

PORTSMOUTH TOWN COUNCIL MEETING  
JULY 9, 2018 MINUTES

7:00 PM – Town Council Chambers, Portsmouth Town Hall, 2200 East Main Road

MEMBERS PRESENT: Keith E. Hamilton, Kevin M. Aguiar, David M. Gleason, Paul F. Kesson, Linda L. Ujifusa and J. Mark Ryan

MEMBERS ABSENT: Elizabeth A. Pedro

Time: 7:00 PM

**PLEDGE OF ALLEGIANCE** – The Pledge of Allegiance was followed by a Moment of Silence for our men and women serving around the world in harm's way.

**EMERGENCY EVACUATION PLAN**

**SITTING AS THE PORTSMOUTH TOWN COUNCIL**

**PRESIDENT'S EXECUTIVE SUMMARY** – None

**PRESENTATIONS/RECOGNITIONS**

1. Presentation of the Portsmouth Award – John F. Brady

**CONSENT AGENDA**

1. Bills – Motion to receive and place on file made by Dr. Ryan, seconded by Ms. Ujifusa. Motion passed 5-1. Mr. Kesson in dissent.

**SITTING AS THE BOARD OF LICENSE COMMISSIONERS**

1. Peddler Licenses – Annual:
  - a. Sarianna T. Honkola d/b/a Seaside Designs, P.O. Box 2556, Duxbury, MA
  - b. Opt, LLC d/b/a Opt Eyewear Boutique, 138 Wayland Ave, Providence, RIMotion to approve both licenses made by Dr. Ryan, seconded by Mr. Kesson. Motion passed 6-0

**ADJOURN** – Motion to adjourn as the Board of License Commissioners made by Mr. Kesson, seconded by Dr. Ryan. Motion passed 6-0.

**MINUTES**

TCM 6/13/18

TCM 6/25/18 – Motion to approve the 6/13/18 and the 6/25/18 minutes made by Dr. Ryan, seconded by Mr. Kesson. Motion passed 6-0.

## **TAX VOUCHERS**

Request approval for Tax Voucher #20181709-01 – Motion to approve made by Mr. Kesson, seconded by Dr. Ryan. Motion passed 6-0.

## **TOWN ADMINISTRATOR'S REPORT**

1. Dispatcher update – The four dispatchers employed by the Town have filed a petition with the Rhode Island State Labor Board seeking certification as a union. Their representative would be the International Association of Fire Fighters. There will be no impact on the current Budget or Fire contract.

2. Government Finance Officers Association (GFOA) Award – The Certificate of Achievement for Excellence in Financial Reporting has been awarded to Portsmouth by the Government Finance Officers Association of the United States and Canada for our comprehensive annual financial report. The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management. This is the fourth consecutive year Portsmouth has earned this award.

3. Report on Navy Community Leadership meeting – The quarterly Community Leadership Meeting sponsored by the Naval Station Commanding Officer was held on the 28th. During the meeting we were informed the Navy is moving forward with the installation of fencing at the property line of Tank Farms 4 & 5. Additionally, while the Navy is trying to maintain Burma road with very limited funds, they did reiterate it is the Navy's goal to divest itself of Defense Highway in the future.

4. Police construction update – MILESTONES THIS PERIOD: Building envelope being enclosed and made weather tight, rough mechanical, plumbing, electrical and fire protection is still underway, and interior masonry walls and stairways are being erected. Since the submission of the correspondence update for this agenda, application for Payment #10 (period ending 6/30/18) in the amount of \$908,643.65 has been submitted. Upon certification by the Architect it will be transmitted to Town Finance for payment. Total Construction Billings to date are therefore \$3,473,949.30 and Certified Payroll Affidavits are current. The project remains within budget and the new building is still on track for substantial completion on time in October.

- Mr. Kesson questioned why the request for the accounting of the Special Reserve Accounts was not on the agenda. Ms. Mills stated that the completion of the review was not finished until the afternoon of July 9, 2018 and would be presented at the Council meeting on July 23, 2018.

## **RESIGNATIONS AND APPOINTMENTS**

1. Resignation:

a. Economic Development Committee – Motion to accept the resignation of Dylan Young with regrets made by Mr. Kesson, seconded by Mr. Gleason. Motion passed 6-0.

2. Appointments:

a. Dog Park Operating Committee – Motion to appoint Kerry Freeborn, Caroline (Bunny) Miller and Jane Regan to the Dog Park Operating Committee made by Mr. Kesson, seconded by Mr. Gleason. Motion passed 6-0.

**NEW BUSINESS**

1. Discussion/Action – Request permission to have dead trees removed from the land surrounding the Prudence Island School at no cost to the Town. – Mr. Woodhead stated that there are 14 dead trees, 6 Rock Maples and 8 Oak trees. The Tree Warden does not need to look at the trees. Motion to approve the removal made by Dr. Ryan, seconded by Ms. Ujifusa. Motion passed 6-0.

2. Discussion/Action – Request Council approval for new Sandy Point beach fees. – Motion to approve the new fees for the out of town parking passes from \$30.00 to \$35.00 made by Dr. Ryan, seconded by Mr. Gleason. Motion passed 5-1. Mr. Kesson in dissent.

3. Discussion – Harbor Management update. – Mr. Crosby stated that the Harbor Management Plan is still being fleshed out. Dialog continues between CRMC, DEM and the Town. The last time the Harbor Management Plan was updated was in 1993. They are studying the mooring fields and the possibility of a gray water restriction in Blue Bell Cove for overnight stays.

**CORRESPONDENCE**

1. Monthly Police Construction Report

2. GFOA Certificate of Achievement for Excellence in Financial Reporting

Motion to receive all correspondence and place on file made by Dr. Ryan, seconded by Mr. Kesson. Motion passed 6-0.

**FUTURE MEETINGS**

July 23 7:00 PM - Town Council Meeting  
Aug 14 7:00 PM - Town Council Meeting (Canceled)  
Aug 27 7:00 PM - Town Council Meeting  
Sept 10 7:00 PM - Town Council Meeting  
Sept 22 Town Council Meeting Prudence Island

**ADJOURN** –Motion to adjourn made by Mr. Kesson, seconded by Dr. Ryan. Motion passed 6-0

Time: 7:42 PM

---

Jennifer M. West, Town Clerk