

**PORTSMOUTH TOWN COUNCIL MEETING
OCTOBER 11, 2016 (Tuesday)
AGENDA**

7:00 PM - TOWN COUNCIL CHAMBERS, TOWN HALL, 2200 EAST MAIN ROAD

PLEDGE OF ALLEGIANCE

SITTING AS THE PORTSMOUTH TOWN COUNCIL

PRESENTATIONS/RECOGNITIONS

1. United States Invasion Of Panama (Operation Just Cause) War Era Veterans Appreciation Week Proclamation

Documents:

[Proclamation.pdf](#)

PRESIDENT'S EXECUTIVE SUMMARY

MINUTES

TCM 9/26/16

Documents:

[M 9-26-16 - Draft.pdf](#)

BILLS

Documents:

[Bill List.pdf](#)

TAX VOUCHERS

None

TOWN ADMINISTRATOR'S REPORT

1. Dog Park Update
2. Status of IT Transition
3. Report Out On Permitting Process
4. Report Out On Quarterly Naval Station Meeting
5. Recycling Coordinator Update
6. Honor Roll Update

RESIGNATIONS AND APPOINTMENTS

1. Appointments:
 - a. Economic Development Committee (Re-Appnt.) - C. Clarke

Documents:

[C. Clarke.pdf](#)

[C Clarke.pdf](#)

b. Tree Commission (Re-Appt.) - H. Schlesinger

Documents:

[H Schlesinger.pdf](#)

OLD BUSINESS

1. Discussion/Action - Source Water Protection Initiative For Newport's Drinking Water Reservoirs. / J. Robicheau (FR: 9/26/16) (5)

Documents:

[RIDEM Newport Drinking Water.pdf](#)

2. Request Acceptance Of Mare Terrace Extension And Release Of Road Bond. / L. Lesinski (5)

Documents:

[Mare Terrace Road Bond.pdf](#)

3. Discussion/Action - Transfer Station Update - R. Rainer (5)

Documents:

[Transfer Station.pdf](#)
[Transfer Station - Option 1.Pdf](#)
[Transfer Station - Option 2.Pdf](#)

4. Finance Update - J. Lathrop (5)

Documents:

[Budget Report To TC.pdf](#)

NEW BUSINESS

1. Discussion/Action - COPS Grant Announcement. / R. Rainer, J. Lathrop, T. Lee & A. Riley (10)

Documents:

[COPS Grant.pdf](#)

CORRESPONDENCE

1. Invitation To The Newport County Branch Of The National Association For The Advancement Of Colored People (NAACP) 96th Annual Awards Dinner, October 30, 2016. / M. Shavers, Committee Chair

Documents:

[NAACP.pdf](#)

2. Request A Resolution In Support Of Opposing The Clear River Energy Center In Burrillville, RI. / L. Phaneuf, Town Clerk

Documents:

[Burrillville Resolution.pdf](#)

3. Request Resolution In Support Of The Goals Of The Rhode Island Energy Challenge. / M. DeSisto, Barrington Town Clerk

Documents:

[Barrington Resolution.pdf](#)

4. Newport And Bristol County Convention And Visitor's Bureau, D/B/A Discover Newport, Independent Auditors' Report March 31, 2016 & 2015. / A. Adkins, Director Of Finance And Human Resources

Documents:

[Discover Newport.pdf](#)

[Newport Bristol County Convention.pdf](#)

FUTURE MEETINGS

October 24	7:00 PM - Town Council Meeting
November 3	7:00 PM - Matrix Tank Farm Study Presentation - Brief Council
November 14	7:00 PM - Town Council Meeting
November 28	7:00 PM - Town Council Meeting

ADJOURN

The public is welcome to any meeting of the Town's boards or its committees. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation, please contact the Town Clerk's Office at 683-2101 at least (3) business days prior to the meeting.

POSTED 10/6/16

**UNITED STATES INVASION OF PANAMA (OPERATION JUST CAUSE)
WAR ERA VETERANS APPRECIATION WEEK PROCLAMATION**

WHEREAS: America has achieved its distinction in the world as a symbol of freedom because of the selfless service of our courageous veterans. From those who fought in the Revolutionary War to those currently serving in harm's way, the brave members of our country's armed forces have given up the comforts of home, the company of loved ones, and for some – even their own lives – so that we could live in our land of liberty.

WHEREAS: Portsmouth has always provided its best and brightest sons and daughters to serve our nation during times of peace and war; and

WHEREAS: In mid-December 1989 through late January 1990 Portsmouth's residents served in the Armed Forces during the war era of the United States Invasion of Panama also known as Operation Just Cause; and

WHEREAS: We respect the brave local citizens who served our country during that time with courage, honor, and valor; and

WHEREAS: Our residents were ready to safeguard the lives of approximately 35,000 U.S. citizens in Panama, defend democracy and human rights in Panama, combat drug trafficking to the U.S. and Europe, and protect the integrity of the Torrijos-Carter Treaties which gave the U.S. the right to intervene militarily to protect the canal; and

WHEREAS: Our hometown veterans bring to us a sense of duty, patriotism, discipline, and willingness to serve others and remind us of our obligations to those currently serving and the price that is paid for freedom; and

WHEREAS: It is our duty to honor the men and women who served during this time and we are called to recognize the enormous debt of gratitude we owe the members of our Armed Forces; and

WHEREAS: It is also fitting to pay tribute to their families who have endured sacrifice, separation, anguish, and loneliness while their loved ones served with pride and honor; and

NOW, THEREFORE, BE IT PROCLAIMED that the Town of Portsmouth does hereby declare the period of 14 November 2016 through 21 November 2016 as "Operation Just Cause (Panama) Veterans War Era Appreciation Week" in Portsmouth and asks the citizens to honor these Veterans and those who served on the home front and their families for their outstanding service to Portsmouth, Rhode Island, America, and the World.



Keith E. Hamilton, President
Portsmouth Town Council

ATTEST: _____
Joanne M. Mower, Town Clerk

PORTSMOUTH TOWN COUNCIL MEETING

September 26, 2016

7:00 PM – TOWN COUNCIL CHAMBERS, TOWN HALL, 2200 EAST MAIN ROAD

MEMBERS PRESENT: Keith E. Hamilton, James A. Seveney, Kevin M. Aguiar,
David M. Gleason, Elizabeth A. Pedro and
Joseph W. Robicheau

Members Absent: Michael A. Buddemeyer

PLEDGE OF ALLEGIANCE

A moment of silence for our men and women around the world in harm's way.

SITTING AS THE PORTSMOUTH TOWN COUNCIL

PRESIDENT'S EXECUTIVE SUMMARY

President Hamilton announced that the Council met in Executive Session on September 14th and voted 4 to 0 to direct our legal staff, Mr. Gavin, to explore the possibility of appealing the decision of the PUC for the rates at the Prudence Island Ferry.

MINUTES

TCM 9/14/16 and Exec.

Ms. Pedro noted a typo on the bottom of page 9 where three was spelled tree.

Ms. Pedro and Mr. Robicheau abstained from voting on the minutes of TCM 9/14/16 and Exec. due to their absence at those meetings.

A motion by Mr. Gleason, seconded by Mr. Seveney, to approve with correction the minutes of TCM 9/14/16. The motion carried 4-0 with Mr. Robicheau and Ms. Pedro abstaining.

A motion by Mr. Seveney, seconded by Mr. Gleason, to approve the minutes of the Exec. session. The motion carried 4-0 with Mr. Robicheau and Ms. Pedro abstaining.

BILLS

A motion by Mr. Seveney, seconded by Ms. Pedro, to pay all just and due bills in the amount of \$124,568.03. All voted in favor of the motion.

TAX VOUCHERS

Request Approval for Tax Vouchers #20160926-01 to #20160926-07. / M. Helfand

A motion by Ms. Pedro, seconded by Mr. Gleason, to approve. All voted in favor of the motion.

TOWN ADMINISTRATOR'S REPORT

1. Report on DPW Snow Plow Rodeo – on 9-14-16 two teams from Portsmouth Public Works participated in the Rodeo. Neil and Joe took First Place in backing a compressor. Elmer and Scott took Third Place in the snow slalom and Third Place overall.
2. Town Hall Space Study Began – A review of the utilization of space in the Town Hall.
3. Beginning HR Consulting Process – Starts next week with a review of job descriptions, positions, a revamping of the employee handbook and a review of the HR Process.
4. Proposed Matrix Tank Farm Study Dates for Brief – The results of Matrix's study will be presented to the Staff on November 2nd and the Council on November 3rd.
5. Report on Trip to Narragansett Bay Research Reserve Site on Prudence Island – Mr. Rainer took a tour of the operations covering approximately 70% of Prudence Island. Research and outreach programs are being conducted on marshlands and their replenishment, effects of potential climate change, invasive species, forestry, and environmental sea life.

OLD BUSINESS

OB 1 - Request Approval to Award the DPW Salt Shed Contract. / B. Woodhead (5)

Brian Woodhead, acting Director of DPW announced that the RFP was issued on 8/19 and bids were opened on 9/15. It will be all engineered blocks and galvanized steel with fabric covering it. There are no extras, DPW will be doing any other work. It meets DEM requirements.

A motion by Mr. Seveney, seconded by Mr. Robicheau, to approve awarding the contract to Urban Construction for \$177,600. All voted in favor of the motion.

OB 2 - Request Acceptance of Lilac Lane Extension and Release of Road Bond. / L. Lesinski (5)

Brian Woodhead stated he has inspected the road and everything is good.

A motion by Mr. Seveney, seconded by Ms. Pedro, to approve. All voted in favor of the motion.

OB 3 - Request Approval to Award Elmhurst Park Contract. / J. Lathrop (5)

Finance Director James Lathrop recommended the Council award the contract to East Coast Landscaping and Construction for \$252,000. He stated that \$32,000 would be charged to the paving budget and \$100,000 would be coming from the DEM grant.

A motion by Mr. Seveney, seconded by Mr. Gleason, to award the contract to East Coast Landscaping and Construction for \$252,000. All voted in favor of the motion.

Town Administrator Rainer announced that it has been planned so that after each step of the project is done, the park will look like it has been completed.

NEW BUSINESS

NB 1 - Discussion/Action – Request an Ordinance to Allow Property Owners with Historical Cemeteries on Their Property an Abatement on Their Taxes According to RIGL 44-3-63. / E. Wheeler, Rhode Island Advisory Commission on Historical Cemeteries (10)

Ms. Wheeler handed out the newly approved ordinance from Narragansett. She stated that Rhode Island is the first State in the Union to consider this.

Matthew Helfand, Tax Assessor/Collector, stated there are 78 historic cemeteries in town. 22 are owned by the town and listed on our roll and 22 have never been located, whereas some are recorded. If all 78 were privately owned, it would mean an \$80 credit for each with an impact of 73 cents on the average tax bill.

A motion by Mr. Seveney, seconded by Ms. Pedro, to authorize Solicitor Gavin to prepare an ordinance.

A motion to amend by Mr. Seveney, seconded by Ms. Pedro, to add the wording “without deed restrictions” to the ordinance. All voted in favor of the amendment.

All voted in favor of the main motion as amended.

Solicitor Gavin stated it is the custom of the Council to advertise non-zoning ordinances one time.

NB 2 - Discussion/Action – Portsmouth Garden Club Request for Financial Assistance. / M. Brockway, President (10)

Ms. Brockway requested the Council provide \$1,000 to help cover some of the expenses of the Garden Club. She stated that the Garden Club plants flowers at Legion Park, the Senior Center, the Library, and provides Holiday decorations for the Town Buildings.

To raise money, the Garden Club has plant sales and receives a percentage from a one day sale at Island Garden Shop.

A motion by Ms. Pedro, seconded by Mr. Seveney, to move \$1,000 from the Tree budget to the Garden Club this one time. All voted in favor of the motion.

NB 3 - Request Approval to Present Certificates of Appreciation to Portsmouth Veterans Who Served During Operation Just Cause (Panama) at the November 14, 2016 Town Council Meeting. / C. Evans-Carbery (5)

A motion by Mr. Robicheau, seconded by Mr. Seveney, to approve the Town Council meeting date of November 14th at 6 pm for the Veterans' award ceremony. All voted in favor of the motion.

NB 4 - Request Approval of Glen Farm Special Events Fields Applications. / T. Dunbar (5)

- a. Brown University Ultimate Frisbee, Tim Phantavang, 225 Hope Street, Providence, RI for the Annual Ultimate Frisbee Tournament October 15-16, 2016

Tim Dunbar, Recreation Director, stated that Brown University has requested a change in the dates of the Frisbee Tournament to October 22 and 23, 2016.

A motion by Ms. Pedro, seconded by Mr. Robicheau, to approve the Tournament on the amended dates of October 22nd and 23rd, 2016. All voted in favor of the motion.

b. Change of Date Request: Rhode Island Rugby Football Foundation, Susan Ely, 21 Allen Avenue, Barrington, RI for the Annual Beast of the East Rugby Tournament, from April 8-9, 2017 to April 22-23, 2017

A motion by Mr. Seveney, seconded by Mr. Robicheau, to approve the date change for the Beast of the East to April 22 and 23, 2017. All voted in favor of the motion.

NB 5 - Notice of Temporary Disruption of Services on October 12, 2016 at the Town Clerk's Office. / J. Mower (5)

Town Clerk Joanne Mower announced that the Clerk's office will be closed on October 12th and possibly October 13th for a technology upgrade of equipment. Xerox is replacing all of the cashiering and land evidence equipment in the office including two cashiering stations, a scanner, printer, and three stations for indexing or searching documents.

No action.

CORRESPONDENCE

1. Invitation to Attend a State and Municipal Officials' Briefing Regarding the Source Water Protection Initiative for Newport's Drinking Water Reservoirs. The Meeting Will Take Place at 10:00 AM, October 12, 2016 in the Community Room at the Middletown Fire Department. / B. Zalewsky, RIDEM Office of Water Resources
2. Thank You Card for the Contribution Towards the Senior Class Post Prom Party. / 2016 PHS Post Prom Committee
3. Offering of R. Buckminster Fuller's Iconic Geodesic Dome for Public Use. / R. Corio, Dome Restoration, LLC

A motion by Ms. Pedro, seconded by Mr. Seveney, to receive correspondence 2 and 3 and place on file. All voted in favor of the motion.

A motion by Mr. Robicheau, seconded by Mr. Gleason, to place correspondence 1 on the next agenda. All voted in favor of the motion.

Bill List Expenditures
Town of Portsmouth 2016-2017

Vendor	Account Number		Date	Description	Amount
Line Item 10002 Town Admin					
THE NEWPORT DAILY NEWS	1-01-353-10002-00	GF\Membership & Sub\Town Admi	10/12/2016	52 3wks sub eff 10/20/16	\$157.00
Sub Total:					\$157.00
Line Item 10003 Town Clerk					
PITNEY BOWES	1-01-330-10003-00	GF\Office Supply & Eq\Town Clerk\	10/12/2016	rental invoice #1001803384 postage meter	\$180.00
Sub Total:					\$180.00
Line Item 10004 Canvassing					
KENNEDY PERSONNEL SERVICES	1-01-306-10004-00	GF\Temp Assistance\Canvassing\	10/12/2016	CANVASSING: TEMP ASST	\$426.40
Sub Total:					\$426.40
Line Item 10005 Legal					
DESISTO LAW	1-01-301-10005-00	GF\General Legal Serv\Legal\	10/12/2016	LEGAL: RI NURSERIES	\$2,495.50
Sub Total:					\$2,495.50
Line Item 20001 Finance/Personnel					
CROSSBAR VOICE & DATA	1-01-325-20001-00	GF\Telecom-Phone\Finance/Perso	10/12/2016	POLICE: PHONE MAINT 10/1-12/31	\$2,313.00
CROSSBAR VOICE & DATA	1-01-325-20001-00	GF\Telecom-Phone\Finance/Perso	10/12/2016	POLICE: PHONE MAINT 7/1-9/30	\$2,313.00
OCCUPATIONAL HEALTH CENTER	1-01-214-20001-00 *	GF\Vaccines & Immu\Finance/Pers	10/12/2016	VACCINES	\$381.00
R & A AUTO BODY, LLC	1-01-320-20001-00	GF\Claims Exp\Finance/Personnel\	10/12/2016	POLICE:FORD TAURUS CAR 8	\$3,620.55
Sub Total:					\$8,627.55

Bill List Expenditures
Town of Portsmouth 2016-2017

Vendor	Account Number		Date	Description	Amount
Line Item 20002 Tax					
RICOH USA INC	1-01-330-20002-00	GF\Office Supply & Eq\Tax\	10/12/2016	MACHINE READ	\$138.78
VISION GOVERNMENT SOLUTION	1-01-314-20002-00 *	GF\Software Support\Tax\	10/12/2016	TAX ADMIN SOFTWARE SUPPORT & MAINTENANCE	\$3,900.00
VISION GOVERNMENT SOLUTION	1-01-314-20002-00 *	GF\Software Support\Tax\	10/12/2016	WEB HOSTING PERIOD 7/16 - 6/17	\$2,750.00
VISION GOVERNMENT SOLUTION	1-01-314-20002-00 *	GF\Software Support\Tax\	10/12/2016	CAMA MAINTENANCE 7/1/16 - 6/30/17	\$6,980.00
VISION GOVERNMENT SOLUTION	1-01-314-20002-00 *	GF\Software Support\Tax\	10/12/2016	Collection Software Support & Maintenance	\$3,900.00
VISION GOVERNMENT SOLUTION	1-01-315-20002-00	GF\Prop Reval Serv\Tax\	10/12/2016		\$14,827.01
VISION GOVERNMENT SOLUTION	1-01-315-20002-00	GF\Prop Reval Serv\Tax\	10/12/2016	Contract Payment Due	\$13,012.15
W B MASON CO INC	1-01-330-20002-00	GF\Office Supply & Eq\Tax\	10/12/2016	WITE-OUT CORRECTION TAPE	\$6.10
W B MASON CO INC	1-01-330-20002-00	GF\Office Supply & Eq\Tax\	10/12/2016	BOND ROLL 2 1/4 X 150	\$3.48
W B MASON CO INC	1-01-330-20002-00	GF\Office Supply & Eq\Tax\	10/12/2016	PADS 2 X 2	\$3.92
W B MASON CO INC	1-01-330-20002-00	GF\Office Supply & Eq\Tax\	10/12/2016	BUSINESS ENVELOPES	\$11.54
W B MASON CO INC	1-01-330-20002-00	GF\Office Supply & Eq\Tax\	10/12/2016	COPY PAPER 8 1/2 X 11	\$135.15
W B MASON CO INC	1-01-330-20002-00	GF\Office Supply & Eq\Tax\	10/12/2016	BOND ROLLS 3 X 150	\$44.99
Sub Total:					\$45,713.12
Line Item 20003 IT					
SHI INTERNATIONAL CORP	1-01-337-20003-00	GF\IT Equipment\IT\	10/12/2016	Brother LT6500 Paper Tray	\$153.00
SHI INTERNATIONAL CORP	1-01-337-20003-00	GF\IT Equipment\IT\	10/12/2016	HPE Midline Hard Drive - 1TB	\$4,208.00
SHI INTERNATIONAL CORP	1-01-314-20003-00	GF\Software Support\IT\	10/12/2016	Additional MS Office 365 licenses	\$1,204.00
Sub Total:					\$5,565.00

