



**TOWN OF PORTSMOUTH  
PLANNING BOARD**

2200 East Main Road  
Portsmouth, RI 02871  
401-683-3717

**PORTSMOUTH PLANNING BOARD  
Special Meeting  
July 25, 2018**

**Members Present:** Guy Bissonnette, Luke Harding, Edward Lopes, Kathleen Wilson, Ryan Tibbetts, David Garceau and Michael James

**Members Absent:** none

**Others Present:** Gary Crosby, Town Planner, Michael Asciola, Assistant Town Planner, and Leon Lesinski, Administrative Officer, Portsmouth Planning Board

The Meeting was called to order by Mr. Bissonnette at 7:00 p.m.

**1. Agenda Continuances/Modifications:** none

**2. Approval of minutes for Special Meeting of June 27, 2018**

**MOTION:** Mr. James made a motion, seconded by Mr. Garceau, to approve the minutes for the special meeting of June 27, 2018. All in favor. So voted. Mr. Harding, Mr. Lopes and Ms. Wilson abstaining due to their absence at the meeting.

**3. Review the Recreation, Natural Hazard and Climate Change Elements of the Portsmouth Comprehensive Community Plan.**

Frederick Marano, 200 Lepes Road, Portsmouth, Member, Citizens Interested in the Comprehensive Community Planning Process Committee (CICCPPC) presented a written report with a list of comments and recommendations from the committee, on the April 24 and June 21 drafts of the Recreation Element. The Planning Board took the recommendations into consideration as follows.

**Action R-1.1c:**

**MOTION:** Mr. Harding made a motion, seconded by Mr. Lopes, to accept and approve the CICCPPC recommendation as follows: replace the language for Action R-1.1c with "Assure the income from recreation facilities is used to implement the master plan described in Action R-1.1a." and renumber Action R-1.1c, as listed in the June 21 draft of the Recreation Element, as Action R-1.1b and Action R-1.1b as Action R-1.1c. All in favor. So voted.

**Action R-1.2b:**

**MOTION:** Mr. Harding made a motion, seconded by Ms. Wilson, to accept and approve the CICCPPC recommendation to correct the language in Action R-1.2b to read "...the School and the Public Works Departments." All in favor. So voted.

**Action R-1.2d:**

**MOTION:** Mr. Lopes made a motion, seconded by Mr. James, to insert the terminology "...and public" after the term "CRMC" in Action R-1.2d. All in favor. So voted.

**Action R-1.2f:**

**MOTION:** Mr. Harding made a motion, seconded by Mr. Garceau, to accept and approve the CICC PPC recommendation for Action R-1.2f to replace the term "problems" and the term "issues" and further to insert the language "...and at the Old Stone Bridge." after "...the Weaver Cove Boat Ramp..." All in favor. So voted.

**Action R-1.3d:**

**MOTION:** Mr. Lopes made a motion, seconded by Ms. Wilson, to change the term "Town" to the term "public" in Action R-1.3d. All in favor. So voted.

**Action R-1.3e:** The Planning Board did not take action on the CICC PPC recommendation for Action R-1.e.

**Action R-1.3f:** The Planning Board did not take action on the CICC PPC recommendation for Action R-1.f.

**Action R-1.3g:**

**MOTION:** Mr. Harding made a motion, seconded by Ms. Wilson, to accept and approve the CICC PPC recommendation to re-word Action R-1.3g as follows: "Investigate the long term viability of establishing the Harbormaster Department as a civilian group within the Recreation Department, charged with management of the mooring fields."

Tom Greib, 110 Thayer Drive, Portsmouth, Chairperson, Portsmouth Harbor Commission spoke on the merits of the CICC PPC recommendation, noting that a harbormaster, under the recreation department, could be deputized to conduct necessary enforcement of harbor regulations, and that the Town could realize cost savings by moving the harbormaster functions and operations out of the police department.

All in favor. So voted.

**4<sup>th</sup> Policy – Reinstatement of this policy as deleted from the April 24 draft of the Recreation Element:**

The Planning Board did not take action on the CICC PPC recommendation on the deleted policy.

Mr. Marano, speaking as a private citizen, requested that the Planning Board ask the Town Administrator to review the Recreation Element because he feels it stands as a job description for the Recreation Director position. He expressed concern for certain discussions at a previous Town Council meeting that suggested that the Recreation Department conduct daycare operations.

Mr. Crosby stated that he sends copies of each element draft to the Town Administrator. He noted that expansion of the Recreation Department functions addressed in the Recreation Element draft under Action R-1.1h.

**4. Review the Update of the Consultants Progress with the Comprehensive Community Plan**

Mr. Crosby reviewed and commented on the bi-weekly status report submitted to Richard Rainer, Town Administrator by Jim Riordan, Project Manager, Weston & Sampson on July 20, 2018.

**MOTION:** Mr. Harding made a motion, seconded by Ms. Wilson, to accept the bi-weekly status report submitted to Richard Rainer, Town Administrator by Jim Riordan, Project Manager, Weston & Sampson, July 20, 2018. All in favor. So voted.

**5. Review the Comprehensive Plan Workshop Schedule**

Mr. Crosby stated that the Natural Hazard and Climate Change Element and the Energy Element are upcoming for discussion at the next workshop of August 29, 2018. He intends to have the elements sent to the CICCPC prior to its second monthly meeting on August 21. Mr. Marano confirmed this meeting date. Mr. Crosby stated that he is on tract to complete the all the elements by the October election. He noted that he intends to complete the final element, Land Use by September and to have a completed draft of the Comprehensive Community Plan, including the introductory portions of all the elements and the Implementation Element, by late September, early October, 2018. In response to Mr. Marano, Mr. Crosby stated that the first of the public information meetings on the Comprehensive Community Plan should occur in late August.

At 7:42 p.m., a motion was duly made and seconded to adjourn the meeting. All in favor. So voted.

Respectfully submitted:  
Dede Walsh  
Recording Secretary for:

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Leon Lesinski  
Administrative Officer