

PORTSMOUTH TOWN COUNCIL MEETING
FEBRUARY 10, 2016 (WEDNESDAY)
AGENDA

(RE-SCHEDULED FROM FEBRUARY 8, 2016 DUE TO INCLEMENT WEATHER)

7:00 PM - TOWN COUNCIL CHAMBERS, TOWN HALL, 2200 EAST MAIN ROAD

PLEDGE OF ALLEGIANCE

SITTING AS THE PORTSMOUTH TOWN COUNCIL

SITTING AS THE BOARD OF LICENSE COMMISSIONERS

1. Victualler License - New Annual

Samantha's Seafood, 108 Chase Road, Portsmouth, RI. Owner: Eric Hyson, 40 Redwood Road, Tiverton, RI

Documents: [Samanthas Seafood.pdf](#)

ADJOURN

PRESIDENT'S EXECUTIVE SUMMARY

MINUTES

TCM 1/23/16
TCM 1/25/16 and Exec.

Documents: [M 1-23-16 - Draft.pdf](#), [M 1-25-16 - Draft.pdf](#)

BILLS

Documents: [Bill List.pdf](#)

TAX VOUCHERS

None

TOWN ADMINISTRATOR'S REPORT

1. League of Cities and Towns Convention
2. Status of Financial Audit
3. Status of Tank Farm Study
4. Wind Turbine Project Update
5. Department Updates

RESIGNATIONS AND APPOINTMENTS

1. Resignations/Requests Not To Be Re-Appointed:

- a. Dog Park Planning Committee - J. Eline, G. Kinnunen

Documents: [J. Eline G. Kinnunen.pdf](#)

Documents: [G Linn & Kinnaman.pdf](#)

- b. Design Review Board - G. Graham, G. Yalanis, M. Camera
Documents: [G Graham.pdf](#), [G Yalanis.pdf](#), [M Camera.pdf](#)

2. Appointments:

- a. Lower Glen Farm Preservation Committee (Re-Appt.) - P. Richtmyer, B. Plante
Documents: [P Richtmyer.pdf](#), [B Plante.pdf](#)
- b. Agriculture Committee (Re-Appt.) - A. Fiore, N. Parker Wilson
Documents: [A Fiore.pdf](#), [N Parker Wilson.pdf](#)

OLD BUSINESS

- 1. PUBLIC HEARING: Discussion/Action - Proposed Amendments To Chapter 257 Of The Portsmouth Town Code - Noise Ordinance: §257-5 Exceptions, Section L And §257-18 Sound Variances, Section C (RE-SCHEDULED TO: TCM 3/14/16)
- 2. Request Council To Withdraw The Resolution To The Portsmouth Legislators To Extend Council Authority Over The Tax Stabilization Program. / L Fitzmorris, Portsmouth Concerned Citizens (10)
Documents: [Tax Stabilization.pdf](#), [TCM Minutes 11-9-15.Pdf](#), [Tax Stabilization Program.pdf](#)

NEW BUSINESS

- 1. Request From School Department To Have A Member Of The Town Council Sit In On Labor Negotiations With The NEA. / K. Hamilton (5) (No Backup)
- 2. Request Permission To Place An Insert, With A Dog Park Update, In The Annual Dog License Renewal Letters. / B. Miller, Chair, Dog Park Planning Committee (5)
Documents: [Dog Park Insert.pdf](#)
- 3. Request Approval To Amend Resolution #2015-01-29 – Exemption From Taxation Of The Real Estate Of Certain Income Eligible Senior Citizens. / M. Helfand (5)
Documents: [Resolution - Amendment Tax Exemption.pdf](#)

FUTURE MEETINGS

February 22 7:00 PM - Town Council Meeting
March 14 7:00 PM - Town Council Meeting - PUBLIC HEARING: Proposed Amendments to Chapter 257 of the Portsmouth Town Code - Noise Ordinance

EXECUTIVE SESSION

- 1. RIGL 42-46-5(a)(5) - Discussions or Considerations Related to the Acquisition or Lease of Real Property for Public Purposes Wherein Advanced Public Information would be Detrimental to the Public Interest.

ADJOURN

RETURN TO OPEN SESSION

OPEN SESSION

ADJOURN

The public is welcome to any meeting of the Town's boards or its committees. If communication assistance (readers/interpreters/captions) is needed or any other accommodation to ensure equal participation please contact the Town Clerk's Office at 683-2101 at least (3) business days prior to

participation, please contact the Town Clerk's Office at 603-278-1111 at least 10 business days prior to the meeting.

POSTED 2/8/16

TOWN OF PORTSMOUTH, RHODE ISLAND



RECEIVED
PORTSMOUTH, R.I.

VICTUALLER LICENSE APPLICATION

710 FEB -21 A 9:34

JOANNE M. MOWER

To The Town Council: The applicant, whose signature appears below, respectfully petitions your Honorable Body for a Victualler License. DATE: 1/31/16

ANNUAL LICENSE: SPECIFIC EVENT LICENSE: EVENT DATE: _____

EVENT TYPE: _____

EVENT LOCATION: _____

OWNER/CORP/LLC NAME: Eric Hyson

CONTACT PERSON: Eric Hyson DOB: 7/20/70

OWNER/CORP/LLC ADDRESS: 40 Redwood Rd.
Tiverton, RI 02878

OWNER PHONE: 508-916-1057 BUSINESS PHONE: _____

BUSINESS NAME D/B/A/: Samantha's Seafood

BUSINESS ADDRESS: 108 Chase Rd.
Portsmouth, RI 02871

TYPE OF BUSINESS: Restaurant

Hours of Operation: Open from 11 to 10 (Monday - Saturday) from 11 to 7 (Sunday)

Are the Premises: Owned or Leased Located in Shopping Center N (Y/N) Unit# _____

STATE TAX # 06-177680700 or FEDERAL ID # 06-1776807

AUTHORIZED SIGNATURE: Eric Hyson TITLE: owner

FOR OFFICE USE ONLY: FEE: <u>50</u>	DATE PAID: <u>2/2</u>	TAXES PAID: <u>new</u>
BOARD OF HEALTH CERT: _____	MENU: _____	EMER. CONTACT FORM: <input checked="" type="checkbox"/>
LIQUOR LIC. APPL: _____	APPROVALS: POLICE: _____	FIRE: _____
INSPECTION: _____	COUNCIL MEETING: <u>2/8</u>	DATE GRANTED: _____
DATE ISSUED: _____		

rec'd #
50812

PORTSMOUTH TOWN COUNCIL MEETING

Saturday,
JANUARY 23, 2016

8:00 AM – PORTSMOUTH HIGH SCHOOL LIBRARY, 120 EDUCATION LANE

MEMBERS PRESENT: Keith E. Hamilton, James A. Seveney, Kevin M. Aguiar,
Michael A. Buddemeyer, David M. Gleason, Elizabeth A. Pedro
and Joseph W. Robicheau

ALSO PRESENT: School Committee Members Terri-Denise Cortvriend, Emily Copeland,
Frederick Faerber, III, Andrew V. Kelly, Allen Shers,
Thomas R. Vadney, and John Wojichowski

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was followed by a Moment of Silence for our men and women around the world in harm's way.

SITTING AS THE PORTSMOUTH TOWN COUNCIL

NEW BUSINESS

NB 1 - Joint Town Council/School Committee Budget Discussion
a. Presentation/Discussion – Budget Strategy and Planning

Town Finance Director, James Lathrop and School Department Finance Director, Chris DiIuro gave a presentation on the status of the Town and possible budget needs:

- The Town's infrastructure. The Town Hall not being large enough for staff and the need for more offices. Plans to move Recreation to the Brown House.
- The need for a new phone service.
- Public Safety - The need for a new police station with service bays, a larger fire station or a second one, a Prudence Island police (public safety officer) sub-station, salt sheds for the DPW, and road management.
- Lower Glen Farm, Elmhurst Park, Bristol Ferry and Weaver Cove.
- The Town increasing revenues and the tax collection rates.
- The Town's health costs will be up by \$300,000 and the Schools up \$500,000, the ARC payments will be up \$300,000 combined with schools; OPEB liability is up, and there are outstanding Litigations: \$700,000 - \$1.2 million. There is the need to set aside \$250,000 to help pay for them.
- The Town plans to improve technology by turning on fiber optics with OSHEAN; virtualizing servers; updating telephone systems; and management systems.
- In regards to staffing, the Town needs to change job descriptions by 2016; with training of skills; succession planning; and improving communications. There is the possibility of hiring more seasonal help.

- The School Department's infrastructure.
- Health and safety issues.
- A new RIDE construction application 5% reimbursement to the Town.
- Boiler replacements at PHS and PMS.
- The need for lighting efficiency throughout the schools.
- The need for roof replacements in the future (5-yr. plan).
- The Administration is running out of space and they hope to move to PMS and the need for a storage facility.
- State Aid and Group Home Aid decreased
- Little Compton tuition increased due to more students,
- Pre-K program in Melville adds \$30,000 for "Models" to attend.
- Costs to have a Safety Officer at schools will add \$40,000; a Student Assistance Counsellor (DARE) will add \$19,000; and the busing contract bid is up 14% adding \$250,000.
- Plans are for maintaining and updating computer networks; with a pilot program of 1 to 1 devices at PMS; and a request in the operating budget for leasing, the issue of contact to internet when not at school (possibly at the Brown House).
- DMC, educational consultants, will be evaluating staffing levels at PHS & PMS. The NEA contract expires this year. And safety emergency preparedness needs to be reviewed.

Mr. Seveney asked about the IT broadband deal with OSHEAN and if Portsmouth will get any of the \$30,000 grant for Aquidneck Island. Mr. Lathrop replied Corey Mendes is investigating.

Mr. Wojichowski asked about the turbine and the schools having to purchase electricity. Mr. Lathrop said it will kick in at the end of Direct Energy's contract.

Mr. Lathrop answered Mr. Vadney's question about the Pension Plan 6.57% (using our model) = 61%; (using the state model) = 78%. He replied to Mr. Seveney's question if a rolling average is used, yes, market to market, a 5 year rolling, and he is hoping the market stabilizes.

Mr. Lathrop replied to Mr. Seveney's question that once we file this year we should be at 60% and out of critical status by the State. As to the school department, he believes the schools will come back at 2 to 2.5%.

Mr. DiIuro answered Mr. Seveney, the school will come in for end of year about the same, no surprise surplus.

Mr. Lathrop stated the audit is complete but there are still some issues with the auditor.

Mr. DeIuro responded to Ms. Cortvriend's question about capital and surplus that once the boilers are paid for at PHS and PMS we'll be at \$500,000. After lighting there will be \$200,000 left in the capital fund and \$300,000 in OPEB restricted account.

BREAK: 8:52 a.m.
RETURN: 9:24 a.m.

Senator Pagliarini arrived. President Hamilton announced that Representatives Canario, Edwards and Gallison could not attend but sent their regrets. Representative Reilly arrived later.

NB 2. Discussion/Action - Legislative Priorities for 2016

The following represents a consolidated list of Portsmouth Town Council and School Committee proposed 2016 Legislative Agenda priorities for discussion.

Town Council

The Town Council reviewed the proposed list and voted on which items should remain as priorities.

1. Sakonnet River Bridge: Continue our strong opposition to any toll structure imposed on the Sakonnet River Bridge.

- a. Remove existing toll gantry.

A motion by Mr. Seveney, seconded by Mr. Buddemeyer, to approve. All voted in favor of the motion.

2. Oppose a Statewide Tolling Program: Reject any legislation that proposes statewide tolling.

- a. Fight to reject any legislation that proposes to injure commercial transportation in RI.

A motion by Ms. Pedro, seconded by Mr. Robicheau, to approve. All voted in favor of the motion.

3. Funding to examine Insurance Reimbursement Rates of Ambulance Cost: Rhode Island reimbursement rates are 24-40% lower than other New England communities. Most RI municipality ambulance service is provided by the local fire department. The cost of maintaining these programs outweighs the revenue. Improved revenue from the insurance companies will help in this area, particularly in many struggling fire districts.

A motion by Mr. Seveney, seconded by Mr. Robicheau, to approve. All voted in favor of the motion.

4. Compassion Center: Impose a tax on compassion centers. The tax could be used to fund:

- a. School Resource Officer Programs.
- b. Reestablish State funding for DARE and drug prevention programs

A motion by Mr. Gleason, seconded by Ms. Pedro, to approve as amended: b. should read:
“Re-establish State funding for DARE and for drug prevention and treatment programs.” All
voted in favor of the motion.

5. Binding Arbitration: Repeal binding arbitration laws.

- a. Repeal Binding Arbitration for public safety collective bargaining agreements.

