



**TOWN OF PORTSMOUTH, RI**  
**JOB OPPORTUNITY**  
for  
**DEPUTY FINANCE DIRECTOR/SENIOR ACCOUNTANT**  
**EXCELLENT SALARY AND BENEFITS**

**Position Summary/Purpose:**

The purpose of this position is to provide complex supervisory, administrative, and professional management of financial and accounting responsibilities. These responsibilities include but are not limited to the provision of services and operations associated with planning, organizing, directing and management of the Town's finances and associated functions. Included as tasks are the coordination, development, and recurring oversight of the City's various budgets, annual audit, property and liability insurance management, purchasing, debt issuance, cash management, grant management, and fund accounting. The Deputy Finance Director/Sr. Accountant is responsible for maintaining and improving upon the efficiency and effectiveness of all areas under his/her direction and control.

**Minimum Required Qualifications:**

Associate Degree with business/accounting coursework, over three years of fund accounting and relevant administrative or bookkeeping experience plus two years of supervisory experience; or any equivalent combination of education, training and work experience. Bachelor's degree preferred. CPA, governmental fund accounting preferred.

**Application Deadline:**

Application and full job description are available at [www.portsmouthri.com](http://www.portsmouthri.com) and during business hours in the Office of Human Resources, Portsmouth Town Hall, 2200 East Main Road, Portsmouth, RI 02871. Applications must be received by the Human Resources Office **no later than 4:00 p.m., Thursday November 1, 2018.** Applications may be submitted via email to [lpuglia@portsmouthri.com](mailto:lpuglia@portsmouthri.com)

The employment policies and practices of the Town of Portsmouth are to recruit and hire employees without discrimination because of race, color, religion, creed, national origin, age, gender, marital status, sexual orientation, veteran status or any other legally protected status or disabilities that do not interfere with job performance.

**AN EQUAL OPPORTUNITY EMPLOYER**

**Lisa E. Puglia**  
**Human Resources Director**  
[lpuglia@portsmouthri.com](mailto:lpuglia@portsmouthri.com)