tourism industry and provides healthy outdoor recreation opportunities for all Rhode Islanders.

2. State Land Acquisition Program \$4,000,000

This program enables RIDEM to protect remaining farmland, iconic open space properties and in-holdings that fill in the gaps in our state parks and wildlife management areas. Every state dollar is matched by an average of \$3 dollars from other sources, including federal grants.

3. Local Recreation Development Grant Program \$2,000,000

4. Local Open Space Grant Program \$4,000,000

These two grant programs provide critical seed funding so communities can protect their special places and create parks. They are competitive grants; only the best projects are funded. State monies are matched by

The Green Economy Bond invests in open space and farmland protection; world class state & municipal parks; bikeways; stormwater pollution prevention and brownfield cleanups.

Together, these efforts will attract new businesses and continue successful programs.

Tourism supports nearly 40,000 jobs and generates over \$3.32 billion annually for the state.

Both the State Land Acquisition and Local Open Space Programs have been very effective for 30 years. They run out of funds in 2016 for the first time since 1985 – the bond is essential for them to continue.

private and municipal investments. Since 1985, the Local Open Space Grant Program has helped protect 160 properties comprising 10,000 acres. The State's grants attracted more than \$42 million in additional funding. Similarly, the Local Recreation Grant Program awarded \$64 million since 1985 in more than 400 grants to improve parks and recreation facilities in all 39 cities and towns.

Rhode Island's cities and towns are hard pressed to protect their most cherished places. These grant programs fund the best projects, with matching dollars from many partners.

5. State Bikeway Development Program \$10,000,000

Rhode Island has 60 miles of off-road bike paths. Completing our network of bikeways that connect workplaces and greenspaces is an important investment so that the state realizes the full economic, health and transportation benefits. Nationally, bike facilities contribute \$133 billion to the economy and support one million jobs.

Completing the state's bikeway network is equal parts good health, smart economic planning and another transportation alternative. Rhode Island's size means we can be the first state to be "connected".

Reclaiming industrial sites and preventing stormwater pollution

6. Brownfield Remediation and Economic Development \$5,000,000

These funds will continue the state's success redeveloping and reusing polluted industrial sites. Rhode Island celebrates the state's industrial past and revitalizes and redevelops communities, enhancing amenities for residents and tourists alike. Since 1995, more than 770 blighted properties across the state, spanning 5,500 acres, have been transformed and returned to the tax rolls. In 2015, \$3.7 million was awarded in matching grants to 14 projects across the state, leveraging \$417 million in other public and private investment and creating an estimated 2,700 jobs. The available funding was not sufficient to meet the requests for nearly \$9 million in funding that were received.

Rhode Island has "reclaimed" 5,500 acres of blighted properties over the past 20 years – leveraging hundreds of millions of dollars in investment and thousands of jobs.

7. Stormwater Pollution Prevention Program \$3,000,000

Investments in stormwater management improve water quality and outdoor recreation. In Bristol, stormwater management initiatives have reduced stormwater pollution with dramatic benefits. The water at the town beach is now cleaner and safer. In past summers, the beach was closed an average of 20 times each year following rainstorms. The last two summers, with new stormwater facilities, there were no beach closures. Municipal beach revenue increased from \$35,000/year when the beach was impacted by polluted stormwater to \$130,000 last year after the stormwater pollution problems were resolved. Bristol businesses also benefit from cleaner water at the town's beach.

Stormwater pollution damages Rhode Island's rivers, bays, and beaches. Prevention works. In Bristol, stormwater management projects have eliminated beach closures for the past two summers.

Rhode Island voters overwhelmingly support Open Space and Recreation Bonds

71.4% voted 'Yes' for the 2014 Clean Water, Open Space Health Communities bond
69.8% voted 'Yes' for the 2012 Farmland & Open Space Conservation, Parks & Bay Restoration bond

DOZENS OF ORGANIZATIONS SUPPORT THE GREEN ECONOMY BOND, INCLUDING:

Aquidneck Island Planning Commission
Audubon Society of Rhode Island
Bike Newport
Blackstone Valley Tourism Council
Charlestown Bike Committee
Coggeshall Farm Museum
Discover Newport

East Coast Greenway Alliance
Environmental Council of Rhode Island
Grow Smart Rhode Island
Ocean Community Chamber of Commerce
Providence-Warwick CVB
Rhode Island Land Trust Council
Rhode Island Bicycle Coalition

