

PORTSMOUTH TOWN COUNCIL MEETING  
APRIL 25, 2018 (Wednesday) MINUTES

7:00 PM – TOWN COUNCIL CHAMBERS, TOWN HALL, 2200 EAST MAIN ROAD

MEMBERS PRESENT: Keith E. Hamilton, Kevin M. Aguiar, David M. Gleason, Paul F. Kesson, Elizabeth A. Pedro, Linda L. Ujifusa, J. Mark Ryan

Time: 7:00 PM

**EMERGENCY EVACUATION PLAN**

**PLEDGE OF ALLEGIANCE** – The Pledge of Allegiance was followed by a Moment of Silence for our men and women serving around the world in harm’s way.

**SITTING AS THE PORTSMOUTH TOWN COUNCIL**

**NEW BUSINESS**

The Town Administrator’s Proposed Budget Fiscal Year July 1, 2018 – June 30, 2019 is Available on the Town’s Website at [www.portsmouthri.com](http://www.portsmouthri.com)

1. Budget: Discussion/Action – Civic Support (in Accordance with Draft Budget)
  - a. Prudence Island Volunteer Fire Department – Provisionally approved on April 24, 2018.
  - b. Portsmouth Library
  - c. Portsmouth Historical Society
  - d. Portsmouth Senior Center
  - e. Senior Citizens Bus
  - f. Substance Abuse Task Force

Motion to provisionally approve the Civic Support Budget in the amount of \$740,332 made by Ms. Pedro, seconded by Mr. Kesson. Motion passed 7-0.

2. Budget: Discussion/Action – Remaining Budgets
  - a. Town Council – Motion to provisionally approve the Town Council Budget in the amount of \$11,866 made by Mr. Kesson, seconded by Mr. Gleason. Motion passed 7-0.
  - b. Town Administrator – Motion to provisionally approve the Town Administrator Budget in the amount of \$278,900 made by Dr. Ryan, seconded by Mr. Aguiar. Motion passed 7-0.
  - c. Town Clerk – Motion to provisionally approve the Town Clerk Budget in the amount of \$308,401 made by Mr. Kesson, seconded by Mr. Gleason. Motion passed 7-0.

d. Canvassing – Motion to provisionally approve the Canvassing Budget in the amount of \$230,928 made by Ms. Pedro, seconded by Mr. Kesson. Motion passed 7-0.

e. Finance – Motion to provisionally approve the Finance Budget in the amount of \$780,667 made by Mr. Aguiar, seconded by Dr. Ryan. Motion passed 7-0.

f. Human Resources – Motion to provisionally approve the Human Resources Budget in the amount of \$2,436,075 made by Mr. Kesson, seconded by Dr. Ryan. Motion passed 7-0.

g. Information Technology – Motion to provisionally approve the Information Technology Budget in the amount of \$161,000 made by Dr. Ryan, seconded by Mr. Aguiar. Motion passed 6-1. Mr. Kesson in dissent.

h. Tax – Motion to provisionally approve the Tax Assessor & Collector’s Budget in the amount of \$563,399 made by Mr. Kesson, seconded by Ms. Pedro. Motion passed 7-0.

i. Legal – Motion to provisionally approve the Legal Budget in the amount of \$300,030 made by Dr. Ryan, seconded by Ms. Ujifusa. Motion passed 7-0.

j. Planning – Motion to provisionally approve the Planning Budget in the amount of \$323,669 made by Mr. Gleason, seconded by Ms. Pedro. Motion to amend the motion made by Ms. Ujifusa, seconded by Dr. Ryan, to put the \$18,000 for AIPC back into the Planning Budget. Motion failed 2-5. Ms. Ujifusa and Dr. Ryan for. The main motion passed 6-1. Ms. Ujifusa in dissent.

1. AIPC Presentation – No motions made.

Motion to provisionally approve the Building Inspection Budget in the amount of \$330,998 made by Ms. Pedro, seconded by Mr. Kesson. Motion passed 7-0.

Motion to provisionally approve the Planning Board Budget in the amount of \$32,052 made by Dr. Ryan, seconded by Mr. Kesson. Motion passed 7-0.

Motion to provisionally approve the Economic Development Budget in the amount of \$31,000 made by Dr. Ryan, seconded by Mr. Aguiar. Motion passed 7-0.

k. Parks and Recreation – Motion to provisionally approve the Parks and Recreation Budget in the amount of \$131,667 made by Mr. Kesson, seconded by Dr. Ryan. Motion passed 7-0.

Motion to provisionally approve the Glen Park Budget in the amount of \$8,100 made Mr. Kesson, seconded by Mr. Gleason. Motion passed 7-0.

Motion to provisionally approve the Melville Park Budget in the amount of \$11,500 made by Mr. Gleason, seconded by Dr. Ryan. Motion passed 7-0.

l. Debt Service – Motion to provisionally approve the Debt Service in the amount of \$2,904,345 made by Ms. Pedro, seconded by Ms. Ujifusa. Motion passed 7-0.

m. Other – No motions made.

n. Enterprise Funds – Motion to provisionally approve the Glen Manor House Expenditures in the amount of \$243,056 made Ms. Pedro, seconded by Mr. Gleason. Motion passed 7-0. Motion to provisionally approve the CIP Retention in the amount of \$95,486 made Ms. Pedro, seconded by Mr. Gleason. Motion passed 7-0. Motion to provisionally approve the Overall Expenditures in the amount of \$338,542 made Dr. Ryan, seconded by Ms. Pedro. Motion passed 7-0. Revenue already approved last night.

