

PORTSMOUTH TOWN COUNCIL MEETING
JANUARY 27, 2020 MINUTES

6:30 PM – Town Council Chambers, Portsmouth Town Hall, 2200 East Main Road

MEMBERS PRESENT: Kevin M. Aguiar, Linda L. Ujifusa, J. Mark Ryan, Keith E. Hamilton, Leonard B. Katzman, Andrew V. Kelly and Daniela T. Abbott

Time: 6:30 PM

EXECUTIVE SESSION – Motion to go into Executive Session under RIGL 42-46-5(a)(2) made by Mr. Hamilton, seconded by Dr. Ryan. Motion passed 7-0.

1. RIGL §42-46-5 (a)(2) Collective Bargaining – Police and DPW – No motions made.

ADJOURN – Motion to seal the minutes and adjourn into Open Session made by Mr. Hamilton, seconded by Mr. Katzman. Motion passed 7-0.

Time: 7:03 PM

7:00 PM – Town Council Chambers, Portsmouth Town Hall, 2200 East Main Road

Time: 7:09 PM

EMERGENCY EVACUATION PLAN

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was followed by a Moment of Silence for our men and women serving around the world in harm’s way.

SITTING AS THE PORTSMOUTH TOWN COUNCIL

PRESIDENT’S EXECUTIVE SUMMARY – There were no votes taken during Executive Session.

CONSENT AGENDA

Directions to view licensing applications: 1) Click on [Viewpoint](#), 2) Click Records and then type in the record number which is listed on the agenda, 3) Click on the highlighted record to view the application

1. Bills

2. Peddler License - Mobile Food Establishment (MFE), Renewal:

Instyle33 LLC d/b/a myrollingcafe, 265 Freeborn St – 1 vehicle (#1668)

3. CRMC – PUBLIC NOTICE:

An Application of Christopher Morgan, 1330 6th Street, New Orleans, LA 70115, for a State RI Assent to construct and maintain: residential boating facility consisting of a staircase to a fixed pier, ramp and float extending to 50’ beyond Mean Low Water. A variance to 650-RICR-20-00-1.3.1(D)(11)(k) to be within 25’ of the Property Line extension. Project Location: 188 Cliff Avenue.

Motion to approve the Consent Agenda as presented made by Mr. Hamilton, seconded by Mr. Katzman. Motion passed 7-0.

SITTING AS THE BOARD OF LICENSE COMMISSIONERS

Directions to view licensing applications: 1) Click on [Viewpoint](#), 2) Click Records and then type in the record number which is listed on the agenda, 3) Click on the highlighted record to view the application

1. Request to Advertise for a Public Hearing:

Request for a permanent expansion of the service area for CJ's Pub, 568 Park Avenue (#1570) – Motion to approve a Public Hearing on March 9, 2020 made by Mr. Hamilton, seconded by Ms. Ujifusa. Motion passed 7-0.

2. Victualler License – Annual, New:

Dawn Galuszka d/b/a Ellanna's Kitchen, 500 Anthony Road, Portsmouth (#1669) – Motion to approve made by Mr. Hamilton, seconded by Mr. Katzman. Motion passed 7-0.

ADJOURN – Motion to adjourn made by Dr. Ryan, seconded by Mr. Kelly. Motion passed 7-0.

MINUTES

TCM 1/13/20 – Motion to approve made by Dr. Ryan, seconded by Mr. Katzman. Motion passed 7-0.

TAX VOUCHERS

Request approval for Tax Voucher #20200127-01. – Motion to approve made by Mr. Hamilton, seconded by Dr. Ryan. Motion passed 7.0

TOWN ADMINISTRATOR'S REPORT

1. Announcement of Citizens Police Academy – We are pleased to announce the Citizens Police academy will resume on Tuesday, March 10th. This is a 10-week program which exposes citizens to the inner world of law enforcement and provides them a firsthand look at the daily operations of our Police Department. The training will consist of classroom instruction, demonstrations, tours, and hands-on practical applications. Instructors will be members of the Police Department to include patrol officers, supervisors, and administrators. The application deadline is Friday, February 14th at 2:00PM. Applications may be downloaded from our website at the Police Department web page or picked up in the lobby of Police Headquarters.

2. Rhode Island League of Cities and Towns annual convention – The Rhode Island League of Cities and Towns will hold the 2020 annual convention featuring workshops of interest to its member municipalities and affiliates on Thursday, February 6th. Portsmouth is a member of the League and Councilors are welcome to attend. Information regarding registration and workshops can be found at the League's website.