Bill List Expenditures
Town of Portsmouth 2016-2017

Vendor	Account Number	Date	Description	Amount	
Line Item 31001 Police					
BARDON DATA SYSTEMS	1-01-314-31001-00	10/12/2016	GF\Software Support\Police\-	Computer soft ware maintenance.	\$160.00
C.K. DISTRIBUTION	1-01-340-31001-00	10/12/2016	GF\Vehicle Repair\Maint\Police\-	Mini Tunes and Oil Filters.	\$334.20
DASH MEDICAL GLOVES	1-01-335-31001-00	10/12/2016	GF\Prof Equipment\Police\-	Black Maxx Gloves.	\$121.80
FIRST FORD INC	1-01-340-31001-00	10/12/2016	GF\Vehicle Repair\Maint\Police\-	Partsfor 2013 Ford Taurus.	\$1,071.16
MICHAEL J. MORSE	1-01-352-31001-00	10/12/2016	GF\Professional Dev\Police\-	Text Book reimbursement for training.	\$49.80
NAPA AUTO PARTS	1-01-340-31001-00	10/12/2016	GF\Vehicle Repair\Maint\Police\-	Vehicle parts	\$30.60
NAPA AUTO PARTS	1-01-340-31001-00	10/12/2016	GF\Vehicle Repair\Maint\Police\-	Vehicle parts	(\$193.17)
NAPA AUTO PARTS	1-01-340-31001-00	10/12/2016	GF\Vehicle Repair\Maint\Police\-	Vehicle parts	\$535.68
NAPA AUTO PARTS	1-01-340-31001-00	10/12/2016	GF\Vehicle Repair\Maint\Police\-	Vehicle parts	(\$83.00)
NAPA AUTO PARTS	1-01-340-31001-00	10/12/2016	GF\Vehicle Repair\Maint\Police\-	Vehicle parts	(\$18.00)
NAPA AUTO PARTS	1-01-340-31001-00	10/12/2016	GF\Vehicle Repair\Maint\Police\-	Vehicle parts	\$348.44
NAPA AUTO PARTS	1-01-340-31001-00	10/12/2016	GF\Vehicle Repair\Maint\Police\-	Vehicle parts	\$529.11
PORTSMOUTH ACE HARDWARE	1-01-345-31001-00	10/12/2016	GF\Bldgs/Grounds Repair\Maint\Po	Keys, Batteries and Hardware.	\$9.99
PORTSMOUTH ACE HARDWARE	1-01-345-31001-00	10/12/2016	GF\Bldgs/Grounds Repair\Maint\Po	Keys, Batteries and Hardware.	\$9.95
PORTSMOUTH ACE HARDWARE	1-01-345-31001-00	10/12/2016	GF\Bldgs/Grounds Repair\Maint\Po	Keys, Batteries and Hardware.	\$3.98
PORTSMOUTH ACE HARDWARE	1-01-345-31001-00	10/12/2016	GF\Bldgs/Grounds Repair\Maint\Po	Keys, Batteries and Hardware.	\$14.27
PORTSMOUTH ACE HARDWARE	1-01-345-31001-00	10/12/2016	GF\Bldgs/Grounds Repair\Maint\Po	Keys, Batteries and Hardware.	\$8.77
RAY'S AUTO CLINIC INC	1-01-340-31001-00	10/12/2016	GF\Vehicle Repair\Maint\Police\-	General Labor 2013 Ford Truck Explorer..	\$306.54
RAY'S AUTO CLINIC INC	1-01-340-31001-00	10/12/2016	GF\Vehicle Repair\Maint\Police\-	Air Conditioning 2011 Crown Victoria.	\$180.70
RAY'S AUTO CLINIC INC	1-01-340-31001-00	10/12/2016	GF\Vehicle Repair\Maint\Police\-	Airconditioning vehicle 207	\$116.43
RAY'S AUTO CLINIC INC	1-01-340-31001-00	10/12/2016	GF\Vehicle Repair\Maint\Police\-	General Labor 2006 Ford Five Hundred.	\$84.00
RAY'S AUTO CLINIC INC	1-01-340-31001-00	10/12/2016	GF\Vehicle Repair\Maint\Police\-	General Labor 2005 Ford Five Hundred.	\$77.54
RAY'S AUTO CLINIC INC	1-01-340-31001-00	10/12/2016	GF\Vehicle Repair\Maint\Police\-	General Labor 2009 Crown Vic.	\$977.58
RAY'S AUTO CLINIC INC	1-01-340-31001-00	10/12/2016	GF\Vehicle Repair\Maint\Police\-	Air Conditioning 2003 Crown Vic.	\$94.45
RAY'S AUTO CLINIC INC	1-01-340-31001-00	10/12/2016	GF\Vehicle Repair\Maint\Police\-	Air conditioning, water pump, other parts for 207.	\$1,610.25
RAY'S AUTO CLINIC INC	1-01-340-31001-00	10/12/2016	GF\Vehicle Repair\Maint\Police\-	Air conditioning 2006 Ford 500	\$94.45
RAY'S AUTO CLINIC INC	1-01-340-31001-00	10/12/2016	GF\Vehicle Repair\Maint\Police\-	General Labor 2009 Crown Vic.	\$342.95
SHI INTERNATIONAL CORP	1-01-314-31001-00	10/12/2016	GF\Software Support\Police\-	Hardware to replace damaged computer.	\$209.00
SHREDFAST LLC	1-01-345-31001-00	10/12/2016	GF\Bldgs/Grounds Repair\Maint\Po	Paper Shredding.	\$120.00
STAPLES CREDIT PLAN	1-01-345-31001-00	10/12/2016	GF\Bldgs/Grounds Repair\Maint\Po	Filing Cabinet, Chiefs Filing Cabinet.	\$386.22
TNT CLEANING SERVICES, INC.	1-01-311-31001-00	10/12/2016	GF\Janitorial\Custodial Serv\Police\	Janitorial Fee.	\$2,426.66
				Sub Total:	\$9,960.35

Vendor	Account Number	Date	Description	Amount
Line Item 31003 Fire				
AIR CLEANING SPECIALISTS OF	1-01-342-31003-00 *	10/12/2016	Plymovent repair and preventative maintenance	\$2,613.00
ATS EQUIPMENT, INC	1-01-342-31003-00 *	10/12/2016	Small engine 50:1 mix 5 gallons and small engine mix 4 cycle 2, 1 gallon cans	\$115.85
C.J. ASSOCIATES, INC.	1-01-342-31003-00 *	10/12/2016	Gloves for cleaning station	\$67.54
EAST BAY DIVE CENTER, INC.	1-01-342-31003-00 *	10/12/2016	Swift water rescue gear	\$1,096.00
EAST BAY DIVE CENTER, INC.	1-01-342-31003-00 *	10/12/2016	Dive boots	\$44.95
FIREMATIC SUPPLY CO. INC.	1-01-362-31003-00	10/12/2016	Initials patch for Harrison Jones	\$74.89
KONG USA LLC	1-01-342-31003-00 *	10/12/2016	Swift water rescue gear	\$339.56
LIFE RAFT & SURVIVAL EQUIPMEN	1-01-342-31003-00 *	10/12/2016	Zipper Lubrication for dry suits	\$11.49
NEW ENGLAND BOATWORKS, INC	1-01-376-31003-00	10/12/2016	Gasoline for M-2	\$127.85
NEW ENGLAND BOATWORKS, INC	1-01-376-31003-00	10/12/2016	Fuel for M-2	\$127.85
PIONEER HEAVY DUTY PARTS INC	1-01-340-31003-00	10/12/2016	White grease spray for TL1	\$32.28
PORTSMOUTH ACE HARDWARE	1-01-345-31003-00	10/12/2016	BUILDING MAINT, open PO	\$23.98
PORTSMOUTH ACE HARDWARE	1-01-342-31003-00 *	10/12/2016	Loctite for LDH	\$13.97
PORTSMOUTH WATER & FIRE DIS	1-01-427-31003-00	10/12/2016	HYDRANTS	\$200,675.00
PROJECT LIFESAVER INC	1-01-342-31003-00 *	10/12/2016	4 project lifesaver transmitters	\$1,010.14
STATE INDUSTRIAL PRODUCTS	1-01-340-31003-00	10/12/2016	Truck wash	\$151.00
STEWART SAINT ANNE'S HOSPIT	1-01-334-31003-00	10/12/2016	Morphine	\$5.32
THE DAWSON GROUP	1-01-316-31003-00	10/12/2016	FIRE: AMBULANCE BILLING	\$5,711.01
			Sub Total:	\$212,241.68
Line Item 31004 Animal Cont				
POTTER LEAGUE FOR ANIMALS IN	1-01-488-31004-00	10/12/2016	Potter League Rescue	\$1,175.00
			Sub Total:	\$1,175.00
Line Item 31005 Harbormaster				
A&R MARINE CORP	1-01-375-31005-00	10/12/2016	Boat Fuel.	\$10.90
NAPA AUTO PARTS	1-01-341-31005-00 *	10/12/2016	Boat parts.	\$12.09
PORT SUPPLY	1-01-341-31005-00 *	10/12/2016	Boat Part.	\$18.02
STROBES N' MORE	1-01-341-31005-00 *	10/12/2016	Lights for new boat.	\$2,605.00
			Sub Total:	\$2,646.01

Bill List Expenditures
Town of Portsmouth 2016-2017

Vendor	Account Number		Date	Description	Amount
Line Item 33001 DPW					
A&R MARINE CORP	1-01-350-33001-00	GF\PI Transport-ferry\DPW\	10/12/2016	Prudence Island Transport Services	\$422.10
A-1 DENTS	1-01-342-33001-00	GF\Equip Repair\Maint\DPW\	10/12/2016	Dent Removal, 20 04 Chevrolet Silverado	\$215.00
ATLANTIC BROOM SERVICE, INC.	1-01-342-33001-00	GF\Equip Repair\Maint\DPW\	10/12/2016	Item # BB34842DBFBC Bucket Blade, 3/4x8x42 DBF Bolt on, Bobcat	\$369.60
ATLANTIC BROOM SERVICE, INC.	1-01-342-33001-00	GF\Equip Repair\Maint\DPW\	10/12/2016	Item #PB34212S Bolt-Set, Plow 3/4x2-1/2 inch	\$32.00
BENNY'S	1-01-335-33001-00	GF\Prof Equipment\DPW\	10/12/2016	Truck Mat Set	\$32.09
BOB'S TIRE CO.	1-01-342-33001-00	GF\Equip Repair\Maint\DPW\	10/12/2016	Scrap Tire Pick Up	\$56.00
BOB'S TIRE CO.	1-01-342-33001-00	GF\Equip Repair\Maint\DPW\	10/12/2016	Scrap Truck Tire Pick Up	\$10.00
CONTRACTORS SUPPLY, INC. *	1-01-387-33001-00	GF\Calcium Chloride\DPW\	10/12/2016	1 pallet calcium chloride flake	\$1,060.70
DONOVAN & SONS INC.	1-01-345-33001-00	GF\Bldgs/Grounds Repair\Maint\DP	10/12/2016	Material new AC condenser at DPW	\$2,869.90
DONOVAN & SONS INC.	1-01-345-33001-00	GF\Bldgs/Grounds Repair\Maint\DP	10/12/2016	Labor	\$759.00
DONOVAN & SONS INC.	1-01-345-33001-11	GF\Bldgs/Grounds Repair\Maint\DP	10/12/2016	Material 2 new water closets sandy point beach	\$672.97
DONOVAN & SONS INC.	1-01-345-33001-11	GF\Bldgs/Grounds Repair\Maint\DP	10/12/2016	Labor	\$552.00
KAHN TRACTOR & EQUIPMENT IN	1-01-342-33001-00	GF\Equip Repair\Maint\DPW\	10/12/2016	Various parts and freight for 2610 Tractor Equipment Maintenance	\$1,576.86
LAB SAFETY SUPPLY INC	1-01-390-33001-00	GF\Mosquito Control\DPW\	10/12/2016	Insect Repellent	\$44.10
LAB SAFETY SUPPLY INC	1-01-390-33001-00	GF\Mosquito Control\DPW\	10/12/2016	Freight	\$12.38
LACAVAL & SOWERSBY INC	1-01-335-33001-00	GF\Prof Equipment\DPW\	10/12/2016	Part# BLA 16-PB Blaster	\$50.28
LACAVAL & SOWERSBY INC	1-01-335-33001-00	GF\Prof Equipment\DPW\	10/12/2016	Part #SS EB-1 Engine Brite	\$47.88
LACAVAL & SOWERSBY INC	1-01-335-33001-00	GF\Prof Equipment\DPW\	10/12/2016	DPW: CREDIT BALANCE	(\$19.72)
LANDSCAPING SERVICES INC.	1-01-391-33001-00	GF\Grass Cutting\DPW\	10/12/2016	DPW: GRASS CUTTING	\$19,226.66
NAPA AUTO PARTS	1-01-342-33001-00	GF\Equip Repair\Maint\DPW\	10/12/2016	Various Parts to Maintain Equipment and Vehicles	\$734.72
NORTH-EASTERN TREE SERVICE,	1-01-392-33001-00	GF\Tree Maint\DPW\	10/12/2016	Various Tree Service Rhodelsland Boulevard	\$750.00
NORTH-EASTERN TREE SERVICE,	1-01-392-33001-00	GF\Tree Maint\DPW\	10/12/2016	Tree Trimming, Pleasant Street, End of road Cherry in vines	\$500.00
OCEAN STATE OIL INC.	1-01-342-33001-00	GF\Equip Repair\Maint\DPW\	10/12/2016	OP2 CH-223032-783 Chevron Multigear 80W90	\$83.13
OCEAN STATE OIL INC.	1-01-342-33001-00	GF\Equip Repair\Maint\DPW\	10/12/2016	ECH NS-321 NS Pump, 5 gallon pail size hand operated gear oil 21 inch length X 13 inch width X 4 inch height	\$33.96
OCEAN STATE OIL INC.	1-01-342-33001-00	GF\Equip Repair\Maint\DPW\	10/12/2016	SCH Ho-103060 Howes Diesel Treat 1/2 gallon	\$61.09
OCEAN STATE OIL INC.	1-01-342-33001-00	GF\Equip Repair\Maint\DPW\	10/12/2016	RI Environmental Tax	\$1.00
OCEAN STATE OIL INC.	1-01-342-33001-00	GF\Equip Repair\Maint\DPW\	10/12/2016	Fuel Surcharge	\$9.00
OCEAN STATE OIL INC.	1-01-342-33001-00	GF\Equip Repair\Maint\DPW\	10/12/2016	Enironmental Charge	\$3.00
OCEAN STATE OIL INC.	1-01-342-33001-00	GF\Equip Repair\Maint\DPW\	10/12/2016	Sales Tax	\$2.38
PORTSMOUTH ACE HARDWARE	1-01-342-33001-00	GF\Equip Repair\Maint\DPW\	10/12/2016	Bolt J W/Nut 3/8 X3-3/4 inch	\$3.98
PORTSMOUTH ACE HARDWARE	1-01-342-33001-00	GF\Equip Repair\Maint\DPW\	10/12/2016	Item # 5315676 A&M W/S Blk 1/4X3/4X10ft	\$9.98
PORTSMOUTH ACE HARDWARE	1-01-342-33001-00	GF\Equip Repair\Maint\DPW\	10/12/2016	Item # 5315692 A&M W/S Blk 3x8X3/4X10ft	\$5.99
PORTSMOUTH ACE HARDWARE	1-01-335-33001-00	GF\Prof Equipment\DPW\	10/12/2016	Item #20058 Tip Soldering Copper CD2	\$8.99
PORTSMOUTH ACE HARDWARE	1-01-335-33001-00	GF\Prof Equipment\DPW\	10/12/2016	Item #22966 Solder Gun Kit 100-140W	\$36.99
PORTSMOUTH ACE HARDWARE	1-01-345-33001-11	GF\Bldgs/Grounds Repair\Maint\DP	10/12/2016	Item #5293204 Coat/Hat Hook	\$6.99
PORTSMOUTH ACE HARDWARE	1-01-397-33001-00 *	GF\Road Maintenance\DPW\	10/12/2016	Item #1518083 Deepwell Pain Try Liner	\$9.95