A motion by Mr. Seveney, seconded by Mr. Robicheau, to approve. All voted in favor of the
motion.

6. School Funding:

- a. Modify the School Surplus law to allow schools to maintain 5% of budget as fund
balance.
- b. Increase State funding levels for RI schools, particularly Special Education.

A motion by Mr. Hamilton, seconded by Mr. Robicheau, to drop the percentage from 5 percent
to 1 ½ percent. The motion carried with Ms. Pedro opposed.

A motion by Ms. Pedro, seconded by Mr. Seveney, to approve as amended. All voted in favor of
the motion.

7. TAX on Social Security and military Pensions:

- a. Fight for the removal of income tax on Social Security and military pensions
- b. Increase the property tax exemptions for veterans and seniors.

A motion by Mr. Seveney, seconded by Mr. Gleason, to approve. All voted in favor of the
motion.

8. Support business growth in RI: Fight for an income tax exemption or statewide stabilization
plan to help encourage business growth and relocation in RI.

President Hamilton stated that we need to develop a “better” East Bay Career Vocational Center
perhaps at vacant Raytheon buildings: trades – electrical, welding.

Mr. Robicheau added making Town even more attractive to settle in and a huge plus for the
economy of Town and East Bay.

Superintendent Riley stated that our schools are working on CTE’s. She cautioned these
programs siphon off students (and we lose enrollment). Students no longer get a Portsmouth

diploma and yet school pays a tuition for students. The cost per head for tuition to Rogers: part-time, \$7,000., full-time, \$13,000. We do issue the diploma to half-timers but unless it's "our" school, the head count, costs and funds change. Our goal is to make every student college and career ready.

10:00 a.m. – Representative Reilly arrived.

- a. Support state programs at the local level to improve workforce education and development.

A motion by Mr. Seveney, seconded by Ms. Pedro, to approve. All voted in favor of the motion.

- b. State support for small business incubation center in Portsmouth.

Mr. Rainer stated that the Town needs to take advantage of excess property in unused wing of Coggeshall School so people could start businesses there.

A motion by Mr. Robicheau, seconded by Ms. Pedro, to amend the language to read: Request State support for the establishment of a small business incubation center in Portsmouth and approve. The motion carried 6-0 with Ms. Pedro abstained.

- c. Expedite the funding discussion/legislation associated with RhodeWorksRI program.
 - i. Reject any legislation that calls for funding RhodeWorksRI with tolls.

A motion by Mr. Seveney, seconded by Mr. Robicheau, to amend the language to read: Expand and create a more transparent funding discussion/legislation associated with RhodeWorksRI program and approve. All voted in favor of the motion.

9. Authorization for Local Vendor Preference Ordinance: Allow local communities to award bids on small contracts (less than \$500,000) to taxpaying business in their community that bid on the contract and are within 10% of the low bid and willing to match the low bid.

Mr. Lathrop stated that it's State statute, you must accept the low bid, but it has to be a competitive bid.

10:15 a.m. – Mr. Wojichowski left the room.

10:18 a.m. – Mr. Wojichowski returned.

A motion by Mr. Seveney, seconded by Mr. Gleason, to approve. The motion carried 6-1 with Ms. Pedro opposed.

10. Navy Property: Continue to explore options for State cooperation with US Navy initiatives to divest infrastructure and utilities, e.g. Tank Farms, Burma Road, and Stringham Road.

A motion by Mr. Gleason, seconded by Mr. Seveney, to approve. All voted in favor of the motion.

11. Roads: Repave East Main Road before the end of 2016.

A motion by Mr. Seveney, seconded by Mr. Robicheau, to approve. All voted in favor of the motion.

12. Portsmouth Permanent Collection: Provide \$5K for funding of the Portsmouth permanent collection housed at the Portsmouth Library.

A motion by Mr. Seveney, seconded by Ms. Pedro, to approve. All voted in favor of the motion.

13. Waste Water Management:

- a. Expand funding for the Rhode Island Infrastructure Bank to ensure there is sufficient funds to finance the CCSLP program.

A motion by Mr. Robicheau, seconded by Mr. Seveney, to approve. All voted in favor of the motion.

- b. Extend the ban on cesspools in the Rhode Island Cesspool Act of 2007 to include all cesspools statewide. – ALREADY DONE

14. Creation of \$0.01 (one cent) tax per gallon of gas: Similar to the Hotel and Meal Tax. One Cent per gallon be collected by fuel stations and put into a fund for the community it was collected fund. Unlike the Hotel and Meal Tax this money would not go into the general fund, but be available to the community as a reimbursement for road and sidewalk projects. In a similar manner of Local Capital Improvement Program (LoCIP) that other states have.

Mr. Lathrop stated this is for local infrastructure, local capital improvement program which accumulates over time and tapped when a major program is needed.

A motion by Ms. Pedro, seconded by Mr. Seveney, to change the word “Creation” to “Redirect” and approve. All voted in favor of the motion.

15. Low / Moderate Income Housing: Update the Low / Moderate Income Housing Act (R.I.G.L. §45-53) to remove impediments toward compliance by municipalities.

Gary Crosby stated that market rate houses are selling but low/moderate houses aren't, we need the low/moderate housing act formula reviewed for a 30 year deed restriction and the level of rent.

A motion by Mr. Seveney, seconded by Ms. Pedro, to approve as amended, changing the word "Update" to "Review". All voted in favor of the motion.

16. Comprehensive Planning and Land Use Act: Vigorously oppose any so-called "opt-out" amendments to the Comprehensive Planning and Land Use Act (R.I.G.L §45-22.2).

Mr. Crosby, if we opt out, surgically remove parts to our comp plan the state may not approve it and could act against the Town's will. Our Plan must be in sync with State guidelines.

A motion by Ms. Pedro, seconded by Mr. Robicheau, to reject. The motion carried 6-1 with Mr. Seveney opposed.

Mr. Fitzmorris stated that a vote in favor of #16 is a vote in favor of RhodeMapRI and he knows of no other Town that has done so. The Home Rule Section of our State Constitution protects Town's rights to local zoning.

School Committee

Ms. Cortvriend: the School Committee has already discussed and agreed upon their list.

1. No Statewide Teachers Contract: The Portsmouth School Committee does not think that a statewide teacher's contract is in the best interest of the taxpayers, students or employees of Portsmouth. Local communities should be able to negotiate their own contract. Especially those communities that pay for over 50% of the education burden via property taxes. When the state pays for over 50% of the cost of running the Portsmouth school district, then the state is free to go to a statewide contract.
2. No Binding Arbitration: We request that our legislators reject any future bills giving teacher unions the right to binding arbitration for teacher contracts.
3. Support the School Building Infrastructure Bond: We urge your support for a substantial bond issue to be used exclusively for school infrastructure improvements and replacements in the state's public school system. The statewide infrastructure improvement needs exceed \$1.5 billion with most of that needed in Providence. Aside from the need, it would also be a construction stimulus for the RI economy with associated economic multiplier effect.
4. Support an Increase in State Funding for High Cost Special Education Students: The cost of special education for even one intensive needs special education student can wreck a well-managed school budget. In light of this fact, we request the state address this issue by

creating a funding mechanism that kicks in when costs for any individual student exceeds a specified threshold. (But not come out of existing school formula hurting other student recipients.)

5. Study and Change How DCYF Handles Responsibility for Students in Their Care: On a related topic we also encourage our legislators to modify how DCYF handles students under their care. DCYF should accept financial responsibility for children under their care. Portsmouth has recently experienced a situation where a child under the care of DCYF was directed to an out of district placement. The student's father then moved to New Bedford and attempted multiple times to register his child for school in New Bedford. New Bedford would not accept his student. The courts have now ordered Portsmouth to pay for this child's out of district tuition even though the family no longer lived in the district. DCYF should be responsible for the tuition of students in their charge.
6. Group Home Aid: Review the bed costs for group homes. Portsmouth has two group homes and these students come to school with greater needs than the average student population. The current rate does not cover the cost of educating these children.
7. Support Legislation that Limits the Amount of Funding Provided to Charter Schools from District Budgets: While the Portsmouth district has not been significantly impacted, we support our fellow public school committees in their call to limit the funding of charter schools that is taken from district budgets. School districts are responsible for many costs that do not apply to public schools and that funding formula needs to be reworked.

*Ms. Cortvriend corrected the wording in the last line to replace public with charter

8. The same rules should apply to both School Committees and Town Councils:
 - a. School committees should be permitted to amend their agendas in the same fashion as other public bodies in our state. Please change RIGL 42-46-6b by removing reference to the school committees.
 - b. The Portsmouth School Committee believes that Town Council members should be required to participate in the same number of hours of professional development that are required for school committee members. With their important duties and responsibilities our state's Town Councils would benefit from having their members participate in professional development. We encourage you to take up legislation that would make this requirement the same for both branches of town government.

9. Freedom of Information Requests: Individuals should be prohibited from making multiple requests for the same information. Public bodies should be able to refer these individual to the original documents provided within a reasonable period of time. (Administrative staff should not be forced to waste time and tax payer dollars when repetitive requests are made for the exact same information when nothing has changed.)

10. Funding Formula: We urge the legislature to carefully study the recommendations that have recently been brought to the governor by the committee she established to review the funding formula. Per their recommendations we would encourage you to support adding funding for special education and English language learners but to not support merely a reallocation of funds which will further reduce the funding Portsmouth receives from the current formula.

11. Charter Schools: We urge your support of the following two bills regarding charter schools:
 - a. House Bill No. 7051
BY Serpa, Amore, O`Grady, O'Brien, McKiernan
ENTITLED, AN ACT RELATING TO EDUCATION - MAYORAL
ACADEMIES {LC3299/1}

(Provides the creation of a new charter public school or the expansion of an existing charter public school would require approval from the city or town council of each sending school district.) 1/07/2016 Introduced, referred to House H.E.W.

 - b. House Bill No. 7066
BY O`Grady, Amore, Fogarty, Regunberg, O'Brien
ENTITLED, AN ACT RELATING TO EDUCATION - CHARTER
SCHOOLS {LC3420/1}

(Requires the board of education to make certain findings regarding the sending districts before granting approval to a new charter school project.)
01/07/2016 Introduced, referred to House Finance
01/08/2016 Scheduled for hearing and/or consideration.

Senator John Pagliarini reported:

- He has been appointed to the committees on finance, housing and municipal government.
- He is presenting a bill requiring tolling be approved by vote of the community.
- He will be meeting next week with DOT and DOT may be at the 2/8/16 TCM.
- He has co-sponsored a bill exempting military pensions from state income tax.
- He will get a letter requesting a grant from the Commerce Department on a business development center.

- He will review the Town's priorities on Low/moderate housing; bond; DARE; local Tax Stabilization Plan.
- He has received the Tipping Fees letter from Mr. Rainer.

Representative Dan Reilly reported on the following:

- He is waiting for an official plan on tolls.
- Navy property, state needs to come in and allow things to move faster
- Roads, he wants East Main Road put in Transportation Improvement Plan
- Opt-Out
- School items Bill H7066 voted out of Finance and on floor next week
- Charters and funding formula are intertwined
- Working with RIREC re tipping fees and how we move trash in RI and how to fund it

FUTURE MEETINGS

January 25, 2016 – Town Council Meeting

February 8, 2016 – Town Council Meeting

A motion by Ms. Pedro, seconded by Mr. Robicheau, to adjourn. All voted in favor of the motion.

ADJOURN

TIME: 11:35 a.m.

Joanne M. Mower, Town Clerk

**PORTSMOUTH TOWN COUNCIL MEETING
JANUARY 25, 2016**

7:00 PM – TOWN COUNCIL CHAMBERS, TOWN HALL, 2200 EAST MAIN ROAD

MEMBERS PRESENT: Keith E. Hamilton, James A. Seveney, Kevin M. Aquiar,
Michael A. Buddemeyer, David M. Gleason, Elizabeth A. Pedro
and Joseph W. Robicheau.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was followed by a Moment of Silence for our men and women serving around the world in harm's way

SITTING AS THE PORTSMOUTH TOWN COUNCIL

PRESENTATIONS/RECOGNITIONS

1. Proclamation: Establishing an Annual Portsmouth Founders' Day

President Hamilton presented a Proclamation Establishing an Annual Portsmouth Founders' Day to James Garman, on behalf of the Portsmouth Historical Society.

SITTING AS THE BOARD OF LICENSE COMMISSIONERS

1. Entertainment License:

Rhode Island Rugby Football Foundation, Collegiate Rugby Tournament, Gardner Seveney Sports Complex, April 16 & 17, 2016

A motion by Mr. Seveney, seconded by Mr. Robicheau, to approve an Entertainment License for Rhode Island Rugby Football Foundation, for their Collegiate Rugby Tournament at the Seveney Sports Complex on April 16-17, 2016. All voted in favor of the motion.