3. FY 2021 budget update – As to be expected at this time of the year I am primarily focused on the development of the proposed FY 21 budget submission. Of immediate interest to the Council is the impending discussion of Civic Support requests and the updated CIP. Civic Support requests were received right up to the deadline on Friday, January 17th. We will provide the requests to you this week for your review prior to our next TC meeting. Additionally, we are nearly finished with the CIP update and I will work with the Council President to set a date where we can discuss the CIP and your priorities in a workshop setting in February.

4. Stone wall initiative – I'm pleased to announce Portsmouth has been selected to partner with Preserve RI, the Preservation Society of Newport County, the Stone Trust in Vermont, the Portsmouth Historical Society, and the Van Buren Charitable Foundation in an initiative to repair the stone walls at Gardner Seveney Sports Complex. Preserve RI will lead the project and with a grant from the VBCF and help from the Town staff and volunteers, undertake to contract a stone mason who will train and manage a core group of volunteers to restore the stone walls on Linden Lane. There is no required match, but our intent is to apply the funds already forecasted in the CIP towards this effort so that we can collaboratively get the greatest amount of work done for the least

amount of cost. We anticipate recruiting volunteers beginning in March and training to be conducted in May or June, with work continuing through the summer.

Additionally, the VBCF Grant Application for Design Development of a Multi-Use Community Recreation Center discussed at the last TC Meeting was submitted and VBCF has acknowledged receipt. The foundation will review the application and we anticipate they will announce grant awards in late spring.

Lastly, I'm sad to report that David Mower passed away a little over a week ago. Dave was the husband of Joanne Mower, our former Town Clerk. Dave not only served his country for 24 years in the US Navy, he served Portsmouth as a gate guard at the Transfer Station and as a poll worker for Town elections. I know I speak for all of us when I say that he will be sorely missed and our hearts go out to Joanne and her family.

RESIGNATIONS AND APPOINTMENTS

1. Appointments:

- a. Dog Park Committee – Motion to appoint Marybeth Clark made by Mr. Hamilton, seconded by Mr. Katzman. Motion passed 7-0.
- b. Board of Canvassers (Re-Appt.) – Moved to February 10, 2020.
- c. Economic Development Committee (Re-Appt. Youth Rep.) – Motion to re-appoint Evin St. Laurent made by Mr. Hamilton, seconded by Ms. Abbott. Motion passed 7-0.

OLD BUSINESS (Discussion/Action)

1. Monthly finance report. – Motion to receive and place on file made by Mr. Hamilton, seconded by Mr. Katzman. Motion passed 7-0.
2. Request approval of Community Center Feasibility Study RFQ recommendation. – Motion to approve awarding the Community Center Feasibility Study to CGA Project Management, LLC made by Mr. Hamilton, seconded by Mr. Kelly. Motion passed 7-0.
3. Appointment of two Republicans to the Board of Canvassers. – Motion to move to the February 10, 2020 meeting made by Ms. Ujifusa, seconded by Mr. Katzman. Motion passed 7-0.

NEW BUSINESS (Discussion/Action)

1. Place expansion of baseball field at Senior Center on hold until Town determines course of action regarding Town Facilities. – Motion to approve made by Mr. Hamilton, seconded by Ms. Ujifusa. Motion passed 7-0.
2. National Grid and Verizon propose a new joint owned pole location at West Shore Road. – Motion to approve made by Mr. Hamilton, seconded by Mr. Kelly. Motion passed 7-0.
3. Request revised Sexual Harassment Policy and Procedure document be accepted. – Motion to approve made by Mr. Katzman, seconded by Ms. Ujifusa. Motion passed 7-0.

CORRESPONDENCE

1. Resolution regarding field trip funding law. / North Kingstown School Committee
2. Resolution regarding field trip funding law. / National Education Association North Kingstown

Motion to receive and place on file made by Dr. Ryan, seconded by Mr. Hamilton. Motion passed 7-0.

FUTURE MEETINGS

Feb 10 6:00 PM - Town Council Meeting

Feb 24 7:00 PM - Town Council Meeting

Mar 9 7:00 PM - Town Council Meeting

ADJOURN – Motion to adjourn made by Mr. Kelly, seconded by Mr. Hamilton. Motion passed 7-0.

Time: 7:35 PM

Jennifer M. West, Town Clerk