Rhode Island Recreation and Parks Assn.
Save the Bay
Southside Community Land Trust
South Kingstown Healthy Places by Design
The Nature Conservancy
Women Bike RI
Woonasquatucket River Watershed Council

Rhode Island's Voter Approval Rates

2014 Open Space Bond ... comparison with 2004, 2008, 2010, 2012

Percentage of Community Voting Yes

Municipality	2004*	2008**	2010***	2012****	2014*****
Barrington	78.0%	74.2%	70.5%	73.7%	74.7%
Bristol	71.7%	71.2%	63.7%	70.1%	72.2%
Burrillville	64.5%	65.0%	51.9%	61.8%	61.6%
Central Falls	73.8%	74.0%	68.1%	79.1%	83.7%
Charlestown	73.4%	75.0%	62.4%	70.9%	69.3%
Coventry	67.7%	63.7%	62.4%	62.2%	61.5%
Cranston	64.5%	60.2%	63.4%	67.6%	72.2%
Cumberland	72.7%	67.2%	61.1%	67.2%	69.0%
East Greenwich	74.4%	64.6%	63.4%	66.9%	68.5%
East Providence	67.2%	68.0%	65.4%	70.4%	73.9%
Exeter	66.4%	68.6%	58.3%	65.4%	63.4%
Foster	68.5%	65.3%	54.5%	66.8%	61.1%
Glocester	66.9%	56.3%	54.6%	65.0%	60.9%
Hopkinton	67.0%	67.4%	53.5%	66.9%	63.3%
Jamestown	77.9%	75.4%	71.1%	75.7%	74.5%
Johnston	65.7%	58.6%	61.1%	66.3%	68.2%
Lincoln	67.3%	66.0%	61.2%	67.3%	67.7%
Little Compton	75.3%	71.6%	60.0%	68.8%	64.4%
Middletown	72.4%	68.8%	63.5%	68.7%	69.7%
Narragansett	77.5%	70.5%	64.7%	73.6%	68.7%
New Shoreham	84.8%	83.5%	72.5%	81.0%	81.0%
Newport	79.5%	78.9%	72.9%	76.7%	76.9%
North Kingstown	74.1%	70.0%	65.0%	69.6%	70.1%
North Providence	64.0%	66.1%	62.5%	69.6%	71.3%
North Smithfield	64.9%	54.3%	50.5%	64.9%	60.5%
Pawtucket	69.3%	63.9%	60.3%	72.5%	74.7%
Portsmouth	74.9%	72.7%	62.4%	66.5%	67.3%
Providence	77.6%	79.1%	77.7%	82.8%	84.5%
Richmond	74.4%	71.5%	60.1%	68.8%	62.6%
Scituate	69.1%	66.4%	60.2%	63.5%	74.7%
Smithfield	67.0%	65.4%	61.6%	64.9%	66.1%
South Kingstown	78.3%	74.7%	66.9%	74.8%	71.7%
Tiverton	70.9%	69.3%	55.9%	63.3%	62.4%
Warren	72.1%	70.3%	65.6%	70.5%	72.5%
Warwick	72.5%	68.1%	76.0%	70.9%	71.8%
West Greenwich	72.3%	72.1%	61.5%	63.7%	63.2%
West Warwick	63.9%	59.0%	60.8%	63.3%	68.3%
Westerly	68.2%	66.0%	50.6%	67.7%	68.1%
Woonsocket	65.5%	65.8%	50.2%	59.4%	61.6%
Statewide	70.8%	68.0%	64.6%	69.8%	71.1%

23 communities have increased voter support since 2010. 3 of those communities have progressively increased voter support since 2008.

*2004 – Referendum # 8 Open Space, Recreation, Bay and Watershed Protection:	\$70 million
**2008 – Referendum # 2 Open Space and Recreation Development:	\$ 2.5 million
***2010 – Referendum # 4 Specific: Rocky Point, Prov. Shooters property, Fort Adams:	\$14.7 million
****2012 – Referendum # 6 Farmland & Open Space Conservation, Parks & Bay Restor:	\$20 million
*****2014 – Referendum # 7 Clean Water, Open Space Health Communities:	\$53 million

April 25, 2016

TO: Town council

FROM: Gary Crosby, Town Planner

RE: agenda item

Please put the following on the agenda for the April 27, 2016 Town council meeting under New Business:

Title: 2016 Community Development Block Grant Program – Discussion / Action (15 minutes).