ADJOURN

A motion by Mr. Robicheau, seconded by Mr. Seveney, to adjourn as a Board of License Commissioners. All voted in favor of the motion.

PRESIDENT'S EXECUTIVE SUMMARY

President Hamilton said the Council met on January 23rd with the School Committee to review goals and driving forces with the Town's State Legislative Delegation.

MINUTES

TCM 12/14/15 Exec.

A motion by Mr. Gleason, seconded by Ms. Pedro, to approve the Executive Session minutes of TCM 12/14/15. All voted in favor of the motion.

TCM 1/11/16

A motion by Ms. Pedro, seconded by Mr. Robicheau, to approve the minutes of TCM 1/11/16 with corrections. The motion carried 6-0 with Mr. Buddemeyer abstaining.

(CORRECTION: OB 4 – Town Planner Crosby stated “that was a mischaracterization of our discussion” that all commercial properties in the area are waiting to see what was going to happen with the roundabouts.)

BILLS

A motion by Mr. Seveney, seconded by Mr. Gleason, to pay all just and due bills in the amount of \$111,964.82. All voted in favor of the motion.

TAX VOUCHERS

Request Approval for Tax Vouchers #20160125-01 to #20160125-04

A motion by Mr. Robicheau, seconded by Mr. Gleason, to approve Tax Vouchers #20160125-01 to #20160125-04, as requested by the Tax Assessor/Collector. All voted in favor of the motion.

TOWN ADMINISTRATOR'S REPORT

1. Electronic Waste/Recycling Update – vendor will take items with Cathode tubes for a fee at PHS. The website will be updated.

2. Tank Farm Study Update – Matrix held a workshop with Tank Farm Committee on January 20 discussing the status of study Matrix will return to update the Town Council in two months.
3. Rhode Island League of Cities and Towns Convention – will be held January 28th.
4. Town Website Update – coming attractions with online community videos to be added.

APPOINTMENTS AND RESIGNATIONS

1. Resignations:

- a. Harbor Commission

A motion by Mr. Seveney, seconded by Mr. Robicheau, to accept with regret the resignation of Robert Anson from the Harbor Commission and to send Mr. Anson a letter of thanks. All voted in favor of the motion.

- b. Lower Glen Farm Preservation Committee

A motion by Mr. Seveney, seconded by Mr. Gleason, to accept, with regret, the resignation of Anne Nicholson, from the Lower Glen Farm Preservation Committee and to send Ms. Nicholson a letter of thanks. All voted in favor of the motion.

2. Appointments:

- a. Bristol Ferry Town Common (Re-Appt.)

A motion by Mr. Seveney, seconded by Mr. Robicheau, to re-appoint H. Weber Wilson to the Bristol Ferry Town Common Committee. All voted in favor of the motion.

- b. Glen Park Working Committee (Re-Appt.)

A motion by Mr. Seveney, seconded by Ms. Pedro, to re-appoint Herbert Nicholson to the Glen Park Working Committee. All voted in favor of the motion.

OLD BUSINESS

OB 1 – Request Permission to Conduct 2016 Race the State Through Portsmouth, August 7, 2016/H. Piggin, Manuka Sports Event Management (FR: 1/11/16)

A motion by Mr. Seveney, seconded by Ms. Pedro, to approve their request, subject to proof of insurance and licenses as needed via the Town Clerk's Office, for Manuka Sports Event Management to conduct 2016 Race the State through Portsmouth on August 7, 2016. All voted in favor of the motion.

OB 2 – Update on RIDOT Activity Regarding the Town Center Project and Request for Discussion/Recommendation to Staff on Next Steps/ G. Crosby

A motion by Ms. Pedro, seconded by Mr. Robicheau, to draft and send letters and contact Senator Pagliarini. All voted in favor of the motion.

NEW BUSINESS

NB 1 – Request Approval of a Resolution in Opposition to the Proposed Truck Tolls/ L. Fitzmorris, Portsmouth Concerned Citizens

A motion by Ms. Pedro, seconded by Mr. Robicheau, to accept the resolution and add: “Whereas the Rhode Island budget is \$8.7 Billion, we must be able to find the 1% of the budget, \$40,000,000 to repair roads”. All voted in favor of the motion.

TOWN OF PORTSMOUTH RESOLUTION #2016-01-25

THE TOWN OF PORTSMOUTH RI OPPOSES THE GOVERNOR’S PROPOSAL TO INSTITUTE TRUCK TOLLS ON MAJOR HIGHWAYS THROUGHOUT THE STATE.

Meeting, duly noticed and held, this twenty-fifth day of January, 2016, and upon motion duly made and seconded, discussed and passed by a vote of the Portsmouth Town Council. The Town Council of the municipal operation of Portsmouth, Rhode Island hereby recites and resolves as follows:

- WHEREAS:** The proposed construction of toll gantries on a number of Rhode Island highways presently under consideration in the Assembly as the Governor’s RhodeWorks RI program is intended to place tolls on certain types of trucks doing business in Rhode Island and
- WHEREAS:** The Town Council has serious concerns with the negative impact such tolls will have on commerce in Portsmouth as the cost of tolling is anticipated to increase the cost of goods delivered by truck to Portsmouth businesses and citizens and the neighboring communities and
- WHEREAS:** The Portsmouth Town Council and many of Portsmouth’s Citizens believe that once established, the system of toll gantries will likely be used to collect tolls from private vehicles.
- WHEREAS:** The Rhode Island annual budget currently stands at \$8.7 billion. The cost to repair the State’s roads and bridges is estimated at \$40 million per year. This would amount to less than 1% of the annual budget; therefore the state should be able to fund this Public Works project with existing funds.

NOW, BE IT THEREFORE RESOLVED: That the Town Council hereby opposes any legislation that will place any toll gantries on any highways within the State of Rhode Island.

ATTESTED, that the Resolution set forth above was approved by the Town Council of the Town of Portsmouth, Rhode Island, by action duly taken on the 25th day of January, 2016.

Keith E. Hamilton, President, Portsmouth Town Council

NB 2 – Discussion/Action – Police Station Architectural Services/ J. Lathrop

A motion by Ms. Pedro, seconded by Mr. Robicheau, to direct the Finance Department to start on an RFQ. All voted in favor of the motion.

NB 3 – December Budget Update/ J. Lathrop

A motion by Mr. Seveney, seconded by Mr. Robicheau, to receive and place on file. All voted in favor of the motion.

CORRESPONDENCE

1. Thank You Letter for Partnering on the Conservation of the Eugene Chase Farm Property on Prudence Island/ R. Jenness, chair, Prudence Conservancy

A motion by Ms. Pedro, seconded by Mr. Seveney, to receive and place on file. All voted in favor of the motion.

FUTURE MEETINGS

February 8 7:00 PM – Town Council Meeting
February 22 7:00 PM – Town Council Meeting

EXECUTIVE SESSION

1. RIGL 42-46-5 (a) (2) – Collective Bargaining: PMEA

A motion by Mr. Seveney, seconded by Ms. Pedro, to go into Executive Session under RIGL 42-46-5 (a) (2) Collective Bargaining, PMEA. All voted in favor of the motion.

TIME: 7:55 p.m. - Break
TIME: 8:20 p.m. - Return

RETURN TO OPEN SESSION

Mr. Hamilton announced that the Council had met to discuss negotiations with the PMEA.

A motion by Mr. Seveney, seconded by Mr. Robicheau, to adjourn. All voted in favor of the motion.

ADJOURN

TIME: 8:20 p.m.

BILL LIST

Bill List Expenditures
Town of Portsmouth:2015-2016

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Vendor	Account Number		Date	Description	Amount
Line Item 10002 TOWN ADMINISTRATOR					
CHAPPELL & CHAPPELL	1-01-312-10002-04	LEGAL SERVICES	2/9/2016	PROF SERVICES: DECEMBER	\$1,375.00
Sub Total:					\$1,375.00
Line Item 10003 TOWN CLERK					
ACS ENTERPRISE SOLUTIONS IN	1-01-333-10003-06	LAND EVID/VITAL STATS	2/9/2016	TOWN CLERK: LAND EVIDENCE	\$1,015.75
W B MASON CO INC	1-01-401-10003-06	OFFICE SUPPLIES & EQUIPMEN	2/9/2016	TOWN CLERK: OFFICE SUPPLIES	\$102.80
Sub Total:					\$1,118.55
Line Item 10004 CANVASSING					
KENNEDY PERSONNEL SERVICES	1-01-129-10004-08	TEMPORARY ASSISTANCE	2/9/2016	CANVASSING: TEMP ASST	\$728.00
KENNEDY PERSONNEL SERVICES	1-01-129-10004-08	TEMPORARY ASSISTANCE	2/9/2016	CANVASSING: TEMP ASST	\$582.40
Sub Total:					\$1,310.40
Line Item 20001 FINANCE/PERSONNEL					
URI COOPERATIVE EXTENSION	1-01-334-20001-20	PROF DEV/TRAINING	2/9/2016	PROF DEV: WASTEWATER TRAINING	\$390.00
W B MASON CO INC	1-01-401-20001-20	OFFICE SUPPLIES & EQUIPMEN	2/9/2016	FINANCE: OFFICE SUPPLIES	\$178.12
Sub Total:					\$568.12
Line Item 20002 TAX ASSESSOR/COLLECTOR					
MAINSTREET GIS, LLC	1-01-315-20002-22	MAPPING SUPPLIES & SERVICE	2/9/2016	TAX: '16 GIS MAINT - 50%	\$2,450.00
VISION GOVERNMENT SOLUTION	1-01-320-20002-22	STATISTICAL/FULL REVALUATIO	2/9/2016	TAX: '16 REVALUATION	\$11,718.45
W B MASON CO INC	1-01-401-20002-22	OFFICE SUPPLIES & EQUIPMEN	2/9/2016	TAX: OFFICE SUPPLIES	\$23.08
Sub Total:					\$14,191.53

