

PORTSMOUTH TOWN COUNCIL MEETING  
JULY 12, 2021  
MINUTES

7:00 PM – Town Council Chambers, Portsmouth Town Hall, 2200 East Main Road

MEMBERS PRESENT: Linda L. Ujifusa, Michael Buddemeyer, Keith E. Hamilton and Andrew V. Kelly

MEMBERS PRESENT BY ZOOM: Daniela T. Abbott and J. Mark Ryan

MEMBERS ABSENT: Kevin M. Aguiar

Time: 7:00 PM

EMERGENCY EVACUATION PLAN

PLEDGE OF ALLEGIANCE

SITTING AS THE PORTSMOUTH TOWN COUNCIL

1. Roll Call

PRESIDENT’S EXECUTIVE SUMMARY

PRESENTATIONS/RECOGNITIONS

1. Recognition of the coordinators of Portsmouth’s Med Pod, Chief Paul Ford, PFD, Raymond Perry, Richard Talipsky and Debra Correia.

CONSENT AGENDA – Motion to receive as presented made by Mr. Hamilton, seconded by Mr. Buddemeyer. Motion passed 6-0.

- Directions to view licensing applications: 1) Click on [Viewpoint](#), 2) Click Records and then type in the record number which is listed on the agenda, 3) Click on the highlighted record to view the application
1. Bills

SITTING AS THE BOARD OF LICENSE COMMISSIONERS

Directions to view licensing applications: 1) Click on [Viewpoint](#), 2) Click Records and then type in the record number which is listed on the agenda, 3) Click on the highlighted record to view the application

1. Peddler License – Mobile Food Establishment (MFE), New:
  - a. The Trap Box LLC, 70 Devonshire St, Providence, 1 vehicle (#1962) – Motion to approve made by Mr. Hamilton, seconded by Dr. Ryan. Motion passed 6-0.
  - b. The Incred-a-bowl Food Company d/b/a Incredabowl, 211 Vermont Ave, Providence, 1 vehicle (#1956) – Motion to approve made by Dr. Ryan, seconded by Mr. Hamilton. Motion passed 6-0.
  - c. Sarah Macmillan d/b/a Macs Screaming Corn & Tacos, 2 Palmer Street, Barrington, 1 vehicle (#1965) – Motion to approve made by Dr. Ryan, seconded by Mr. Hamilton. Motion passed 6-0.
2. Peddler License – New:

The Calvert Collection, PO Box 314, Haverford, PA (#1966) – Motion to approve made by Dr. Ryan, seconded by Mr. Hamilton. Motion passed 6-0.

ADJOURN – Motion to adjourn made by Dr. Ryan, seconded by Mr. Hamilton. Motion passed 6-0.

MINUTES – Motion to approve all minutes made by Dr. Ryan, seconded by Mr. Hamilton. Motion passed 6-0.

5/24/21 Exec.

6/9/21

6/14/21

6/28/21

### TOWN ADMINISTRATOR’S REPORT

1. Status of the Master Plan – The Horsley Witten Group Consultant Team has begun work on the Portsmouth Parks and Recreation Master Plan Project. A kick-off meeting was held with staff and the chair of the Parks and Recreation Committee. They are developing a project website, public participation plan, and coordinating data collection and analysis. That will last through the summer. The second phase will include public engagement through online surveys and public workshops conducted from early August through early October. The goal is to have a master plan developed between November and January, with a second public workshop during the week of December 6th, and a public hearing in February.

2. Weaver Cove update – A kick-off meeting for the redesign and improvement of Weaver Cove Boat Ramp was held between representatives from GZA, DEM and Staff on-site at Weaver Cove on June 30th. GZA is now collecting data, and will continue site analysis work in advance of developing a proposed redesign of the boat ramp facility. Upon completion, the proposal will be presented to the council – after which, we will work with DEM to secure possible funding for construction work.

3. Status of the American Rescue Plan – The Town has received the first tranche of ARP money for municipalities. The second tranche will be received in the next federal fiscal year which begins on October 1st. Additionally, the Town will also receive ARP funds designated for communities. We have received guidance for expenditure of some of the funds in line with what the Council has approved in the adopted budget. We expect further guidance from the US Department of Treasury on what remaining money may be used for and will update the Council when that is received.

Additionally: The Governor’s Executive Order has not been extended yet and the bill on the Hill did not pass so it looks like the last meeting in July will be the last as a Hybrid meeting. The meetings may still be accessible by Zoom, however, all Councilors will need to be present in the Chambers to have a quorum or vote.

### REMOVALS, RESIGNATIONS AND APPOINTMENTS

1. Removal:

Melville Park Committee – Motion to approve the removal of Matthew Ellsworth made by Mr. Hamilton, seconded by Dr. Ryan. Motion passed 6-0.

2. Resignation:

Melville Park Committee – Motion to accept with regret Leon Lesinski’s resignation made by Mr. Hamilton, seconded by Dr. Ryan. Motion passed 6-0.

3. Appointment:

Glen Manor House Authority (Re-Appt.) – Motion to re-appoint John Brady made by Mr. Kelly, seconded by Dr. Ryan. Motion passed 6-0.

OLD BUSINESS (Discussion/Action)

1. FY 21 Town Contingency Carryover – Motion to approve the transfer of unexpended FY 21 Town Contingency budget to be carried forward for use in FY 22 made by Dr. Ryan, seconded by Mr. Hamilton. Motion passed 6-0.

NEW BUSINESS (Discussion/Action)

1. Request the Town Council consider making Portsmouth a Purple Heart Town. – Motion to approve made by Mr. Hamilton, seconded by Mr. Kelly. Motion passed 6-0.

2. Building Permit late filing fee. – Motion to approve the first offence for a late filing fee at \$500.00 and \$1000.00 for the second offence made by Mr. Hamilton, seconded by Mr. Buddemeyer. Motion passed 5-1. Mr. Kelly in dissent.

CORRESPONDENCE – Motion to receive and place on file made by Mr. Hamilton, seconded by Dr. Ryan. Motion passed 6-0.

1. Monthly RIRRC Report. / Rhode Island Resource Recovery Corporation

2. Invitation to the 7<sup>th</sup> Annual Rock the Mansion to benefit Newport Mental Health on Thursday, October 7 from 6:00 – 10:00 pm at Ocean Cliff, Newport. / Newport Mental Health

FUTURE MEETINGS

Jul 26 7:00 PM – Town Council Meeting

Aug 10 7:00 PM – Town Council Meeting

Sep 13 7:00 PM – Town Council Meeting

ADJOURN – Motion to adjourn made by Mr. Hamilton, seconded by Dr. Ryan. Motion passed 6-0.

Time: 7:34 PM

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Jennifer M. West, Town Clerk