Bill List Expenditures
Town of Portsmouth 2016-2017

Vendor	Account Number		Date	Description	Amount
PORTSMOUTH ACE HARDWARE	1-01-397-33001-00 *	GF\Road Maintenance\DPW-	10/12/2016	Item #13828 Roller Cover 9 3/8 inch	\$6.99
PORTSMOUTH ACE HARDWARE	1-01-397-33001-00 *	GF\Road Maintenance\DPW-	10/12/2016	Item #1224419 Roller 9X3/8 (3 pk)	\$27.98
PORTSMOUTH ACE HARDWARE	1-01-397-33001-00 *	GF\Road Maintenance\DPW-	10/12/2016	Item #13416 Roller 4 1/2 inch	\$5.98
PORTSMOUTH AUTO SALES AND	1-01-342-33001-00	GF\Equip Repair\Maint\DPW-	10/12/2016	Truck Inspection - 2001 Ford Truck F350	\$15.00
PORTSMOUTH WATER & FIRE DIS	1-01-345-33001-11	GF\Bldgs/Grounds Repair\Maint\DP	10/12/2016	Murdock Ground Hydrant parts (saddle)	\$219.30
RIVERHEAD BUILDING SUPPLY CO	1-01-397-33001-00 *	GF\Road Maintenance\DPW-	10/12/2016	6X6X8 Pressure Treated S4S	\$80.60
RIVERHEAD BUILDING SUPPLY CO	1-01-397-33001-00 *	GF\Road Maintenance\DPW-	10/12/2016	2X8X16 #1 Pressure Treated MCA	\$34.18
RIVERHEAD BUILDING SUPPLY CO	1-01-397-33001-00 *	GF\Road Maintenance\DPW-	10/12/2016	2X8X10 #1 pressure treated for PI	\$11.20
ROLAND'S TIRE SERVICE, INC.	1-01-342-33001-00	GF\Equip Repair\Maint\DPW-	10/12/2016	2001380, LT215/85R16 115R, Dynapro ATM RF10 OWL E (10 ply) Hankook	\$263.82
ROLAND'S TIRE SERVICE, INC.	1-01-342-33001-00	GF\Equip Repair\Maint\DPW-	10/12/2016	LT235/85R16 120R, Discoverer A/T 3 BW E (10 Ply), Cooper Tires for Truck #28 Prudence Island	\$529.16
SIMPLEX ENGINE & MACHINE	1-01-342-33001-00	GF\Equip Repair\Maint\DPW-	10/12/2016	Equipment Maintenance Parts for 1970 Ford	\$1,201.60
SIMPLEX ENGINE & MACHINE	1-01-342-33001-00	GF\Equip Repair\Maint\DPW-	10/12/2016	Equipment Maintenance Labor for 1970 Ford	\$1,670.91
SIMPLEX ENGINE & MACHINE	1-01-342-33001-00	GF\Equip Repair\Maint\DPW-	10/12/2016	Equipment Maintenance Shop Fee for 1970 Ford	\$58.48
SIMPLEX ENGINE & MACHINE	1-01-342-33001-00	GF\Equip Repair\Maint\DPW-	10/12/2016	Equipment Maintenance Freight for 1970 Ford	\$52.00
TIVERTON SIGN SHOP	1-01-342-33001-00	GF\Equip Repair\Maint\DPW-	10/12/2016	Lettering for Chevy Pickup #3-Town Shields	\$385.00
TJ RUSSELL CO., INC.	1-01-345-33001-11	GF\Bldgs/Grounds Repair\Maint\DP	10/12/2016	TOWNWIDE: TOWN HALL SUPPLIES	\$147.00
WARWICK WINWATER COMPANY	1-01-397-33001-00 *	GF\Road Maintenance\DPW-	10/12/2016	Item #OMAD23800001 24x1 square steel risers	\$802.56
Sub Total:					\$35,762.71
 Line Item 33002 Bldg Inspection					
FALL RIVER MODERN PRINTING C	1-01-330-33002-00	GF\Office Supply & Eq\Bldg Inspec	10/12/2016	Business Cards (Tim/Gareth) and stamp for plan review	\$153.25
Sub Total:					\$153.25
 Line Item 54004 GMH					
A-1 PAVING LLC	1-90-754-54004-00 *	GMH\GMH Capital\GMH-	10/12/2016	MANOR HOUSE: CAPITAL	\$1,817.50
DATOP SPRINKLER SPECIALISTS I	1-90-466-54004-00 *	GMH\GMH Grounds\GMH-	10/12/2016	MANOR HOUSE: GROUNDS	\$125.00
NEW ENGLAND TREE PRESERVAT	1-90-466-54004-00 *	GMH\GMH Grounds\GMH-	10/12/2016	MANOR HOUSE: GROUNDS	\$450.00
OCEAN STATE JANITORIAL SERVI	1-90-311-54004-00 *	GMH\Janitorial\Custodial Serv\GM	10/12/2016	MANOR HOUSE: JANITORIAL	\$125.00
SUMMIT HEATING SERVICE, INC.	1-90-465-54004-00 *	GMH\GMH Building\GMH-	10/12/2016	MANOR HOUSE: BLDG MAINT	\$1,313.10
TRAVERS PLUMBING & HEATING I	1-90-465-54004-00 *	GMH\GMH Building\GMH-	10/12/2016	MANOR HOUSE: BLDG MAINT	\$859.50
Sub Total:					\$4,690.10
 Line Item 71003 Town Hall Painting					
ADVANCED BUILDING CONCEPTS	1-99-750-71003-00 *	Town CIP\Town CIP\Town Hall Pai	10/12/2016	CIP: TOWN HALL PAINTING	\$5,565.00
Sub Total:					\$5,565.00

Bill List Expenditures
Town of Portsmouth 2016-2017

Vendor	Account Number	Date	Description	Amount
Line Item 71006 Brown House				
PATRIOT DISPOSAL COMPANY, IN	1-99-750-71006-00 *	10/12/2016	Town CIP\Town CIP\Brown House\ CIP: BROWN HOUSE	\$449.00
Sub Total:				\$449.00
Line Item 71008 3S Property				
MOUNT HOPE ENGINEERING, INC.	1-99-751-71008-00 *	10/12/2016	Town CIP\Town Open Space\3S Pr CIP: 3S PROPERTY	\$1,260.00
Sub Total:				\$1,260.00
Line Item 71009 PI Paving				
ALL TRAFFIC SOLUTIONS, A DIVISI	1-99-752-71009-00 *	10/12/2016	Town CIP\Paving-Non PRI\PI Pavin CIP: PI PAVING SIGN	\$13,448.00
Sub Total:				\$13,448.00
Line Item 73500 Special Rev				
PORTSMOUTH ACE HARDWARE	1-53-181-73500-00 *	10/12/2016	Fire Plan Review\Overtime\Special ANJ Fire prevention activities, propane	\$33.98
Sub Total:				\$33.98
Line Item 75000 TS				
A&R MARINE CORP	1-88-380-75000-83 *	10/12/2016	Transfer Station\Waste Disposal\T Prudence Island Solid Waste Ferry Transportation Services	\$3,038.70
A&R MARINE CORP	1-88-381-75000-83 *	10/12/2016	Transfer Station\Recycling Remova Prudence Island Recyclables Ferry Transportation Services	\$3,286.70
J. R. VINAGRO CORPORATION	1-88-380-75000-00 *	10/12/2016	Transfer Station\Waste Disposal\T TRANSFER STATION: MASONARY	\$608.28
WASTE MANAGEMENT OF RI, INC	1-88-380-75000-83 *	10/12/2016	Transfer Station\Waste Disposal\T 9/2/16, 9/8/16, 9/9/16 40 Yard Rolloff and Disposal	\$2,004.84
WASTE MANAGEMENT OF RI, INC	1-88-381-75000-83 *	10/12/2016	Transfer Station\Recycling Remova 9/1/16, 9/7/16, 9/13/16 30 Yard Rolloff Recycle and Disposal	\$1,885.98
Sub Total:				\$10,824.50
Batch BILL LT 1011				\$361,374.15

Bill List Expenditures
Town of Portsmouth 2016-2017

Vendor	Account Number	Date	Description	Amount	
Line Item 10008 Boards & Comm					
LEON C. LESINSKI	1-01-330-10008-00	10/4/2016	GF\Office Supply & Eq\Boards & C	Reimbursement for cables, see attached order summary.	\$30.37
LEON C. LESINSKI	1-01-324-10008-00	10/4/2016	GF\Printing\Boards & Comm\-	Reimbursement for 1 double pack of black cartridge for HP printer.	\$55.00
				Sub Total:	\$85.37
Line Item 31003 Fire					
GFREMSCC	1-01-334-31003-00	10/4/2016	GF\Med Supply & Eq\Fire\-	Registrations for ANJ and MPO	\$60.00
RI ASSOC. OF EMERGENCY MANA	1-01-425-31003-00	10/4/2016	GF\Emerg Mgt\Fire\-	EMA: 16-17 MEMBERSHIP	\$50.00
				Sub Total:	\$110.00
Line Item 54004 GMH					
CATHERINE WILKINSON	1-90-311-54004-00 *	10/4/2016	GMH\Janitorial\Custodial Serv\GM	MH: JANITORIAL REST. DEPOT	\$23.19
CATHERINE WILKINSON	1-90-323-54004-00 *	10/4/2016	GMH\Postage\GMH\-	MH: POSTAGE	\$94.00
CATHERINE WILKINSON	1-90-330-54004-00 *	10/4/2016	GMH\Office Supply & Eq\GMH\-	MH: SUPPLIES MALWAREBYTES	\$49.90
CATHERINE WILKINSON	1-90-466-54004-00 *	10/4/2016	GMH\GMH Grounds\GMH\-	MH: GROUNDS GAS	\$19.07
				Sub Total:	\$186.16
Line Item 61004 UNKNOWN					
CONTINENTAL FLOORING CO.	1-99-689-61004-25 *	10/4/2016	15-16 SCHOOL CIP EXP	15-16 SCHOOL CIP: TILE ASBESTOS	\$2,776.73
				Sub Total:	\$2,776.73
Line Item 71016 15-16 Town CIP					
EAST COAST CONSTRUCTION	1-99-750-71016-00 *	10/4/2016	Town CIP\Town CIP\15-16 Town CI	15-16 CIP: LITTLE LEAGUE FIELD	\$4,056.00
				Sub Total:	\$4,056.00
Line Item 73500 Special Rev					
YARDWORKS, INC.	1-65-870-73500-00 *	10/4/2016	Dog Park\Exp-Sp Rev\Special Rev\	DOG PARK: APP 4 FINAL	\$8,510.00
				Sub Total:	\$8,510.00
				Batch PREPAY 10.11	\$15,724.26

PRE-PAID

Vendor	Account Number	Date	Description	Amount
Line Item 20002 Tax				
DIRECT MAIL MANAGER	1-01-353-20002-00 *	9/22/2016	GF\Membership & Sub\Tax\-	Preparation for mailing of tax bills
				\$1,380.90
			Sub Total:	\$1,380.90
Line Item 33001 DPW				
STEINER TRACTOR PARTS	1-01-342-33001-00	9/22/2016	GF\Equip Repair\Maint\DPW\-	Item # FDS3440 Carburetor
				\$424.50
STEINER TRACTOR PARTS	1-01-342-33001-00	9/22/2016	GF\Equip Repair\Maint\DPW\-	Item #F031 Manual
				\$31.95
STEINER TRACTOR PARTS	1-01-342-33001-00	9/22/2016	GF\Equip Repair\Maint\DPW\-	Shipping
				\$22.99
			Sub Total:	\$479.44
			Batch PREPAY 10/11	\$1,860.34

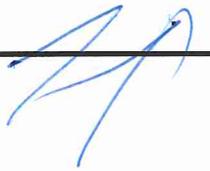
PRE-PAID

Bill List Expenditures
Town of Portsmouth 2016-2017

Vendor	Account Number	Date	Description	Amount
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Grand Total: \$378,958.75

Reviewed



TOWN OF PORTSMOUTH, RHODE ISLAND



BOARDS/COMMISSIONS/COMMITTEES
APPLICATION

RECEIVED
PORTSMOUTH, R.I.

2016 SEP 22 A 11:19

RE-APPOINTMENT:
JOANNE M. MOWER
TOWN CLERK

DATE: 9-22-2016 NEW APPOINTMENT: _____

BOARD/COMMISSION/COMMITTEE: Ede

NAME: Charles H. Clarke

ADDRESS: 2387 W Main Rd Portsmouth

MAILING ADDRESS (if different): _____

TELEPHONE NUMBERS: HOME 846-6752, WORK: _____ CELL: _____

EMAIL ADDRESS: N/A

PRESENT EMPLOYER NAME & ADDRESS: retired. Raytheon Co

LENGTH OF EMPLOYMENT: _____

IF LESS THAN 2 YEARS, PREVIOUS EMPLOYER: _____

EDUCATIONAL BACKGROUND: HS + Tech school

WORK EXPERIENCE RELATED TO THE POSITION BEING APPLIED FOR:
Raytheon Lab Tech

IF RE-APPOINTMENT: PERCENTAGE OF MEETINGS ATTENDED DURING PREVIOUS TERM: 3 YRS

PROVIDE A BRIEF EXPLANATION OF YOUR INTEREST IN THIS POSITION:
To help and encourage Eco growth in Portsmouth

SIGNATURE OF APPLICANT: Charles H Clarke 9-22-2016-

Kathy Inch

From: Joanne Mower
Sent: Tuesday, September 20, 2016 8:49 AM
To: Kathy Inch
Subject: FW: Source Water Protection Initiative for Newport's Drinking Water Reservoirs
Attachments: image003.png; ATT00001.htm; Fact Sheet 2016.pdf; ATT00002.htm

From: Keith Hamilton [mailto:keithhamilton@cox.net]
Sent: Monday, September 19, 2016 5:24 PM
To: Joanne Mower <jmower@portsmouthri.com>
Subject: Fwd: Source Water Protection Initiative for Newport's Drinking Water Reservoirs

Please place on the agenda under Correspondence.

Thank you,

Keith

Sent from my iPhone

Begin forwarded message:

Resent-From: <khamilton@portsmouthri.com>
From: "Zalewsky, Brian (DEM)" <brian.zalewsky@dem.ri.gov>
Date: September 19, 2016 at 2:38:20 PM EDT
To: "jnapolitano@cityofnewport.com" <jnapolitano@cityofnewport.com>, "citymanager@cityofnewport.com" <citymanager@cityofnewport.com>, "jforogue@cityofnewport.com" <jforogue@cityofnewport.com>, "cogrady@cityofnewport.com" <cogrady@cityofnewport.com>, "wriccio@cityofnewport.com" <wriccio@cityofnewport.com>, "wboardman@CityofNewport.com" <wboardman@CityofNewport.com>, "sbrown@middletownri.com" <sbrown@middletownri.com>, "rsylvia@middletownri.com" <rsylvia@middletownri.com>, "rwolanski@middletownri.com" <rwolanski@middletownri.com>, "toloughlin@middletownri.com" <toloughlin@middletownri.com>, "whall@middletownri.com" <whall@middletownri.com>, "rrainer@portsmouthri.com" <rrainer@portsmouthri.com>, "khamilton@portsmouthri.com" <khamilton@portsmouthri.com>, "gcrosby@portsmouthri.com" <gcrosby@portsmouthri.com>, "dkehew@portsmouthri.com" <dkehew@portsmouthri.com>, "administrator@tiverton.ri.gov" <administrator@tiverton.ri.gov>, "DdeMedeiros@tiverton.ri.gov" <DdeMedeiros@tiverton.ri.gov>, "kmichaud@tiverton.ri.gov" <kmichaud@tiverton.ri.gov>, "planner@tiverton.ri.gov" <planner@tiverton.ri.gov>, "planningboard@tiverton.ri.gov" <planningboard@tiverton.ri.gov>, "dpw@tiverton.ri.gov" <dpw@tiverton.ri.gov>, "tdunn@tlcri.com" <tdunn@tlcri.com>, "rmushen@tlcri.com" <rmushen@tlcri.com>, "amsteers@gmail.com" <amsteers@gmail.com>, "wmoore@tlcri.com" <wmoore@tlcri.com>, "ddorocz@cox.net" <ddorocz@cox.net>, "thoram2@verizon.net" <thoram2@verizon.net>, "Swallow, June (DOH)" <June.Swallow@health.ri.gov>, "callott@ailt.org" <callott@ailt.org>, "tardito@aquidneckplanning.org" <tardito@aquidneckplanning.org>
Cc: "Coit, Janet (DEM)" <janet.coit@dem.ri.gov>, "Gray, Terry (DEM)" <terry.gray@dem.ri.gov>, "Good, Alicia (DEM)" <alicia.good@dem.ri.gov>, "Scott, Elizabeth (DEM)" <elizabeth.scott@dem.ri.gov>, "Liberti, Angelo (DEM)" <angelo.liberti@dem.ri.gov>, "Swallow, June (DOH)"

<June.Swallow@health.ri.gov>, "Jones, Rose (DEM)" <Rose.Jones@dem.ri.gov>, "Maguire, Rayna (DEM)" <rayna.maguire@dem.ri.gov>, "Masino, Joseph (DEM)" <Joseph.Masino@dem.ri.gov>

Subject: Source Water Protection Initiative for Newport's Drinking Water Reservoirs

I am writing to invite you to a state and municipal officials' briefing on Wednesday October 12th to provide an update regarding the Source Water Protection Initiative for Newport Water's Drinking Water Reservoirs. The effort was initiated by the RI Department of Environmental Management in coordination with the RI Department of Health to restore the quality of Newport Waters' nine source reservoirs located in Newport, Middletown, Portsmouth, Little Compton, and Tiverton. The meeting will take place at 10am in the community room at the Middletown Fire Department, located at 239 Wyatt Road in Middletown.

DEM has also planned a public workshop to provide a similar update to the general public. This meeting will take place on Thursday October 13th from 6-8pm in the Town Council Chambers meeting space at Middletown Town Hall, 350 East Main Road.