BILL LIST

Bill List Expenditures
Town of Portsmouth 2015-2016

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Vendor	Account Number		Date	Description	Amount
Line Item 31001 POLICE					
AF TACTICAL LLC	1-01-454-31001-24	POLICE ACADEMY RECRUITS	2/9/2016	POLICE: RECRUITS	\$419.29
FIREX, INC.	1-01-405-31001-24	BUILDING MAINTENANCE	2/9/2016	POLICE: BUILD MAINT	\$271.00
IACP	1-01-290-31001-24	CONTINUING EDUCATION	2/9/2016	POLICE: '16 MEMBERSHIP	\$150.00
INTERNATIONAL ASSOCIATION F	1-01-290-31001-24	CONTINUING EDUCATION	2/9/2016	POLICE: EDUCATION; ARRUDA, NICHOLAS	\$375.00
INTERNATIONAL ASSOCIATION F	1-01-290-31001-24	CONTINUING EDUCATION	2/9/2016	POLICE: EDUCATION; CAHOON, JOHN	\$350.00
MICHAEL J. MORSE	1-01-290-31001-24	CONTINUING EDUCATION	2/9/2016	POLICE: EDUCATION; MORSE, MICHAEL	\$139.55
PORTSMOUTH ACE HARDWARE	1-01-434-31001-24	MISCELLANEOUS	2/9/2016	POLICE: MISC	\$13.99
POWER EQUIPMENT CO.	1-01-405-31001-24	BUILDING MAINTENANCE	2/9/2016	POLICE: MAINT AGREE 3/10/16-3/9/17	\$340.00
ROGER WILLIAMS UNIVERSITY	1-01-290-31001-24	CONTINUING EDUCATION	2/9/2016	POLICE: EDUCATION; MOONEY, MARK	\$300.00
SIRCHIE FINGER PRINT LABORAT	1-01-455-31001-24	INVESTIGATIONS	2/9/2016	POLICE: INVESTIGATIONS	\$56.00
STATE OF RHODE ISLAND	1-01-434-31001-24	MISCELLANEOUS	2/9/2016	POLICE: NOTARY PUBLIC	\$80.00
STATE OF RHODE ISLAND	1-01-452-31001-24	FINGERPRINTING SERVICES	2/9/2016	POLICE: 22 LIVESCANS	\$660.00
ULINE, INC.	1-01-405-31001-24	BUILDING MAINTENANCE	2/9/2016	POLICE: BUILD MAINT	\$542.38
W B MASON CO INC	1-01-401-31001-24	OFFICE SUPPLIES	2/9/2016	POLICE: OFFICE SUPPLIES	\$83.91
ZEE MEDICAL, INC.	1-01-405-31001-24	BUILDING MAINTENANCE	2/9/2016	POLICE: BUILD MAINT	\$139.18
Sub Total:					\$3,920.30
Line Item 31003 FIRE					
C.J. ASSOCIATES, INC.	1-01-405-31003-28	BUILDING MAINTENANCE	2/9/2016	FIRE: BUILDING MAINT	\$172.61
CLINICAL ONE HOME MEDICAL	1-01-403-31003-28	MEDICAL SUPPLIES/EQUIPMEN	2/9/2016	FIRE: MEDICAL SUPPLES	\$461.05
CLINICAL ONE HOME MEDICAL	1-01-403-31003-28	MEDICAL SUPPLIES/EQUIPMEN	2/9/2016	FIRE: MEDICAL SUPPLES	\$338.70
CLINICAL ONE HOME MEDICAL	1-01-403-31003-28	MEDICAL SUPPLIES/EQUIPMEN	2/9/2016	FIRE: MEDICAL SUPPLES	\$222.00
CLINICAL ONE HOME MEDICAL	1-01-403-31003-28	MEDICAL SUPPLIES/EQUIPMEN	2/9/2016	FIRE: MEDICAL SUPPLES	\$217.59
FIREX, INC.	1-01-405-31003-28	BUILDING MAINTENANCE	2/9/2016	FIRE: BUILDING MAINT	\$634.50
GREENWOOD EMERGENCY VEHI	1-01-406-31003-28	VEHICLE MAINT & REPAIRS	2/9/2016	FIRE: VEHICLE MAINT	\$96.91
NAPA AUTO PARTS	1-01-406-31003-28	VEHICLE MAINT & REPAIRS	2/9/2016	FIRE: VEHICLE MAINT	\$65.54
PORTSMOUTH ACE HARDWARE	1-01-405-31003-28	BUILDING MAINTENANCE	2/9/2016	FIRE: BUILDING MAINT	\$39.96
PORTSMOUTH ACE HARDWARE	1-01-501-31003-28	EQUIPMENT NEW & REPLACE	2/9/2016	FIRE: NEW EQUIPMENT	\$71.94
SHIPMAN'S FIRE EQUIP CO	1-01-501-31003-28	EQUIPMENT NEW & REPLACE	2/9/2016	FIRE: NEW EQUIPMENT	\$166.85
SOUTHCOAST HOSPITALS GROU	1-01-403-31003-28	MEDICAL SUPPLIES/EQUIPMEN	2/9/2016	FIRE: MEDICAL SUPPLES	\$5.85
TOPPA'S FOODSERVICE & PAPER	1-01-405-31003-28	BUILDING MAINTENANCE	2/9/2016	FIRE: BUILDING MAINT	\$79.80
UNIFIRST CORPORATION	1-01-405-31003-28	BUILDING MAINTENANCE	2/9/2016	FIRE: BUILDING MAINT	\$171.28
UNIFIRST CORPORATION	1-01-405-31003-28	BUILDING MAINTENANCE	2/9/2016	FIRE: BUILDING MAINT	\$86.19
UNIFIRST CORPORATION	1-01-405-31003-28	BUILDING MAINTENANCE	2/9/2016	FIRE: BUILDING MAINT	\$185.86
UNIVERSITY MEDICINE FOUNDATI	1-01-809-31003-28 *	N.F.P.A COMPLIANCE	2/9/2016	FIRE: NFPA COMPLIANCE	\$225.00
Sub Total:					\$3,241.63

BILL LIST

Bill List Expenditures
Town of Portsmouth 2015-2016

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Vendor	Account Number	Date	Description	Amount
Line Item 31004 ANIMAL CONTROL				
POTTER LEAGUE FOR ANIMALS I	1-01-338-31004-30	2/9/2016	ANIMAL CONTROL: NOV '15	\$390.00
POTTER LEAGUE FOR ANIMALS I	1-01-338-31004-30	2/9/2016	ANIMAL CONTROL: DEC '15	\$390.00
POTTER LEAGUE FOR ANIMALS I	1-01-338-31004-30	2/9/2016	ANIMAL CONTROL: SEPT '15	\$375.00
POTTER LEAGUE FOR ANIMALS I	1-01-338-31004-30	2/9/2016	ANIMAL CONTROL: AUG '15	\$465.40
POTTER LEAGUE FOR ANIMALS I	1-01-338-31004-30	2/9/2016	ANIMAL CONTROL: OCT '15	\$224.08
POTTER LEAGUE FOR ANIMALS I	1-01-338-31004-30	2/9/2016	ANIMAL CONTROL: MAY '15	\$628.59
POTTER LEAGUE FOR ANIMALS I	1-01-338-31004-30	2/9/2016	ANIMAL CONTROL: JUNE '15	\$569.15
Sub Total:				\$3,042.22
Line Item 33001 PUBLIC WORKS				
AIRGAS USA LLC	1-01-428-33001-32	2/9/2016	DPW: TOOLS & SHOP EQUIPMENT	\$87.35
AQUIDNECK FASTENERS, INC.	1-01-428-33001-32	2/9/2016	DPW: TOOLS & SHOP EQUIPMENT	\$63.45
COASTAL ELECTRIC INC.	1-01-434-33001-32	2/9/2016	DPW: TOWN HALL	\$234.00
CYBER COMM INC.	1-01-334-33001-32	2/9/2016	DPW: RADIO REPAIR	\$484.00
DONOVAN & SONS INC.	1-01-690-33001-32 *	2/9/2016	DPW: PAVING EXPENSES	\$450.00
DONOVAN & SONS INC.	1-01-434-33001-32	2/9/2016	DPW: TOWN HALL	\$79.53
DONOVAN & SONS INC.	1-01-434-33001-32	2/9/2016	DPW: TOWN HALL	\$349.89
EZ ACCESS DOOR SYSTEMS, INC.	1-01-434-33001-32	2/9/2016	DPW: SENION CENTER	\$387.00
GRAINGER INC	1-01-428-33001-32	2/9/2016	DPW: TOOLS & SHOP EQUIPMENT	\$17.30
GRAINGER INC	1-01-428-33001-32	2/9/2016	DPW: TOOLS & SHOP EQUIPMENT	\$108.36
GRAINGER INC	1-01-405-33001-32	2/9/2016	DPW: BUILDING MAINT	\$368.85
J.A.M. CONSTRUCTION CO. INC.	1-01-421-33001-32	2/9/2016	DPW: SNOW REMOVAL 1/23-1/24	\$1,162.50
MIKE'S OIL CO., INC.	1-01-405-33001-32	2/9/2016	DPW: BUILDING MAINT	\$120.00
MORTON SALT	1-01-419-33001-32	2/9/2016	DPW: SNOW REMOVAL MATERIALS	\$13,194.65
PLUMBERS' SUPPLY CO	1-01-405-33001-32	2/9/2016	DPW: BUILDING MAINT	\$97.90
PLUMBERS' SUPPLY CO	1-01-405-33001-32	2/9/2016	DPW: BUILDING MAINT	\$7.94
PLUMBERS' SUPPLY CO	1-01-690-33001-32 *	2/9/2016	DPW: PAVING EXPENSES	\$39.39
PORTSMOUTH ACE HARDWARE	1-01-434-33001-32	2/9/2016	DPW: TOWNWIDE	\$51.91
PORTSMOUTH ACE HARDWARE	1-01-405-33001-32	2/9/2016	DPW: BUILDING MAINT	\$7.98
POWER EQUIPMENT CO.	1-01-434-33001-32	2/9/2016	DPW: TOWN HALL	\$423.75
R. I. PUBLIC WORKS ASSOCIATIO	1-01-290-33001-32 *	2/9/2016	DPW: MEMBERSHIP DUES	\$50.00
ROLAND'S TIRE SERVICE, INC.	1-01-329-33001-32	2/9/2016	DPW: EQUIPMENT MAINT	\$1,008.66
THYSSEN KRUPP ELEVATOR, INC.	1-01-434-33001-32	2/9/2016	TOWN HALL ELEVATOR: BALANCE DUE	\$1,489.00
W B MASON CO INC	1-01-401-33001-32	2/9/2016	DPW: OFFICE SUPPLIES	\$77.43
W B MASON CO INC	1-01-401-33001-32	2/9/2016	DPW: OFFICE SUPPLIES	\$102.98
WASTE MANAGEMENT OF RI, INC	1-88-649-33001-32 *	2/9/2016	DPW: PI RECYCLING	\$615.15
Sub Total:				\$21,078.97

BILL LIST

Bill List Expenditures
Town of Portsmouth 2015-2016

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Vendor	Account Number	Date	Description	Amount
Line Item 33002 BUILDING INSPECTION				
W B MASON CO INC	1-01-401-33002-33 *	2/9/2016	OFFICE SUPPLIES BLDG INSP: OFFICE SUPPLIES	\$143.23
				Sub Total: \$143.23
Line Item 54003 GLEN COMMITTEE/MAINT				
HERBERT NICHELSON	1-01-700-54003-48 *	2/9/2016	BLDG/GROUNDS MNT MELVILLE PARK: BLDG/GROUNDS MAINT	\$133.77
				Sub Total: \$133.77
Line Item 54004 MANOR HOUSE COMM				
ALL ISLAND LANDSCAPE, INC.	1-01-550-54004-50	2/9/2016	GROUNDS MAINTENANCE MANOR HOUSE: GROUNDS MAINT	\$314.00
EDESIGN	1-01-316-54004-50	2/9/2016	ADVERTISING MANOR HOUSE: ADVERTISING	\$50.00
EQ INSPECTION	1-01-405-54004-50	2/9/2016	BUILDING MAINTENANCE MANOR HOUSE: BLDG MAINT	\$375.00
SUMMIT HEATING SERVICE, INC.	1-01-405-54004-50	2/9/2016	BUILDING MAINTENANCE MANOR HOUSE: BLDG MAINT	\$100.00
SUMMIT HEATING SERVICE, INC.	1-01-405-54004-50	2/9/2016	BUILDING MAINTENANCE MANOR HOUSE: BLDG MAINT	\$229.62
SUMMIT HEATING SERVICE, INC.	1-01-405-54004-50	2/9/2016	BUILDING MAINTENANCE MANOR HOUSE: BLDG MAINT	\$495.24
SUPERIOR PLUS ENERGY SERVIC	1-01-410-54004-50	2/9/2016	HEATING FUEL - OIL MANOR HOUSE: FUEL	\$1,227.78
TOM'S LAWN & GARDEN EQUIP	1-01-550-54004-50	2/9/2016	GROUNDS MAINTENANCE MANOR HOUSE: GROUNDS MAINT	\$361.91
				Sub Total: \$3,153.55
Line Item 61004 * No LINE ITEM Descriptor *				
MHQ MUNICIPAL SUPPLY	1-99-689-61004-00 *	2/9/2016	15-16 TOWN CIP EXP POLICE: BAL OF VEHICLES	\$12,053.03
UNION STUDIO ARCHITECTURE	1-99-689-61004-00 *	2/9/2016	15-16 TOWN CIP EXP CIP: BROWN HOUSE #15-3300	\$1,050.49
				Sub Total: \$13,103.52
Line Item 70000 NON-APPROP ACCOUNTS				
SIGNAL COMMUNICATIONS CORP.	1-52-861-70000-00 *	2/9/2016	FIRE ALARM MAINT EXP FIRE: ALARM MAINT	\$670.00
				Sub Total: \$670.00
Line Item 72900 TRF STATION SOLID WASTE				
J. R. VINAGRO CORPORATION	1-88-863-72900-00 *	2/9/2016	XFER STA SOLID WASTE DISPO TRANSFER STATION	\$22,400.19
J. R. VINAGRO CORPORATION	1-88-863-72900-00 *	2/9/2016	XFER STA SOLID WASTE DISPO TRANSFER STATION: NON HAZ MIXED	\$993.52
				Sub Total: \$23,393.71

BILL LIST

Bill List Expenditures
Town of Portsmouth 2015-2016

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Vendor	Account Number	Date	Description	Amount
Line Item 72901 TRF STATION RECYCLING				
RI RESOURCE RECOVERY CORP	1-88-863-72901-00 *	2/9/2016	RECYCLING: COMPOST BINS	\$2,882.80
RI RESOURCE RECOVERY CORP	1-88-863-72901-00 *	2/9/2016	RECYCLING: RECYCLING BINS	\$124.20
			Sub Total:	\$3,007.00
 Line Item 72902 TRF STATION PI SOLID WAST				
WASTE MANAGEMENT OF RI, INC	1-88-863-72902-00 *	2/9/2016	DPW: PI SOLID WASTE	\$663.63
			Sub Total:	\$663.63
			Batch BILL LIST	\$94,115.13

PREPAY

Bill List Expenditures
Town of Portsmouth 2015-2016

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Vendor	Account Number	Date	Description	Amount
Line Item 54002 MELVILLE PARK				
TOWN OF PORTSMOUTH	1-01-913-54002-47	1/26/2016	POND 8 REMEDIATION MELVILLE PK: DEM PERMIT POND 8	\$55.00
			Sub Total:	\$55.00
			Batch PREPAY	\$55.00

PRE-PAID

PREPAY

Bill List Expenditures
Town of Portsmouth 2015-2016

2/2/2016 10:11:43 AM

Vendor

Account Number

Date

Description

Amount

Grand Total: \$94,170.13

Reviewed





*Portsmouth Dog Park Planning Committee
13 Fox Run Road
Portsmouth, RI 02871*

February 2, 2016

Mr. Keith Hamilton, President
Portsmouth Town Council
2200 East Main Road
Portsmouth, RI 02871

Dear Mr. Hamilton and fellow Council Members,

The Portsmouth Dog Park Planning Committee has two items to bring before the Council at its February 8th meeting. The first is a request to once again place an insert with a Dog Park update in the dog license renewal letters going out from the Clerk's Office in late February. A sample of that half page insert is attached.