(backup attached)

Council Action requested: Discussion / Action on participation in the 2106 round of CDBG grant funding opportunities and prioritization of the list of projects developed by Church Community Housing.

Background: Representatives from Church Community Housing will be in attendance to answer questions from the Council and the public.

**PUBLIC HEARING
TOWN OF PORTSMOUTH
2016 COMMUNITY DEVELOPMENT BLOCK GRANT**

The Town of Portsmouth is preparing an application for a Community Development Block Grant for an amount not to exceed \$150,000 to undertake the following activities and programs:

- 1) **Public Facilities:** Provide funding for a 15,000 gallon cistern to enhance water supply for firefighting operations on Prudence Island.
Amount: \$79,620

- 2) **Housing Rehabilitation:** Provide funding for the Town of Portsmouth's Septic Loan Program to help Portsmouth residents replace outdated septic systems and cesspools.
Amount: \$0

- 3) **Public Facilities:** Provide funding for window, bathroom, and driveway repairs and renovations to the Child & Family Services group home for foster children located in Portsmouth.
Amount: \$40,380

- 4) **Public Services:** Provide operating support for the Community Housing Resource Board / Housing Hotline of Newport County to provide housing counseling, referral services, and education and outreach to affirmatively further Fair Housing in Newport County.
Amount: \$2,000

- 5) **Public Services:** Provide funding for East Bay Community Action Program's East Bay Skills Alliance to support the technical skills training aspect of the CNA program.
Amount: \$2,000

- 6) **Public Services:** Support for Women's Resource Center for housing and community services related to domestic violence.
Amount: \$2,000

- 7) **Public Services:** Provide support to Operation Stand Down for their veteran employment specialist specifically to focus on job opportunities for low income and homeless veterans.
Amount: \$2,000

- 8) **Public Services:** Provide funding to support the Boys and Girls Clubs of Newport County's R3 Reading Reaps Reward (R3) program which is designed to maintain literacy and math skills for students throughout Newport County.
Amount: \$2,000

- 9) **Public Services:** Provide funding support to the St. Elizabeth's Community Cornerstone Adult Services that provides adult day health services to frail elders and adults with disabilities and those with Alzheimer's disease and related dementia.
Amount: \$2,000

**10) Housing Operating: Support for Church Community Housing Corp. operating the Regional Revolving Loan Fund. Foreclosure Prevention, Homeowner Assistance, RI Housing Home Repair programs, Commercial Rehabilitation, neighborhood revitalization and loan servicing.
Amount: \$15,000**

**11) Housing Development: Authorization to for CCHC to apply for the CDBG Affordable Housing Set Aside Funds to acquire, rehabilitate, preserve, and develop properties for ownership and rental housing to benefit low and moderate income households
Amount: \$-0-**

**12) Administration: Town of Portsmouth Administration of Grant Programs
Amount: \$3,000**

TOWN OF PORTSMOUTH

RESOLUTION # 2016-XX-XX X

**Resolution Relating to the 2016 Rhode Island Community Development
Block Grant Program**

WHEREAS: funds are available under the Rhode Island Community Development Block Grant Program, administered by the Department of Administration, Division of Planning, Office of Housing and Community Development; and,

WHEREAS: the Governor of the State of Rhode Island has authorized the Director of said department to disburse such funds; and,

WHEREAS: it is in the interest of the citizens of the Town of Portsmouth that application be made to undertake a local Community Development Block Grant Program.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PORTSMOUTH: That the filing of this application for the amount of \$150,000 to implement the activities proposed herein hereby authorized and that the Town Administrator is hereby authorized and directed to file this application with the Office of Housing and Community Development, to provide any additional information or documents required by said office, to make any assurances required in connection with this program, to execute an agreement with the State of Rhode Island, and to otherwise act as the Representative of the Town of Portsmouth in all matters relating to this application and any award which may be based upon this application.

APPROVED BY TOWN COUNCIL
ACTION ON APRIL 27, 2016

Joanne M. Mower, Town Clerk



Portsmouth High School

RECEIVED
PORTSMOUTH, R.I.