Protection of the source waters is considered by the Department of Health as the frontline in protecting public health, and is essential to the long term viability of Aquidneck Island's water supply. The effort complements the improvements made by Newport Water at their drinking water treatment facilities including construction of advanced water treatment processes completed in 2014. Since that time, Newport Water's customers have seen significant improvements in the quality of water flowing from their taps. Though the quality of tap water has improved, the quality of the raw water that necessitated these improvements has not. The nine source reservoirs are nutrient enriched and experience frequent algal and cyanobacteria blooms – which impact the reservoirs' use for drinking water making it more complex and costly to treat.

As part of the initiative, DEM will determine acceptable phosphorus concentrations for the reservoirs such that algal growth is reduced, with the goal that water quality is suitable for drinking water use with conventional treatment alone. DEM will also identify necessary actions to reduce nutrients contributing to the reservoirs' poor water quality. At the meeting, DEM will present details of the initiative including the results of sampling conducted by DEM of the water supply reservoirs and tributary streams, and other progress being made on the study.

DEM has been working closely with Newport and other Aquidneck Island communities and organizations on several water quality monitoring and watershed management initiatives within the Newport Water Supply watersheds. These efforts are helping to advance protection and restoration of these valuable water supply reservoirs. At the meeting, representatives of the Town of Middletown, Aquidneck Land Trust, and Aquidneck Island Planning Commission will present updates on their ongoing watershed management initiatives.

Attached is a fact sheet with a more detailed description of the Source Water Protection Initiative. Should you have any questions, please feel free to contact me at elizabeth.scott@dem.ri.gov or 401-222-4700 ext 7300 or Brian Zalewsky at brian.zalewsky@dem.ri.gov or 401-222-4700 ext 7145.

Brian Zalewsky
RI Department of Environmental Management
Office of Water Resources
235 Promenade St. Providence, RI 02908-5767
401.222.4700 xt. 7145



PROTECTING AQUIDNECK ISLAND'S DRINKING WATER



Almost 70,000 people on Aquidneck Island rely upon Newport Water for their drinking water. Protecting the source of supply is essential to ensuring safe drinking water today and into the future. The quality of the treated water distributed to homes is safe, however all nine water supply reservoirs experience frequent blue-green algae (cyanobacteria) blooms. Treatment removes harmful bacteria, including cyanobacteria, before water is delivered to customers. Newport Water follows all state and federal drinking water testing and monitoring requirements to assure that treatment processes are working correctly and the water is safe to drink. Taking steps to better protect these sources of supply and reduce blue-green algae blooms is considered the frontline in protecting public health. Here's what you need to know about efforts to protect your water supply, and how you can help.

There are nine reservoirs, located in Portsmouth, Middletown, Newport, Tiverton and Little Compton that make up the Newport water system (see map on reverse side). These reservoirs, and the streams flowing into them, contain excessive levels of nutrients (phosphorus and nitrogen). Normally, we think of nutrients as good but too much causes the reservoirs to experience frequent cyanobacteria blooms. The poor water quality leads to higher complexity and costs to treat the water for drinking, and it negatively affects people, plants, and animals living in and around these waters.

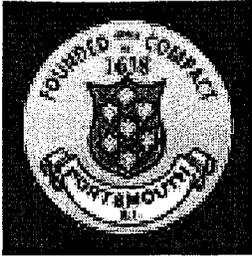
There are no large pollution sources to blame here. The source of nutrients to the Newport water system are eroding soils and the fertilizers, animal waste, improperly functioning septic systems, and other products used day to day by property owners in the watersheds to these ponds. These pollutants may get into the groundwater and/or be washed with rainwater into storm drains and ultimately into the rivers and ponds that make up the source of drinking water.

The Department of Environmental Management is working with the Department of Health to complete studies to restore the quality of these water supply sources. DEM's Office of Water Resources completed sampling of all nine reservoirs and two of the tributary streams, Maidford River and Paradise Brook, in 2015. DEM is also utilizing the results of sampling conducted by consultants to Newport Water on St. Mary's Pond and Watson Reservoir and by the University of Rhode Island on Bailey Brook and Maidford River in its water quality restoration study.

This study will set water quality improvement targets for the ponds and streams that make up the Newport Water system. It will identify actions to reduce pollutants contained in storm runoff discharged into these ponds and streams. It will also include information for property owners, including agricultural producers, on how they can help protect these important sources of drinking water. DEM will draw upon watershed management plans being developed by island communities and the Aquidneck Land Trust.

In the coming months, residents in all five communities will be hearing more details of these studies. In the meantime, simple steps that everyone can take to protect Newport's drinking water include: limiting use of lawn fertilizer and other lawn chemicals, preventing soil erosion, picking up and disposing of pet waste in trash receptacles, routinely inspecting and pumping out septic systems, and never disposing of anything down catch basins. It is also critical that residents and visitors abide by restrictions placed by Newport Water on recreational use of the water supply reservoirs. As posted, Newport Water prohibits all recreational uses of the ponds to protect the drinking water supply, and to prevent people and their pets from being exposed to the harmful effects of cyanobacteria blooms. The only exception is that RIDEM allows recreational fishing from the St. Mary's dam when there is no cyanobacteria bloom present or other restrictions in place.

Working together, we can ensure the safety of these valuable sources of water supply now and in the future!



**TOWN OF PORTSMOUTH
PLANNING BOARD**

2200 East Main Road
Portsmouth, RI 02871
401-683-3717

RECEIVED
PORTSMOUTH, R.I.
2016 SEP 23 A 10:52

JOANNE M. MOWER
TOWN CLERK

September 23, 2016

Town Council
Town of Portsmouth

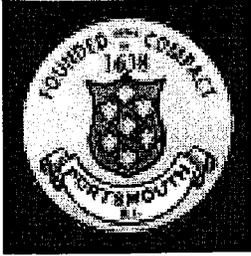
RE: Acceptance of Mare Terrace extension and release of road bond

Your Honorable Body:

At a regular meeting of the Planning Board on September 14, 2016, it was voted to recommend acceptance of Mare Terrace extension as a public road and release of the road bond. DPW certification attached.

Very truly yours,


Leon C. Lesinski
Administrative Officer



**TOWN OF PORTSMOUTH
PLANNING BOARD**
2200 East Main Road
Portsmouth, RI 02871
401-683-3717

ADVISORY OPINION

Owner: Northern Waterfront Associates, LP

Applicant: same as above

Property: Mare Terrace extension

Plat Map: AP 16, lot 37, AP 17, lots 8 & 9, AP 22, lots 2, 3, 4 & 10 AP 23, lots 18 & 19

Present zoning: H1 Present Use: Residential

Relief/approval requested: Request for acceptance of Mare Terrace extension and release of road bond from East Coast Landscaping and Construction, Inc.

The Planning Board received comments concerning the request at a legally noticed public informational meeting held on September 14, 2016

Planning Board members present: Guy Bissonnette, Kathleen Wilson, Luke Harding, David Garceau, Ryan Tibbetts and Michael James

The following individuals spoke at the hearing as representative of the applicant:
Atty. Zachary Darrow, DarrowEverett, LLP, Providence, RI appeared representing the petitioner with a request for a recommendation for acceptance of Mare Terrace extension, given the certification of the Department of Public Works, memo dated September 9, 2016. Noting that the petitioner provided as-built plans for the road, Mr. Lesinski recommended that the Planning Board make a favorable recommendation for the acceptance of Mare Terrace extension to the Town Council as well as releasing the road bond and waive the maintenance agreement requirement.

The following documents and plans were entered into the record:

1. Letter to Vernon Gorton, Esq. dated January 14, 2013 regarding road completion.
2. DPW certification of completion of Mare Terrace extension dated September 9, 2016.
3. Roadway & Drainage as-built plan dated April 27, 2016.

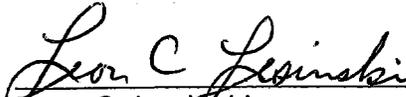
MOTION: A motion was made and seconded to recommend to the Town Council approval and acceptance of Mare Terrace extension as a town road, as completed under Northern Waterfront Associates, LP and to release the road bond. All in favor. So voted.

Voting in favor of the Motion: Guy Bissonnette, Kathleen Wilson, Luke Harding, David Garceau, Ryan Tibbetts and Michael James

Voting against the Motion: none Date of vote: September 14, 2016

Portsmouth Planning Board

By:



Leon C. Lesinski
Administrative Officer

Date: 9/23/2016

Town of Portsmouth
Public Works Department

143 Hedly Street / Portsmouth, Rhode Island 02871

Brian Woodhead
Deputy Director

Phone: (401) 683-0362
Fax: (401) 682-1390

MEMO TO: Leon Lensinski, Administrative Officer

FROM: Brian D. Woodhead

DATE: September 9, 2016

RE: Mare Terrace

In accordance with the subdivision rules and regulations Article X section N, I hereby certify that all required improvements have been satisfactory completed.

Respectfully,



Brian Woodhead

Portsmouth Planning Board

2200 East Main Road
Portsmouth, Rhode Island 02871
401-683-3717
Fax 401-683-6804

January 14, 2013

Vernon Gorton, Esquire
PO Box 145
181 Chace Road
Portsmouth, RI 02871

RE: Northern Waterfront - Mare Terrace Extension – AP 22, lot10

Dear Attorney Gorton

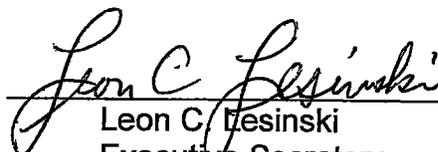
Please be advised that the time to complete Mare Terrace Extension has expired. In accordance with the Portsmouth Land Development and Subdivision Regulations, Article X, Section O, all construction covered by a performance guarantee shall be completed within twenty four months after final approval. A Performance Bond and Labor and Material Payment Bond by the contractor, East Coast Landscaping and Construction, Inc. and the Surety, Selective Insurance Company of America were issued on January 26, 2007 (copy attached).

I have been informed by DPW that the road has not been completed and that a set of as built drawings have not been submitted. You must also request DPW to inspect the roads before the Town can accept them and release the Road Bond. Questions regarding the road construction should be addressed with DPW Deputy Director, Brian Woodhead (683-0362).

Please contact me regarding this matter. If the Contractor does not respond, this issue will be placed on the Planning Board agenda at which time the Board will be asked to call in the Road Bond so that the road work can be completed.

Please contact me if you have any questions.

Very truly yours,


Leon C. Lesinski
Executive Secretary
Administrative Officer

Cc: Guy Bissonnette
David Kehew

Vernon L. Gorton, Jr.

Attorney At Law

P.O. Box 145

181 Chase Road

Portsmouth, R.I. 02871

Telephone: (401) 683-4800 • Fax: (401) 683-9944

vern@181lawoffice.necoxmail.com

January 23, 2007

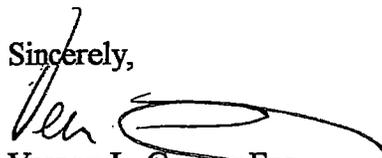
David Faucher
Finance Director
2200 East Main Road
Portsmouth, RI 02842

Re: Mare Terrace Subdivision

Dear Dave:

Enclosed please find the performance bond and labor and materials payment bond for the extension of Mare Terrace listing East Coast Construction as contractor, Selective Insurance Company of America as surety and Town of Portsmouth as owner. We are hoping to get the plan stamped by Glenn Russell on Wednesday, January 31. Please advise if you need any further documentation. The check for the inspection fees has already been delivered to Glenn Russell.

Sincerely,



Vernon L. Gorton, Esq.

Selective Insurance Company of America
40 Wantage Avenue, Bond SBU
Branchville, New Jersey 07890
973-948-3000

Bond No. B 1032619

PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS, that (Here insert full name and address or legal title of Contractor)
East Coast Landscaping and Construction Inc.
of **202 Chase Road Portsmouth, RI 02871**
as Principal, hereinafter called Contractor, and, (Here insert full name and address of legal title of Surety)
SELECTIVE INSURANCE COMPANY OF AMERICA, Wantage Avenue, Branchville, NJ 07890
as Surety, hereinafter called Surety, are held and firmly bound unto (Here insert full name and address or legal title of Owner)
Town of Portsmouth
2200 East Main Road Portsmouth, RI 02871
as Obligee, hereinafter called Owner, in the amount of
Eighty Five Thousand Dollars (\$85,000.00)

for the payment whereof Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS,

Contractor has by written agreement dated **January 26th 2007** entered into a contract with Owner for
Extend Roadway Mare Road
Portsmouth, RI
in accordance with Drawings and specifications prepared by (Here insert full name and address or legal title of Architect)

which contract is by reference made a part hereof, and is hereinafter referred to as the Contract.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that, if Contractor shall promptly and faithfully perform said Contract then this obligation shall be null and void, otherwise it shall remain in full force and effect.

The Surety hereby waives notice of any alteration or extension of time made by the Owner.

Whenever Contractor shall be, and declared by owner to be in default under the Contract, the Owner having performed Owner's obligations thereunder and having provided Surety with notice of said default, the Surety may promptly remedy the default, or shall promptly

1) Complete the Contract in accordance with its terms and conditions, or

2) Obtain a bid or bids for completing the Contract in accordance with its terms and conditions, and upon determination by Surety of the lowest responsible bidder, or, if the Owner elects, upon determination by the Owner and the Surety jointly of the lowest responsible bidder, arrange for a contract between such bidder and

Owner, and make available as Work progresses (even though there should be a default or a succession

of defaults under the contract or contracts of completion arranged under this paragraph) sufficient funds to pay the cost of completion less the balance of the contract price; but not exceeding, including other costs and damages for which the Surety may be liable hereunder, the amount set forth in the first paragraph, hereof. The term "balance of the contract price," as used in this paragraph, shall mean the total amount payable by owner to Contractor under the Contract and any amendments thereto, less the amount properly paid by Owner to Contractor.

Any suit under this bond must be instituted before the expiration of two (2) years from the date on which final payment under the Contract falls due.

No right of action shall accrue on this bond to or for the use of any person or corporation other than the Owner named herein or the heirs, executors, administrators or successors of the Owner.

Signed and Sealed this **26th** day of **January**, 2007


(Witness)


(Witness)

East Coast Landscaping and Construction Inc.

(Principal)

(Seal)

(Title)

Selective Insurance Company of America

(Surety)

(Seal)

(Title) Attorney-in-Fact

Paul J. Damiano

Selective Insurance Company of America
40 Wantage Avenue, Bond SBU
Branchville, New Jersey 07890
973-948-3000

Bond No. B 1032619

LABOR AND MATERIAL PAYMENT BOND

THIS BOND IS ISSUED SIMULTANEOUSLY WITH PERFORMANCE BOND IN FAVOR OF THE OWNER CONDITIONED ON THE FULL AND FAITHFUL PERFORMANCE OF THE CONTRACT

KNOW ALL MEN BY THESE PRESENTS, that (Here insert full name and address or legal title of Contractor)
East Coast Landscaping and Construction Inc.
of **202 Chase Road Portsmouth, RI 02871**
as Principal, hereinafter called Principal, and, (Here insert full name and address or legal title of Surety)
SELECTIVE INSURANCE COMPANY OF AMERICA, Wantage Avenue, Branchville, NJ 07890
as Surety, hereinafter called Surety, are held and firmly bound unto (Here insert full name and address or legal title of Owner)
Town of Portsmouth

as Obligee, hereinafter called Owner, for the use and benefit of claimants as hereinbelow defined, in the amount of
Eighty Five Thousand Dollars (\$85,000.00)
for the payment whereof Principal and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS,

Principal has by written agreement dated **January 26th 2007** entered into a contract with Owner for
Extend Roadway Mare Road
Portsmouth, RI
in accordance with Drawings and specifications prepared by (Here insert full name and address or legal title of Architect)

which contract is by reference made a part hereof, and is hereinafter referred to as the Contract.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that, if Principal shall promptly make payment to all claimants as hereinafter defined, for all labor and material used or reasonably required for use in the performance of the contract, then this obligation shall be void; otherwise it shall remain in full force and effect, subject, however, to the following conditions:

1. A claimant is defined as one having a direct contract with the Principal or with a Subcontractor of the Principal for labor, material, or both, used or reasonably required for use in the performance of the Contract, labor and material being construed to include that part of water, gas, power, light, heat, oil, gasoline, telephone service or rental of equipment directly applicable to the Contract.

2. The above named Principal and Surety hereby jointly and severally agree with the Owner that every claimant as herein defined, who has not been paid in full before the expiration of a period of ninety (90) days after the date on which the last of such claimant's work or labor was done or performed, or materials were furnished by such claimant, may sue on this bond for the use of such claimant, prosecute the suit to final judgment for such sum or sums as may be justly due claimant, and have execution thereon. The owner shall not be liable for the payment of any costs or expenses of any such suit.

3. No suit or action shall be commenced hereunder by any claimant:

a) Unless claimant, other than one having a direct contract with the Principal, shall have given written notice to any two of the following: the Principal, the Owner, or the Surety above named, within ninety

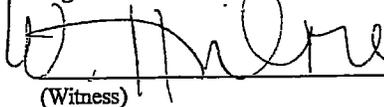
(90) days after such claimant did or performed the last of the work or labor, or furnished the last of the materials for which said claim is made, stating with substantial accuracy the amount claimed and the name of the party to whom the materials were furnished, or for whom the work or labor was done or performed, such notice shall be served by mailing the same by registered mail or certified mail, postage prepaid, in an envelope addressed to the Principal, Owner or Surety, at any place where an office is regularly maintained for the transaction of business or served in any manner in which legal process may be served in the state in which the aforesaid project is located, save that such service need not be made by a public officer.