Secondly, I am requesting that two names be removed from the membership of the Dog Park Planning Committee: Joan Eline and Grace Kinnunen. Both women officially resigned from the committee, but neglected to send letters of notification to the Clerk. Attached are minutes from the committee acknowledging their resignations. Joan has moved to Florida with her husband's job change and Grace cited other town-related obligations. With the addition of three new members in the last few months, committee membership is at 10, with 4 more active participants who have not officially joined the committee.

Thank you, Council, for your attention in these two matters. I look forward to answering any questions you may have about our progress at the February 8th meeting.

Sincerely yours,

Bunny Miller, Chair
Dog Park Planning Committee

Minutes
Portsmouth Dog Park Planning Committee
May 26, 2015

When: Tuesday, May 26, 2015

Recorder: Bunny Miller

Where: Portsmouth Room, Town Hall

Approved: June 30, 2015

Called to order: 7:10 PM

Adjourned: 8:35 PM

Next meeting: Either, Thursday, June 18 or Tuesday, June 30, depending on the outcome of first round of the Bark For Your Park contest.

Present: 7: Sheila Collins, Kim Cipolla, Mike Hiener, Grace Kinnunen, Mary Brakenhoff, Bunny Miller and one guest volunteer.

Absent/excused: Joan Eline, Julie Sweeney, Jim Medeiros

Absent: Neal Hingorany

Guests: Judi Smith

***** ***** ***** ***** ***** ***** ***** ***** ***** *****

1. Opening Business:

- a. With 6 of 10 voting members at the table, it was determined that a quorum was present. The minutes of the April 28 meeting were approved as written. A memo from Joan Eline was shared. She is moving soon to Orlando, Florida with her husband and must resign from the DPPC. Her resignation was accepted with regret, appreciation for her active participation, and good wishes for her future in Orlando.

2. Officer's Reports:

- a. The Chairperson will be attending a Bike Park meeting at Town Hall on Thursday night and indicating our preference for the Melville Ponds alternative for the bike path in Portsmouth.
- b. The checking account balance is now at \$6,329.69. There are outstanding charges to the account for block ads in the Daily News. Kim reported that the net income from the Fun Run was \$1,194.50. She urged committee members to check out on-line and order Meredith's pictures from the event. Bunny has a disk of the pictures for loan. She has uploaded some to our Facebook and BFYP pages.

3. Fundraising/Publicity updates:

- a. **Past Events:** The report from Joan indicated that no orders were placed for the Chocolate Discoveries fundraiser. There was a net loss of \$40 for printing flyers. We agreed that it wasn't advertised enough with all the other activities going on and not promoted to the right population.
- b. **Ongoing:** Counter Collection Containers. Several people brought in cash to be deposited. The total amounted to \$93.75. Bark for Your Park Contest is not going too well. Mike provided a random sample of 9 communities and we had the least votes. It is imperative that committee members vote twice everyday and keep after their friends and relatives to do the same if we

are to stand a chance. Block ads have appeared in the Daily News, but are expensive and it was agreed to discontinue them and perhaps look into on-line Daily News ads instead. Both Portsmouth Times and Daily News published the news releases and Portsmouth Patch picked it up. Michelle's Girl Scout Troop gave out all their cards and have been provided with more, as were committee members. Bunny replenished the supply at the library and Town Hall. Kim distributed an e-mail with the two sided flyer for individuals to print at home for additional distribution. We are not sure if the Potter League or School Department sent it out to their e-mail lists. Both were notified. Mike has

experienced difficulty uploading our Town documents to the site. Kim offered to assist. Plans were made to meet on the Thursday after the finalists are announced to plan for our national campaign, should we make the finals.

Clement's Marketplace Change for Charity: Last week began our spot for this project. The thermometer has been placed next to the collection container. They were not able to post our banner, as it was too large. It is stored in Bunny's garage.

c. Future Events: summer/fall fundraisers. Planning was tabled to the June meeting.

4. Grant Applications underway:

- a. We heard from both the ALT and Champlin grant applications. Champlin said they don't fund Dog Parks, that communities should do that! We did receive a check from ALT Merritt Neighborhood Fund in the amount of \$775. Thanks to Neal for this grant preparation.
- b. Sheila is working on the van Beuren Foundation grant with Heather Rhodes and Fung Chan from the Town Finance Office. It is due June 1.

5. Other Grant Possibilities:

- a. Bunny will explore the 501(c) 3 options when she returns from her second trip. We will have a better idea of how much funding we still need after the BFYP contest is over. There are still a number of places we can submit applications.

6. Other Business:

- a. Neal was not present to update us on the status of the site design preparation. Direct solicitation to local businesses and sale of memorial pavers is dependent on an approved plan.
- b. Sheila obtained estimates from Blowfish in Newport for 3-color t-shirts. 50 shirts would cost between \$950 and \$1050 depending on whether we ordered a white or colored shirt, or around \$20 each. National Embroidery prices were similar.
- c. Kim mentioned the need for a detailed, itemized budget. Hopefully we will have that soon. Several people mentioned the need for the tax exempt # when asking for donations. Bunny will provide what she has from the Town to everyone.

7. Plan Next Meeting: Next meeting will be held on either Thursday, June 18th or the 5th Tuesday of June, the 30th, depending on the outcome of the preliminary BFYP contest. The meeting will focus on winning in the finals OR future fundraising.

8. Adjournment: The meeting was adjourned at 8:35 PM.

Minutes – September 29, 2015
Portsmouth Dog Park Planning Committee

When: Tuesday, September 29, 2015

Recorder: Bunny Miller

Where: Portsmouth Room, Town Hall

Approved: October 27, 2015

Called to order: 7:05 PM

Adjourned: 9:10 PM

Next meeting: Tuesday, October 27, 2015

Present: 11: Mary Brakenhoff, Julie Sweeney, Neal Hingorany, Debra Bair, Kim Cipolla, Mike Hiener, Jim Medeiros, Grace Kinnunen and Bunny Miller, plus two guests.

Absent/excused: Sheila Collins, Laurie Ruttenberg, Liz Pedro

Absent/unexcused: none

Guests: Judi Smith and Marc Domina

1. Opening Business:

- a. With 9 of 11 voting members present, there was a quorum. The minutes of the August 25th meeting were approved as corrected. New committee member, Debra Bair introduced herself and Judi introduced the guest she brought, Mark Domina of Domina's Agway in Portsmouth. Bunny noted that Bill Alsheimer decided not to join the committee, but another new member not present this evening, Laurie Ruttenberg, was approved at the Town Council meeting Monday.

2. Officer's Reports:

- a. The Chairperson reporting meetings with 1) Elizabeth Lynn of vanBeuren Charitable Foundation on September 13. They may be interested in partially funding the dog park, but that is contingent on us getting the approved plan and accurate financial package to them very soon. 2) Portsmouth Tree Warden, John Fitzgerald, who walked the site and will mark trees to come down for DPW and/or volunteers. 3) The Melville Park Committee in a special meeting that turned out to be an unfortunate affair. Since gossip about that meeting is bound to be generated within Portsmouth, Bunny asked that committee members not participate in any of it. 4) Town Council meeting last evening, that included 3 requests for the dog park – approval of Neal's preliminary site plan for submission to vbccf; interpretation of whether or not we could accept assistance from the DPW and their equipment in readying the site; and to decide jurisdictional issues with the Melville Park Committee. The plan was approved, DPW can assist at their discretion, and the Council will retain a direct relationship with this committee. The Town Administrator will serve as a liaison to the MPC. Our sign, removed at the insistence of the MPC may or may not go back up at Mr. Rainer's discretion. Also passed at the Council meeting was the Melville Park option to the Aquidneck Island Bike Path, which we supported, as it could result in public restroom facilities located near the dog park. 5) Met with Joe Baker of Newport Daily News at the site for follow up story. Check out tomorrow's paper.
- b. Bunny reported contacting PHS about getting on the Senior Projects list, which was done, but no Seniors this year picked our fundraising projects. We should get our request in earlier next year.
- c. The checking account balance is currently at \$881.15. At one point it reached a high of slightly over \$8,000. The total cost of the goats was \$5,970. The Town has uncollected encumbrances of \$1,674.00. Income from the box at site of goats was \$187.62, Counter Container receipts were \$101.50, and a \$30 check for the Pup-tail Party made up recent deposits.

3. Site Report:

- a. Goatscaping: The Herd of Hope, which numbered 31 goats at the end, had to leave a day early due to a violent storm. \$370 was removed from our final bill. Area cleared was equivalent of about 2 acres or two football fields of 300 x 100 feet each. 3 goats met; cleared enough to get into site for design; brought huge publicity to project, both newspaper and TV; and an interest from private funding source. Unexpected benefit was to Laurel Hill MicroFarm which has more business than they can handle and used our payment to purchase a second vehicle to transport the goats, enabling them to be at two sites at once.
- b. Follow-up clearing: An effort to recruit volunteers over the weekend following the goats proved only marginally successful. Kim gave Channel 10 an excellent interview on that day. Dave Kehew, Director of the Department of Public Works persuaded Northeastern Tree Company to volunteer use

of a forestry head on a Bobcat to grind up the vines and brush left behind by the goats. That was done Tuesday morning, with amazing speed, but was cut short due to rain. He plans to have his crew remove the concrete caps, boiler, and other junk on site for safety reasons when they have time. He will recruit volunteers to fell and remove the remaining trees and he will check on the history of the site with regard to water, sewage, etc. The committee is extremely grateful for his spirit of cooperation. Bunny has been checking on vegetation retardant for the site to be applied this fall. Organic retardant is available through Premier Landscaping, but has been reported as basically unsuccessful. She is getting quotes for a chemical retardant, but the safety hazards need to be removed first.

- c. Site Design: Neal unveiled his preliminary drawing based on the land cleared of just under 2 acres including parking for 10 cars. He asked that committee members reserve the urge to make changes at this meeting and make them at the next meeting when he has the financial back up for the design. Two local companies are voluntarily assisting him with that data, but it is not ready yet. There was discussion on the use of grass as a surface instead of wood chips. Marc pointed out that a year's mowing would discourage invasive vegetation better than anything else. We would need to hydro-seed and then after a year or two go to woodchips if the grass is not holding up. One concern raised for further consideration is the ease of access to the small dog area from the parking lot. Folks with mobility issues are most likely to have small dogs.
4. Fundraising/Publicity updates:
 - a. **Past Events**: The Feed the Goats box on site received just under \$200 in donation.
 - b. **Ongoing**: Counter Collection Containers. Collected funds were received and listed in the treasurer's report.
 - c. **Up-coming Events**: Greenvale Vineyards: In Sheila's absence, Kim reported for the sub-committee. She distributed tickets to members who wished to sell them and asked that they be numbered in order to track the amount sold. The EventBrite page is already set up. Two sizes of posters were available for distribution. She divulged the numerous items for the Silent Auction. Bunny offered to send out press releases to local papers and to contact The Glen Manor House about borrowing 10 folding wooden chairs. Mary offered to take letters to two potential food sources and Bunny will take the other two.
 - d. Polo Charities: Kim reported that she still has not heard back from them as yet. Last match was this past weekend, so perhaps we will hear soon.
 - e. Photos With Santa: Marc Domina announced that the Dog Park will be one of their benefactors again this year from their December Photos With Santa event.
 4. Grant Applications underway:
 - a. van Beuren Charitable Foundation has expressed interest in partially funding us. They require our approved design plan and exact working budget very soon. Neal and I are hoping to meet their deadline. If we don't, we can reapply in January for April funding. Special thanks to Sheila for her efforts with this grant application and follow up.
 5. Other Grant Possibilities:
 - a. Ellen DeGeneres Show and National Grid are still possibilities.
 - b. There will be a need to generate additional revenue, so members were asked to be alert to other sources.
 6. Other Business:
 - a. Grace told the Committee that she needs to resign and devote her time to the other two committees she is on. She was asked to send a letter to the Town Clerk to make it official and thanked for her contributions to our cause over the past two years.
 7. Adjournment/next meeting: The meeting was adjourned at 9:10 PM. The next regular meeting will be Tuesday, October 27th, 7:00 PM. Since that will be followed by November and December, both with holidays in their last weeks, Tuesday December 8th was selected as the combined monthly meeting for those months.