2016 APR 13 P 3:34

JOANNE M. MOWER
TOWN CLERK

120 Education Lane, Portsmouth, RI 02871
(401) 683-2124 Fax: (401) 683-6404

Colleen Larson
Assistant Principal

Robert E. Littlefield
Principal

Christopher Ashley
Assistant Principal

Dear Sir or Madam,

On June 1, 2016, the Portsmouth High School Class of 2016 will celebrate their Senior Prom. Directly afterwards, graduating seniors and their guests will attend the 19th Annual Post Prom Party held at the BOP Elks Lodge, Newport, RI. This event which is organized and run by the parents of the seniors, allows our students a safe and alcohol/drug-free environment. The evening features a series of raffles, each for a bigger and better prize than the one before, with a Grand Prize drawing at 3:00 am. As the suspense builds, the students are motivated to stay for the entire program. In fact, students must be present to claim their prizes. Great entertainment, including inflatable basketball, a photo booth, and multiple games, is ongoing throughout the event. There will also be plenty of food and refreshments. Thus students enjoy a fun, memorable, and safe prom night.

The students and parents of PHS would greatly appreciate help from area businesses again this year. Your generous support is an important link in the safety and well being of our students and the success of the Post Prom Party. We hope that we can count on your contribution this year, in the form of a monetary donation, gift certificates, tickets or merchandise. These will be used for the all important door prizes and raffle gifts. Last year, 98% of the PHS seniors that went to the Prom, attended the Post Prom Party!

Please make checks payable to: PHS Post Prom

and mail to: Portsmouth High School
Attention: Kerri Murphy Duarte, Post Prom
120 Education Lane
Portsmouth, RI 02871

We have also created a PHS Post Prom Go Fund Me Account, if you are interested in donating please go to:
<https://www.gofundme.com/78xsyb32>

If you have any question, please contact:

Carlene Mohr	(401) 662-6013	carlenepcmohr@aol.com
Kris Aleicho	(401) 683-5778	aaleicho@cox.net
Jackie French	(401) 683-4862	french101@cox.net

Thank you very much for your support, and please remember that all donations are tax deductible.

Portsmouth High School Post Prom Committee

NB

EXHIBIT A, APPENDIX 1, Special Events Application Form, Glen Farm Standard Operating Procedures

Date: March 29, 2016

EVENT COORDINATOR Dylan McSparren CELL PHONE 401 835 2676

ADDRESS 271 Carriage Drive, Portsmouth, RI 02871

EMAIL dylan.mcsparren@gmail.com # DAYS OF USE 3

DATE(S) OF EVENT 4/24/2016, 5/15/2016, 5/22/2016 9:30am - 11:30am

NAME OF ORGANIZATION USA Soccer League

ADDRESS 271 Carriage Drive Portsmouth RI 02871

PLEASE STATE THE FOLLOWING ABOUT YOUR GROUP:

Resident Non-resident Private Use Public Use Ancillary Use

Non-profit (attach 501(c)3 copy) For Profit

All Volunteer Portsmouth Group/No Fee Charged Participants

Portsmouth Group/Fee Charged Participants - Fee Amount Charged: _____

Non-Portsmouth or Mixed Group/Fee Charged Participants - Fee Amount Charged: _____

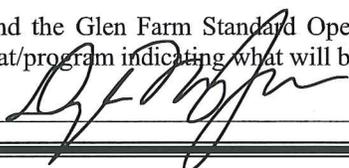
Field Fee Charged _____ Field Fee Waiver Requested - Fee Amount _____

SUMMARY OF NATURE OF THE EVENT/USE OF FIELD Use of soccer field (special events field) for
Men's Rhode Island recreational/amateur Sunday soccer league

ESTIMATED NUMBER OF PEOPLE PRESENT OR TICKETS TO BE SOLD 20 - 45 people present

FIELDS OR AREA REQUESTED Special events field

I have read and understand the Glen Farm Standard Operating Procedures and agree to abide by its provisions. Attached is a written format/program indicating what will be present.