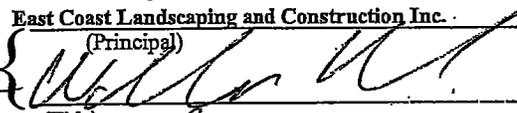
b) After the expiration of one (1) year after the day on which the last of the labor was performed or material was supplied by claimant, it being understood, however, that if any limitation embodied in this bond is prohibited by any law controlling the construction hereof such limitation shall be deemed to be amended so as to be equal to the minimum period of limitation permitted by such law:

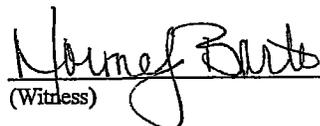
c) Other than in a state court of competent jurisdiction in and for the county or other political subdivision of the state in which the Project, or any part thereof, is situated, or in the United States District Court for the district in which the project, or any part thereof, is situated, and not elsewhere.

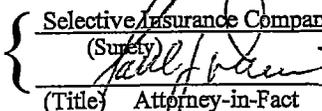
4. The amount of this bond shall be reduced by and to the extent of any payment or payments made in good faith hereunder, inclusive of the payment by Surety of mechanics' liens which may be filed of record against said improvement, whether or not claim for the amount of such lien be presented under and against this bond.

Signed and Sealed this **26th** day of **January**, 2007


(Witness)

East Coast Landscaping and Construction Inc.
(Principal) (Seal)

(Title)


(Witness)

Selective Insurance Company of America
(Surety) (Seal)

(Title) Attorney-in-Fact

Paul J. Damiano

ACKNOWLEDGMENT OF PRINCIPAL
(Individual or Partnership)

STATE OF _____ }
COUNTY OF _____ } ss:

On this _____ day of _____, _____, before me personally appeared the above named _____

to me known and known to me to be the same described in and who executed the above instrument and dully acknowledged the execution of the same.

Notary Public _____ County

(Corporation)

STATE OF _____ }
COUNTY OF _____ } ss:

On this _____ day of _____, _____, before me personally appeared _____

to me known, who, being by me duly sworn, did depose and say that he/she resides in _____

that he/she is the _____ of _____
the corporation described in and which executed the foregoing instrument; that he/she knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was affixed by order of the Board of Directors of said corporation and that he/she signed his/her name thereto by like order.

Notary Public _____ County

ACKNOWLEDGMENT OF SURETY

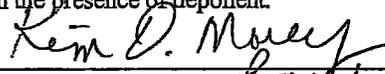
STATE OF Rhode Island }
COUNTY OF PROVIDENCE } ss:

On this 26th day of January, 2007, before me personally appeared Paul J. Damiano to me known, who, being by me duly sworn, did depose and say that he/she resides in _____

that he/she is the Attorney-in-Fact of the Selective Insurance Company of America

the corporation described in and which executed the foregoing instrument; that he/she knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation and that he/she signed his/her name thereto by like order; and deponent further says that he/she is acquainted with Paul J. Damiano and knows him/her to be the

Attorney-in-Fact subscribed to the within instrument is in the genuine handwriting of the said Paul J. Damiano and was subscribed thereto by like order of the Board of Directors in the presence of deponent.



Notary Public Providence County

KIM D. MOREY
NOTARY PUBLIC
MY COMMISSION EXPIRES 11/16/08

Selective Insurance Company of America
40 Wantage Avenue
Branchville, New Jersey 07890
973-948-3000

Bond No. B 1032619

POWER OF ATTORNEY

Class B Performance Bond

KNOW ALL MEN BY THESE PRESENTS: That the Selective Insurance Company of America, a New Jersey corporation having its principal office in Branchville, State of New Jersey, pursuant to Article VII, Section 13 of the By-Laws of said Company, to wit:

"The Chairman of the Board, President, any Vice Presidents or the Secretary may, from time to time, appoint attorneys in fact, and agents to act for and on behalf of the Company and they may give such appointee such authority, as his/her certificate of authority may prescribe, to sign with the Company's name and seal with the Company's seal, bonds, recognizances, contracts of indemnity and other writings obligatory in the nature of a bond, recognizance or conditional undertaking, and any of said Officers may, at any time, remove any such appointee and revoke the power and authority given him/her.

does hereby make, constitute and appoint Paul J. Damiano

its true and lawful Attorney-in-fact, to make, execute, seal and deliver for and on its behalf, and as its act and deed, bonds, undertakings, recognizances, contracts of indemnity, or other writings obligatory in the nature of a bond subject to the following limitations:

Eighty Five Thousand Dollars
and to bind the Selective Insurance Company of America thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Selective Insurance Company of America, and all the acts of said Attorney are hereby ratified and confirmed.

IN WITNESS WHEREOF, the Selective Insurance Company of America has caused these presents to be signed by its Senior Vice President and its corporate seal to the hereto affixed this 26th day of January, 2007

CERTIFIED COPY

Selective Insurance Company of America
BY: Antonio C. Albanese
Antonio C. Albanese, Senior Vice President
1926



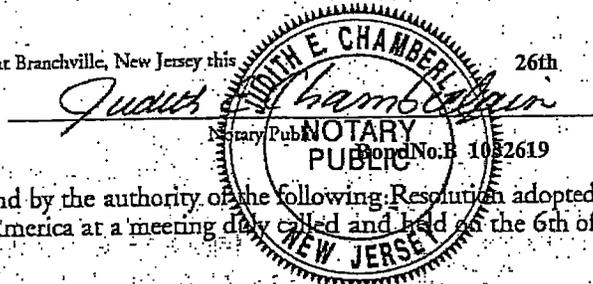
State of New Jersey
County of Sussex

On this 26th day of January 2007

before the subscriber, Notary Public of the State of New Jersey in and for the County of Sussex duly commissioned and qualified, came Antonio C. Albanese of the Selective Insurance Company of America, to me personally known to be the officer described herein, and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, deposed and said that he is an officer of said Company aforesaid; that the seal affixed to the preceding instrument is the corporate seal of said Company, and the said corporate seal and his signature as officer were duly affixed and subscribed to the said instrument by the authority and direction of the Company; that Article VII, Section 13 of the By-Laws of said Company is now in force.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal at Branchville, New Jersey this 26th day of January 2007

JUDITH E. CHAMBERLAIN
Notary Public of New Jersey
Commission Expires 10/17/2008

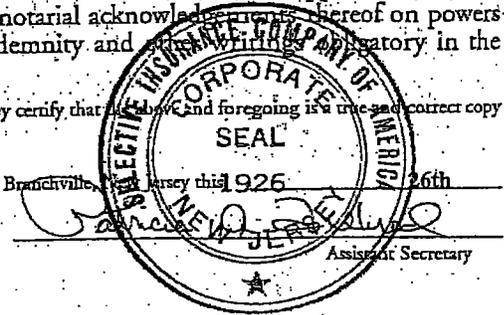


The power of attorney is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of Selective Insurance Company of America at a meeting duly called and held on the 6th of February 1987, to wit:

"RESOLVED, the Board of Directors of Selective Insurance Company of America authorizes and approves the use of a facsimile corporate seal, facsimile signatures of corporate officers and notarial acknowledgments thereof on powers of attorney for the execution of bonds, recognizances, contracts of indemnity and other writings obligatory in the nature of a bond, recognizance or conditional undertaking....."

I, Patricia A. Fulkrod, Assistant Secretary of the Selective Insurance Company of America, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney executed by said Company which is still in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Company at Branchville, New Jersey this 26th day of January 2007



Selective Insurance Company of America
 Selective Way Insurance Company
 40 Wanrage Avenue
 Branchville, New Jersey 07890
 973-948-3000

BondNumberB 1032619

STATEMENT OF FINANCIAL CONDITION

I hereby certify that the following statement of Selective Insurance Company of America is true as taken from the records of said Company as of December 31, 2005.

ADMITTED ASSETS	LIABILITIES AND SURPLUS
Bonds.....\$ 1,397,917	Reserve for losses and loss expenses.....\$ 1,033,610
Preferred stocks-at convention values38,582	Reserve for unearned premiums380,358
Common stocks-at convention values195,290	Provision for unauthorized reinsurance1,166
Subsidiary common stock-at convention values23,961	Commissions payable and contingent commissions40,999
Short-term investments7,383	Other accrued expenses.....35,838
Mortgage loans on real estate (including collateral loans).....0	Other Liabilities127,891
Other invested assets62,975	Total Liabilities.....1,619,862
Interest and dividends due or accrued.....17,840	Surplus as regards policyholders519,670
Premiums receivable.....312,173	
Other admitted assets.....83,411	

(in thousands).....\$2,139,532	(in thousands).....\$2,139,532

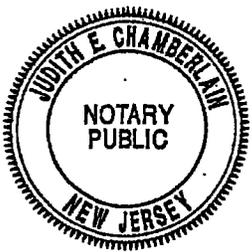
I further certify that the following is a true and exact excerpt from Article VII, Section 13 of the By-Laws of the Selective Insurance Company of America which is still valid and existing.

"The Chairman of the Board, President, any Vice Presidents or the Secretary may, from time to time, appoint attorneys in fact, and agents to act for and on behalf of the Company and they may give such appointee such authority, as his/her certificate of authority may prescribe, to sign with the Company's name and seal with the Company's seal, bonds, recognizances, contracts of indemnity and other writing obligatory in the nature of a bond, recognizance or conditional undertaking, and any of said Officers may, at any time, remove any such appointee and revoke the power and authority given him/her".

IN WITNESS WHEREOF, I hereunto subscribe my name and affix the seal of said Company, this 7th day of February, 2006.

Michael Schumaker

Vice President
 Corporate Secretary & Corporate Governance Officer
 Subscribed and Sworn to me on this 7th day of February, 2006s.



Judith E. Chamberlain
 Notary Public
 My Commission Expires October 17, 2008

Selective Insurance Company of America
40 Wantage Avenue
Branchville, New Jersey 07890
973-948-3000

BondNumberB 1032619

SURETY DISCLOSURE STATEMENT AND CERTIFICATION

Selective Insurance Company of America, surety on the attached bond, hereby certifies the following:

(1) The surety meets the applicable capital and surplus requirements of R.S.17:17-6 or R.S.17:17-7 as of the surety's most current annual filing with the New Jersey Department of Insurance.

(2) The capital and surplus, as determined in accordance with the applicable laws of this State, of the surety issuing the attached bond is in the following amount as of the calendar year ended December 31, 2005, which amount has been certified as indicated by a certified public accountant:

<u>Company</u>	<u>Capital</u>	<u>Surplus</u>	<u>CPA</u>
Selective Insurance Company of America	\$4,400,000	\$519,670,803	KPMG LLP

(3) (a) With respect to the surety issuing the attached bond that has received from the United States Secretary of the Treasury a certificate of authority pursuant to 31 U.S.C. sec 9305, the underwriting limitation established therein and the date as of which the limitation was effective is as follows:

<u>Company</u>	<u>Underwriting Limitation</u>	<u>As of</u>
Selective Insurance Company of America	\$51,967,000	7/1/06

(4) The amount of the bond to which this statement and certification is attached is
\$ 85000

CERTIFICATE

**(to be completed by an authorized certifying agent/officer
for each surety on the bond)**

I, Jamie Ochiltree, III, as Executive Vice President for Selective Insurance Company of America a corporation domiciled in New Jersey DO HEREBY CERTIFY that, to the best of my knowledge, the foregoing statements made by me are true, and ACKNOWLEDGE that, if any of those statements are false, this bond is VOIDABLE.

Jamie Ochiltree, III
(Signature of Certifying Agent/Officer-facsimile acceptable)

Jamie Ochiltree, III
(Printed Name of Certifying Agent/Officer)

Executive Vice President
(Title of Certifying Agent/Officer)

Dated: January 26th 2007
(month, day, year)

POLICYHOLDER DISCLOSURE NOTICE OF TERRORISM INSURANCE COVERAGE

The Terrorism Risk Insurance Act of 2002 establishes a program within the Department of the Treasury under which the federal government shares, with the insurance industry, the risk of loss from future terrorist attacks. The Act applies when the Secretary of the Treasury certifies that an event meets the definition of an act of terrorism. The Act provides that to be certified an act of terrorism the event must cause losses of at least five million dollars and must have been committed by an individual or individuals acting on behalf of any foreign person or foreign interest to coerce the government or population of the United States.

Coverage for acts of terrorism is already included in your current bond. In accordance with the federal Terrorism Risk Insurance Act of 2002, we are required to provide you with a notice disclosing the portion of your premium, if any, attributable to the coverage for terrorist acts certified under that Act.

DISCLOSURE OF PREMIUM

Your current bond includes coverage for terrorist acts certified under the Act for no additional premium.

DISCLOSURE OF FEDERAL PARTICIPATION IN PAYMENT OF TERRORISM LOSSES

The United States Government, Department of the Treasury, will pay a share of terrorism losses insured under the federal program. The federal share equals 90% of that portion of the amount of such insured losses that exceeds the applicable insurer retention.



SELECTIVE
Insurance

**ALL NOTICES REGARDING CLAIMS AGAINST
THIS BOND MUST BE MAILED OR FAXED TO:**

SELECTIVE INSURANCE COMPANY OF AMERICA
Attention: **BOND CLAIMS**
40 Wantage Avenue
Branchville, NJ 07890

Telefax: (973) 948-0918

Phone: (973) 948-3000 EXT 2176

Richard A. Rainer

From: Richard A. Rainer
Sent: Tuesday, October 04, 2016 4:50 PM
To: James Lathrop
Subject: FW: New lower containers at Portsmouth
Attachments: JRV20YD OPEN TOPS.XLS

Let's talk tomorrow.

r/ Rich



Rich Rainer

Town Administrator
Portsmouth, Rhode Island
Office: (401) 683-3255
Mobile: (401) 787-1453

From: Matt Leonard [mailto:mattl@jrvinagrocorp.com]
Sent: Tuesday, October 04, 2016 4:43 PM
To: Richard A. Rainer <rrainer@portsmouthri.com>
Cc: Keith Hamilton <khamilton@portsmouthri.com>; Alex Correia <alexc@jrvinagrocorp.com>; Donna Caisse <donnac@jrvinagrocorp.com>
Subject: New lower containers at Portsmouth

Mr. Rainer,

It was a pleasure meeting you, Town Council President as well as the members of your staff. The attached file is a quote for 4 20-yard containers. J.R. Vinagro is willing to split the cost of the containers with the Town of Portsmouth; however, we cannot absorb the total cost for a contract that expires in only 8 months. If the Town of Portsmouth is unwilling to share the cost than we can still use the current containers and have residence place items in the container or directly next to the container. Please let me know your decision along with implementation dates of the other items discussed at the meeting.

Respectfully,

Matt

Matt Leonard
Safety Director
Phone: 401 943-7100 x114
Cell: 401 230-4626



RECYCLING • DEMOLITION • CRUSHING
2208 PLAINFIELD PIKE, JOHNSTON, RI 02919

R.I. Container Products
175 Shun Pike
Johnston, RI 02919
Phone: (401) 647-9400
Fax: (401) 647-2020

DATE
10/3/2016

THIS IS NOT AN INVOICE

Name & Address
JR VINAGRO 2208 PLAINFIELD PIKE JOHNSTON, RI 02919 ALEX C.

TERMS	DUE DATE	FOB	SALES REPRESENTATIVE		
		YOUR YARD			
DESCRIPTION			QUANTITY	PRICE	TOTAL
20YD OPEN TOP STD CABLE SPECS			4	\$3,725.00	\$14,900.00

COMMENTS:

<p>AS OF NOW, THESE ARE IN STOCK AT THE FACTORY. IF STILL IN STOCK WHEN ORDERED, PLEASE ALLOW 3-4 DAYS TO SHIP TO YOUR YARD. THIS PRICE INCLUDED DELIVERY TO YOU.</p>
--

SALES TAX NOT INCLUDED, BUT WILL BE CHARGED WHEN APPLICABLE.

PRICES ARE GOOD FOR 30 DAYS

N:\54005\5417 - PORTSMOUTH TRANSFER STATION\AUTOCAD FILES\CONCEPT - ALTERNATIVE\5417 OPTION 1 (SINGLE STREAM).DWG

ENGINEERED BY:

BETA

www.BETA-Inc.com
PLOT DATE: 9/29/2016 11:09 AM

P.E. STAMP:

SUBCONSULTANT:

PROJECT

**Portsmouth
Transfer Station**

Portsmouth, Rhode Island

TITLE

**Option 1
(Single Stream
Recycling)**

REVISIONS

NO.	DESCRIPTION	DATE

FILE: 5417 Option 1 (Single Stream).dwg

DRAWN BY: K.J.A.

DESIGNED BY: K.J.A., P.J.B.

CHECKED BY: P.J.B.

BETA JOB No.: 5417 DATE: 9/16

NORTH ARROW



SCALE



UNLESS OTHERWISE NOTED OR CHANGED BY REPRODUCTION

For Review Only

SHEET No.:

1 OF 2



N:\54005\5417 - PORTSMOUTH TRANSFER STATION\AUTOCAD FILES\CONCEPT - ALTERNATIVE\5417 OPTION 2 (CURRENT).DWG

ENGINEERED BY:



www.BETA-Inc.com
PLOT DATE: 9/29/2016 11:15 AM

P.E. STAMP:

SUBCONSULTANT:

PROJECT

**Portsmouth
Transfer Station**

Portsmouth, Rhode Island

TITLE

**Option 2
(Current Recycling
Methods)**

REVISIONS

NO.	DESCRIPTION	DATE

FILE: 5417 Option 2 (Current).dwg

DRAWN BY: K.J.A.

DESIGNED BY: K.J.A., P.J.B.

CHECKED BY: P.J.B.