January 25, 2016

Katherine Inch
Town Clerk's Office
Town of Portsmouth
2200 East Main Road
Portsmouth, RI 02871

Re: Removal Letter – Gary Graham, Design Review Board Membership

Dear Kathy,

I've been very pleased to serve the Town of Portsmouth as a member of the Design Review Board (DRB) for the past ten years, and as Chair for the past five years. I would like to thank the Town, and the past Chair, John Borden for providing me the opportunity to serve on the Board and to help establish the DRB Guidelines.

I understand that applications and removal letters are placed on the Agenda of the Town Council. I would like the Council to know that my decision to step down, was made last year, when the Town, in my opinion, conducted a thoroughly unprofessional and unfair procurement process for the Police Facility Feasibility Study.

The procedures that were outlined in the Request for Proposal were not followed, and an opportunity to evaluate a number of creative alternatives for the project, by my firm and several others, was lost due to laziness, haste, or expediency on the part of the Town.

Design is not a commodity that can be purchased off the shelf at the cheapest price. I strongly encourage the Town of Portsmouth, and the State of Rhode Island for that matter, to adopt a true Qualifications Based Selection procurement process for design services.

In the meantime, I will provide my files to the next DRB Chair, and cooperate with a transition.

Sincerely,

A handwritten signature in black ink, appearing to read "Gary L. Graham".

Gary L. Graham, FAIA

Gregory Yalanis, AIA

spring street **STUDIO**

334 Spring Street
Newport, RI 02840

January 22, 2016

Katherine A. Inch
Town Clerks Office
Portsmouth, RI 02871

Design Review Board:

Re: Term expiration

Dear Ms. Inch,

As a member of the Design Review Board, I've enjoyed the opportunity to participate on several projects that have come before us, and appreciated the opportunity to serve as a member of the community. I understand at this point that my term as a member of the Design Review Board has officially expired as of January 11'th, 2016. I'm writing to officially notify you that I do not intend on requesting a new application and continuing on as a member of the board.

Please feel free to contact me should you need any additional information of clarification.

Sincerely,

Gregory Yalanis, AIA



Camera/O'Neill
Consulting Engineers

Camera O'Neill Consulting Engineers · 888.308.7541
117 Black Point Lane, Portsmouth, RI 02871
info@cameraoneill.com · www.cameraoneill.com

Katherine A. Inch
Town Clerk's Office
Portsmouth, RI 02871

January 24, 2016

Design Review Committee:

Re: expiring term for Michael V. Camera, P.E.

Dear Ms. Inch:

At your request, I am writing this letter to officially notify you and the rest of the Committee that I do not intend on continuing to serve on the Design Review Committee after my term is up on 4-25-2016. Please feel free to contact me should you need any further clarification.

Sincerely,

Michael V. Camera P.E.
Camera – O'Neill Consulting Engineers, Inc.

TOWN OF PORTSMOUTH, RI
BOARDS/COMMISSIONS/COMMITTEES
APPLICATION FORM

RECEIVED
PORTSMOUTH, R.I.
2016 JAN 22 P 3:51

JOANNE M. MOWER
TOWN CLERK

Date: 1/21/16 New Appointment: Re-Appointment

Board/Commission/Committee Being Applied For: P. Lower Glen Preservation

(PLEASE PRINT) NAME: PETER RICHTMYER

FULL STREET ADDRESS: 760 BRISTOL FERRY RD, PORTSMOUTH

MAILING ADDRESS (if different): /

TELEPHONE NUMBERS:

HOME: _____ BUSINESS: _____ CELL: 401 835 7159

E-MAIL ADDRESS: peter.richtmyer@gmail.com

PRESENT EMPLOYER NAME AND ADDRESS: (retired)

LENGTH OF EMPLOYMENT: _____

IF LESS THAN TWO YEARS, PREVIOUS EMPLOYER (Name and address):

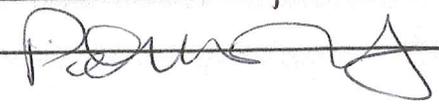
EDUCATIONAL BACKGROUND: BA Williams College
MS West Coast U.

WORK EXPERIENCE RELATED TO POSITION BEING APPLIED FOR:

Owned homes for 45 years!

RE-APPOINTMENT MUST INCLUDE DATA ON ATTENDANCE OF
PREVIOUS TERM: probably missed 1 or 2 meetings
in last 2 years

PROVIDE A BRIEF EXPLANATION OF YOUR INTEREST IN THIS
POSITION: very interested in maintenance of
Portsmouth heritage, including Glen Farms

SIGNATURE OF APPLICANT: 
8/26/11

TOWN OF PORTSMOUTH, RI
BOARDS/COMMISSIONS/COMMITTEES
APPLICATION FORM

Date: 1/20/16 New Appointment: Re-Appointment X

Board/Commission/Committee Being Applied For: Lower Glen Farm Preservation

(PLEASE PRINT) NAME: BARBARA PLANTE

FULL STREET ADDRESS: 228 INDIAN AVE, PORTS, RI 02871

MAILING ADDRESS (if different):

TELEPHONE NUMBERS:

HOME: 846-8445 BUSINESS: 832-2733 CELL:

E-MAIL ADDRESS: PLANTEBL@AOL.COM

PRESENT EMPLOYER NAME AND ADDRESS: Systems Resource Mgmt
42 Valley Rd, Midd R# 02842

LENGTH OF EMPLOYMENT: 2445

IF LESS THAN TWO YEARS, PREVIOUS EMPLOYER (Name and address):

EDUCATIONAL BACKGROUND: High School Grad w/some
College

WORK EXPERIENCE RELATED TO POSITION BEING APPLIED FOR:

Have been a member since 9/2004.

RE-APPOINTMENT MUST INCLUDE DATA ON ATTENDANCE OF
PREVIOUS TERM: Never missed a meeting

PROVIDE A BRIEF EXPLANATION OF YOUR INTEREST IN THIS
POSITION: To Renovate AND maintain open space
of barn area.

SIGNATURE OF APPLICANT: Barbara Plante



Portsmouth Concerned Citizens

RECEIVED
PORTSMOUTH, R.I.
2016 FEB - 1 | A 11: 31

JOANNE M. MOWER
TOWN CLERK

February 1, 2016

Ms. Joanne Mower
Town Clerk
2200 East Main Rd.
Portsmouth, RI 02871

Dear Ms. Mower,

Please place the following item on the agenda for the February 8, 2016 Council meeting:

Request the Council withdraw the resolution to the Portsmouth
Legislators to extend Council authority over the Tax Stabilization
Program.

The resolution was requested as New Business Agenda item 6 at the November 9, 2015 meeting.

Thank You,

Larry Fitzmorris

NEW BUSINESS

NB 1 - Invitation to Attend the Restoration Advisory Board (RAB) Upcoming Meetings for the Navy's Environmental Restoration Program (ERP) at Naval Station Newport

Ms. Kirschner provided an overview of the Restoration Advisory Board and invited the Town Council and townspeople to attend the meetings.

NB 2 - Request Damages be Paid for Vehicle Accident that Occurred at Transfer Station

A motion by Ms. Pedro, seconded by Mr. Gleason to table this item. All voted in favor of the motion.

NB 3 - Request Approval to Hire a Seasonal Assistant to the Harbormaster

A motion by Mr. Seveney, seconded by Mr. Robicheau, to approve. All voted in favor of the motion.

NB 4 - Joint Petition from National Grid and Verizon Requesting Permission to Locate a New JO Pole on Brown Terrace

A motion by Mr. Seveney, seconded by Mr. Robicheau, to approve. All voted in favor of the motion.

NB 5 - Request Approval for Additional Nyhart Services on Retiree Health Modeling

A motion by Mr. Seveney, seconded by Mr. Robicheau, to approve. All voted in favor of the motion.

NB 6 - Request Council to Instruct Our Legislators to Introduce Legislation that will Authorize the Portsmouth Town Council to Enact a Tax Stabilization Program for All Qualified Portsmouth Businesses in All of Portsmouth

A motion by Mr. Seveney, seconded by Mr. Robicheau, to approve the Tax Stabilization Plan as presented. The motion passed 6-1 with Ms. Pedro opposed. (Mr. Clark and the Town Solicitor will draft the letter for the Council President's signature and send it to our legislators)

NB 7 - Request Permission to Set a Date for a Public Hearing to Amend Chapter 274 of the Town Code to Allow the Town Clerk's Office to Issue Special Event Peddler's Licenses Without Town Council Approval

A motion by Mr. Robicheau, seconded by Mr. Seveney, to approve the Clerk's request, with a date uncertain at this time and whenever it is brought back we will vote on it. (The Solicitor to meet with the Clerk to work out new language.) All voted in favor of the motion.



Town of Portsmouth

2200 East Main Road / Portsmouth, Rhode Island 02871
www.portsmouthri.com

William E. Clark

Director of Business Development

Office: (401) 643-0382

Fax: (401) 683-6804

email: wclark@portsmouthri.com

November 2, 2015

Honorable Town Council

Keith E. Hamilton, President

Re. PORTSMOUTH TAX STABILIZATION PROGRAM

The Portsmouth Tax Stabilization Program was first enacted in 1994. It was created in conjunction with portions of Portsmouth and Tiverton being designated a State Enterprise Zone. The Enterprise Zone program offered businesses, or their owners, living within an Enterprise Zone, tax credits from the State for adding new jobs, and or donations to certain government projects as well as providing loans. As part of approving an Enterprise Zone, the State required participating municipalities also contribute assistance to attract and support business expansion within the Zone. Tax Stabilization was our offering to support local business growth.

The Portsmouth Tax Stabilization Program has been very successful. It has been an important assist to many businesses. A critical time for a business is when they are starting a new construction or expansion project. The capital outlay for planning, designing, obtaining approvals and permits even before ground is broken can be significant. New construction projects usually include taking on new debt. When construction is complete and increased assessed property values kick in, the partial tax exemptions during the first years can play an important role in easing the cash flow of a business during a critical time. The increase in taxes is stabilized over six years.

For construction of a new facility, expansion or, renovation of an existing facility, or leasehold improvements, the percentage of additional taxable assessment attributed to the project to be exempted from taxes in the years following construction is:

<u>Year</u>	<u>% Exempt From Tax</u>
1	100%
2	80%
3	60%
4	40%
5	20%

In year 6 and thereafter, the new full assessed values will be taxed at the normal rate for the Town. Tax Stabilization is not applied to the value of the land, only to the additional assessed value of the new construction.

November 2, 2015

Re. PORTSMOUTH TAX STABILIZATION PROGRAM

Since RI tax code changes in 2010, most of the tax credits available from the State for businesses in an Enterprise Zone have either been greatly reduced or eliminated. This year's State budget again further eliminated companies eligible to participate in the EZ program.

While the Rhode Island General Law originally creating the State EZ is still law, in reality, the EZ program is dead. At some point the legislation creating the EZs will be rescinded.

The Portsmouth Tax Stabilization Program includes a stipulation that, "Property is eligible for the full term of these Tax Stabilization benefits provided that actual participation and use of the program (not just application) begins during calendar years in which Portsmouth is part of the R.I. Enterprise Zone program." If the EZ legislation is officially canceled or the law is changed to delete Portsmouth from future designation as an EZ, our Tax Stabilization program could be voided.

Tax Stabilization has been a welcomed assist for many businesses in the sixteen years it has been in effect. On average, there have been twenty-three companies being helped each year; from a high of thirty in 2010 to our current low of twelve. By far the majority of participants have related to new buildings that have been built since 1995.

I recommend that the Portsmouth Tax Stabilization program be revised to make it available throughout all Portsmouth, to all legally permitted commercial/industrial projects. Thus we would be supporting all business projects in Town, not just those that happen to be located in the areas that have been part of the EZ. It is really not that much of an expansion of eligible properties as the areas of Town that are in our EZ cover most of the land that has historically been zoned commercial or industrial.

