

PORTSMOUTH TOWN COUNCIL MEETING
SEPTEMBER 24, 2018 MINUTES

7:00 PM – Town Council Chambers, Portsmouth Town Hall, 2200 East Main Road

MEMBERS PRESENT: Keith E. Hamilton, Kevin M. Aguiar, David M. Gleason, Paul F. Kesson,
Elizabeth A. Pedro, J. Mark Ryan and Linda L. Ujifusa

Time: 7:00 PM

EMERGENCY EVACUATION PLAN

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was followed by a Moment of Silence for our men and women serving around the world in harm's way.

SITTING AS THE PORTSMOUTH TOWN COUNCIL

PRESIDENT'S EXECUTIVE SUMMARY – Mr. Hamilton spoke about the Town Council's excursion to Prudence Island on September 15, 2018. He also thanked Bristol's Harbor Master, Greg Marsili, for attending the meeting.

CONSENT AGENDA

1. Bills – Motion to approve made by Mr. Gleason, seconded by Dr. Ryan. Motion passed 6-1. Mr. Kesson in dissent.

SITTING AS THE BOARD OF LICENSE COMMISSIONERS – Motion to open the Public Hearing made by Mr. Kesson, seconded by Ms. Pedro. Motion passed 7-0.

1. PUBLIC HEARING: Transfer of a Class BV Alcoholic Beverage License
Application to Transfer a Class BV Alcoholic Beverage License from TNBC Beach Club, LLC d/b/a The Newport Beach Club, 195 Newport Harbor Drive, Portsmouth, RI to TNBC Beach Club, LLC. This is due to a change of stockholders from Northern Waterfront Associates L.P. to Velocity NBC, LLC.
 - a. Application for a Class BV Alcoholic Beverage License
TNBC Beach Club, LLC d/b/a The Newport Beach Club, 195 Newport Harbor Drive, Portsmouth. Owner: Velocity NBC, LLC, 195 Newport Harbor Drive, Portsmouth, RI
2. Victualler License – Annual
TNBC Beach Club, LLC d/b/a The Newport Beach Club, 195 Newport Harbor Drive –

Attorney James Hall from Adler, Pollack, and Sheehan, 1 Citizen Plaza, Providence, RI, and his firm are representing Velocity NBC, LLC in their request.

Chief of Police Thomas Lee has requested that this Public Hearing be carried over while an investigation is currently taken place.

Motion to continue the Public Hearing to the October 22, 2018 meeting, made by Ms. Pedro, seconded by Mr. Kesson. Motion passed 7-0.

ADJOURN – Motion to adjourn as the Board of License Commissioners made by Ms. Pedro, seconded by Mr. Kesson. Motion passed 7-0.

MINUTES

TCM 9/10/18 – Motion to approve the minutes made by Mr. Gleason, seconded by Ms. Ujifusa. Motion passed 5-0-2. Having not been present for the September 10, 2018 meeting, Ms. Pedro and Mr. Kesson abstained from voting.

TAX VOUCHERS

Request approval for Tax Vouchers #20180924-01 to #20180924-05. – Motion to approve made by Mr. Kesson, seconded by Ms. Pedro. Motion passed 7-0.

TOWN ADMINISTRATOR’S REPORT

1. Retirement of Denise Davis – After 24 years of service, Denise Davis retired from her position as Portsmouth Building Clerk on September 14th. She left big shoes to fill and we are working hard to hire a new Building Clerk as soon as possible. I’m sure I echo the sentiment of the many contractors and home owners who have worked with Denise over the years by wishing her a very happy and well-earned retirement.
2. Grace Kinnunen dedication – On Thursday last week there was a gathering of friends and family in Glen Park to honor Grace Kinnunen. To commemorate her many years of public service, the Glen Park Committee and DPW placed a bench in the Park in her honor. Grace started volunteering for Portsmouth in the 1970’s by partaking in the Glen Park Working Committee where she oversaw the buildings, grounds and events. Through the years Grace never stopped advocating for Glen Park and its improvements.
3. Ad-hoc Shoreline Access Committee update – Last Thursday night we held the first meeting of the Shoreline Access Rights of Way Ad-Hoc Working Group. Almost 20 people have signed on to take part. We discussed CRMC ROW procedures, the status of the Town’s ROW Database, and the points of concern raised at the July 23 Town Council meeting. The group will meet again next month to discuss specific proposals and recommendations regarding those concerns that can be applied specifically, depending on the neighborhood, or in general for the whole town. The goal is to present suggestions and recommendations for Council review prior to the next budget and summer season.
4. Facilities Condition Assessment update – The firm hired to conduct the Facilities Assessment for town buildings has completed their field work. The engineers have turned their findings over to analysts who expect to have a report ready for the Town next month.
5. Police Station construction update – Construction is now 65% complete. Since the last report: Roof work has been completed; Underground utilities are being installed; Siding prep work has been completed and siding is being installed; Rough plumbing work is completed; Spray insulation is completed; and Entry brick work is being installed. There have been no requests for payments since the last report. The project remains within budget but there are outstanding potential change orders being negotiated. Substantial completion looks to be accomplished in December due to a push by the contractor and resequencing of work.
6. Lastly, appointment of new EMA Director- Captain Ray Perry, USCG (ret.) has been appointed as the new Director of the Portsmouth Emergency Management Agency. He has worked with the EMA as a volunteer for a number of years and is familiar with the Emergency Operations Center. We look forward to having him onboard.

RESIGNATIONS AND APPOINTMENTS

1. Resignation

a. Zoning Board of Review – Motion to approve Jim Hall’s resignation from the Zoning Board of Review made by Dr. Ryan, seconded by Mr. Aguiar. Motion passed 6-1. Mr. Kesson in dissent.

OLD BUSINESS

1. Monthly finance report. – Motion to receive and place on file made by Dr. Ryan, seconded by Mr. Kesson. Motion passed 7-0.

NEW BUSINESS

1. Discussion/Action – Request approval to award phone system replacement to Rhode Island Telephone, Inc. – Motion to approve made by Mr. Kesson, seconded by Ms. Pedro. Motion passed 7-0

2. Request ratification of appointment of Jennifer West as Town Clerk. – Motion to approve made by Dr. Ryan, seconded by Mr. Gleason. Motion passed 7-0.

FUTURE MEETINGS

Oct 9 7:00 PM - Town Council Meeting (Tuesday)

Oct 22 7:00 PM - Town Council Meeting

Nov 13 7:00 PM - Town Council Meeting (Tuesday)

ADJOURN – Motion to adjourn made by Mr. Kesson, seconded by Dr. Ryan. Motion passed 7-0.

Time: 7:38 PM

Jennifer M. West, Town Clerk