BETA JOB No.: 5417 DATE: 9/16

NORTH ARROW



SCALE



UNLESS OTHERWISE NOTED OR CHANGED BY REPRODUCTION

For Review Only

SHEET No.:



Town of Portsmouth
 Monthly Budget Report: Revenues
 September 2016 (period 3 of 12)

	FY17			FY16			Year to Year Change	Annual Projection	Budget under/(over) Projection
	Year to Date	Budget	% Budget	Year to Date	Budget	% Budget			
REVENUES									
General Property Taxes & PILOT									
RE & PP Property Taxes	13,589,244	47,754,886	28%	13,139,422	46,262,869	28%	449,823	47,754,886	-
MV Property Taxes	1,203,435	2,202,169	55%	1,101,305	1,912,500	58%	102,129	2,202,169	-
Prorated	13,681	50,000	27%	31,242	20,000	156%	(17,560)	50,000	-
Prior Year	501,900	1,200,000	42%	557,439	1,241,237	45%	(55,539)	1,200,000	-
PILOT	-	7,500	0%	-	7,500	0%	-	7,500	-
	<u>15,308,260</u>	<u>51,214,555</u>		<u>14,829,408</u>	<u>49,444,106</u>		<u>478,853</u>	<u>51,214,555</u>	<u>-</u>
State Aid									
State Aid for School	814,436	4,733,705	17%	853,465	4,279,754	20%	(39,029)	4,733,705	-
Housing Aid	-	957,132	0%	-	445,823	0%	-	957,132	-
Library Aid	-	104,692	0%	-	101,476	0%	-	104,692	-
Hotel & Meal	50,679	234,806	22%	74,766	219,487	34%	(24,087)	234,806	-
Pub Svc Corp	-	214,568	0%	-	234,854	0%	-	214,568	-
MV Excise	21,167	84,669	25%	19,631	78,523	25%	1,537	84,669	-
Muni Incentive	-	-	0%	-	82,434	0%	-	-	-
	<u>886,282</u>	<u>6,329,572</u>		<u>947,861</u>	<u>5,442,351</u>		<u>(61,579)</u>	<u>6,329,572</u>	<u>-</u>
Department Fees									
Town Clerk									
Beverage Licenses	13,192	36,000	37%	13,192	32,000	41%	-	36,000	-
Dog Licenses & Enforcement	886	14,000	6%	996	13,500	7%	(110)	14,000	-
RE Transfer Fees	97,848	245,000	40%	96,612	225,000	43%	1,236	245,000	-
Recording Fees	56,942	200,000	28%	49,748	210,000	24%	7,194	200,000	-
Other TC Misc. Receipts	8,564	30,000	29%	11,607	27,500	42%	(3,044)	30,000	-
Building Inspection									
Building Inspections	42,496	155,000	27%	57,231	190,000	30%	(14,735)	155,000	-
Electrical Inspections	7,883	30,000	26%	8,968	60,000	15%	(1,085)	30,000	-
Mechanical Inspections	9,698	30,000	32%	13,874	33,000	42%	(4,176)	30,000	-
Plumbing Inspections	3,530	15,000	24%	4,628	12,500	37%	(1,098)	15,000	-
Other BI Misc. Receipts	137	500	0%	386	-	0%	(250)	500	-
Planning									
Filings Fees	18,426	20,000	92%	19,473	18,500	105%	(1,047)	20,000	-
Road Inspections	1,655	10,000	17%	5,713	5,000	114%	(4,058)	10,000	-
Tax Collector									
Municipal Lien Fees	5,400	20,000	27%	4,250	25,000	17%	1,150	20,000	-
Field Cards & Maps	273	1,200	23%	472	1,500	31%	(199)	1,200	-
Penalties & Interest	39,542	325,000	12%	41,121	320,000	13%	(1,578)	325,000	-
Police									
Animal Control Fines	255	1,750	15%	530	750	71%	(275)	1,750	-
Mooring Fees & Fines	8,490	110,000	8%	2,900	105,000	3%	5,590	110,000	-
Police Reports	717	3,500	20%	919	3,600	26%	(202)	3,500	-
Alarm Permits	340	8,000	4%	-	8,000	0%	340	8,000	-
VIN Fees	3,060	8,500	36%	3,900	7,000	56%	(840)	8,500	-
Fingerprints	2,480	6,250	40%	2,680	6,000	45%	(200)	6,250	-
Parking Fines	166	650	26%	15	650	2%	151	650	-
Traffic Fines	18,118	75,000	24%	22,272	75,000	30%	(4,155)	75,000	-
Police Detail & Admin	25,716	100,000	26%	39,567	75,000	53%	(13,850)	100,000	-
Other Police Misc. Receipts	785	8,000	10%	400	8,000	5%	385	8,000	-
Fire									
Ambulance	201,140	800,000	25%	202,203	865,000	23%	(1,062)	800,000	-
MV Mitigation	3,921	25,000	0%	3,921	-	0%	-	25,000	-
Fire Marshal	-	40,000	0%	-	-	0%	-	40,000	-
Fire Detail	252	-	0%	252	-	0%	-	-	-
Municipal and Probate Courts	7,777	36,500	21%	10,027	30,500	33%	(2,250)	36,500	-
Sandy Beach	9,100	23,000	40%	12,549	23,000	55%	(3,449)	23,000	-
Recreation Programs	1,345	10,000	13%	-	-	0%	-	10,000	-
Recreation Others	59	-	0%	-	-	-	-	-	-
Others	2,201	39,500	6%	41,524	30,000	138%	(39,323)	39,500	-
	<u>592,394</u>	<u>2,427,350</u>		<u>671,930</u>	<u>2,411,000</u>		<u>(80,940)</u>	<u>2,427,350</u>	<u>-</u>
Rental & Investment Income & Others									
Glen Manor House	-	-	0%	169,505	505,000	34%	(169,505)	-	-
Cell Towers	13,713	91,874	15%	29,450	89,785	33%	(15,737)	91,874	-
Glen Farm-Equestrian	7,500	32,500	23%	7,500	30,000	25%	-	32,500	-
Glen Farm-Polo	15,112	16,000	94%	11,340	15,450	73%	3,772	16,000	-
Glen Farm-Special Events	-	10,000	0%	3,650	7,500	49%	(3,650)	10,000	-
Glen Park	130	-	0%	375	-	0%	(245)	-	-
Agricultural Property	-	500	0%	-	750	0%	-	500	-
Melville Pond Campground	-	65,000	0%	-	50,000	0%	-	65,000	-
AICA	1,887	27,000	7%	6,410	27,000	24%	(4,523)	27,000	-
Investments & Others	3,575	204,598	2%	7,557	100,000	8%	(3,982)	204,598	-
	<u>41,917</u>	<u>447,472</u>		<u>235,788</u>	<u>825,485</u>		<u>(193,871)</u>	<u>447,472</u>	<u>-</u>
Transfers In									
	-	250,000	0%	-	35,000	0%	-	250,000	-
TOTAL	<u>16,828,854</u>	<u>60,668,949</u>		<u>16,684,987</u>	<u>58,157,942</u>		<u>142,463</u>	<u>60,668,949</u>	<u>-</u>

Town of Portsmouth
 Monthly Budget Report: Expenditures
 September 2016 (period 3 of 12)

	FY17			FY16			Year to Year Change	Annual Projection	Budget under/(over) Projection
	Year to Date	Budget	% Budget	Year to Date	Budget	% Budget			
EXPENDITURES									
General Government									
Town Council	2,946	18,066	16%	4,295	17,866	24%	(1,349)	18,066	-
Town Administrator	79,398	256,624	31%	56,191	256,027	22%	23,207	256,624	-
Town Clerk	93,035	412,965	23%	64,155	370,897	17%	28,880	412,965	-
Canvassing	59,512	219,539	27%	30,011	161,694	19%	29,501	219,539	-
Finance	350,645	2,586,624	14%	642,462	2,442,542	26%	(291,817)	2,586,624	-
Legal	50,352	400,000	13%	32,716	250,000	13%	17,635	400,000	-
Technology	26,569	85,000	31%					85,000	-
Tax/Assessor	198,565	624,115	32%	125,346	566,305	22%	73,219	624,115	-
Building Inspections	81,142	286,260	28%	61,587	247,656	25%	19,555	286,260	-
Planning	84,156	325,995	26%	38,089	303,692	13%	46,067	325,995	-
Planning Board	6,430	30,205	21%	12,532	29,599	42%	(6,102)	30,205	-
Eco Development	6,720	28,500	24%	6,912	28,500	24%	(192)	28,500	-
Public Safety									
Police	1,519,667	5,383,837	28%	1,215,016	5,094,088	24%	304,650	5,383,837	-
PI Special Service	30,283	102,502	30%	23,274	95,373	24%	7,009	102,502	-
Animal Control	41,887	130,064	32%	26,888	114,062	24%	14,999	130,064	-
Harbormaster	42,440	110,000	39%	30,134	105,000	29%	12,306	110,000	-
Fire	1,738,836	5,820,791	30%	1,251,223	5,302,341	24%	487,613	5,820,791	-
Public Works									
	672,254	2,442,613	28%	565,084	2,327,276	24%	107,169	2,442,613	-
Community Services									
Civil Supports	385,400	742,300	52%	209,053	717,105	29%	176,348	742,300	-
Recreation	17,413	105,546	16%	6,211	27,792	22%	11,203	105,546	-
Meville & Glen Parks	7,976	18,000	44%	11,236	18,000	62%	(3,260)	18,000	-
Sandy Point Beach	57,287	-	0%	43,865	72,473	61%	13,422	-	-
Glen Manor House	-	-	0%	39,609	219,844	18%	(39,609)	-	-
Det Service									
	580,570	2,396,732	24%	107,343	2,858,368	4%	473,227	2,396,732	-
Road Improvements									
	24,560	750,000	3%		1,000,000	0%	24,560	750,000	-
Snow Removal									
		175,355	0%		176,738	0%	-	175,355	-
Transfers Out									
		500,000	0%		70,925	0%	-	500,000	-
Contingency									
		300,000	0%			0%	-	300,000	-
Fund Balance									
	2,334.58	84,045	3%	12,994	155,933	8%	(10,660)	84,045	-
	<u>6,160,378</u>	<u>24,335,678</u>		<u>4,616,225</u>	<u>23,030,095</u>		<u>1,517,583</u>	<u>24,335,678</u>	-
Education									
School State	814,436	4,733,705	17%	853,465	4,279,754	20%	(39,029)	4,733,705	-
School Local	7,899,892	31,599,566	25%	7,712,023	30,848,093	25%	187,868	31,599,566	-
	<u>8,714,328</u>	<u>36,333,271</u>		<u>8,565,488</u>	<u>35,127,847</u>		<u>148,839</u>	<u>36,333,271</u>	-
Grand Total	14,874,705	60,668,949	25%	13,181,713	58,157,942	23%	1,666,422	60,668,949	-



September 13, 2016

Memo

To: Rich Rainer, Town Administrator
 From: Jim Lathrop, Director of Finance
 Subj: COPS Grant Award

The COPS Grant Award is for \$250,000 with a Town match of \$296,000. This will cover the current SRO position at the High School and a SRO at the Middle School. The approximate cost for a police officer is \$85,000 per year. This includes wages and benefits.

The Town is currently budgeting for one SRO, and the School Department is contributing \$40,000 towards this cost.

The SRO is back on patrol during the summer (8 weeks). The officer is used to fill in for officers on vacation and sick and reduce department overtime. It is estimated that the SRO working on patrol in the summer saves approximately \$8,500 a year in overtime cost.

The financial impact to accepting this grant is:

Year 1-4: 2 SRO's at \$85,000 (\$170,000) x 4 =	\$ 680,000
Grant	(\$250,000)
School Contribution \$40,000 x 4 =	(\$160,000)
Savings in Overtime \$8,500 x 2 = \$17,000 x 4 =	<u>(\$ 68,000)</u>
Net Cost	\$ 202,000

Not Accepting Grant

Year 1-4: 1 SRO's at \$85,000 x 4 =	\$ 340,000
School Contribution \$40,000 x 4 =	(\$160,000)
Savings in Overtime \$8,500 x 4 =	<u>(\$ 34,000)</u>
Net Cost	\$146,000

Difference \$202,000 - \$146,000 = \$56,000 / 4 years = \$14,000 year

The Town receives an additional SRO for an average annual cost of \$14,000. It is recommended that the Town accept the grant; the positive impact to the community will outweigh the cost.

From: "Office of Community Oriented Policing Services (COPS)" <copsusdoj@service.govdelivery.com>
Date: October 3, 2016 at 9:45:30 AM EDT
To: tle@portsmouthri.com
Subject: Re: COPS Hiring Program Award - LE
Reply-To: copsusdoj@service.govdelivery.com



U.S. DEPARTMENT OF JUSTICE
OFFICE OF COMMUNITY ORIENTED POLICING SERVICES
145 N Street, NE, Washington, D.C. 20530

COPS

October 3, 2016

Chief of Police Thomas Lee
Portsmouth Police Department
2270 East Main Road
Portsmouth, RI 02871

Re: COPS Hiring Program Award #2016UMWX0246
ORI#: RI00304

Dear Chief of Police Lee:

Congratulations! On behalf of Attorney General Loretta E. Lynch, I am pleased to inform you that the Office of Community Oriented Policing Services (COPS Office) has approved your agency for 2 officer positions under the 2016 COPS Hiring Program (CHP). The estimated amount of federal funds to be awarded to your jurisdiction over the three-year award period is \$250,000. Your local cash match will be \$296,900. Your agency may use CHP award funding to hire new officers or rehire officers who have been laid off or are scheduled to be laid off on a specific future date, as a result of local budget reductions, on or after the official award start date. Please note that any changes to the awarded hiring categories require an official review and approval by the COPS Office.

To officially accept and begin your CHP award, your agency must access the COPS Office website at www.cops.usdoj.gov and select the Account Access link in the upper-right corner to log in, review, and electronically sign the Award Document (including Award Terms and Conditions) and any special conditions as applicable. If your agency was awarded funding for School Resource Officers (SRO), a Memorandum of Understanding (MOU) must be signed by the law enforcement executive and designated representative for the school/school district and submitted to the COPS Office for review. More details about the process and deadline for MOU submission will be provided in a subsequent

document. In addition, *COPS Office-funded SROs are required to complete a National Association of School Resource Officers (NASRO) Basic School Resource Officer Course no later than nine months after the date shown on the this letter.* More details about the mandatory training will be provided in a subsequent document. These documents, along with your Award Document and official Award Congratulatory Letter, will be placed in your online account on or around October 1, 2016.

To electronically sign your Award Document, the appropriate Account Roles with E-Signature and User Permissions must be established and assigned in the COPS Office Agency Portal. The Agency Portal Instruction Manual, currently available on the COPS Office website at <http://cops.usdoj.gov/pdf/UserGuide.pdf>, has been enhanced to include a Quick Step Guide. This guide will provide your agency with all of the information needed to successfully establish Account Roles and assign User Permissions in preparation to sign the Award Document, as well as manage many aspects of your CHP award online. Please review and follow these steps carefully as this is the only method for signing your Award Document.

The CHP award start date is **September 1, 2016**. Therefore, your agency can be reimbursed for allowable and approved expenditures made on or after this date. Please be advised that some of your requested items may not have been approved by the COPS Office during the budget review process. When you receive your award package, please carefully review your Financial Clearance Memorandum (FCM) to determine your approved budget, as award funds may only be used for approved items. The FCM will specify the final award amount and will identify any disallowed costs. We strongly encourage you to immediately visit CHP web page at <http://cops.usdoj.gov/Default.asp?Item=2367> and access a supplemental online award package that contains a variety of important and helpful documents that will assist you with the implementation of your award, including the 2016 CHP Award Owner's Manual, which specifies the programmatic and financial terms, conditions, and requirements of your award. Please print out a copy of your application and maintain it with your award file records.

As a reminder, all positions awarded under CHP (or an equal number of veteran officers) must initiate or enhance community policing in accordance with the community policing strategy described within Section 6 of your application. If, for any reason, your agency finds that your community policing strategies have significantly changed from those outlined in your application (e.g., because you received fewer officers than originally requested and thus must alter the scope of your community policing strategies), please revise the strategy accordingly and submit it to the COPS Office for review and approval.

As part of 2016 CHP, your agency will be required to submit quarterly Federal Financial Reports (SF-425) as well as quarterly program progress reports. CHP award recipients should be prepared to track and report CHP funding separately from other funding sources (including other COPS Office and federal awards) to ensure accurate financial and programmatic reporting on a timely basis. Your agency should ensure that you have financial internal controls in place to monitor the use of CHP funding and ensure that its use is consistent with the award terms and conditions.

Also, please remember that CHP award recipients must retain all sworn officer positions funded under the 2016 CHP award for a minimum of 12 months following the 36-month

federal funding period. The retained CHP-funded position(s) should be added to your law enforcement budget with state and/or local funds, over and above the number of locally-funded positions that would have existed in the absence of the award. In your 2016 CHP application, your agency was required to affirm that it plans to retain the additional officer positions funded following the expiration of the award, and to identify the planned sources of retention funding. If, during the life of the award, you have questions regarding the retention requirement or your retention funding sources, please contact the COPS Office for assistance.

We look forward to working with your agency in a productive partnership to further your community policing efforts. If you have any questions about your award, please do not hesitate to call your Grant Program Specialist through the COPS Office Response Center at 800-421-6770.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Davis", written in a cursive style.

Ronald L. Davis
Director

NATIONAL ASSOCIATION FOR ADVANCEMENT OF COLORED PEOPLE



Newport County Branch
72E Dr. Marcus F. Wheatland Blvd.
Newport, Rhode Island 02840
401 847 5570
Email: naacpnptri72@gmail.com

RECEIVED
PORTSMOUTH, R.I.
2016 SEP 26 P 3: 15
JOANNE M. MOWER
TOWN CLERK

9/23/16

Dear NAACP Member /Supporter:

The Newport County Branch of the National Association for the Advancement of Colored People (NAACP) will be holding its 96th Annual Awards Dinner on Sunday October 30, 2016. The event will be held at the Atlantic Resort, Newport-Pavilion 240 Aquidneck Avenue, Middletown, R.I. Island.

Reception -Cash bar at 6:00 PM and Dinner at 7:00PM.

Ticket prices are: \$60.00-ADULTS/\$25.00-CHILDREN

The Guest Speaker is Mr. Earl N. Smith III, Assistant Dean of Student Affairs, College of Arts and Science at the University of Rhode Island.