I recommend that the Council instruct our legislators to introduce legislation that will authorize the Portsmouth Town Council to enact a tax stabilization program for all qualified Portsmouth businesses in all of Portsmouth. A suggested draft of proposed legislation is included as guidance for our legislatures.

Respectfully yours,



William E. Clark

Attach. - 5

THIS IS THE CURRENT RIGL AUTHORIZING TAX STABILIZATION FOR ENTERPRISE ZONES -

42-64.3-9 Standards for business property tax adjustment. – Notwithstanding the provisions of chapters 3 – 9 of title 44, real and tangible property taxes in enterprise zones for qualified businesses may be exempted or stabilized upon authorization of the city or town council. Nothing in this section shall be deemed to permit the exemption or stabilization for any manufacturing or commercial concern locating from one city or town within the state to another.

NEW RIGL “PROPOSED” AUTHORIZING TAX STABILIZATION FOR ALL OF PORTSMOUTH -

42-64.X-X Standards for business property tax adjustment. – Notwithstanding the provisions of chapters 3 – 9 of title 44, the Portsmouth Town Council may authorize real and tangible property taxes to be exempted or stabilized for legally permitted commercial or industrial businesses that construct a new facility, renovate or expand an existing facility or add leasehold improvements. Nothing in this section shall be deemed to permit the exemption or stabilization for any manufacturing or commercial concern locating from one city or town within the state to another.

***CURRENT TEXT ONLY FOR EZ**

Property Tax Stabilization Program – as amended December 8, 2014

RESOLUTION of the Town Council of the Town of Portsmouth, Rhode Island re-authorizing and revising tax stabilization in the Enterprise Zone:

The Town Council, acting pursuant to the authority granted under Section 42-64.3-9, General Laws of Rhode Island, 1956, 1993 Reenactment, as amended, hereby resolves that the following regulations authorizing tax stabilization for business located in the Enterprise Zone are established, effective immediately:

Eligible Facilities:

All legally permitted commercial and industrial facilities within the Enterprise Zone are eligible. The Enterprise Zone in Portsmouth is composed of Census Tracts 401.03 (Aquidneck Island portion only) and portions of Census Tract 401.01 and 401.02, and may be described generally as the area of Portsmouth on Aquidneck Island:

- All of Island Park;
- West of East Main Road, except North of Route 24 and East of Boyds Lane;
- East of East Main Road from Park Avenue to Hargraves Drive;

No manufacturing or commercial concern relocating from one city or town within the State of Rhode Island to Portsmouth shall be eligible for this program in the year of relocation.

The Following Tax Schedule is to be used:

For expansion of an existing facility, renovation of an existing facility, construction of a new facility, or leasehold improvements in the Enterprise Zone, the percentage of new added taxable assessment shall be exempt as follows:

<u>Year</u>	<u>% Exempt From Tax</u>
1	100%
2	80%
3	60%
4	40%
5	20%
6	0%

In year 6 and thereafter, the new value will be taxed at the normal rate for the Town.

General Rules and Standards:

Tax Stabilization will not relate to the value of land, but to the value of building improvements only, nor does it change or affect any pre-existing valuation. Tax Stabilization shall apply to all value not assessed as of the previous December 31, regardless of whether the building permit therefore was issued before or after the beginning of the year. New and expanding businesses must apply for designation with the Enterprise Zone Coordinator in the same year as the issuance of a building permit. Tax Assessment and collection practices will be the same as for any other property, except for a final calculation on the portion of exempt from taxes.

In no event shall total assessment on which the exemptions are based exceed the then current assessment on the improvements. Leasehold improvements will be classified as tangible personal property in order to qualify, as long as they are attached to the building.

***CURRENT TEXT ONLY FOR EZ**

Property Tax Stabilization Program – as amended December 8, 2014

The only requirements to benefit from this program are for the business to be located in the Enterprise Zone, be current on property tax payments, and be in conformance with the zoning ordinance. There are no thresholds for minimum size or value, or a minimum number of jobs to be created.

Property is eligible for the full term of these Tax Stabilization benefits provided that actual participation and use of the program (not just application) begins during calendar years in which Portsmouth is part of the R.I. Enterprise Zone program.

Other Conditions of Participation:

In the event that the applicant defaults on any quarterly tax or other payment due the Town on property receiving exemption hereunder for a period of more than 45 days (real estate, motor vehicle, or personal property), the stabilization shall cease immediately. Notice of delinquency shall be sent to property owner by registered mail not more than 30 days after delinquency.

Tax stabilization is transferable to new owners of eligible property, to the extent that only the remaining balance of eligible time a property may be in the tax stabilization program is transferable, or a pro rata portion of the original property thereof in the case of a conversion and transfer of property to condominium ownership, or other split ownership, provided that payment of property taxes due on said property in the Tax Stabilization program are not delinquent, and that the new and/or prior owner are not delinquent on payment of other taxes to the Town. All transfers of continuing participation must be registered with and approved by the Director of Business Development. The Director of Business Development will forward notice of eligible transfers of participation to the Tax Assessor.

Procedures:

1. Business or property owners planning to utilize this program shall, prior to or at the time of obtaining a building permit, register with the Enterprise Zone coordinator, the Director of Business Development.
2. The Building Inspector shall immediately forward a copy of the approved building permit to the Tax Assessor and the Enterprise Zone Coordinator. The Enterprise Zone Coordinator shall immediately notify the Tax Assessor of the applicant's desired participation in the Tax Stabilization program.
3. The Tax Assessor will thereupon conduct an inspection of the subject property, at his/her discretion, in order to determine assessed valuation of the property prior to improvement.
4. Upon completion of the improvement or at the request of the applicant, on December 31, of the first tax year, the Tax Assessor or person designated by him shall inspect the subject property and determine the taxable assessed value added to the property. He will thereupon notify the applicant and the Enterprise Zone Coordinator of the added value and the schedule of phased in taxable value.

Ref: 2009-11-23; 2007-05-09; 2004-10-25; 99-11-22; 99-11-8 A; 99-3-8; 95-4-10; 94-5-22.

***PROPOSED NEW TEXT FOR ALL PORTSMOUTH IF LEGISLATION PASSED**

Property Tax Stabilization Program – as amended , 2015

RESOLUTION of the Town Council of the Town of Portsmouth, Rhode Island re-authorizing and revising tax stabilization for qualified business property:

A major objective of the Portsmouth Town Council is to encourage a strong and diverse local economy. A tax stabilization program is one way to support the growth of new and expanding businesses. The Portsmouth Tax Stabilization program can provide some property tax relief for a business making an investment in new facilities and or expanding or rehabilitating existing business structures. Therefore the Portsmouth Tax Stabilization Program is established to reward owners of commercial property to make investments in business facilities.

Eligible Facilities:

All legally permitted commercial and industrial facilities are eligible. No manufacturing or commercial concern relocating from one city or town within the State of Rhode Island to Portsmouth shall be eligible for this program in the year of relocation.

The Following Tax Schedule is to be used:

For expansion of an existing facility, renovation of an existing facility, construction of a new facility, or leasehold improvements the percentage of new added taxable assessment shall be exempt as follows:

<u>Year</u>	<u>% Exempt From Tax</u>
1	100%
2	80%
3	60%
4	40%
5	20%
6	0%

In year 6 and thereafter, the new value will be taxed at the normal rate for the Town.

General Rules and Standards:

Tax Stabilization will not relate to the value of land, but only to the value of building improvements nor does it change or affect any pre-existing valuation. Tax Stabilization shall apply to all value not assessed as of the previous December 31, regardless of whether the building permit therefore was issued before or after the beginning of the year. New and expanding businesses must apply for designation in the same year as the issuance of a building permit. Tax Assessment and collection practices will be the same as for any other property except for a final calculation on the portion of exempt from taxes.

In no event shall total assessment on which the exemptions are based exceed the then current assessment on the improvements. Leasehold improvements will be classified as tangible personal property in order to qualify, as long as they are attached to the building.

The only requirements to benefit from this program are for the business to be current on property tax payments, and be in conformance with the zoning ordinance. There are no thresholds for minimum size or value, or a minimum number of jobs to be created.

***PROPOSED NEW TEXT FOR ALL PORTSMOUTH IF LEGISLATION PASSED**

Property Tax Stabilization Program – as amended , 2015

Other Conditions of Participation:

In the event that the applicant defaults on any quarterly tax or other payment due the Town on property receiving exemption hereunder for a period of more than 45 days (real estate, motor vehicle, or personal property), the stabilization shall cease immediately. Notice of delinquency shall be sent to property owner by registered mail not more than 30 days after delinquency.

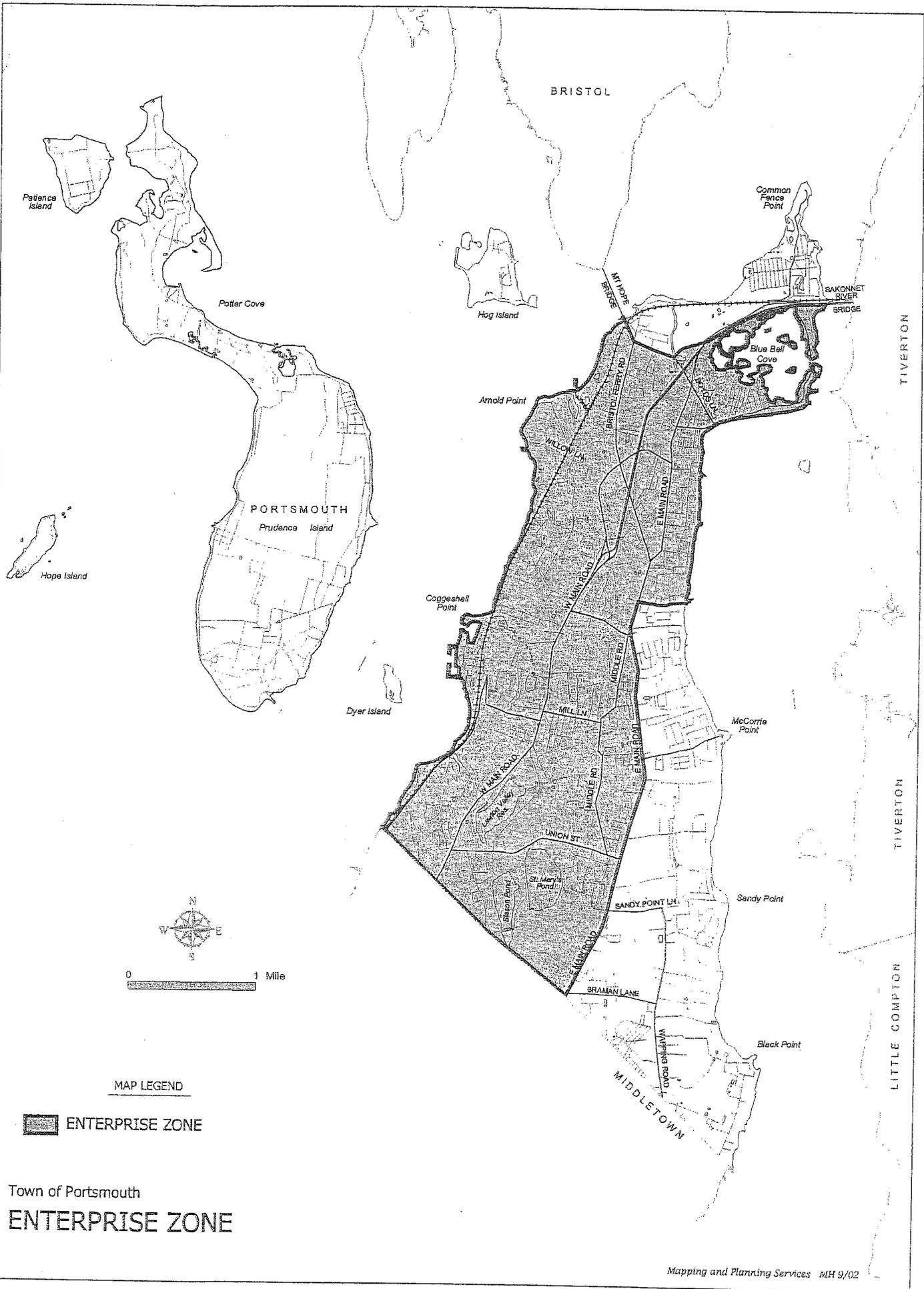
Tax stabilization is transferable to new owners of eligible property, to the extent that only the remaining balance of eligible time a property may be in the tax stabilization program is transferable, or a pro rata portion of the original property thereof in the case of a conversion and transfer of property to condominium ownership, or other split ownership, provided that payment of property taxes due on said property in the Tax Stabilization program are not delinquent, and that the new and/or prior owner are not delinquent on payment of other taxes to the Town. All transfers of continuing participation must be registered with and approved by the Director of Business Development. The Director of Business Development will forward notice of eligible transfers of participation to the Tax Assessor.

