



TOWN OF PORTSMOUTH PLANNING BOARD

2200 East Main Road
Portsmouth, RI 02871
401-683-3717

PORTSMOUTH PLANNING BOARD Special Meeting February 28, 2018

Members Present: Guy Bissonnette, Luke Harding, Ryan Tibbetts, Michael James and David Garceau. Kathleen Wilson entered the meeting at 7:12 p.m.

Members Absent: Edward Lopes

Others Present: Gary Crosby, Town Planner, Michael Asciola, Assistant Town Planner, and Leon Lesinski, Administrative Officer, Portsmouth Planning Board
The Meeting was called to order by Mr. Bissonnette at 7:00 p.m.

1. Agenda Continuances/Modifications: none

2. Approval of minutes for Special Meeting of January 31, 2018

MOTION: Mr. Harding made a motion, seconded by Mr. Garceau, to approve the minutes for the special meeting of January 31, 2018. All in favor. So voted.

3. Review the Natural Resources and Drinking Water Supply Elements of the Portsmouth Comprehensive Community Plan.

Drinking Water Supply Element

Mr. Crosby stated that the Citizens Interested in the Comprehensive Community Planning Process Committee (CICCPPC) was prepared to make comments and recommendations on the Drinking Water Supply Element.

Frederick Marano, 200 Lepes Road, member, CICCPPC presented the written comments of the committee from its meeting of February 6, 2018. He addressed the recommendations, which the Planning Board considered one at a time. The Planning Board agreed to or took action on the following recommendations:

- 1. Action WS-1.1a, page 7:** Delete the term "Periodically" and insert the phrase "as needed" after the term "Review" in the beginning of the action item.
- 2. Action WS-1.1b, page 7:** Insert the phrase "and recommendations" after the term "report." Delete the term "stakeholder."
- 3. Action WS-1.1d, page 7:** Delete the phrase "...consider heightened inspection criteria..." and replace it with the phrase "...consider whether heightening inspection criteria is appropriate..."

4. **Action WS-1.1e, page 7:** Delete the phrase “individual homeowners” and replace it with the term “landowners.”
5. **Action WS-1.3a, page 8:**
MOTION: Mr. Tibbetts made a motion, seconded by Mr. Harding to change the beginning of the action item to read as follows: “Establish a program of once-a-year workshops (or more if necessary)....” All in favor. So voted.

The Planning Board agreed to the adding the Director of Economic Development to the word shop attendees listed in Action WS-1.3a.

6. **Action WS-1.3b, page 8:** Delete the term “Schedule” and replace it with the term “Have” and delete the term “to” before the term “attend.”
7. **Action WS-1.3c, page 8:** Insert the term “regarding” in place of the terms “in for” to correct the sentence.

John Vitkevich, 119 Hummock Avenue, Portsmouth commented that the Portsmouth Water & Fire District operates under its own jurisdiction and is not mandated to implement any directives or recommendations from the town.

Natural Resources Element

Mr. Crosby presented and reviewed an outline for the Natural Resources Element. He intends to have the draft completed by March 14 to present to the CICCPPC and the Planning Board. He commented on ways that sea level rise will be addressed in the element and in the Comprehensive Plan as a whole.

4. Review the Request for Proposal for Planning Services for the Comprehensive Community Plan

Mr. Crosby presented and reviewed the request for proposal to the Planning Board. He highlighted the process by which the consultant would be selected. Mr. Bissonnette called for public comment

Tom Grieb, 110 Thayer Drive, Portsmouth commented that the money put into the budget is specifically for the consultant to conduct the public engagement charettes once the Comprehensive Community Plan is completed. He felt that the RFP description goes well beyond the \$45,000. budgeted for the consultant. He urged the Planning Board to retain the public input charettes of the Comprehensive Plan process.

Frederick Marano, 200 Lepas Road, Portsmouth questioned the timeline in the RFP as being unrealistic. He recommended that the selection committee bring forth summaries of the final candidates to the Planning Board, the Town Administrator and the CICCPPC.

MOTION: Ms. Wilson made a motion, seconded by Mr. Harding, to approve the Request for Proposal for Planning Services for the Comprehensive Community Plan as presented by Gary Crosby, Town Planner. All in favor. So voted.

MOTION: Ms. Wilson made a motion, seconded by Mr. Harding, to appoint Ryan Tibbetts as the Planning Board liaison to the selection committee for the Request for Proposal for Planning Services for the Comprehensive Community Plan.

5. Review the Planning Board Comprehensive Plan Workshop Schedule

The next workshop is scheduled for March 28, 2018.

At 8:36 p.m., a motion was duly made and seconded to adjourn the meeting. All in favor. So voted.

Respectfully submitted:
Dede Walsh
Recording Secretary for:

Leon Lesinski
Administrative Officer