The cost of an AD to be placed in the NAACP 96th Anniversary Souvenir Booklet is described in the enclosed flyer.

Some of the concerns that this branch has been involved with are: (1) voter/ID Registration; (2) minority hiring policies within the Newport Public School System; (3) Civil Rights issues; (4) stay in school initiatives and (5) scholarships for Newport County College Students. During the dinner, awards will be presented to Aquidneck Island Citizens in the following categories: Role Model and Community Service.

The 96th Anniversary Annual Awards Dinner is the branch's primary source of Funds for 2016--17 operating expenses. Your support of the endeavor will help us to continue with our mission.

Sincerely,

*Maxine Shavers
Committee Chair*

*James I. Winters
President*

"The NAACP work tirelessly to end racial discrimination while also ensuring the Political, Social, and Economic quality of all people"

NAACP 100 Plus Years: "Our Lives Matter, Our Votes Count"

NAACP Branches are 501 (c) (4)



**Newport County Branch
National Association for the Advancement of Colored People
72E Dr. Marcus F. Wheatland Blvd
Newport, Rhode Island 02840
401 847 5570
EMAIL:naacpnptri72@gmail.com**

96th ANNIVERSARY SOUVENIR PROGRAM BOOKLET

**The NEWPORT COUNTY BRANCH OF THE NAACP is soliciting ads for our 96th.
Anniversary Dinner Souvenir Program Booklet. The dinner will be held at the
Atlantic Resort, Newport – Pavilian, 240 Aquidneck Ave, Middletown, RI. Reception
Cash bar at 6:00PM, Dinner at 7PM.**

OUTSIDE BACK \$500.00 & 4 TICKETS

INSIDE BACK \$250.00 & 4 TICKETS

FULL PAGE \$125.00

HALF PAGE \$75.00

QUARTER PAGE \$50.00

**You are hereby authorized to insert a _____ page ad in the NAACP
96th. Anniversary Souvenir Booklet.**

- 1. Attach a print copy of your ad to reverse side**
- 2. Pictures can be reproduced . Black and White photos preferred**
- 3. A CHECK for each ad must accompany this contract and both must be submitted no later than October 21, 2016. Checks made payable to NEWPORT COUNTY NAACP and mailed to : NAACP , 72E Dr. Marcus Wheatland Blvd., Newport,RI 02840**
- 4. You will receive a copy of the Souvenir Booklet**
- 5. For additional information contact:**

Fern Lima-----401 846 4785—ADS

Thelma Williams-----401 338 1075--Tickets

NAACP Branches are 501 (c) (4)

From: Louise Phaneuf [mailto:LPhaneuf@Burrillville.org]
Sent: Monday, September 26, 2016 1:50 PM
To: Louise Phaneuf <LPhaneuf@Burrillville.org>
Subject: Proposed Power Plant

Good morning,

At a special meeting of the Burrillville Town Council held Thursday, September 22, 2016 at 7:00 p.m. in the Burrillville High School Auditorium, for and within the Town of Burrillville the Town Council considered and adopted a resolution opposing the siting of the Clear River Energy Center in Burrillville, RI. The vote was unanimous by the six members present. Attached is a copy of their resolution.

At the same meeting, the Town Council ordered that the resolution be sent to each of the Rhode Island City and Town Councils asking for support. The Burrillville Town Council asks that our sister Councils adopt similar resolutions opposing the siting of the Clear River Energy Center in Burrillville.

I respectfully ask that you forward this request for support to your Councils. Attached is a sample of a resolution they might consider – to be modified as they deem appropriate.

If anyone has questions about the project,

- the town has posted considerable documentation: <http://www.burrillville.org/invenegy>
- as has the EFSB: http://www.ripuc.org/efsb/2015_SB_6.html

I am happy to answer any additional questions that might arise.

The resolutions, if adopted, should be sent to:

Todd Anthony Bianco, Coordinator
Todd.bianco@puc.ri.gov
Energy Facility Siting Board (EFSB)
Public Utilities Commission Office Building
89 Jefferson Boulevard, Warwick, Rhode Island

If you could copy me with any submissions to the EFSB I would be very grateful.

1

With sincere appreciation for your support and best regards,

Louise

Louise R. Phaneuf, Town Clerk
Town of Burrillville
105 Harrisville Main St.
Harrisville, RI 02830
(401) 568-4300, Ext. 124

TOWN OF BURRILLVILLE

Office of Town Clerk

Louise R. Phaneuf
Town Clerk



TOWN BUILDING
HARRISVILLE, R.I.

Telephone: (401) 568-4300 ext 124
FAX: (401) 568-0490
E-mail: townclerk@burrillville.org
RI Relay 1-800-745-5555 (TTY)

Burrillville Town Council Resolution Opposing the Siting of the Clear River Energy Center in Burrillville, RI

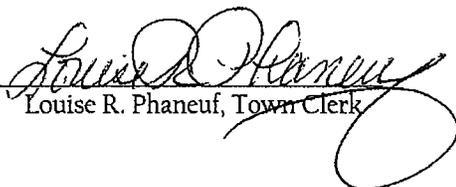
- WHEREAS, on October 29, 2015 Invenergy Thermal Development LLC filed an application to Construct the Clear River Energy Center Power Plant in Burrillville, RI with the Rhode Island Energy Facility Siting Board (EFSB); and
- WHEREAS, in the months since the filing of that application, the Town of Burrillville has conducted extensive study of the application with and through credentialed professionals, including studies of noise, water, traffic and air quality, among others; and
- WHEREAS, after considering expert testimony and conducting thorough public hearing the Burrillville Planning Board and Zoning Board of Review have advised the EFSB that Burrillville, RI is not a suitable site for the Clear River Energy Center; and
- WHEREAS, the Burrillville Building Inspector and Burrillville Tax Assessor, have also submitted advisory opinions to the EFSB expressing the impact the proposed Clear River Energy Center would have on the Town of Burrillville; and
- WHEREAS, during the past eleven months, many citizens of the Town of Burrillville have expressed clear opposition to the siting of the Clear River Energy Center for reasons including the impacts on property, environment, water and traffic; and
- WHEREAS, the Burrillville Town Council joins with the citizens and officials of Burrillville expressing concerns and objections to the siting of the Clear River Energy Center in Burrillville, RI.

NOW, THEREFORE, BE IT RESOLVED that we, the Town Council of the Town of Burrillville, do hereby oppose the siting of the Clear River Energy Center in Burrillville, RI.

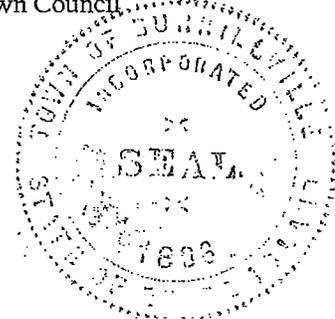
BE IT FURTHER RESOLVED that Burrillville Town Council President John F. Pacheco III, is hereby authorized and directed to testify before the EFSB to express the opposition of the Town to the siting of the Clear River Energy Center in Burrillville, RI.

Adopted this 22nd day of September 2016

ATTEST:


Louise R. Phaneuf, Town Clerk


John F. Pacheco III, President
Burrillville Town Council



_____ Town Council
Resolution Opposing the Siting of the Clear River Energy Center
in Burrillville, RI

WHEREAS, on October 29, 2015 Invenergy Thermal Development LLC filed an application to Construct the Clear River Energy Center Power Plant in Burrillville, RI with the Rhode Island Energy Facility Siting Board (EFSB); and

WHEREAS, in the months since the filing of that application, the Town of Burrillville has conducted extensive study of the application with and through credentialed professionals, including studies of noise, water, traffic and air quality, among others; and

WHEREAS, after considering expert testimony and conducting thorough public hearing the Burrillville Planning Board and Zoning Board of Review have advised the EFSB that Burrillville, RI is not a suitable site for the Clear River Energy Center; and

WHEREAS, the Burrillville Building Inspector and Burrillville Tax Assessor, have also submitted advisory opinions to the EFSB expressing the impact the proposed Clear River Energy Center would have on the Town of Burrillville; and

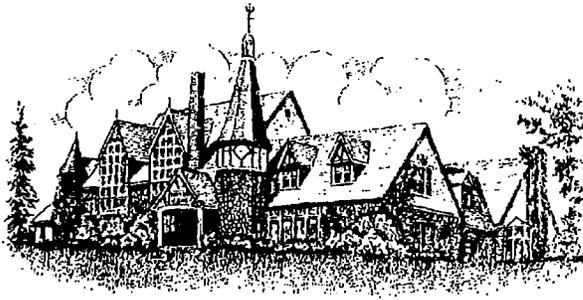
WHEREAS, during the past eleven months, many citizens of the Rhode Island, as well as our neighboring communities in Massachusetts and Connecticut, have expressed clear opposition to the siting of the Clear River Energy Center for reasons including the impacts on property, environment, water and traffic; and

WHEREAS, the _____ Town Council joins with the citizens and officials of the Town of Burrillville as well as residents throughout the State of Rhode expressing concerns and objections to the siting of the Clear River Energy Center in Burrillville, RI.

NOW, ~~WHEREFORE~~, BE IT RESOLVED that we, the _____ Council of the _____, do hereby oppose the siting of the Clear River Energy Center in Burrillville, RI.

BE IT FURTHER RESOLVED that this resolution of the _____ Council be submitted to the Rhode Island Energy Facility Siting Board for consideration during their hearings on Invenergy Thermal Development LLC's application to construct the Clear River Energy Center power plant in Burrillville, RI.

Adopted this _____ 2016



**TOWN OF BARRINGTON
RHODE ISLAND**

**A RESOLUTION OF THE BARRINGTON TOWN COUNCIL
SUPPORTING THE GOALS OF THE RHODE ISLAND
ENERGY CHALLENGE**

WHEREAS, the Town of Barrington and its residents are interested in controlling energy costs and reducing the energy use in homes and businesses in our community; and

WHEREAS, Energy efficiency measures and behaviors are proven ways to reduce energy use and lower utility bills; and

WHEREAS, SmartPower, a not-for-profit entity, is launching in Barrington, the Rhode Island Energy Challenge: *Find Your Four!* with National Grid to encourage residents to find four ways to reduce energy use in their homes; and

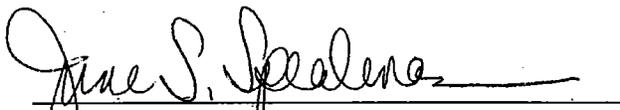
WHEREAS, the Town of Barrington endorses and will promote the Rhode Island Energy Challenge, including participating in joint outreach opportunities; and will designate a person to coordinate communications activities with SmartPower and National Grid; and

NOW, THEREFORE BE IT RESOLVED: that the Town of Barrington commits to meeting the goals of the Rhode Island Energy Challenge, being the equivalent 5% of households participating in the Challenge, in order to earn the designation as a *Rhode Island Energy Champion* and be awarded energy efficiency measures for a designated public building or space; and

BE IT FURTHER RESOLVED: that the Town of Barrington shall encourage all businesses, institutions and households within the Town to promote energy efficiency in our community by participating in the Rhode Island Energy Challenge: *Fund Your Four!*

This Resolution shall take effect upon passage.

Adopted by the Barrington Town Council on the 12th day of September, 2016.



June Sager Speakman, President
Barrington Town Council

Vote: 5 Yes 0 No

Kathy Inch

From: Joanne Mower
Sent: Wednesday, September 21, 2016 10:19 AM
To: Kathy Inch
Subject: FW: Resolution: RI Energy Challenge
Attachments: Resolution 9-12-16 RI Energy Challenge.pdf

Has the Council heard this yet?

From: Meredith DeSisto [mailto:mdesisto@barrington.ri.gov]
Sent: Tuesday, September 20, 2016 11:26 AM
To: 'Tracy Hay' <haytan21@yahoo.com>; Carol Wordell <cwordell@tlcri.com>; 'acting town clerk NP' <townclerk@northprovidenceri.gov>; Amy Rose Weinrich <Clerk@CharlestownRI.org>; 'Anne Irons' <airons@narragansettri.gov>; Carol Aquilante <caquilante@smithfieldri.com>; Cheryl A George <cgeorge@coventryri.org>; Cheryl Fernstrom <cfernstrom@jamestownri.net>; Christina Harmon-Duarte <cduarte@woonsocketri.org>; clerk@town.exeter.ri.us; 'Dale Holberton' <dholberton@southkingstownri.com>; 'Debra A Todd' <dtodd@nsmithfieldri.org>; Elizabeth Cook-Martin <townclerk@hopkintonri.org>; Erin Liese <efliese@wgtownri.org>; giordano@westerly.org; Gloria Taylor <taylor@scituateri.org>; 'Hardy, Michelle' <MHardy@PAWTUCKETRI.com>; Jane Christopher <jchristopher@townoffoster.com>; jcoelho@townofwarren-ri.gov; jeanfecteau@glocesterri.org; Jeannette Alyward <jalyward@northkingstown.org>; Joanne Mower <jmower@portsmouthri.com>; Judy Wild <judy.wild@warwickri.com>; 'Karen Allen' <kallen@lincolnri.org>; KATHLEEN WOOD <kwood@tiverton.ri.gov>; 'Kim A Casci' <kcasci@cityofeastprov.com>; Laura Swistak <lswistak@cityofnewport.com>; Lauri Arruda <deptownclerk@hopkintonri.org>; 'Leigh A Botello' <lbotello@eastgreenwichri.com>; Lori Hagen <lhagen@providenceri.com>; 'Louis Cirillo' <lpcirillo@bristolri.us>; 'Louise Phaneuf' <LPhaneuf@Burrillville.org>; Marianne Kelly <mkelly@westwarwickri.org>; 'Marie Wall' <mwall@cranstonri.org>; 'Mary Ann DeAngelus' <mdeangelus@northprovidenceri.gov>; 'Mary Leblanc' <mleblanc@WESTERLY.ORG>; 'Millie McGinnes' <deputyclerk@new-shoreham.com>; 'Molly Fitzpatrick' <townclerk@new-shoreham.com>; 'Pauline S Payeur' <ppayeur@woonsocketri.org>; peggy long <scituateclerk@aol.com>; 'Rick Goldstein' <rgoldstein@pawtucketri.com>; 'Sandra M Giovanelli' <sgiovanelli@cumberlandri.org>; 'Sandrea Speroni' <ssperoni@townofwarren-ri.gov>; sgrace@centralfallsri.us; Susan Sprague <ssprague@townoffoster.com>; townclerk@tiverton.ri.gov; vbaccari@johnston-ri.us; 'Wendy Marshall' <wmarshall@middletownri.com>
Cc: Meredith DeSisto <mdesisto@barrington.ri.gov>; 'Malinda Howard' <mhoward@smartpower.org>
Subject: Resolution: RI Energy Challenge

The Barrington Town Council passed the Resolution to support the goals of the RI Energy Challenge at their Town Council meeting on September 12, 2016.

Barrington is the 12th community to support the resolution.

Meredith

From: Tracy Hay [mailto:haytan21@yahoo.com]
Sent: Tuesday, September 20, 2016 10:45 AM
To: Carol Wordell <cwordell@tlcri.com>; 'acting town clerk NP' <townclerk@northprovidenceri.gov>; Amy Rose Weinrich <Clerk@CharlestownRI.org>; 'Anne Irons' <airons@narragansettri.gov>; Carol Aquilante <caquilante@smithfieldri.com>; Cheryl A George <cgeorge@coventryri.org>; Cheryl Fernstrom <cfernstrom@jamestownri.net>; Christina Harmon-Duarte <cduarte@woonsocketri.org>; clerk@town.exeter.ri.us; 'Dale Holberton' <dholberton@southkingstownri.com>; 'Debra A Todd' <dtodd@nsmithfieldri.org>; Elizabeth Cook-Martin <townclerk@hopkintonri.org>; Erin Liese <efliese@wgtownri.org>; giordano@westerly.org; Gloria Taylor

<taylorg@scituateri.org>; 'Hardy, Michelle' <MHardy@PAWTUCKETRI.com>; Jane Christopher <jchristopher@townoffoster.com>; jcoelho@townofwarren-ri.gov; jeanfecteau@glocesterri.org; Jeannette Alyward <jalyward@northkingstown.org>; Joanne M. Mower <jmower@portsmouthri.com>; Judy Wild <judy.wild@warwickri.com>; 'Karen Allen' <kallen@lincolnri.org>; KATHLEEN WOOD <kwood@tiverton.ri.gov>; 'Kim A Casci' <kcasci@cityofeastprov.com>; Laura Swistak <lswistak@cityofnewport.com>; Lauri Arruda <deptownclerk@hopkintonri.org>; 'Leigh A Botello' <lbotello@eastgreenwichri.com>; Lori Hagen <lhagen@providenceri.com>; 'Louis Cirillo' <lpcirillo@bristolri.us>; 'Louise Phaneuf' <LPhaneuf@Burrillville.org>; Marianne Kelly <mkelly@westwarwickri.org>; 'Marie Wall' <mwall@cranstonri.org>; 'Mary Ann DeAngelus' <mdeangelus@northprovidenceri.gov>; 'Mary Leblanc' <mleblanc@WESTERLY.ORG>; Meredith DeSisto <mdesisto@barrington.ri.gov>; 'Millie McGinnes' <deputyclerk@new-shoreham.com>; 'Molly Fitzpatrick' <townclerk@new-shoreham.com>; 'Pauline S Payeur' <ppayeur@woonsocketri.org>; peggy long <scituateclerk@aol.com>; 'Rick Goldstein' <rgoldstein@pawtucketri.com>; 'Sandra M Giovanelli' <sgiovanelli@cumberlandri.org>; 'Sandrea Speroni' <ssperoni@townofwarren-ri.gov>; sgrace@centralfallsri.us; Susan Sprague <ssprague@townoffoster.com>; townclerk@tiverton.ri.gov; vbaccari@johnston-ri.us; 'Wendy Marshall' <wmarshall@middletownri.com>

Subject: Re: Treasurer's report

I'll have the minutes to everyone tomorrow.

