



## COVID-19 Microenterprise Stabilization Program (MicroE) Certification Form

1. I certify that I own/co-own the for-profit business entity that is the subject of this application.
2. I certify that all information contained in this application and all supporting documentation is true and complete. I made no misrepresentation, nor did I omit any pertinent information. I fully understand that it is a federal crime, punishable by fine or imprisonment, or both to knowingly make any false statements when applying for federal assistance, as applicable under the provisions of Title 18, United States Code, Section 1001, et seq.
3. I certify that I am current with all federal, state, and city/town taxes.
4. I certify that any CDBG assistance received in 2020 shall be declared on my business's 2020 federal and state tax returns, as applicable and in accordance with IRS and Rhode Island Division of Taxation regulations and guidance.
5. I certify that to the best of my knowledge, my business is in compliance with all federal and state laws and legislation, including regulations dealing with equal employment opportunity.
6. I grant the City/Town and the R.I. Office of Housing and Community Development (OHCD) the right to independently verify any or all of the information herein, and understand that the City/Town and OHCD may refuse to approve the application or may revoke a commitment made if there is any material misrepresentation in the application, including attachments thereto.
7. I authorize disclosure of information submitted in connection with this application to any government agency (federal, state, or local), quasi-governmental agency, and other third parties providing COVID-19 assistance, including but not limited to OHCD, CommerceRI, the U.S. Small Business Administration (SBA), and the Local Initiatives Support Corporation (LISC).
8. I certify that no more than one complete application for CDBG assistance shall be made by me as a business owner in 2020, and no more than one complete application for CDBG assistance shall be made on behalf of the business that is the subject of this application in 2020, unless this restriction is explicitly waived in writing by OHCD.
9. I certify that I will complete brief business update reports at the end of each quarter for one year after receipt of CDBG assistance.
10. I certify that neither I, nor my co-owners, nor my business are parties to litigation against the State of Rhode Island or the city/town where this application is filed.
11. I certify that to date, I have not received monies or award/approval from the Economic Injury Disaster Loans (EIDL) or the Paycheck Protection Program (PPP).
12. I certify that I am \_\_\_ I am not \_\_\_ a full-time student.
13. I certify that I received the attached Public Record Notification.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

# **COVID-19 Microenterprise Stabilization Program (MicroE)**

## **Public Record Notification**

All Microenterprise Stabilization Program (MicroE) applicants are advised that any and all records (documents, correspondence, memoranda, etc.), regardless of the form provided, received or maintained by City/Town and Office of Housing and Community Development (OHCD), may be a matter of public record and subject to release under the Rhode Island Access to Public Records Act (R.I. Gen. Laws §38-2-1 et seq.) and the U.S. Freedom of Information Act (FOIA). The City/Town and OHCD do however have the right to redact any information which is exempt under the statute before releasing the documents. The exemptions that would most pertain to financing or grant applications include but are not limited to personal financial information, and trade secrets and commercial and financial information which is privileged or confidential pursuant to R.I. Gen. Laws §38-2-2. As such, we suggest that any portion of the application or materials provided by the applicant that contains such information (including for example, customer lists, processes, etc. or financial information) be clearly labeled with a legend or marking such as "Confidential information -- Not Public Record". This does not guarantee that the information so marked will necessarily be exempt from public release, as the City/Town and/or OHCD will make any final determination about which information is to be made available to the public, but this will be helpful in identifying any records which may be exempt.