Procedures:

1. Business or property owners planning to utilize this program shall, prior to or at the time of obtaining a building permit, register with the Director of Business Development.
2. The Building Inspector shall immediately forward a copy of the approved building permit to the Tax Assessor and the Director of Business Development. The Director of Business Development shall immediately notify the Tax Assessor of the applicant's desired participation in the Tax Stabilization program.
3. The Tax Assessor will thereupon conduct an inspection of the subject property, at his/her discretion, in order to determine assessed valuation of the property prior to improvement.
4. Upon completion of the improvement or at the request of the applicant, on December 31, of the first tax year, the Tax Assessor or person designated by him shall inspect the subject property and determine the taxable assessed value added to the property. He will thereupon notify the applicant and the Director of Business Development of the added value and the schedule of phased in taxable value.

Ref: 2009-11-23; 2007-05-09; 2004-10-25; 99-11-22; 99-11-8 A; 99-3-8; 95-4-10; 94-5-22.

	EXEMPTIONS AS PERCENT OF TOTAL ASSESSMENTS									
	RESIDENTIAL					CIU				
	Gross Assessment	Exemptions	% Exempt.	Tax Rate	Tax Amount	Gross Assessment	Exemptions	% Exempt.	Tax Rate	Tax Amount
12/31/2014	\$2,733,900,625	\$75,937,588	2.8%	\$15.800	\$1,199,814	\$305,966,265	\$3,637,098	1.2%	\$15.800	\$57,466
12/31/2013	\$2,714,083,525	\$80,310,363	3.0%	\$15.800	\$1,268,904	\$295,234,200	\$2,722,150	0.9%	\$15.800	\$43,010
12/31/2012	\$2,904,679,000	\$84,231,507	2.9%	\$14.526	\$1,223,547	\$294,055,900	\$2,322,900	0.8%	\$14.526	\$33,742
12/31/2011	\$2,895,214,200	\$82,662,063	2.9%	\$14.238	\$1,176,942	\$288,264,200	\$2,729,935	0.9%	\$14.238	\$38,869
12/31/2010	\$2,903,773,900	\$90,943,040	3.1%	\$13.908	\$1,264,836	\$290,414,100	\$3,928,190	1.4%	\$13.908	\$54,633
12/31/2009	\$3,505,542,600	\$129,131,971	3.7%	\$11.301	\$1,459,320	\$309,948,600	\$4,297,386	1.4%	\$11.301	\$48,565
12/31/2008	\$3,411,101,400	\$134,214,217	3.9%	\$11.265	\$1,511,923	\$313,234,000	\$5,534,521	1.8%	\$11.265	\$62,346
12/31/2007	\$3,366,636,500	\$133,509,599	4.0%	\$10.840	\$1,447,244	\$377,365,173	\$6,534,151	1.7%	\$10.840	\$70,830
12/31/2006	\$3,081,400,700	\$108,348,824	3.5%	\$11.380	\$1,233,010	\$306,379,858	\$4,985,496	1.6%	\$11.380	\$56,735
12/31/2005	\$3,038,138,000	\$108,235,349	3.6%	\$10.995	\$1,190,048	\$300,734,325	\$4,715,960	1.6%	\$10.995	\$51,852
12/31/2004	\$2,988,546,400	\$105,826,275	3.5%	\$10.350	\$1,095,302	\$297,022,750	\$3,219,580	1.1%	\$10.350	\$33,323
12/31/2003	\$1,749,970,300	\$68,816,365	3.9%	\$16.200	\$1,114,825	\$216,059,250	\$4,587,200	2.1%	\$16.200	\$74,313
12/31/2002	\$1,714,337,100	\$70,996,473	4.1%	\$16.460	\$1,168,602	\$192,382,320	\$5,428,680	2.8%	\$16.460	\$89,356



BRISTOL

TIVERTON

TIVERTON

LITTLE COMPTON

Patience Island

Potter Cove

Hog Island

Common Fences Point

SAKONNET RIVER BRIDGE

Blue Bell Cove

PORTSMOUTH
Prudence Island

Hope Island

Dyer Island

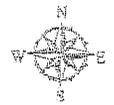
Arnold Point

Coggeshall Point

McCorrie Point

Sandy Point

Black Point



0 1 Mile

MAP LEGEND

 ENTERPRISE ZONE

Town of Portsmouth
ENTERPRISE ZONE



*Portsmouth Dog Park Planning Committee
13 Fox Run Road
Portsmouth, RI 02871*

February 2, 2016

Mr. Keith Hamilton, President
Portsmouth Town Council
2200 East Main Road
Portsmouth, RI 02871

Dear Mr. Hamilton and fellow Council Members,

The Portsmouth Dog Park Planning Committee has two items to bring before the Council at its February 8th meeting. The first is a request to once again place an insert with a Dog Park update in the dog license renewal letters going out from the Clerk's Office in late February. A sample of that half page insert is attached.

Secondly, I am requesting that two names be removed from the membership of the Dog Park Planning Committee: Joan Eline and Grace Kinnunen. Both women officially resigned from the committee, but neglected to send letters of notification to the Clerk. Attached are minutes from the committee acknowledging their resignations. Joan has moved to Florida with her husband's job change and Grace cited other town-related obligations. With the addition of three new members in the last few months, committee membership is at 10, with 4 more active participants who have not officially joined the committee.

Thank you, Council, for your attention in these two matters. I look forward to answering any questions you may have about our progress at the February 8th meeting.

Sincerely yours,

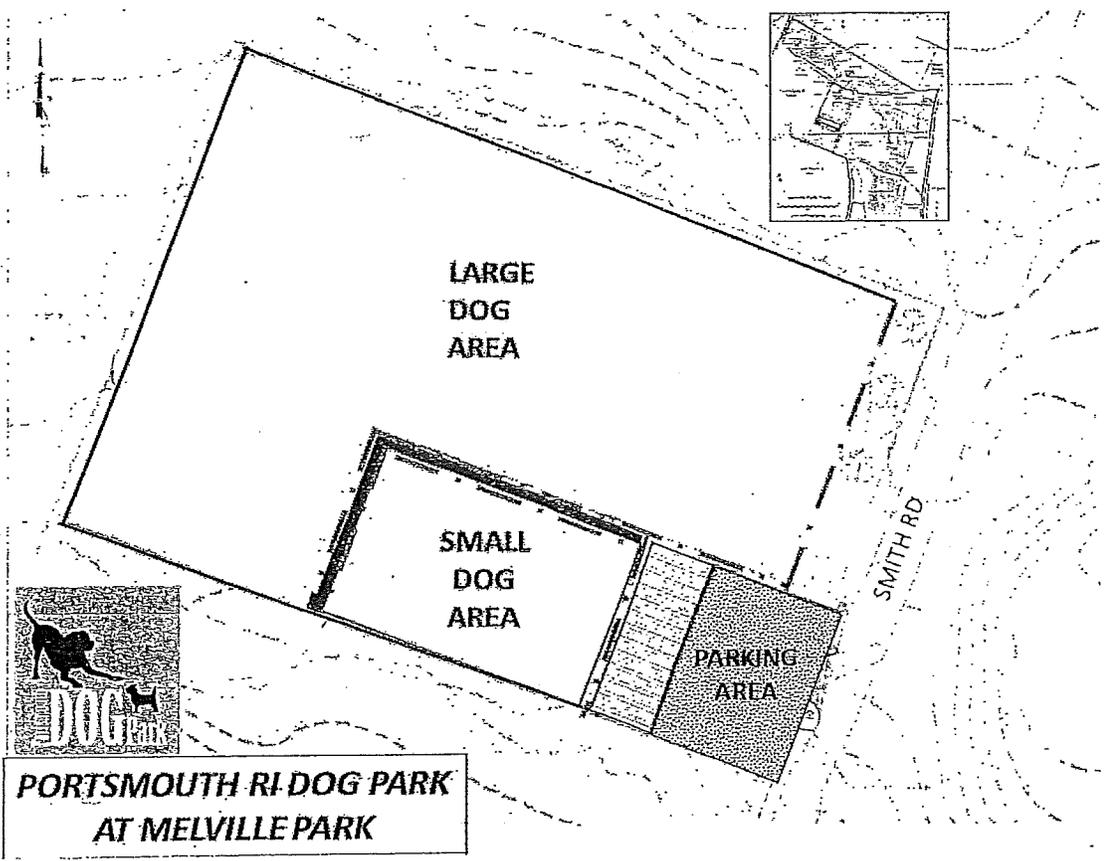
Bunny Miller, Chair
Dog Park Planning Committee

SIDE 1

Portsmouth Dog Park Update

- On the reverse side is our site design developed by Neal Hingorany of Narragansett Engineering, Inc.
 - The solid black line for the outside border is black chain link fencing 6' high.
 - The lighter dash/dot lines indicate post and rail fencing with a mesh insert 4,9" high.
 - The dark line separating the small and large dog areas is a 6' wide walkway with post and rail fencing on both sides.
 - The parking area will hold 10 cars, one for cars with handicapped stickers.
 - The gray colored entrance area will have memorial bricks, a water fountain for people and dogs, a recycling station, and a community bulletin board. There will be benches and areas to sit throughout the dog park, along with dog waste containers.
 - Total area size is equivalent to 2 football fields side by side. 100 yards deep, 100 yards wide.
- If the anticipated funding comes in, we expect to begin construction in May and have the dog park open this summer. Much will depend on how well the grass grows. We have changed the plan for the surface from wood chips to grass, at least until mowing has destroyed invasive plant growth. Most of the trees inside the fencing will be removed due to extensive damage from vines, but the area surrounding the dog park will remain wooded.
- Watch for upcoming fundraisers on Facebook (PortsmouthRIDogPark), in newspapers and posters.
 - Drink and Dabble in April;
 - 2nd Annual 5K Fun Run with Walk & Talk in May;
 - Sale of memorial bricks, fence signs and benches in May and June.
- Actual budget has risen to nearly \$100,000. Donations of any size are most welcome.

SIDE 2



Town of Portsmouth

2200 East Main Road
Portsmouth, RI 02871-1268
www.portsmouthri.com

Tax Assessor
tel. 401-683-1536
fax 401-683-0095

Tax Collector
tel. 401-683-1214
fax 401-683-0095

January 26, 2016

Town Clerk's Office:

Could you please put the following item under New Business for the February 8, 2016 Town Council meeting: Request Approval to Amend Resolution #2015-01-29-Exemption From Taxation of the Real estate of Certain Income Eligible Senior Citizens.

As always, thanks.



Matthew A. Helfand
Tax Assessor/Collector RICA

RECEIVED
PORTSMOUTH, R.I.
2016 FEB - 11 P 3: 39
JOANNE M. MOWER
TOWN CLERK

Town of Portsmouth
 2200 East Main Road
 Portsmouth, RI 02871-1268
 www.portsmouthri.com/www.visionappraisal.com

Tax Assessor
 tel. 401-683-1536
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Tax Collector
 tel. 401-683-1214
 fax 401-683-0095

JANUARY 26, 2016

TO: PORTSMOUTH TOWN COUNCIL
 FROM: MATTHEW A. HELFAND - TAX ASSESSOR/COLLECTOR

For the 2016 Tax Roll, I would like to request the following update to amend Resolution # 2015-01-29 pursuant to the Town Ordinance entitled Exemption from Taxation of the Real Estate of Certain Income Eligible Senior Citizens. The increase in these figures is calculated according to the current CPI-U of (0.7%).

	<u>IF YOUR INCOME IS:</u>	<u>YOUR EXEMPTION IS:</u>
	<u>(DEC. 2015)</u>	<u>(2016 TAX ROLL)</u>
-		
<u>CPI-U</u>	0 - \$9,313	85% of Assessed Value
0.7 (%)	\$9,314 - \$11,607	75% of Assessed Value
	\$11,608 - \$13,902	65% of Assessed Value
	\$13,903 - \$16,198	55% of Assessed Value
	\$16,199 - \$18,492	45% of Assessed Value
	\$18,493 - \$20,789	35% of Assessed Value
	\$20,790- \$23,081	25% of Assessed Value
	\$23,082 - \$25,379	15% of Assessed Value
	\$25,380 - \$27,489	10% of Assessed Value