Sent from Yahoo Mail for iPhone

On Tuesday, September 20, 2016, 10:22 AM, Carol Wordell <cwordell@tlcri.com> wrote:

Good morning all!

Attached is the Treasurer's Report we will consider on Friday. Please print out and bring your copy with you.

Carol

Carol A Wordell
Town Clerk
40 Commons - PO Box 226
Little Compton, RI 02837
401-635-4400 office
401-635-2470 fax
cwordell@tlcri.com

Total Control Panel

[Login](#)

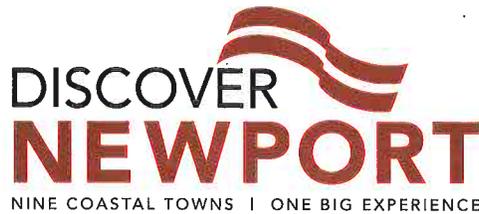
To: mdepisto@barrington.ri.gov
From: haytan21@yahoo.com

Message Score: 15
My Spam Blocking Level: High

High (60): Pass
Medium (75): Pass
Low (90): Pass

[Block this sender](#)
[Block yahoo.com](#)

This message was delivered because the content filter score did not exceed your filter level.



RECEIVED
PORTSMOUTH, R.I.
2016 OCT -31 A 9:25
JOANNE M. MOWER
TOWN CLERK

September 1, 2016

Offices of the Town Council
Town Hall
2200 East Main Road
Portsmouth, RI 02871

Dear Council Members,

In accordance with RI State Statute 42-105-11, we have enclosed a copy of our fiscal year ended March 31, 2016 annual audit report. I am pleased to report that we received an unmodified opinion and had no significant deficiencies or material weaknesses.

If you would like an electronic copy of the audit report, please contact me at aadkins@discovernewport.org.

Sincerely,

Alyson C Adkins
Director of Finance and Human Resources

Enclosures
Cc: Nancy Parker Wilson

**NEWPORT AND BRISTOL COUNTY
CONVENTION AND VISITORS' BUREAU
(DBA DISCOVER NEWPORT)**

GENERAL PURPOSE
FINANCIAL STATEMENTS
FOR THE YEARS ENDED
MARCH 31, 2016 AND 2015

INDEPENDENT AUDITORS' REPORT



SANSIVERI, KIMBALL & CO., L.L.P.
CERTIFIED PUBLIC ACCOUNTANTS • BUSINESS ADVISORS

**NEWPORT AND BRISTOL COUNTY CONVENTION AND VISITORS' BUREAU
(DBA DISCOVER NEWPORT)**

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Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	13 - 14



SANSIVERI, KIMBALL & CO., L.L.P.
CERTIFIED PUBLIC ACCOUNTANTS • BUSINESS ADVISORS

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of the
Newport and Bristol County Convention and Visitors' Bureau:

Report on the Financial Statements

We have audited the accompanying financial statements of the business-type activities of Newport and Bristol County Convention and Visitors' Bureau (DBA Discover Newport), a component unit of the State of Rhode Island, as of and for the years ended March 31, 2016 and 2015, and the related notes to the financial statements, which comprise Discover Newport's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the business-type activities of Discover Newport, a component unit of the State of Rhode Island, as of March 31, 2016 and 2015, and the changes in financial position and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplemental Information

Management has omitted management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated August 16, 2016, on our consideration of Discover Newport's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Discover Newport's internal control over financial reporting and compliance.

Amsivani, Kimball & Co., L.L.P.

Providence, Rhode Island
August 16, 2016

**NEWPORT AND BRISTOL COUNTY CONVENTION AND VISITORS' BUREAU
(DBA DISCOVER NEWPORT)**

STATEMENTS OF NET POSITION
MARCH 31, 2016 AND 2015

	2016	2015
ASSETS		
CURRENT ASSETS:		
Cash	\$ 787,664	\$ 717,813
Accounts receivable, net of allowance for doubtful accounts	233,306	203,225
Prepaid expenses and other current assets	149,494	171,620
Total current assets	1,170,464	1,092,658
PROPERTY AND EQUIPMENT - NET	331,676	359,076
OTHER ASSETS:		
Board-designated cash:		
Reserve fund	341,133	107,470
Capital improvement fund	184,228	83,954
Intangible assets, net	60,735	50,085
Total other assets	586,096	241,509
TOTAL	\$ 2,088,236	\$ 1,693,243
LIABILITIES AND NET POSITION		
CURRENT LIABILITIES:		
Accounts payable	\$ 156,261	\$ 99,734
Deferred revenue	80,198	142,718
Accrued expenses:		
Payroll and related liabilities	62,328	45,752
Other	166,353	145,335
Total current liabilities	465,140	433,539
COMMITMENTS		
NET POSITION:		
Net investment in capital assets	392,411	409,161
Unrestricted	1,230,685	850,543
Total net position	1,623,096	1,259,704
TOTAL	\$ 2,088,236	\$ 1,693,243

See notes to financial statements.

**NEWPORT AND BRISTOL COUNTY CONVENTION AND VISITORS' BUREAU
(DBA DISCOVER NEWPORT)**

STATEMENTS OF ACTIVITIES AND CHANGE IN NET POSITION
FOR THE YEARS ENDED MARCH 31, 2016 AND 2015

	2016	2015
REVENUES:		
Public sources - Room and occupancy taxes	\$ 3,182,538	\$ 2,812,360
Private sources:		
Advertising income	258,207	271,595
Ticket commission income	132,868	124,200
Promotional participation income	57,603	81,153
Event hosting income	21,770	24,832
Other income	35,791	30,300
Total private sources	<u>506,239</u>	<u>532,080</u>
TOTAL REVENUES	<u><u>3,688,777</u></u>	<u><u>3,344,440</u></u>
EXPENDITURES:		
Visitor's center, maintenance and general operations	1,055,108	985,325
Marketing and communications	906,023	855,819
Sales and services	745,329	778,023
Administrative	616,567	569,012
Loss on disposal of property, equipment and intangible asset	2,358	2,070
TOTAL EXPENDITURES	<u><u>3,325,385</u></u>	<u><u>3,190,249</u></u>
CHANGE IN NET POSITION	363,392	154,191
NET POSITION, BEGINNING OF THE YEAR	<u>1,259,704</u>	<u>1,105,513</u>
NET POSITION, END OF THE YEAR	<u><u>\$ 1,623,096</u></u>	<u><u>\$ 1,259,704</u></u>

See notes to financial statements.

**NEWPORT AND BRISTOL COUNTY CONVENTION AND VISITORS' BUREAU
(DBA DISCOVER NEWPORT)**

STATEMENTS OF CASH FLOWS
FOR THE YEARS ENDED MARCH 31, 2016 AND 2015

	2016	2015
CASH FLOWS FROM OPERATING ACTIVITIES:		
Change in net position	\$ 363,392	\$ 154,191
Adjustments to reconcile change in net position to net cash provided by operating activities:		
Depreciation and amortization	108,259	103,912
Change in provision for doubtful accounts	-	(1,100)
Loss on disposal of property, equipment and intangible asset	2,358	2,070
Changes in assets and liabilities:		
Accounts receivable	(30,081)	(7,345)
Prepaid expenses and other current assets	22,126	(28,090)
Accounts payable	56,527	8,029
Deferred revenue	(62,520)	27,817
Accrued expenses	37,594	51,846
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>497,655</u>	<u>311,330</u>
CASH FLOWS FROM CAPITAL ACTIVITIES:		
Purchases of:		
Property and equipment	(53,188)	(76,015)
Intangible assets	(40,679)	(14,000)
NET CASH USED BY CAPITAL ACTIVITIES	<u>(93,867)</u>	<u>(90,015)</u>
INCREASE IN CASH	403,788	221,315
CASH, BEGINNING OF THE YEAR	<u>909,237</u>	<u>687,922</u>
CASH, END OF THE YEAR	<u>\$ 1,313,025</u>	<u>\$ 909,237</u>
COMPONENTS OF CASH:		
Operating fund	\$ 787,664	\$ 717,813
Reserve fund	341,133	107,470
Capital improvement fund	184,228	83,954
Total	<u>\$ 1,313,025</u>	<u>\$ 909,237</u>

See notes to financial statements.

**NEWPORT AND BRISTOL COUNTY
CONVENTION AND VISITORS' BUREAU
(DBA DISCOVER NEWPORT)**

NOTES TO FINANCIAL STATEMENTS
MARCH 31, 2016 AND 2015

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

General

Newport and Bristol County Convention and Visitors' Bureau (DBA Discover Newport) was created by the General Assembly of the State of Rhode Island (the State), having a distinct legal existence from the State and not constituting a department of state government. Discover Newport is a governmental agency and public instrumentality of the State, and for financial reporting purposes, is considered a component unit of the State.

Discover Newport was created to achieve the following purposes through its business-type activities:

- To establish an operating program to promote and encourage tourism.
- To coordinate tourism activities within Newport and Bristol Counties and the State.
- To establish a fund to promote and encourage tourism.
- To aid the municipalities in Newport and Bristol County in resolving problems that may arise due to growth in the tourism industry and to improve the quality of life in Newport and Bristol Counties.

Discover Newport's principal funding source is a percentage of hotel tax collected regionally by the State and locally by the City of Newport (the City). Discover Newport's revenues received directly from the State represented approximately 24% of total revenues for each of the years ended March 31, 2016 and 2015. In addition, Discover Newport's revenues, which were collected by the City, represented approximately 62% and 60% of total revenues for the years ended March 31, 2016 and 2015, respectively. Also, accounts receivable from the State and the City represent approximately 22% and 60%, respectively, of total accounts receivable at March 31, 2016.

Basis of Accounting

The accompanying financial statements of Discover Newport have been prepared on the accrual basis of accounting, under which revenues are recognized in the period in which they are earned and become measurable. Expenses are recognized in the period incurred.

The financial statements are intended to present the net position and results of its activities of only that portion of the financial reporting entity of the State that is attributable to the transactions of Discover Newport.

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Accounts Receivable

Accounts receivable include hotel tax receivables due from the City and State and advanced billings related to advertising. Discover Newport reports its accounts receivable net of an allowance for doubtful accounts. Discover Newport provides appropriate provisions for doubtful accounts based upon factors surrounding the credit risk and activity of specific customers, historical trends, and other information.

Discover Newport does not accrue interest on accounts receivable. Accounts are written off when Discover Newport has determined that there is no likelihood of collection.

Property and Equipment

Property and equipment is recorded at cost, or if donated, at fair market value. Depreciation is computed on the straight-line method over the estimated useful lives of the assets.

Intangible Assets

Discover Newport's intangible assets consist of computer software, website costs, and costs to develop a brand name and are being amortized on a straight-line basis over periods ranging from two to twelve years.

Revenue Recognition

Revenue is substantially derived from the hotel tax imposed by the State on the hospitality industry in Newport and Bristol Counties. Discover Newport receives a percentage of the hotel tax collected by the State and the City in accordance with Rhode Island General Laws Title 42 Chapter 63.1. The hotel tax is recognized as revenue in the month in which the tax was imposed by the State.

Discover Newport receives advertising income for advertisements placed in the visitor center and on their websites. Advertising income is earned over the life of the advertising contract. Revenue billed in advance is deferred, and recognized when earned. Discover Newport also receives commission income for tickets they sell for attractions throughout Newport and Bristol Counties.

Occupancy Expenses

For each of the years ended March 31, 2016 and 2015, Discover Newport paid the City approximately \$41,000 and \$40,000, respectively in connection with its occupancy of facilities owned by the City. The fair market rental value of the facilities has not been

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determined and, accordingly, any market value adjustments in rent are not included in Discover Newport's operating results.

Advertising

Advertising costs are expensed in the period in which the advertisement appears for the first time. Advertising costs amounted to approximately \$354,000 and \$293,000 for the years ended March 31, 2016 and 2015, respectively.

Accounting Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Reclassifications

Certain amounts reported in the 2015 financial statements have been reclassified to conform to the 2016 presentation. Specifically, personnel costs were reclassified to their operational function.

Subsequent Events

Management has evaluated subsequent events through August 16, 2016, which is the date the financial statements were available to be issued.

2. ACCOUNTS RECEIVABLE

As of March 31, 2016 and 2015, accounts receivable consisted of the following:

	<u>2016</u>	<u>2015</u>
Hotel tax due from:		
The City of Newport	\$ 140,311	\$ 91,014
The State of Rhode Island	50,444	44,216
Other (net of allowance for doubtful accounts of \$2,550 in 2016 and 2015)	<u>42,551</u>	<u>67,995</u>
Accounts receivable, net	<u>\$ 233,306</u>	<u>\$ 203,225</u>

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3. PROPERTY AND EQUIPMENT

As of March 31, 2016 and 2015, property and equipment consisted of the following:

	2016	2015
Leasehold improvements	\$ 1,036,980	\$ 1,034,274
Computer, office equipment and furnishings	253,104	304,469
Vehicles	71,217	77,953
Total property and equipment	1,361,301	1,416,696
Less accumulated depreciation	1,029,625	1,057,620
	\$ 331,676	\$ 359,076

4. INTANGIBLE ASSETS

As of March 31, 2016 and 2015, intangible assets consisted of the following:

	2016	2015
Computer software	\$ 37,927	\$ 82,044
Website	51,750	80,655
Brand name	8,970	8,970
Total	98,647	171,669
Less accumulated amortization	37,912	121,584
	\$ 60,735	\$ 50,085

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As of March 31, 2016, the aggregate future amortization expense is as follows:

<u>Year</u>	<u>Amount</u>
2017	\$ 12,385
2018	11,218
2019	11,218
2020	11,218
2021	11,218
2022 and thereafter	<u>3,478</u>
Total	<u>\$ 60,735</u>

Amortization expense for the years ended March 31, 2016 and 2015 was approximately \$19,500 and \$23,200, respectively. During the year ended March 31, 2016, management wrote-off fully amortized intangibles of approximately \$114,000.

5. SHORT-TERM FINANCING ARRANGEMENT

Discover Newport maintains a line-of-credit with a financial institution that provides for maximum available borrowings of \$100,000. Borrowings on the line-of-credit are due on demand and collateralized by substantially all assets of Discover Newport. Interest is payable monthly and is computed at the financial institution's base rate plus .50%. As of March 31, 2016, the financial institution's base rate was 3.5%. There were no outstanding borrowings on the line-of-credit as of March 31, 2016 and 2015.

6. ROOM AND OCCUPANCY TAX REVENUE

Discover Newport receives funding from the State in the form of a percentage of the hotel tax collected by the State and by the City. For the years ended March 31, 2016 and 2015, Discover Newport recorded hotel tax revenue as follows:

	2016	2015
Collected by:		
City of Newport	\$ 2,279,281	\$ 2,007,711
State of Rhode Island	<u>903,257</u>	<u>804,649</u>
Total	<u>\$ 3,182,538</u>	<u>\$ 2,812,360</u>

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7. EMPLOYEE BENEFIT PLAN

Discover Newport maintains a retirement plan for employees who have completed one year of service and have attained the age of twenty-one. Discover Newport's contribution is discretionary and determined by its Board of Directors on an annual basis. For the years ended March 31, 2016 and 2015, Discover Newport contributed \$125,000 and \$100,000, respectively, to the plan.

8. COMMITMENTS

Operating Leases - Lessee

Discover Newport leases an automobile and certain property and equipment under non-cancelable operating lease agreements expiring at various dates through February 2019.

As of March 31, 2016, the approximate future minimum lease payments under non-cancelable operating leases with terms of one year or more consisted of the following:

<u>Year</u>	<u>Amount</u>
2017	\$ 24,000
2018	20,000
2019	<u>18,000</u>
Total	<u>\$ 62,000</u>

Also, see Note 10.

Rent expense, under all operating lease agreements, for the years ended March 31, 2016 and 2015 was approximately \$70,000 and \$66,000, respectively.

Operating Leases - Lessor

Discover Newport leases certain space in the Visitor Center that is operated as a gift shop under a non-cancelable operating lease agreement that expires in March 2019.

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As of March 31, 2016, the approximate future minimum rental income under this agreement is as follows:

<u>Year</u>	<u>Amount</u>
2017	\$ 19,000
2018	19,000
2019	<u>20,000</u>
Total	<u>\$ 58,000</u>

Rental income, which is included within other income on the accompanying statements of activities and change in net position, for the years ended March 31, 2016 and 2015 was approximately \$13,000 and \$12,000, respectively.

9. SUPPLEMENTAL CASH FLOW INFORMATION

Net cash flows from capital activities in the accompanying statement of cash flows for the year ended March 31, 2016 excludes the non-cash portion of the acquisition of a vehicle through the trade-in of a vehicle in the amount of approximately \$4,500.

10. SUBSEQUENT EVENT

In July 2016, the City renewed the lease of the facilities that Discover Newport occupies. The lease is retroactive to April 1, 2016, expires on May 31, 2017 and requires monthly lease payments of approximately \$3,353.

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SANSIVERI, KIMBALL & CO., L.L.P.
CERTIFIED PUBLIC ACCOUNTANTS • BUSINESS ADVISORS

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors of the
Newport and Bristol County Convention and Visitors' Bureau:

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities of Newport and Bristol County Convention and Visitors' Bureau (DBA Discover Newport), a component unit of the State of Rhode Island, as of and for the year ended March 31, 2016, and the related notes to the financial statements, which comprise Discover Newport's basic financial statements, and have issued our report thereon dated August 16, 2016.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Discover Newport's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Discover Newport's internal control. Accordingly, we do not express an opinion on the effectiveness of Discover Newport's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Discover Newport's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Discover Newport's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Discover Newport's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Dansivani, Kimball & Co., L.L.P.

Providence, Rhode Island
August 16, 2016