Glen Farm Equestrian Center – No motions made.

Transfer Station – No motions made, approved budget of \$876,000 in December 2017.

Septic Loan Program – Motion to provisionally approve the transfer of \$53,871 to the Septic Loan Program made by Mr. Kesson, seconded by Dr. Ryan. Motion passed 7-0.

3. Budget: Discussion/Action – Capital Budget – Motion to provisionally approve the Capital Improvement Budget in the amount of \$346,423 made by Dr. Ryan, seconded by Ms. Pedro. Motion passed 7-0.

o. Special Revenue and Other Funds – Motion to provisionally move \$311 from the Contingency Fund to the Debit Service Line (p. 56) made by Ms. Pedro, seconded by Dr. Ryan. Motion passed 7-0.

Motion to provisionally add \$6,000 to the Reserve for Boat Line item under the Harbor Master (p.41) and change the Expenditure total to \$89,680 made by Ms. Pedro, seconded by Dr. Ryan. Motion passed 6-1. Mr. Kesson in dissent. Mr. Kesson stated that “the reason I am voting against this is that we have a decision from September 22, 2014. We should have never taken this money out of this account. Just stating why I went against it”.

Motion going forward to add any excess revenues for the Harbor Master Account to go into the Reserve for Boat line made by Ms. Pedro, seconded by Mr. Gleason. Motion passed 7-0.

Motion to provisionally change the Mooring Fees to \$106,000 (p. 22) made by Dr. Ryan, seconded by Ms. Ujifusa. Motion passed 7-0. Motion to provisionally change the Revenue Line (p. 25) to \$63,253,183 made by Dr. Ryan, seconded by Ms. Pedro. Motion passed 7-0.

Motion to provisionally decrease the Contingency line (p. 56) \$10,000 for the Comp. Plan to \$39,689 made by Ms. Pedro, seconded by Mr. Gleason. Motion passed 7-0.

Motion to provisionally increase the Comprehensive Plan line (p. 48) to \$20,000 made by Dr. Ryan, seconded by Ms. Ujifusa. Motion passed 7-0.

Motion to provisionally reset the Planning Budget from \$323,660 to \$333,669 made by Dr. Ryan, seconded by Ms. Ujifusa. Motion passed 7-0.

Motion to provisionally reset the Contingency line to \$30,000 to apply \$9,689 to the Library made by Ms. Pedro, seconded by Mr. Kesson. Motion passed 7-0.

Motion to provisionally change the Library Civic Support line (p. 53) from \$504,900 to \$514,589 made by Ms. Pedro, seconded by Mr. Gleason. Motion passed 7-0.

Motion to provisionally change the Civic Support bottom line to \$750,021 made by Ms. Pedro, seconded by Mr. Kesson. Motion passed 7-0.

Motion to provisionally reduce the mandatory \$50,000 for paying the FY 12-13 warrant to a one-time amount of \$29,000 and to use \$21,000 for AIPC and the Newport County Community Mental Health Center made by Dr. Ryan, seconded by Ms. Ujifusa. Motion failed 3-4. Ms. Ujifusa, Dr. Ryan and Mr. Aguiar in favor.

Motion to provisionally move \$3000 to the Civic Support line for the Newport County Community Mental Health Center and reset the Fund Balance line (p. 53) to \$17,251 made by Ms. Ujifusa, seconded by Dr. Ryan. Motion passed 4-3. Mr. Kesson, Ms. Pedro and Mr. Gleason in dissent.

Motion to provisionally approve the change to the Civic Support bottom line to \$753,021 made by Dr. Ryan, seconded by Mr. Aguiar. Motion passed 5-2. Mr. Kesson and Ms. Pedro in dissent.

Motion to provisionally approve the Fund Balance to \$17,251 made by Dr. Ryan, seconded by Mr. Gleason. Motion passed 5-2. Mr. Kesson and Ms. Pedro in dissent. Mr. Gleason then stated he was changing his vote to nay so motion now passed 4-3.

Motion to provisionally approve the Total Budget Expenditures at \$63,253,183 made by Mr. Gleason, seconded by Mr. Aguiar. Motion passed 5-2. Mr. Kesson and Ms. Pedro in dissent.

### **FUTURE MEETINGS**

April 26 7:00 PM - Town Council Meeting: Budget – Cancelled  
May 14 7:00 PM - Town Council Meeting & Provisional Budget  
May 29 7:00 PM - Town Council Meeting (Tuesday)  
June 11 7:00 PM - Town Council Meeting

**ADJOURN** – Motion to adjourn made by Mr. Kesson, seconded by Ms. Pedro. Motion passed 7-0.

Time: 10:57 PM

---

Jennifer M. West, Town Clerk