Signature of Applicant 

For Town Use

APPLICATION STATUS Granted Rejected

CONDITIONS OF APPROVAL _____

FEE REQUIRED \$150 DATE _____

FOR THE TOWN _____

Applicants granted permission to use Glen Farm by the Town Council MUST obtain signed approval and pay any required fees for the following:

POLICE _____

FIRE _____

PUBLIC WORKS _____

TOWN CLERK (LICENSING) _____

TOWN FINANCE DIRECTOR (FEES/INSURANCE) _____

Date: _____

EVENT COORDINATOR MARSHALL HAGINE CELL PHONE 401-965-9622
 ADDRESS 52 General Sullorum Cir. Portsmouth
 EMAIL info@portsmouthlax.com # DAYS OF USE 1
 DATE(S) OF EVENT ~~May 7th~~ May 21
 NAME OF ORGANIZATION Portsmouth Youth Lax
 ADDRESS _____

PLEASE STATE THE FOLLOWING ABOUT YOUR GROUP:

Resident Non-resident Private Use Public Use Ancillary Use
 Non-profit (attach 501(c)3 copy) For Profit
 All Volunteer Portsmouth Group/No Fee Charged Participants
 Portsmouth Group/Fee Charged Participants - Fee Amount Charged: _____
 Non-Portsmouth or Mixed Group/Fee Charged Participants - Fee Amount Charged: _____
 Field Fee Charged \$50. Field Fee Waiver Requested - Fee Amount _____

SUMMARY OF NATURE OF THE EVENT/USE OF FIELD Special events
Youth Lax Jamboree

ESTIMATED NUMBER OF PEOPLE PRESENT OR TICKETS TO BE SOLD _____

FIELDS OR AREA REQUESTED Special Events

I have read and understand the Glen Farm Standard Operating Procedures and agree to abide by its provisions.
 Attached is a written format/program indicating what will be present.

Signature of Applicant _____

For Town Use

APPLICATION STATUS Granted Rejected

CONDITIONS OF APPROVAL _____

FEE REQUIRED \$ 850.00 DATE _____

FOR THE TOWN _____

Applicants granted permission to use Glen Farm by the Town Council MUST obtain signed approval and pay any required fees for the following:

POLICE _____

FIRE _____

PUBLIC WORKS _____

TOWN CLERK (LICENSING) _____

TOWN FINANCE DIRECTOR (FEES/INSURANCE) _____

EXHIBIT A, APPENDIX 1, Special Events Application Form, Glen Farm Standard Operating Procedures

Date: 3/26/16

EVENT COORDINATOR STUART MAC DONALD CELL PHONE 401-339-1466
 ADDRESS 360 NAYATT RD BARRINGTON RI 02806
 EMAIL stmacdonalde@cox.net # DAYS OF USE 1
 DATE(S) OF EVENT JUNE 5 2016
 NAME OF ORGANIZATION RI ELITE LACROSSE (METALWASET LACROSSE)
 ADDRESS 360 NAYATT RD BARRINGTON, RI 02806
 PLEASE STATE THE FOLLOWING ABOUT YOUR GROUP:
 Resident Non-resident Private Use Public Use Ancillary Use
 Non-profit (attach 501(c)3 copy) For Profit
 All Volunteer Portsmouth Group/No Fee Charged Participants
 Portsmouth Group/Fee Charged Participants - Fee Amount Charged: _____
 Non-Portsmouth or Mixed Group/Fee Charged Participants - Fee Amount Charged: _____
 Field Fee Charged _____ Field Fee Waiver Requested - Fee Amount _____
 SUMMARY OF NATURE OF THE EVENT/USE OF FIELD _____
GIRLS LACROSSE TOURNAMENT
 ESTIMATED NUMBER OF PEOPLE PRESENT OR TICKETS TO BE SOLD 400
 FIELDS OR AREA REQUESTED SPECIAL EVENTS FIELD A + B PARKING
 I have read and understand the Glen Farm Standard Operating Procedures and agree to abide by its provisions.
 Attached is a written format/program indicating what will be present.
 Signature of Applicant _____

For Town Use

APPLICATION STATUS Granted Rejected
 CONDITIONS OF APPROVAL _____
 FEE REQUIRED \$ 850.00 DATE _____
 FOR THE TOWN _____

Applicants granted permission to use Glen Farm by the Town Council MUST obtain signed approval and pay any required fees for the following:

POLICE _____
 FIRE _____
 PUBLIC WORKS _____
 TOWN CLERK (LICENSING) _____
 TOWN FINANCE DIRECTOR (FEES/INSURANCE) _____